



AGENDA
MONDAY, MAY 22, 2023
WORK SESSION – 6:00 PM
REGULAR CITY COUNCIL MEETING – 6:30 PM
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142
AND VIA VIDEOCONFERENCE/TELECONFERENCE

**This meeting will be held using
videoconferencing/teleconferencing
technology with public access via:
[WWW.ZOOM.US/JOIN](https://www.zoom.us/join) OR
(888)788-0099 (TOLL-FREE)
MEETING/WEBINAR ID: 883 6927 8412
PASSWORD: 562304**

CALL WORK SESSION TO ORDER Mayor calls the Work Session to order, states the date and time, states Councilmembers present, and declares a quorum present.**

WORK SESSION A Work Session is used to explore matters of interest to one or more City Council Members or the City Manager for the purpose of giving staff direction on whether or not such matters should be placed on a future regular or special meeting of the Council for citizen's input, City Council deliberation and formal City action. Although Work Sessions are public meetings, and citizens have a legal right to attend, they are not public hearings, so citizens are not allowed to participate in the session.

1. Presentation and discussion regarding location and other regulations for donation bins within the City of Kaufman, including public health and safety concerns and potential regulations.
2. Discussion regarding items on the Regular Session Agenda, including the consideration of Executive Session items

WORK SESSION ADJOURNMENT

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Mayor calls the Meeting to order, states the date and time, states Councilmembers present, and declares a quorum present.**

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the Council agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the City Council on any subject but must first complete a Request to Speak Form so that the Mayor may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the Council as a whole. **When addressing the Council, please step forward to the speaker's podium, state your name and address, and direct your comments to the Mayor and City Council.**

RECOGNITION

3. Business of the Month- Mica Steelworks
4. Kaufman ISD Students

CONSENT AGENDA

5. Consider and take appropriate action on the minutes from the April 24, 2023, Work Session and Regular City Council Meeting.
6. Consider and take appropriate action on the minutes from the May 17, 2023, Special City Council Meeting.
7. Consider and take appropriate action on the authorization for the use of Street Maintenance Funds for the overlay of various streets in the City.
8. Consider and take appropriate action on the purchase of shade structures for the soccer fields at the Kaufman Sports Complex (KSC).
9. Consider and take appropriate action on Ordinance O-10-23, an ordinance of the City Council of the City of Kaufman, amending Ordinance O-26-22 to amend the KEDC 2022-2023 Fiscal Year Budget to balance Revenue Surplus, Expense Surplus, and Shortfall; and providing an effective date.
10. Consider and take appropriate action on an engagement letter with Raftelis to conduct a water and wastewater rate study for the City of Kaufman, and authorize the Mayor or his designee to execute the necessary documents.
11. Consider and take appropriate action on the authorization of an amended purchase order for Republic Services for Wastewater Treatment Plant Sludge hauling services for an amount exceeding \$50,000.00; and authorize the Mayor or his designee to execute necessary documents.

END OF CONSENT AGENDA

PUBLIC HEARING

12. Conduct a public hearing and consider and take appropriate action on the Replat of Lots 2B-R1 & 2B-R2 of Block A of La Vega Ranch, being a replat of Lot 2B, Block A, of La Vega Ranch. The subject property consists of approximately 5.044 acres out of the T. Lowrie Survey, Abstract No. 285, City of Kaufman ETJ, Kaufman County, TX, generally located at 2363 La Vega Road, Crandall, TX (Property ID 198586). The replat is for 2 residential lots. (Case No. FRP-02-23)
 - a. Presentation.
 - b. Public Hearing.
 - c. Consider and take appropriate action on the Replat of Lots 2B-R1 & 2B-R2 of Block A of

La Vega Ranch, being a replat of Lot 2B, Block A, of La Vega Ranch.

DISCUSSION/ACTION ITEMS

13. Consider and take appropriate action on Resolution R-16-23, a resolution of the City Council of the City of Kaufman, Texas, directing the publication of notice of intention to issue certificates of obligation; and resolving other matters related to the subject
14. Consider and take appropriate action on Resolution R-17-23, a resolution of the City Council of the City of Kaufman, Texas, supporting the City of Kaufman's application to the Texas Department of Transportation's 2023 Transportation Alternatives Set-aside (TA) call for projects

APPOINTMENT

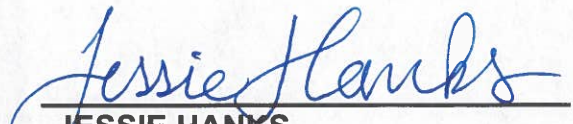
15. Consider and take appropriate action on the appointment of one (1) member to the Planning and Zoning Commission for the remainder of an unexpired term to expire in November 2024.
16. Consider and take appropriate action on the appointment of one (1) member to the Kaufman Economic Development Corporation for the remainder of an unexpired term to expire in August 2024.

ANNOUNCEMENTS AND REPORTS FROM CITY MANAGER

17. Receive an update and discussion regarding the following:
 - a. Discussion Items Report (DIR)
 - b. STAR Transit Ridership Report- April 2023
 - c. Careflite Compliance Report- April 2023
 - d. Fire Department Monthly Report- April 2023
 - e. Police Department Monthly Report- April 2023
 - f. Development Services Monthly Report- April 2023
 - g. Monthly Calendars Attached

ADJOURNMENT

I, JESSIE HANKS, CITY SECRETARY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE WINDOW AT KAUFMAN MUNICIPAL COMPLEX, 209 S. WASHINGTON, KAUFMAN, TEXAS, A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES AND SAID NOTICE WAS POSTED AT THE KAUFMAN MUNICIPAL COMPLEX, 209 S. WASHINGTON, KAUFMAN, TEXAS AT 4:30 P.M. ON FRIDAY, MAY 19, 2023, AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULE TIME OF SAID MEETING.


JESSIE HANKS
CITY SECRETARY



City Council Meeting
5/22/2023

THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE. SECTION 551.071 (CONSULTATION WITH ATTORNEY).

****PURSUANT TO SECTION 551.127, TEXAS GOVERNMENT CODE, ONE OR MORE COUNCILMEMBERS OR EMPLOYEES MAY ATTEND THIS MEETING REMOTELY USING VIDEOCONFERENCING TECHNOLOGY. THE VIDEO AND AUDIO FEED OF THE VIDEOCONFERENCING EQUIPMENT CAN BE VIEWED AND HEARD BY THE PUBLIC BY ACCESSING [WWW.ZOOM.US/JOIN](https://www.zoom.us/join) OR (888)788-0099 (TOLL FREE) MEETING/WEBINAR ID: 883 6927 8412 PASSWORD: 562304**

THE BUILDING IN WHICH THE ABOVE MEETING WILL BE CONDUCTED IS WHEELCHAIR ACCESSIBLE AND PARKING SPACES FOR THE MOBILITY IMPAIRED ARE AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES SUCH AS INTERPRETERS FOR PERSONS WHO ARE DEAF OR HEARING IMPAIRED, READERS, OR LARGE PRINT ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT 972-932-2216 AT LEAST TWO (2) WORKING DAYS PRIOR TO THE TIME OF THE MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.



Meeting
Date: 5/22/2023

Date: 05/10/2023

Item #: 5.

Dept.: Administration

Consent Agenda

SUBJECT:

Consider and take appropriate action on the minutes from the April 24, 2023, Work Session and Regular City Council Meeting.

BACKGROUND:

See the attached minutes.

Author:

Jessie Hanks, City Secretary

Reviewed:

Mike Holder, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of the minutes from the April 24, 2023, Work Session and Regular City Council Meeting.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐



**MINUTES OF THE
CITY COUNCIL MEETING
MONDAY, APRIL 24, 2023
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142**

CALL WORK SESSION TO ORDER Mayor calls the Work Session to order, states the date and time, states Councilmembers present, and declares a quorum present.**

Mayor Jordan called the work session to order at 6:00 PM. Councilmembers present were Jeff Jordan, Matt Phillips, Charles Gillenwater, Patty Patterson, Carole Aga, Lisa Parker, and Quattro Borders. Mayor Jordan declared a quorum present. Also present were City Manager Mike Holder, City Attorney Patricia Adams, City Secretary Jessie Hanks, Finance Director Mary Wennerstrom, Economic Development Director Stewart McGregor, Planning Manager Andrew Bogda, Fire Chief Ronnie Davis, Police Sergeant Colter Leftwich, Police Sergeant Jason Stastny, and Police Chief Les Edwards.

The following election candidate was also present: Jason Nelson

WORK SESSION A Work Session is used to explore matters of interest to one or more City Council Members or the City Manager for the purpose of giving staff direction on whether or not such matters should be placed on a future regular or special meeting of the Council for citizen's input, City Council deliberation and formal City action. Although Work Sessions are public meetings, and citizens have a legal right to attend, they are not public hearings, so citizens are not allowed to participate in the session.

1. Discussion regarding the northeast utility project.

Mr. Holder outlined the discussion regarding the northeast utility project. He reviewed the updates to the KISD Development Agreement regarding this project. Mr. Bogda presented the proposed public improvements that are included in this project. Mr. Holder gave the Council his funding recommendations for the proposed project.

2. Discussion regarding items on the Regular Session Agenda, including the consideration of Executive Session items

There was nothing discussed under this item.

WORK SESSION ADJOURNMENT

There being no further business, Mayor Jordan adjourned the work session at 6:22 PM.

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Mayor calls the Meeting to order, states the date and time, states Councilmembers present, and declares a quorum present.**

Mayor Jordan called the City Council meeting to order at 6:30 PM. Councilmembers present were Jeff Jordan, Matt Phillips, Charles Gillenwater, Patty Patterson, Carole Aga, Lisa Parker, and Quattro

Borders. Mayor Jordan declared a quorum present. Also present were City Manager Mike Holder, City Attorney Patricia Adams, City Secretary Jessie Hanks, Finance Director Mary Wennerstrom, Economic Development Director Stewart McGregor, Planning Manager Andrew Bogda, Fire Chief Ronnie Davis, Police Sergeant Colter Leftwich, Police Sergeant Jason Statsny, and Police Chief Les Edwards.

The following election candidates were also present: Jason Nelson.

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the Council agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the City Council on any subject but must first complete a Request to Speak Form so that the Mayor may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the Council as a whole. **When addressing the Council, please step forward to the speaker's podium, state your name and address, and direct your comments to the Mayor and City Council.**

No comments were given.

PROCLAMATION

3. Child Abuse Prevention Month- April 2023

Mayor Jordan read and proclaimed the month of April 2023 as Child Abuse Prevention Month.

4. Economic Development Week- May 8- May 12

Mayor Jordan read and proclaimed the week of May 8, 2023, to May 12, 2023, as Economic Development Week.

RECOGNITION

5. Lone Star Credit Union- Inclusive Playground

Mike Slye introduced Lone Star Credit Union, who would like to donate to the city's inclusive playground. Terry McCormic, with Lone Star Credit Union, presented the Council with a \$5,000 check for the City Lakes Park Inclusive Playground.

6. Business of the Month - Hyper Screen Printing and Apparel

Mayor Jordan, and Mr. McGregor presented and recognized Hyper Screen Printing and Apparel as the April Business of the Month Recognition. Brandi Fox gave the Council a brief history of her business and personal background. She thanked the Council, KEDC, and Chamber of Commerce for the recognition.

7. City Secretary- TMCA Municipal Clerk's Office Achievement of Excellence Award

Mayor Jordan presented Ms. Hanks with the TMCA Municipal Clerk's Office Achievement of Excellence Award.

CONSENT AGENDA

8. Consider and take appropriate action on the minutes from the March 27, 2023, Regular City Council meeting.
9. Consider and take appropriate action on the minutes from the April 10-11, 2023, City Council Planning Retreat.
10. Consider and take appropriate action on the Interlocal Development Agreement for Water and Sewer Lines and Roadways between Kaufman Independent School District and the City of Kaufman, for the development of new elementary and junior high school campuses and other related facilities on approximately 85.213 acres out of the W.M. Peters Survey, Abstract No. 407, said property being located on the north side of SH 243 and the west side of FM 2727 (Property ID 187223 & 51233); and authorizing the Mayor or designee to execute necessary documents.
11. Consider and take appropriate action on Change Order #3 for the Kaufman WWTP Improvements Project with GTUA as submitted by Red River Construction Company.

Councilmember Patterson made a motion to approve consent agenda items 8 - 11 as presented. The motion was seconded by Councilmember Gillenwater and passed 7/0.

END OF CONSENT AGENDA

DISCUSSION/ACTION ITEMS

12. Consider and take appropriate action regarding Ordinance O-08-23, an ordinance of the City Council of the City of Kaufman, Texas, amending Ordinance No. O-24-22 adopting the City's 2022-2023 Fiscal Year Budget to balance Revenue Surplus, Expense Surplus, and Shortfall; and providing an effective date.

Ms. Wennerstrom presented the proposed budget amendments for FY 23.

Councilmember Gillenwater made a motion to approve Ordinance O-08-23, amending Ordinance No. O-24-22 adopting the City's 2022-2023 Fiscal Year Budget to balance Revenue Surplus, Expense Surplus, and Shortfall. The motion was seconded by Councilmember Borders and passed 7/0.

13. Consider and take appropriate action a contract with Traylor & Associates, Inc. for grant administration services for the 2022 CDBG grant project CDV21-0088; and authorizing the Mayor to execute necessary documents.

Mr. Holder outlined the purpose of the agreement with Traylor & Associates for grant administrative services for the 2022 CDBG grant project.

Councilmember Parker made a motion to approve a contract with Traylor & Associates, Inc. for grant administration services for the 2022 CDBG grant project CDV21-0088; and authorize the Mayor to

execute the necessary documents. The motion was seconded by Councilmember Patterson and passed 7/0.

14. Consider and take appropriate action on an economic development performance agreement between the Kaufman Economic Development Corporation and Galleher Acquisition Corporation (dba Galleher Industries) for an expansion project in a total amount not to exceed \$50,000.00, setting performance benchmarks, authorizing a budget amendment and performance agreement, in a form approved by counsel, regarding same.

Mr. McGregor presented and gave an overview of the proposed agreement with Gallaher Industries.

Councilmember Aga made a motion to approve an economic development performance agreement between the Kaufman Economic Development Corporation and Galleher Acquisition Corporation (dba Galleher Industries) for an expansion project in a total amount not to exceed \$50,000.00, setting performance benchmarks, authorizing a budget amendment and performance agreement, in a form approved by counsel, regarding same. The motion was seconded by Councilmember Parker and passed 7/0.

ANNOUNCEMENTS AND REPORTS FROM CITY MANAGER

15. Receive an update and discussion regarding the following:
 - a. Early Voting- April 24 to May 2
 - b. Election Day- May 6
 - c. Canvassing Election Meeting- May 17
- d. Discussion Items Report (DIR)
- e. STAR Transit Ridership Report- March 2023
- f. Careflite Compliance Report- March 2023
- g. Fire Department Monthly Report- March 2023
- h. Police Department Monthly Report- March 2023
- i. Development Services Monthly Report- March 2023
- j. Monthly Calendars Attached

Mr. Holder gave the Council an update on the above-stated items.

EXECUTIVE SESSION

Mayor Jordan adjourned into Executive Session to discuss the following at 6:55 PM.

16. The City Council will recess into Executive Session pursuant to Texas Government Code for

an executive session regarding the following:

- a. Texas Government Code Sec. 551.071 (2) CONSULTATION WITH ATTORNEY and 551.074 PERSONNEL MATTERS. Consultation with the City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act and Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee: Claims Management
- b. Texas Government Code Sec. 551.087: DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS; CLOSED MEETING. (1) To discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1): Project Snooze

RECONVENE INTO OPEN SESSION In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session.

Mayor Jordan reconvened into open session at 7:13 PM.

17. Consider and take appropriate action, if any, on matters discussed in Executive Session.

There were no actions required from Executive Session.

ADJOURNMENT

There being no further business, Mayor Jordan adjourned the meeting at 7:13 PM.

ATTEST:

**JEFF JORDAN
MAYOR**

**JESSIE HANKS
CITY SECRETARY**



Meeting
Date: 5/22/2023

Date: 05/10/2023

Item #: 6.

Dept.: Administration

Consent Agenda

SUBJECT:

Consider and take appropriate action on the minutes from the May 17, 2023, Special City Council Meeting.

BACKGROUND:

See the attached minutes.

Author:

Jessie Hanks, City Secretary

Reviewed:

Mike Holder, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of the minutes from the May 17, 2023, Special City Council Meeting.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐



MINUTES OF THE
CITY COUNCIL MEETING
WEDNESDAY, MAY 17, 2023
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Mayor calls the Meeting to order, states the date and time, states Councilmembers present, and declares a quorum present.**

Mayor Jordan called the Special City Council meeting to order at 6:09 PM. Councilmembers present were Jeff Jordan, Matt Phillips, Patty Patterson, Carole Aga, Lisa Parker, and Quattro Borders. Councilmember Elect Ashlea Longenecker and Jason Nelson were also present. Councilmember Charles Gillenwater was absent. Mayor Jordan declared a quorum present. Also present were City Manager Mike Holder, City Secretary Jessie Hanks, Director of Finance Mary Wennerstrom, Fire Chief Ronnie Davis, Police Sergeant Jason Stastny, and Police Chief Les Edwards.

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the Council agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the City Council on any subject but must first complete a Request to Speak Form so that the Mayor may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the Council as a whole. **When addressing the Council, please step forward to the speaker's podium, state your name and address, and direct your comments to the Mayor and City Council.**

No comments were given.

PROCLAMATION

1. National Police Week- May 14-20

Mayor Jordan read and proclaimed the week of May 14, 2023, through May 20, 2023, as National Police Week.

CANVASS SPECIAL ELECTION RETURNS

2. Consider and take appropriate action on Ordinance O-09-23, an Ordinance of the City Council of the City of Kaufman, Texas, canvassing returns and declaring results of the Joint Special Election between the City of Kaufman ("City") and Kaufman County ("County") held on May 6, 2023, as such returns relate to a Special Election submitting to the voters a proposition for the reauthorization of a local sales and use tax at the rate of one-fourth of one percent (0.25%) to provide revenue for the maintenance and repair of municipal streets; providing for the incorporation of premises; providing for the confirmation of vote tabulations for the Special Election; authorizing the issuance of the canvass of the Special Election; and providing an effective date.

Councilmember Aga made a motion to approve Ordinance O-09-23, canvassing returns and declaring results of the Joint Special Election between the City of Kaufman ("City") and Kaufman County ("County") held on May 6, 2023, as such returns relate to a Special Election submitting to the voters a proposition for the reauthorization of a local sales and use tax at the rate of one-fourth of one percent (0.25%) to provide revenue for the maintenance and repair of municipal streets. The motion was seconded by Councilmember Patterson and passed 6/0.

INAUGURATION

3. Judge Burt to administer Statement of Elected Officer and Oath of Office for newly elected officials.

Judge Burt administered the Statement of Elected Officer and Oath of Office to the newly Elected Officials.

APPOINTMENT

4. Consider and take appropriate action on the appointment of Mayor Pro-Tem.

Councilmember Borders made a motion to appoint Matt Phillips as Mayor Pro-Tem. The motion was seconded by Councilmember Nelson and passed 6/0.

RECOGNITION

5. Consider and take appropriate action on Resolution R-13-23, a resolution of the City Council of the City of Kaufman, Texas, commending and recognizing Patty Paterson for her service as a council member for the City of Kaufman from May 2013 to May 2023.

Councilmember Parker made a motion to approve Resolution R-13-23, commending and recognizing Patty Paterson for her service as a council member for the City of Kaufman from May 2013 to May 2023. The motion was seconded by Councilmember Borders and passed 6/0.

6. Consider and take appropriate action on Resolution R-14-23, a resolution of the City Council of the City of Kaufman, Texas, commending and recognizing Carole Aga for her service as a council member for the City of Kaufman from February 2016 to May 2023.

Councilmember Parker made a motion to approve Resolution R-14-23, commending and recognizing Carole Aga for her service as a council member for the City of Kaufman from February 2016 to May 2023. The motion was seconded by Councilmember Phillips and passed 6/0.

7. Consider and take appropriate action on Resolution R-15-23, a resolution of the City Council of the City of Kaufman, Texas, recognizing Dr. Lori Blaylock for her service to the community as the KISD superintendent.

Councilmember Borders made a motion to approve Resolution R-15-23, recognizing Dr. Lori Blaylock for her service to the community as the KISD superintendent. The motion was seconded by Councilmember Phillips and passed 7/0.

ADJOURNMENT

There being no further business, Mayor Jordan adjourned the meeting at 6:25 PM.

ATTEST:

**JEFF JORDAN
MAYOR**

**JESSIE HANKS
CITY SECRETARY**



Meeting
Date: 5/22/2023

Date: 05/10/2023

Item #: 7.

Dept.: Public Works

Consent Agenda

SUBJECT:

Consider and take appropriate action on the authorization for the use of Street Maintenance Funds for the overlay of various streets in the City.

BACKGROUND:

Author:

Tim Hopwood, Public Works Director

Reviewed:

Mike Holder, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends the authorization for the use of Street Maintenance Funds for the overlay of various streets in the City.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐



A CRH COMPANY

Texas Materials Group, Inc

420 Decker Drive Ste. 200

Irving, TX 75062

Telephone No.: 214-741-3531

Fax No.: 214-742-3540

Contact: Thad Traverse
(469)-216-7135
Project Name: City of Kaufman 2023
Date: April 24th, 2023

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	VARIOUS LOCATIONS \$134.83/TON	882.00	TON	134.83	118,920.06
2	VARIOUS LOCATIONS \$135.83/TON	3,547.00	TON	135.83	481,789.01
3	VARIOUS LOCATIONS \$159.50/TON	320.00	TON	159.50	51,040.00
4	VARIOUS CEMENT STABILIZATION \$8.23/SY	2,775.00	SY	8.23	22,838.25
5	MOBILIZATIONS (2)	2.00	EA	2,000.00	4,000.00
6	2nd St Milling	2,953.00	SY	4.10	12,107.30
7	3rd St Milling	1,920.00	SY	4.10	7,872.00
8	4th St Milling	2,566.00	SY	4.10	10,520.60
9	Marshall St Milling	4,383.00	SY	4.10	17,970.30
10	Seago St Milling	1,750.00	SY	4.10	7,175.00
11	S Wilson St Milling	5,000.00	SY	4.10	20,500.00
13	Barnes Milling	1,228.00	SY	4.10	5,034.80
14	Shannon St Milling	1,000.00	SY	4.60	4,600.00
15	Nash Dr Milling	633.00	SY	4.60	2,911.80
16	Ebo St Milling	1,142.00	SY	4.60	5,253.20
17	East Ann St Milling	1,581.00	SY	6.75	10,671.75
GRAND TOTAL					\$783,204.07

NOTES:

1. TEXAS BIT is providing this quote based on a verbal request from the Owner. TEXAS BIT makes no guarantees as to the adequacy of the design for the above quoted items and is providing this quote based solely on information provided by the owner.
2. Unless the words "Lump Sum" appear next to a price for an item, all prices are per unit, and payments will be based upon the actual number of units performed at that price. The prices quoted are binding for 30 days. After such time, the prices are subject to escalation.
3. TEXAS BIT will mobilize on the project one time. Any additional mobilizations are \$8,500 per mobilization.
4. Bonds (payment and performance) and AGC fees are not included.
5. This quote does not include the following: testing, engineering / staking, / pavement markings, utility adjustments, permits, SWPPP, backfill of curb, backfill of pavement/ tree trimming/clearing other than specified.

6. This quote is based on measurements provided by the owner.
7. Sales and other taxes are not included in this quote, but a "Tax Exempt Certificate" is required in order that taxes are not charged against work performed.
8. All work not covered by a specific pay item or stated subsidiary will be billed as time & equipment force account work.
9. This quote and its exclusions and notes are to become an attachment to any subcontract agreement between Owner and/or General Contractor and TEXAS BIT.
10. Prices firm through 12/31/2023. Prices will terminate on 01/01/2024.
11. This quote based on all utilities being a minimum of 18 inches below the existing surface and the owner guarantees as such and assumes all liabilities and costs should any utilities be damaged in this area.
12. This pricing is good for this quote only. Changes in the scope of work may require separate pricing. Price is based upon 0-2" and 3-4" Milling as required for curb and gutter areas (based on number of inches asphalt going back).
13. The asphalt included in the quote is based upon all terms and conditions of Dallas County Interlocal Agreement Bid 2022-046-6961.
14. All Cement Stabilization included in this bid is based upon Ellis County Interlocal Bid RFB-2019-013).

Sincerely,
Texas Materials Group, Inc.

Thad Traverse
Project Estimator

City of Kaufman

Authorized Agent

Name & Title



Meeting
Date: 5/22/2023

Date: 05/10/2023

Item #: 8.

Dept.: Public Works

Consent Agenda

SUBJECT:

Consider and take appropriate action on the purchase of shade structures for the soccer fields at the Kaufman Sports Complex (KSC).

BACKGROUND:

The purchase of new shade structures for the soccer fields at the Kaufman Sports Complex (KSC) was approved in the FY 2022 Park Improvement Certificate Obligation –Account Number # 11-5419-000-SCSHAD. City Staff obtained quotes through BuyBoard the month of September 02, 2022, and chose the vendor Whirlix Design, Inc. out of Richardson, TX (BUYBOARD CONTRACT # 592-19, VENDOR #3120) to make the purchase. City Staff to update the City Council on the new price of \$70,280.00. Park Staff will place the eight individual shade covers at various locations at the soccer fields.

Author:

Tim Hopwood, Public Works Director

Reviewed:

Mike Holder, City Manager

Cost: \$70,280.00

Funds Available: \$70,280.00

Source: Parks Improvements
Certificate of Obligation

Recommendation: City Staff recommends that the City Council approve the updated cost \$70,280.00 for the new shade structures.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☒



Date: September 2, 2022
Project: Kaufman Soccer Shade
Location: Kaufman, Tx

To: Mike Slye

Proposal Expires: 30 Days from >>>>>> September 2, 2022

Please note that current fluctuations in material pricing may cause a proposal increase between now and The acceptance of this agreement.

BUYBOARD CONTRACT # 592-19, VENDOR # 3120

We are a self-reporting vendor for Buy Board. Please send all purchase orders, payments, etc. directly to The Whirlix Design team.

SPECIFIED LANDSCAPE STRUCTURES PLAY EQUIPMENT

PLAYGROUND EQUIPMENT

Series: Skyways Shade
Surface: Existing
Installation: By Factory Trained and Certified Installers
Quantity/Sizes: See Attached Renders

Base Bid: \$70,280.00

Base Bid Includes:

- Full Submittal Package
- Warranty As Specified – Best in the Business!
- Freight
- 8 Skyways Shades as discussed
- Buy board discount

Base Bid Excludes:

- Sales Tax
- Textura, Oracle, etc.
- Professional Liability Insurance
- Construction Management Software Required for a Specific Project
- Payment, Performance, and Maintenance Bonds
- Use of Credit Cards as Payment
- Demolition of Existing Structure
- Excavation and Removal of Soil
- Haul off or On Site Disposal of Remaining Dirt
- Tuff Timber or Concrete Border
- Drainage
- Engineered Wood Fiber or Surfacing

Whirlix Design Inc.
1751 International Parkway, Suite 131
Richardson, TX 75081

Whirlix
Always in Motion



and expenses of investigation, discovery, and litigation. The parties to this contract expressly waive the right to trial by jury of any cause of action or defense pertaining to this contract. The above prices, specifications, and conditions are satisfactory and accepted. You are hereby authorized to provide all items described above.

Date:

9/9/22

Signature:

[Handwritten Signature]

Whirlix Design Inc.
1751 International Parkway, Suite 131
Richardson, TX 75081



Meeting
Date: 5/22/2023

Date: 04/18/2023

Item #: 9.

Dept.: Economic
Development
Corporation

Ordinance

SUBJECT:

Consider and take appropriate action on Ordinance O-10-23, an ordinance of the City Council of the City of Kaufman, amending Ordinance O-26-22 to amend the KEDC 2022-2023 Fiscal Year Budget to balance Revenue Surplus, Expense Surplus, and Shortfall; and providing an effective date.

BACKGROUND:

At last month's KEDC meeting, a Performance Agreement for \$50,000 was approved between the KEDC and Galleher Acquisition Corporation for their expansion. It was noted that a budget amendment was not included in the passage of this performance agreement in order to earmark the funds as an item in the budget for when it's ready to expend. KEDC staff recommends an internal movement of \$50,000 from the Maintenance item (32-5352-000) to the Incentives/Intergovernmental item (32-5501-000). KEDC Staff found a \$50,000 savings with the business park fiber optics expense as fiber is already at the business park and serving existing businesses.

Author:

Stewart McGregor , Executive Director

Reviewed:

Mike Holder, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of Ordinance O-10-23 as presented.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

**CITY OF KAUFMAN, TEXAS
ORDINANCE NO. O-09-23**

AN ORDINANCE OF THE CITY OF KAUFMAN, TEXAS AMENDING ORDINANCE NO. O-26-22 ADOPTING THE CITY OF KAUFMAN ECONOMIC DEVELOPMENT CORPORATION (KEDC) 2022-2023 FISCAL YEAR BUDGET TO BALANCE REVENUE SURPLUS, EXPENSE SURPLUS, AND SHORTFALL; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING FOR AMENDMENT OF THE KEDC 2022-2023 FISCAL YEAR BUDGET IN ACCORDANCE WITH EXHIBIT "A" HERETO; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 7.09 of the Home Rule City Charter of the City of Kaufman, Texas authorizes the City Council to amend or change the budget for any additional expense; and

WHEREAS, Section 7.07 of the Home Rule City Charter of the City of Kaufman, Texas authorizes the City Council to transfer unused appropriations to any item for the same general purpose; and

WHEREAS, the City Council adopted Ordinance No. O-26-22 adopting the 2022-2023 Fiscal Year Budget of the Kaufman Economic Development Corporation (the "2022-2023 KEDC Budget") and the City has been making expenditures and operating under the 2022-2023 Budget as required by law; and

WHEREAS, Staff has submitted various amendments to the 2022-2023 Budget as set forth in **Exhibit "A"**, ("FY 2023 KEDC Budget Amendments"), a copy of which is attached hereto and incorporated herein; and

WHEREAS, the City Council has reviewed the proposed FY 2023 KEDC Budget Amendments and has determined that the proposed amendments are necessary and appropriate in order to accurately reflect revenue surplus, expense surplus, shortfalls and expenditures and should therefore be adopted;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS:

SECTION 1. That all of the above premises are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. That the 2022-2023 KEDC Budget adopted by Ordinance No. O-26-22 is hereby amended as set forth more specifically in **Exhibit "A"** hereto, and all line items, expenditures and revenues not expressly amended as set forth in Exhibit "A" shall remain in full force and effect without amendment.

SECTION 3. That this Ordinance shall become effective on and after its passage and adoption in accordance with state law and Charter.

PASSED AND ADOPTED this 24th day of April 2023.

JEFF JORDAN
MAYOR

ATTEST:

JESSIE HANKS
CITY SECRETARY

APPROVED AS TO FORM:

PATRICIA A. ADAMS
CITY ATTORNEY

**Exhibit “A”
FY 2023 KEDC Budget
Amendments**



Meeting
Date: 5/22/2023

Date: 05/11/2023

Item #: 10.

Dept.: Administration

Consent Agenda

SUBJECT:

Consider and take appropriate action on an engagement letter with Raftelis to conduct a water and wastewater rate study for the City of Kaufman, and authorize the Mayor or his designee to execute the necessary documents.

BACKGROUND:

During the budget process for FY 23, Council approved the funding for a complete Water/Waste Water rate study. This study is needed to ensure the rate set is adequate to cover needed expenditures and Capital needs. Staff recommends approval of an engagement letter with Raftelis to conduct a water and wastewater rate study for the City of Kaufman, and authorize the mayor or his designee to execute the necessary documents.

Author:

Mike Holder, City Manager

Reviewed:

Mike Holder, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of an engagement letter with Raftelis to conduct a water and wastewater rate study for the City of Kaufman, and authorize the mayor or his designee to execute the necessary documents.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

April 19, 2023

Mr. Mike Holder
City Manager
City of Kaufman
Via email: mholder@kaufmantx.org

Subject: FY 2024 Water/Wastewater Rate Study Update

Dear Mr. Holder:

Raftelis is pleased to provide the City of Kaufman (City) with this scope of work for an FY 2024 Water and Wastewater Rate Study. Raftelis previously completed a high-level rate analysis for FY 2023 and recommended rate increases. The forecasted revenue from the recommended rate increases showed a shortfall in net revenues but reduced the forecasted shortfall without a rate change.

The scope of work provided in Attachment A outlines the tasks that we will undertake to complete a comprehensive rate study for the City. It is assumed that Raftelis will meet with City virtually throughout the process with one meeting with your City Council.

Budget and Timeline

For this engagement, we propose a not-to-exceed cost of \$32,500. It is our practice to bill monthly based on actual time and expenses. Total fees and expenses will be limited to the not-to-exceed amount unless specific approval for an adjustment in scope is received. If additional modifications are required beyond those identified or related to those listed in the Scope of Work, we can develop and amend the budget and scope or provide the services based on hourly rates provided in Attachment B. The study will be completed four months after the kick-off.

We look forward to working on this study with the City of Kaufman. If any portion of the scope needs to be modified, should you have any questions, or need additional information, please contact me at 512-790-2108.

Sincerely,



Angie Flores
Senior Manager

City of Kaufman, Texas accepts the terms of this engagement letter:

Approved: _____ Date: _____

Name of Signatory: _____ Title: _____

ATTACHMENT A

SCOPE OF WORK

We have developed the following proposed service based on our extensive experience in completing comprehensive water and wastewater studies for other utilities. Raftelis will work with the City of Kaufman staff to complete the comprehensive rate study and evaluate the revenues and costs of the City for a 5-year period.

Task 1: Project Initiation and Management

This task will provide a solid foundation for the project. Raftelis will hold a kick-off meeting before starting the Study. During the kick-off meeting, all aspects of the tasks will be discussed, including the primary objectives of the City, final deliverables, and ongoing project management.

As part of this task, the project team will meet with City management and staff to thoroughly understand the financial, operational, regulatory, and political environment. Our proposed project approach entails several different, yet interrelated, work efforts that require effective coordination between the project team and staff. To gain this understanding, Raftelis will provide staff with a list of data that will be used to develop the financial forecast and revenue requirements for the study.

Our project management approach stresses communication, teamwork, objectivity, and accountability for meeting project objectives. This will provide consistent and competent project management to ensure that all deadlines and objectives are promptly and efficiently met. We believe in a no-surprises approach so that the client is always aware of the project's status.

The execution of a productive kick-off meeting is the most effective way to begin a project. The goals for this meeting include:

- Providing a forum to finalize the project's scope, work plan, and schedule with staff.
- Discussing the preliminary pricing objectives.
- Ensuring that we understand the overall goals of the study.
- Providing an opportunity for staff to meet and become comfortable with the project staff from Raftelis.
- Reviewing the data needs for the project.

Before the kick-off meeting, we will prepare a detailed data request list to identify the information needed to complete the various analyses. Typically required information includes recent Annual Reports, recent and current utility budgets, a description of service areas, current and historical billing data, debt service schedules, water and wastewater master plans, and long-term capital improvement plans, to the extent available. Some of this information will be readily available, whereas other components may require more detailed analyses of operational data, customer billing information, and costs.

Task 2: Consumption and Current Revenue Analysis

Projecting future demand and developing realistic per capita consumption estimates is an important aspect of the study due to several unforeseeable factors affecting consumption. A particularly rainy or dry season and unforeseen population growth or decline can and will dramatically affect consumption. These projections directly affect user rates, which, in turn, determine how much cash a utility will collect. If a utility overestimates consumption, then rates will be too low leading to revenue under-recovery, a deficit, and decreasing fund balances. Yet, if a utility underestimates consumption, revenue over recovery occurs, which can be met with public scrutiny because of unjustly high rates.

Comprehensive customer billing information will be collected to classify customers and project user demand over the planning period. We will study the available historical consumption of the different customer types to determine each type's corresponding usage and growth rate. Raftelis will examine the current customer classifications and identify any changes that may be necessary to make them more consistent with current industry practices and standards. Raftelis will then calculate the revenues under current rates at projected consumption levels to understand the potential revenues realizable. We will then compare these revenues to the revenue requirements forecast in the financial plan developed in Task 3 to understand the magnitude of the potential shortfall under the current rates.

Task 3: Development of Financial Plans

An important element in conducting a comprehensive rate study is establishing comprehensive short- and long-term financial plans for the utility. In preparing these plans, we will analyze the current policies and practices for funding its operations, capital facilities plan, and debt service requirements. As appropriate, and as discussed with staff, we will consider various financing options, or a combination of options, such as operating revenue, new debt issuances, and miscellaneous fees.

We will assist the City in achieving a suitable balance among the financing options when developing the proposed financial plans, which will accomplish the following:

- Ensure financial sufficiency to meet operating and capital costs and prudent reserves.
- Meet service policies and objectives.
- Fairly distribute financing responsibility to appropriate users.
- Result in an appropriate capital structure so that the City maintains a high rating with bond rating agencies.

Maintaining a detailed financial plan will ensure that the utility operates self-sufficiently and meets debt covenant requirements. The financial plan will include a capital improvement financing component that ensures the utility can fully finance the proposed capital improvement program,

including its water supply contracts while minimizing impacts to existing ratepayers and complying with existing revenue bond covenants.

Rate Model Development

At the heart of any successful rate study is the computer model that is used to develop revenue requirements and calculate rates. The model will be developed to meet the needs of the City. During the project, staff will be presented with working copies of the rate model in Microsoft Excel so that they will be able to provide input into the development of the model. Once the project is complete, staff will be provided with fully functioning copies of the model and Raftelis personnel will train staff members in its use.

Develop Revenue Requirements

This task will include the projection of budget items, such as annual costs related to labor, power, materials, capital expenditures, plant investment, O&M expenses, transfers, reserve contributions, and debt service coverage, using assumptions based on different economic factors and growth trends. We will develop forecasts of revenue requirements over the multi-year planning period. Revenue requirements will be projected over the rate-setting period based on historical results, the current budget, capital improvement plans, master planning studies, existing debt service, other obligations, and current economic trends. We will examine the effect of variations in factors that impact the utility's revenue requirements and provide comparisons of potential revenue requirement scenarios for review with staff to identify the most appropriate revenue requirements for proposed rates. Projecting revenue adjustments over a multi-year planning horizon can illustrate future rate impacts and potential challenges to the City's financial situation. This will allow the City to adjust its expenses, transfers, and reserve balances or schedule capital projects to smooth rate impacts and maintain financial stability.

Develop Multi-year Cash Flow Analysis and Recommend Reserve Balances

We will develop a multi-year cash flow analysis to determine the rate adjustments needed to meet projected revenue requirements for the multi-year planning period while minimizing sharp rate fluctuations. The cash flow worksheet will incorporate revenues generated from different sources, expenses needed to maintain the utility systems, any transfers in and out of the enterprise funds, and the coverage needed to meet current and proposed debt service requirements. We will also review the reserve policies to recommend appropriate reserve balances consistent with industry standards and the City's desire to appropriately address the risk associated with various factors, including emergency expenditures or revenue shortfalls.

Rate Design

Once the revenue requirements for the utility are determined, Raftelis will calculate rates and fees that are sufficient to meet all the costs for the utility. The rates and fees will be developed to meet the utility's objectives.

Task 4: Reports and Presentations

Raftelis will provide a summary memo outlining its findings and the proposed rates required to meet the revenue requirements of the system. This memo will provide the basis for any current and future rate recommendations. Based on these findings, Raftelis will be prepared to present the study results to the City Council. Raftelis will attend in person.

ATTACHMENT B 2023 Standard Hourly Billing Rates

Position	Hourly Rate
Chairman of the Board	\$475
Chief Executive Officer	\$425
Executive Vice President	\$375
Vice President	\$340
Senior Manager	\$295
Principal Consultant	\$280
Manager	\$260
Director of Strategic Communication Services	\$260
Software Developer/Manager	\$260
Senior Consultant	\$230
Senior Software Developer	\$230
Consultant	\$200
Software Developer / Consultant	\$200
Creative Director	\$200
Junior Software Developer / Associate	\$175
Associate Consultant	\$175
Visual Facilitator	\$175
Graphic Designer	\$150
Analyst	\$125
GIS Specialist	\$115
Administration	\$95

* These rates will be in effect for calendar year 2023 and will then increase annually by 3% unless specified otherwise by contract.

** Technology/Communications Charge – this is an hourly fee charged monthly for each hour worked on the project to recover telephone, facsimile, computer, postage/overnight delivery, conference calls, electronic/computer webinars, photocopies, etc.



Meeting
Date: 5/22/2023

Date: 05/17/2023

Item #: 11.

Dept.: Public Works

Consent Agenda

SUBJECT:

Consider and take appropriate action on the authorization of an amended purchase order for Republic Services for Wastewater Treatment Plant Sludge hauling services for an amount exceeding \$50,000.00; and authorize the Mayor or his designee to execute necessary documents.

BACKGROUND:

The Annual PO # 37521 was issued on October 01, 2023, for Professional Service- sludge haul/disposal with contracted vendor Republican Services for \$22,920.00. Due to growth, the plant is producing more sludge, which means more pressing is required and the amount of hauls has increased. Additionally, a third-party provider will be required to haul/dispose of the heavier container, over 10 tons.

Recommended changes to update PO:

1. Cover additional hauls, liners, and rentals reflecting similar usage as April adding five (5) hauls, five (5) liners, and six (6) rentals to the current PO.
2. Cover April invoices charges of third-party hauls and estimated two (2) third –party hauls per month add \$25,085.20 to the existing PO.
3. Add estimated 2 service attempt charges in total \$250.00.

The estimated updated amount added to the PO for the future hauls/disposal fees is \$30,897.70 (May 2023 through September 2023). The total annual cost to include the previous billing, April invoice and original PO amounts \$50,940.20. (May or may not need the entire updated amount). These changes and previous charges, and the billing from April will leave the account with a balance of \$18,182.30.

Author:

Tim Hopwood, Public Works Director

Reviewed:

Mike Holder, City Manager

Cost: \$50,940.20

Funds Available: \$72,000

Source: FY 23 Operating Budget

Recommendation: City Staff recommends that the City Council approve the estimated updated cost \$50,940.20 for additional hauls and liners for the rest of the FY 2023 for the WWT Plant.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐



Memo

May 19, 2023

To: Mary Wennerstrom Finance Director

From: Jennifer Cook

CC: Tim Hopwood, Margaret Barr, Brad Westerman

RE: Republic PO#37521 Update

PO#37521 was issued in October of 2022 to cover FY Wastewater Treatment Plant sludge hauls. This original estimate was for 2 hauls, 2 liners, and 1 rental per month for the full fiscal year. From October to March 5 Hauls, 5 liners, and 6 rentals were used, with two service attempt charges of \$125.00. The April bill includes back dated charges for third-party hauls at \$1,791.80 per haul for February, March, and April totaling \$7,167.20 in addition to the 4 hauls, 4 liners, and 2 rentals charged. I have spoken with Tim Hopwood on the expectations of usage for the remainder of the fiscal year and it is my recommendation and request that PO#37521 be updated in the following manner.

- 1) To cover the additional hauls, liners, and rentals reflecting similar usage as April, I recommend adding 5 hauls, 5 liners, and 6 rentals to the current PO.
- 2) To cover the April invoice charges of third-party hauls **and** estimated 2 third-party hauls per month, I recommend adding \$25,085.20 to the PO.
- 3) In analysis of the previous 2 quarters, I recommend that an estimated 2 service attempt charges in total of \$250.00 be included in the PO.

In sum the additions to the PO would be \$30897.70. These changes and the original PO amount totals \$50,940.20. I have attached the most recent Account Summary for 20-5362-171, to which this PO is coded. These changes, previous charges, and the billing from April will leave the account with a balance of \$18,182.30.

209 South Washington Street, Kaufman, TX 75142
T: 972-932-2216 W: www.kaufmantx.org



**REPUBLIC
SERVICES**

1450 East Cleveland Road
Hutchins TX 75141

Customer Service (972) 225-4207
RepublicServices.com/Support

Important Information

It's easy to go paperless! Sign up for Paperless Billing at RepublicServices.com and enjoy the convenience of managing your account anytime, anywhere, on any device.

Account Number 3-0615-0109650
Invoice Number 0615-001656749
Invoice Date April 30, 2023
Previous Balance \$225.00
Payments/Adjustments -\$225.00
Current Invoice Charges \$10,987.20

Total Amount Due \$10,987.20	Payment Due Date May 20, 2023
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PAYMENTS/ADJUSTMENTS

Description	Reference	Amount
Payment - Thank You 04/12	5555555	-\$225.00

CURRENT INVOICE CHARGES

Description	Reference	Quantity	Unit Price	Amount
City Of Kaufman Wwtp 600 Enterprise Way PO 36688				
Kaufman, TX Contract: 102128 (C40)				
2 Roll Off 25 Yd, On Call Service Special Waste				
Disposal/Recycling 02/07	337750	20.0000Tons		\$386.00
Sludge Manifest 1185666 Ticket 337750				
Sub-Contract Service 02/07				\$1,405.80
Disposal/Recycling 03/15	342591	20.0000Tons		\$386.00
Manifest 1185662 Ticket 342591				
Sub-Contract Service 03/15				\$1,405.80
Hauled By Tas				
Disposal/Recycling 03/28	344027	20.0000Tons		\$386.00
Manifest 1185665, Ticket 344027				
Sub-Contract Service 03/28				\$1,405.80
Hauled By Tas				
Disposal/Recycling 04/11	1185663	20.0000Tons		\$386.00
Manifest 1185663				
Sub-Contract Service 04/11				\$1,405.80
Hauled By Tas				
Liner 04/17	Leigh	1.0000	\$30.00	\$30.00
Receipt Number 83964				
Pickup Service 04/17	Leigh	1.0000	\$812.50	\$812.50
Receipt Number 83964				
Liner 04/20	Leigh	1.0000	\$30.00	\$30.00
Receipt Number 88120				
Pickup Service 04/20	Leigh	1.0000	\$812.50	\$812.50
Receipt Number 88120				
Liner 04/25	Leigh	1.0000	\$30.00	\$30.00
Receipt Number 92203				
Pickup Service 04/25	Leigh	1.0000	\$812.50	\$812.50
Receipt Number 92203				



**REPUBLIC
SERVICES**

1450 East Cleveland Road
Hutchins TX 75141

Please Return This
Portion With Payment

Total Enclosed

Return Service Requested

CITY OF KAUFMAN WWTP
BRAD WESTERMAN
PO BOX 1168
KAUFMAN TX 75142-5402

Total Amount Due \$10,987.20
Payment Due Date May 20, 2023
Account Number 3-0615-0109650
Invoice Number 0615-001656749



For Billing Address Changes,
Check Box and Complete Reverse.

Make Checks Payable To:

REPUBLIC SERVICES #615
PO BOX 78829
PHOENIX AZ 85062-8829



1450 East Cleveland Road
Hutchins TX 75141

Page 3 of 3
Account Number **3-0615-0109650**
Invoice Number 0615-001656749
Invoice Date April 30, 2023

CURRENT INVOICE CHARGES

Description	Reference	Quantity	Unit Price	Amount
Liner 04/27	Leigh	1.0000	\$30.00	\$30.00
Receipt Number 94066				
Pickup Service 04/27	Leigh	1.0000	\$812.50	\$812.50
Receipt Number 94066				
Rental 04/01-04/30		2.0000	\$225.00	\$450.00
CURRENT INVOICE CHARGES				\$10,987.20



Meeting
Date: 5/22/2023

Date: 05/15/2023

Item #: 12.

Dept.: Development
Services

Action Item

SUBJECT:

Conduct a public hearing and consider and take appropriate action on the Replat of Lots 2B-R1 & 2B-R2 of Block A of La Vega Ranch, being a replat of Lot 2B, Block A, of La Vega Ranch. The subject property consists of approximately 5.044 acres out of the T. Lowrie Survey, Abstract No. 285, City of Kaufman ETJ, Kaufman County, TX, generally located at 2363 La Vega Road, Crandall, TX (Property ID 198586). The replat is for 2 residential lots. (Case No. FRP-02-23)

BACKGROUND:

See the attached May 2, 2023 Planning and Zoning Commission Report and attachments.

Author:

Reviewed:

Andrew Bogda, Director of Development Services Mike Holder, City Manager

Cost:

Funds Available:

Source:

Recommendation: On May 2, 2023, the Planning and Zoning Commission held a public hearing and recommended approval, by a vote of 5-0, of the Replat of Lots 2B-R1 & 2B-R2 of Block A of La Vega Ranch, being a replat of Lot 2B, Block A, of La Vega Ranch.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☒	☐	☐	☐



Planning and Zoning Commission Report

Meeting Date: May 2, 2023

SUBJECT: Conduct a public hearing and make a recommendation to City Council on the **Replat of Lots 2B-R1 & 2B-R2 of Block A of La Vega Ranch**, being a replat of Lot 2B, Block A, of La Vega Ranch. The subject property consists of approximately 5.044 acres out of the T. Lowrie Survey, Abstract No. 285, City of Kaufman ETJ, Kaufman County, TX, generally located at 2363 La Vega Road, Crandall, TX (Property ID 198586). The replat is for 2 residential lots. (Case No. FRP-02-23)

SUMMARY:

The subject property includes 5.044 acres located at 2363 La Vega Road and comprises Lot 2B, Block A of La Vega Ranch. La Vega Ranch is located on the southeast side of County Road 4104, just under a mile southwest of US 175, in the Kaufman ETJ.

La Vega Ranch was final platted in December 2022 and the conditions of the development agreement allowed for lots to be subdivided down to a minimum size of 2.5 acres. The applicant is proposing to subdivide the existing 5.044-acre Lot 2B into two lots of 2.522 acres each, which meets the minimum lot size requirement.

Each lot has at least 100' of street frontage with a 25' building setback. A 60' drainage easement runs through the rear of each lot, while smaller 15' drainage easements run along the sides. A 30' electric easement is located along the frontage.

While Gastonia-Scurry has committed to providing water service to the 10 lots of the original La Vega Ranch subdivision, they do not have adequate capacity to serve the new lot created by this replat. As such, a note has been added to the plat indicating that water service has been authorized for Lot 2B-R1, but that a will serve letter will be required for Lot 2B-R2 prior to the development of any structures, residences, or improvements on the property.

THOROUGHFARE PLAN:

La Vega Road is a private street with gated access, situated within a 50'-wide private lot, with a 24'-wide paved section to meet the requirements for fire access. While the street is required to be paved in asphalt, it remains gravel. The homeowners' association is requesting it remain gravel while housing construction continues, with paving to be completed in early 2024.

RECOMMENDATION:

Staff recommends approval of the Replat of Lots 2B-R1 & 2B-R2 of Block A of La Vega Ranch.

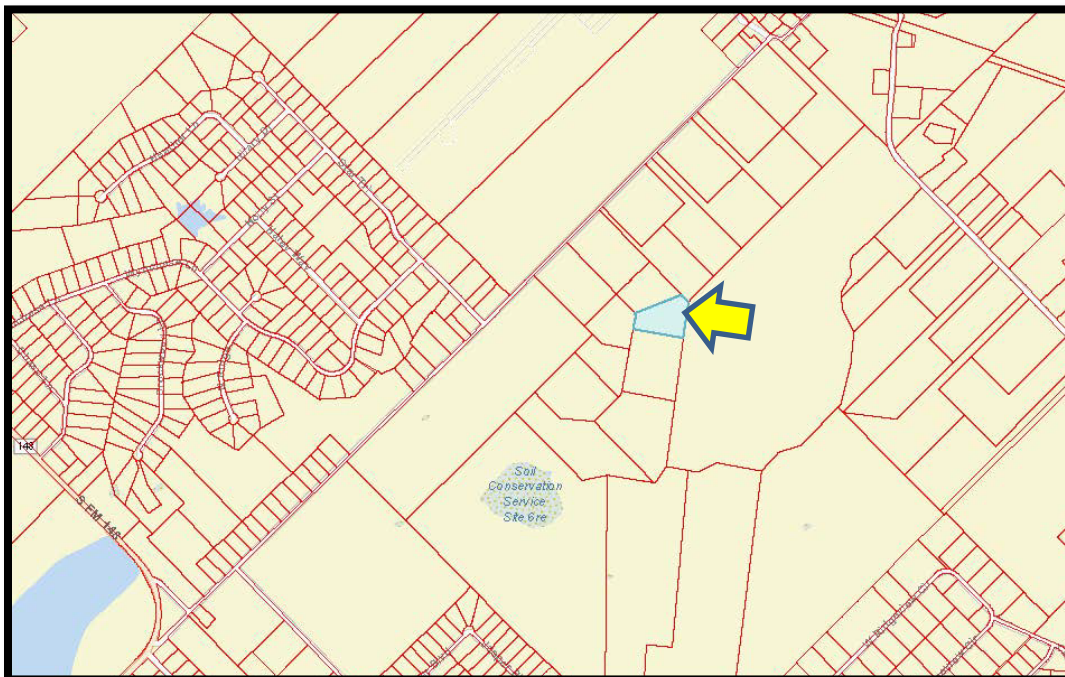
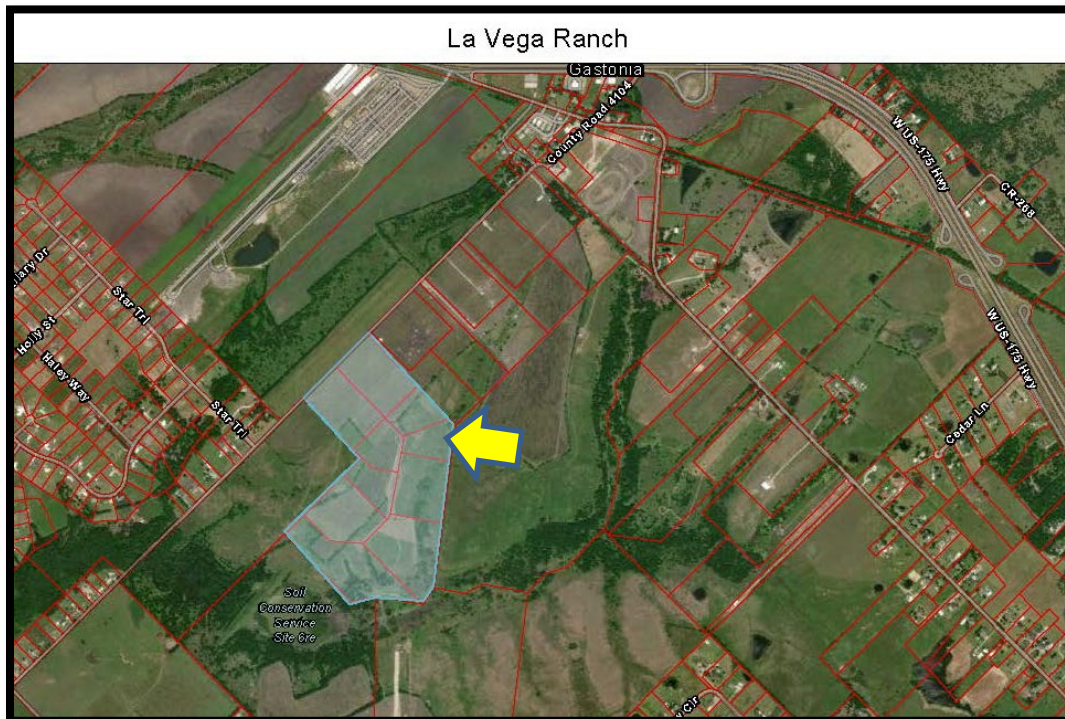
ATTACHMENTS:

1. Location Map
2. Approved Final Plat of La Vega Ranch

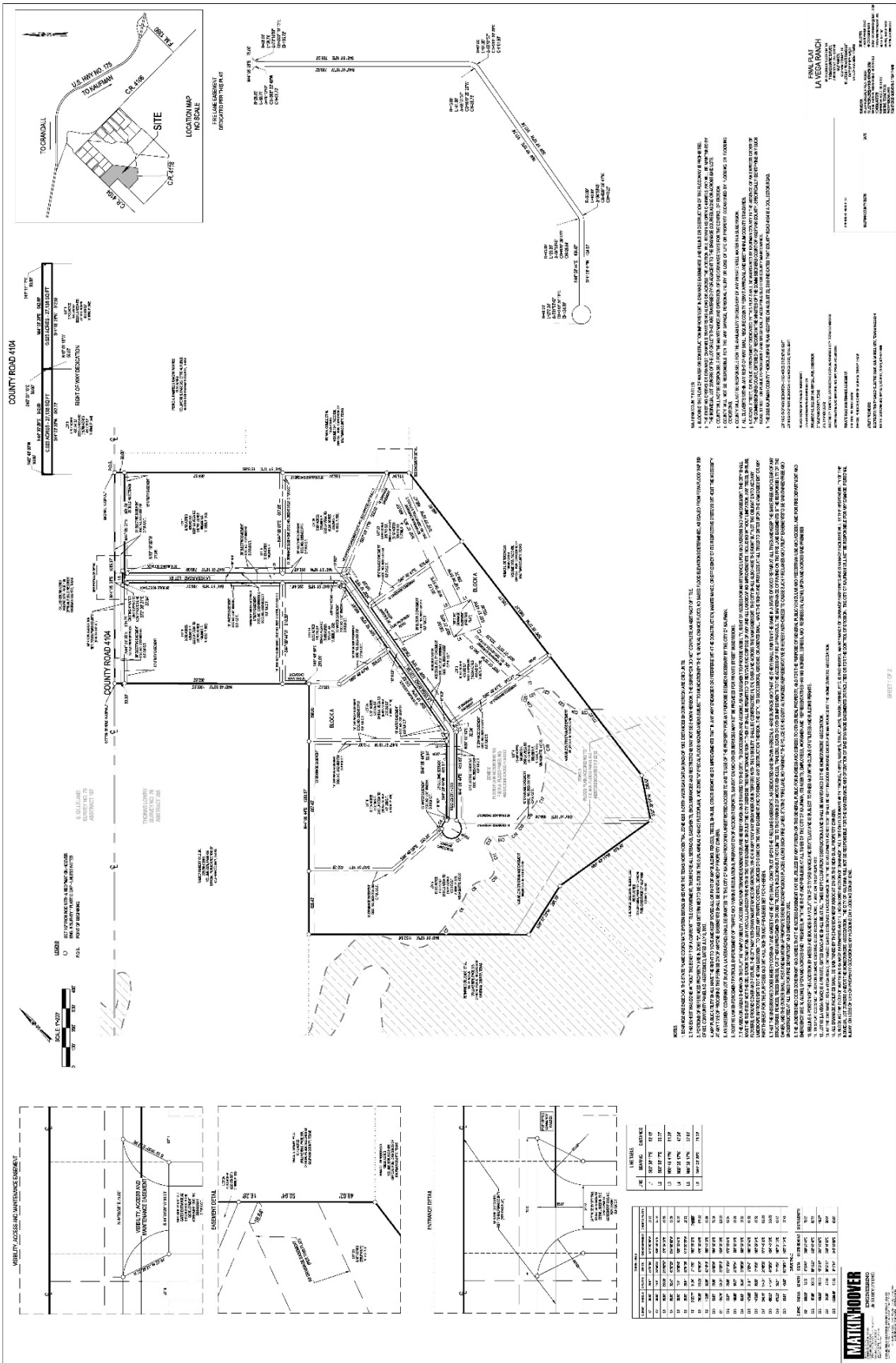
3. Replat of La Vega Ranch, Block A, Lots 2B-R1 & 2B-R2

Andrew Bogda, AICP
Director of Development Services
972-932-2216 ext. 117
abogda@kaufmantx.org

Location Map



Approved Final Plat of La Vega Ranch





Meeting
Date: 5/22/2023

Date: 05/15/2023

Item #: 13.

Dept.: Administration

Resolution

SUBJECT:

Consider and take appropriate action on Resolution R-16-23, a resolution of the City Council of the City of Kaufman, Texas, directing the publication of notice of intention to issue certificates of obligation; and resolving other matters related to the subject

BACKGROUND:

Author:

Mike Holder, City Manager

Reviewed:

Mike Holder, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of Resolution R-16-23 as presented.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS §
COUNTY OF KAUFMAN §
CITY OF KAUFMAN §

We, the undersigned officers of the City of Kaufman, Texas (the “City”), hereby certify as follows:

1. The City Council of the City (the “City Council”) convened in REGULAR MEETING ON THE 22ND DAY OF MAY, 2023 (the “Meeting”), and the roll was called of the duly constituted officers and members of the City Council, to-wit:

Jeff Jordan, Mayor
Matthew Phillips, Mayor Pro-Tem
Charles Gillenwater
Lisa Parker
Quattro Borders
Ashlea Longenecker
Jason Nelson

and all of such persons were present, thus constituting a quorum. Whereupon, among other business, the following was transacted at the Meeting: a written resolution entitled

RESOLUTION DIRECTING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION; AND RESOLVING OTHER MATTERS RELATING TO THE SUBJECT

was duly introduced for the consideration of the City Council and read in full (the “Resolution”). It was then duly moved and seconded that the Resolution be adopted; and, after due discussion, the motion, carrying with it the adoption of the Resolution, prevailed and carried with all members present voting “AYE” except the following:

NOES: _____ ABSTAIN: _____

2. That a true, full, and correct copy of the Resolution adopted at the Meeting is attached to and follows this Certificate; that the Resolution has been duly recorded in the City Council’s minutes of the Meeting; that the above and foregoing paragraph is a true, full, and correct excerpt from the City Council’s minutes of the Meeting pertaining to the adoption of the Resolution, that the persons named in the above and foregoing paragraph are the duly chosen, qualified, and acting officers and members of the City Council as indicated therein; that each of the officers and members of the City Council was duly and sufficiently notified officially and personally, in advance, of the time, place, and purpose of the Meeting, and that the Resolution would be introduced and considered for adoption at the Meeting, and each of such officers and members consented, in advance, to the holding of the Meeting for such purpose; and that the Meeting was open to the public, and public notice of the time, place, and purpose of the Meeting was given, all as required by Chapter 551, Texas Government Code.

3. That the Mayor of said City has approved and hereby approves the aforesaid Resolution; that the Mayor and the City Secretary of said City have duly signed said Resolution; and that the Mayor and the City Secretary of said City hereby declare that their signing of this Certificate shall constitute the signing of the attached and following copy of said Resolution for all purposes.

SIGNED AND SEALED ON MAY 22, 2023.

Jessie Hanks, City Secretary

Jeff Jordan, Mayor

(CITY SEAL)

RESOLUTION NO. R-16-23
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS, DIRECTING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION; AND RESOLVING OTHER MATTERS RELATED TO THE SUBJECT

WHEREAS, this City Council deems it advisable to give notice of intention to issue certificates of obligation of the City of Kaufman, Texas, as hereinafter provided; and

WHEREAS, the City of Kaufman expects to pay expenditures in connection with the design, planning, acquisition and construction of the projects described in **Exhibit A** to this Resolution prior to the issuance of the Certificates of Obligation hereinafter described; and

WHEREAS, the City Council hereby finds, considers and declares that the reimbursement of the payment by the City of such expenditures will be appropriate and consistent with the lawful objectives of the City and, as such, chooses to declare its intention, in accordance with the provisions of Section 1.150-2 of the U.S. Treasury Regulations, to reimburse itself for such payments at such time as it issues the hereinafter described Certificates of Obligation; and

WHEREAS, it is hereby officially found and determined that the meeting at which this Resolution was considered was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS:

Section 1. Attached hereto is a form of the Notice of Intention to issue Certificates of Obligation (the "Notice"), the form and substance of which is hereby adopted and approved.

Section 2. The City Secretary shall cause said notice to be published in substantially the form attached hereto, in a newspaper, as defined by Subchapter C, Chapter 2051, Texas Government Code, of general circulation in the area of said City, once a week for two consecutive weeks, with the date of the first publication to be before the 45th day before the date tentatively set for the passage of the ordinance authorizing the issuance of the certificates, and, if the City maintains an Internet website, continuously on the City's website for at least forty-five (45) days before the date tentatively set for the passage of the ordinance authorizing the issuance of the certificates.

Section 3. The facilities and improvements to be financed with proceeds from the proposed Certificates of Obligation are to be used for the purposes described in the attached Notice of Intention.

Section 4. All costs to be reimbursed pursuant to this Resolution will be capital expenditures; the proposed Certificates of Obligation shall be issued within eighteen (18) months of the later of (i) the date the expenditures are paid or (ii) the date on which the property, with respect to which such expenditures were made, is placed in service; and the foregoing notwithstanding, the Certificates of Obligation will not be issued pursuant to this Resolution on a date that is more than three (3) years after the date any expenditure which is to be reimbursed is paid.

Section 5. This Resolution shall be effective immediately upon adoption.

PASSED AND APPROVED this 22nd day of May 2023.

JEFF JORDAN
MAYOR

ATTEST:

JESSIE HANKS
CITY SECRETARY

APPROVED AS TO FORM:

PATRICIA A. ADAMS
CITY ATTORNEY

EXHIBIT A

**CITY OF KAUFMAN, TEXAS
NOTICE OF INTENTION TO ISSUE
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION**

NOTICE IS HEREBY GIVEN that the City Council of the City of Kaufman, Texas, at its meeting to commence at 6:00 P.M. on July 24, 2023, at the City Hall Council Chambers, 209 South Washington, Kaufman, Texas 75142, or telephonically at the dial-in number and access code published on the City's website in the event such meeting may not be held in person, tentatively proposes to adopt one or more ordinances authorizing the issuance of interest bearing certificates of obligation, in one or more series, in an amount not to exceed \$9,500,000 for paying all or a portion of the City's contractual obligations incurred in connection with: (i) acquiring, constructing, and equipping additions, improvements, extensions, and equipment for the City's waterworks and sewer system; (ii) constructing, reconstructing and improving streets, roads, and sidewalks, including related drainage, utility relocation, signalization, landscaping, lighting and signage; (iii) acquiring, constructing, installing and equipping improvements to the City's stormwater and drainage system; and (iv) legal, fiscal and engineering fees in connection with such projects. The City proposes to provide for the payment of such certificates of obligation from the levy and collection of ad valorem taxes in the City as provided by law and from a pledge of limited surplus revenues of the City's waterworks and sewer system, remaining after payment of all operation and maintenance expenses thereof, and all debt service, reserve, and other requirements in connection with all of the City's revenue bonds or other obligations (now or hereafter outstanding), which are payable from all or any part of the net revenues of the City's waterworks and sewer system. The certificates of obligation are to be issued, and this notice is given, under and pursuant to the provisions of Texas Local Government Code, Subchapter C of Chapter 271, as amended.

In accordance with the provisions of Texas Local Government Code, Subchapter C of Chapter 271, as amended ("Chapter 271"), the following information has been provided by the City: (i) the principal amount of all outstanding debt obligations of the City is \$36,425,000; (ii) the current combined principal and interest required to pay all outstanding debt obligations of the City on time and in full is \$48,189,348; (iii) the maximum principal amount of the certificates of obligation to be authorized is \$9,500,000; (iv) the estimated combined principal and interest required to pay the certificates of obligation to be authorized on time and in full is \$14,394,825; (v) the maximum interest rate for the certificates may not exceed the maximum legal interest rate; and (vi) the maximum maturity date of the certificates of shall not exceed forty (40) years from the date thereof.

CITY OF KAUFMAN, TEXAS



Meeting
Date: 5/22/2023

Date: 05/15/2023

Item #: 14.

Dept.: Administration

Resolution

SUBJECT:

Consider and take appropriate action on Resolution R-17-23, a resolution of the City Council of the City of Kaufman, Texas, supporting the City of Kaufman's application to the Texas Department of Transportation's 2023 Transportation Alternatives Set-aside (TA) call for projects

BACKGROUND:

In December 2022, the Texas Department of Transportation (TxDOT) issued a call for projects for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TA) Program. Staff in consultation with consultant Schaumburg & Polk Inc. has made preliminary applications for projects and has received preliminary approval and instructions to proceed with detailed applications for those projects. The City is pursuing applications for two projects: 1.) a shared use path along SH 34 from US 175 to Kings Fort Park, and 2.) a sidewalk project along S. Houston St. and FM 1388 from US 175 to Buckingham Ln. The projects are intended to provide improved pedestrian and bicycle access, mobility, safety, circulation, and connectivity in Kaufman. If the projects are approved, the TA funds may be used for the development of preliminary engineering and construction of pedestrian and/or bicycle infrastructure. The TA funds require a local match, comprised of cash or Transportation Development Credits (TDCs), if eligible. The City would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TA funds. As part of the detailed application process for these projects, a resolution of support from the City is required.

Author:

Reviewed:

Andrew Bogda, Director of Development Services Mike Holder, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of Resolution R-17-23, supporting the City of Kaufman's application to the TxDOT's 2023 Transportation Alternatives Set-Aside (TA) call for projects.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
■	■	■	■	■

RESOLUTION NO. R-17-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS, SUPPORTING THE CITY OF KAUFMAN'S APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2023 TRANSPORTATION ALTERNATIVES SET-ASIDE (TA) CALL FOR PROJECTS; PROVIDING MATCHING FUNDING REQUIREMENTS; IDENTIFYING PROJECTS FOR APPLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Texas Department of Transportation (TxDOT) issued a call for projects in December 2022 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TA) Program; and

WHEREAS, the City of Kaufman is pursuing applications for two projects (City of Kaufman Shared Use Path along SH 34 (from US 175 to Kings Fort Park) and City of Kaufman Sidewalk Project S. Houston St. & FM 1388 (from US 175 to Buckingham) (the "Projects"); and

WHEREAS, the City has received preliminary approval and instructions to proceed with detailed applications for the Projects; and

WHEREAS, the proposed Projects are intended to provide improved pedestrian and bicycle access, mobility, safety, circulation, and connectivity in the City of Kaufman; and

WHEREAS, subject to Project approval, the TA funds may be used for development of preliminary engineering (plans, specifications, and estimates and environmental documentation) and construction of pedestrian and/or bicycle infrastructure; and

WHEREAS, the TA funds require a local match, comprised of cash or Transportation Development Credits (TDCs), if eligible; therefore, the City of Kaufman would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TA funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS:

SECTION 1. That the foregoing recitals are true and correct and are incorporated herein.

SECTION 2. That the City of Kaufman supports funding these Projects as described in the 2023 TA Detailed Application (including the preliminary engineering

budget, if any, construction budget, TxDOT's direct state cost for oversight, and the required local match, if any).

SECTION 3. That, if approved, the City of Kaufman is willing to commit to each Project's development, implementation, construction, maintenance, management, and financing.

SECTION 4. That the City of Kaufman is willing and able to enter into an agreement with TxDOT by Resolution or Ordinance, should any of the Projects be selected for funding.

SECTION 5. That this Resolution shall become effective immediately upon its passage as required by law.

PASSED AND APPROVED this day the 22nd of May 2023.

**JEFF JORDAN
MAYOR**

ATTEST:

**JESSIE HANKS
CITY SECRETARY**

APPROVED AS TO FORM:

**PATRICIA A. ADAMS
CITY ATTORNEY**



Meeting
Date: 5/22/2023

Date: 04/11/2023

Item #: 15.

Dept.: Administration

Action Item

SUBJECT:

Consider and take appropriate action on the appointment of one (1) member to the Planning and Zoning Commission for the remainder of an unexpired term to expire in November 2024.

BACKGROUND:

There is currently one (1) vacancy on the Planning and Zoning Commission. Staff solicited applications for appointment to the board. We received an application from Marshall Park and Kathleen Sission wanting to serve. Upon reviewing the applications, staff recommended the appointment of Kathleen Sission to the Planning and Zoning Commission to fill the remainder of the term which expires in November 2024.

Author:
Jessie Hanks, City Secretary

Reviewed:
Mike Holder, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends the appointment of Kathleen Sisson to the Planning and Zoning Commission to fill the remainder of the term which expires in November 2024.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐



**BOARD OR COMMISSION
CANDIDATE APPLICATION FOR APPOINTMENT**

Which of the City's Boards/Commissions are you interested in serving on?

- | | |
|--|---|
| ☐ Kaufman Economic Development Corp. | ☐ Keep Kaufman Beautiful Board |
| ☐ Planning and Zoning Commission | ☐ Other (Please specify in space below.) |
| ☐ Board of Adjustment | |
| ☐ Parks and Recreation Board | |
| ☐ Downtown Development Advisory Board | |

Name: _____
Home Address: _____
Home Phone #: _____
*E-mail Address: _____

Date Submitted: _____
Occupation: _____
Employer: _____
Work Phone #: _____

Kaufman resident for _____ years.

Qualified Voter: Yes ☐ No ☐

Are you related to any of the City Council members or the City Manager? Yes ☐ No ☐
If so, please give the name of the person you are related to and your relation to that person.

Name

Relationship

Highest Education Level Completed, School Attended and Year Graduated: (High School/College)

Boards/Commissions/Committees you have previously served on:

Dates

Professional and/or Community (Civic) Activities:

Skills, Hobbies, or Talents:

Signature



BOARD OR COMMISSION
CANDIDATE APPLICATION FOR APPOINTMENT

Which of the City's Boards/Commissions are you interested in serving on?

- | | |
|--|---|
| ☐ Kaufman Economic Development Corp. | ☐ Keep Kaufman Beautiful Board |
| ☒ Planning and Zoning Commission | ☐ Other (Please specify in space below.) |
| ☐ Board of Adjustment | _____ |
| ☐ Parks and Recreation Board | |
| ☐ Downtown Development Advisory Board | |

Name: <u>Marshall Park</u>	Date Submitted: <u>4-27-23</u>
Home Address: <u>1418 Chancellors</u>	Occupation: <u>retired</u>
Home Phone #: <u>214 384 1122</u>	Employer: <u>_____</u>
*E-mail Address: <u>parkfam50@yahoo</u>	Work Phone #: <u>_____</u>

Kaufman resident for <u>35+</u> years.	Qualified Voter: Yes ☒ No ☐
--	--

Are you related to any of the City Council members or the City Manager? Yes ☐ No ☒

If so, please give the name of the person you are related to and your relation to that person.

Name	Relationship
_____	_____

Highest Education Level Completed, School Attended and Year Graduated: (High School/College)

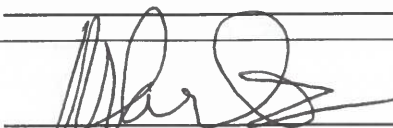
BS SWOKLA Univ 1976

Boards/Commissions/Committees you have previously served on:	Dates
<u>BP&Z</u>	<u>1999-2005</u>
_____	_____
_____	_____

Professional and/or Community (Civic) Activities:

CoFC, Indust Foundation

Skills, Hobbies, or Talents:



Signature



Meeting
Date: 5/22/2023

Date: 04/11/2023

Item #: 16.

Dept.: Administration

Action Item

SUBJECT:

Consider and take appropriate action on the appointment of one (1) member to the Kaufman Economic Development Corporation for the remainder of an unexpired term to expire in August 2024.

BACKGROUND:

Director Gail Godwin-Mason submitted her resignation from the Kaufman Economic Development Corporation on March 14, 2023. Staff solicited applications for appointment to the board. We received an application from Tommy Henricks, John Zaby, and Kathleen Sission wanting to serve. Upon reviewing the applications, staff recommends the appointment of Tommy Henricks to the Kaufman Economic Development Corporation to fill the remainder of the term which expires in August 2024.

Author:
Jessie Hanks, City Secretary

Reviewed:
Mike Holder, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends the appointment of Tommy Henricks to the Kaufman Economic Development Corporation for the remainder of an unexpired term to expire in August 2024.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐



**BOARD OR COMMISSION
CANDIDATE APPLICATION FOR APPOINTMENT**

Which of the City's Boards/Commissions are you interested in serving on?

- | | |
|--|---|
| ☐ Kaufman Economic Development Corp. | ☐ Keep Kaufman Beautiful Board |
| ☐ Planning and Zoning Commission | ☐ Other (Please specify in space below.) |
| ☐ Board of Adjustment | |
| ☐ Parks and Recreation Board | |
| ☐ Downtown Development Advisory Board | |

Name: _____
Home Address: _____
Home Phone #: _____
*E-mail Address: _____

Date Submitted: _____
Occupation: _____
Employer: _____
Work Phone #: _____

Kaufman resident for _____ years.

Qualified Voter: Yes ☐ No ☐

Are you related to any of the City Council members or the City Manager? Yes ☐ No ☐
If so, please give the name of the person you are related to and your relation to that person.

Name

Relationship

Highest Education Level Completed, School Attended and Year Graduated: (High School/College)

Boards/Commissions/Committees you have previously served on:

Dates

Professional and/or Community (Civic) Activities:

Skills, Hobbies, or Talents:

Signature



BOARD OR COMMISSION
CANDIDATE APPLICATION FOR APPOINTMENT

Which of the City's Boards/Commissions are you interested in serving on?

- ☒ Kaufman Economic Development Corp. ☐ Keep Kaufman Beautiful Board
☐ Planning and Zoning Commission ☐ Other (Please specify in space below.)
☐ Board of Adjustment
☐ Parks and Recreation Board
☐ Downtown Development Advisory Board

Name: JOHN ZABY Date Submitted: 4-21-23
Home Address: 5175 OLD RAILROAD TRL Occupation: RETIRED - REALTOR
Home Phone #: 214-533-3531 Employer: COLDWELL BANKER
*E-mail Address: JOHN.ZABY1978@GMAIL.COM Work Phone #: _____

Kaufman resident for 57 years.

Qualified Voter: Yes ☒ No ☐

Are you related to any of the City Council members or the City Manager? Yes ☐ No ☒
If so, please give the name of the person you are related to and your relation to that person.

Name

Relationship

Highest Education Level Completed, School Attended and Year Graduated: (High School/College)

KHS 1978 - HCLC 1980 - ETSU

Boards/Commissions/Committees you have previously served on:

KAUFMAN ISD

KAUFMAN COUNTY APPRAISAL BOD

KAUFMAN COUNTY SENIOR CITIZEN

Dates

1999-2020

PRESENT

Professional and/or Community (Civic) Activities:

KAUFMAN LIONS CLUB

Skills, Hobbies, or Talents:

GOLF

John Zaby
Signature



BOARD OR COMMISSION
CANDIDATE APPLICATION FOR APPOINTMENT

Which of the City's Boards/Commissions are you interested in serving on?

- ☒ Kaufman Economic Development Corp. ☐ Keep Kaufman Beautiful Board
☐ Planning and Zoning Commission ☐ Other (Please specify in space below.)
☐ Board of Adjustment
☐ Parks and Recreation Board
☐ Downtown Development Advisory Board

Name: Tommy Henricks
Home Address: 2151 Kandy Ln
Home Phone #: 832-496-2916
*E-mail Address: tommy.henricks@gmail.com

Date Submitted: 5/1/2023
Occupation: Transit Director
Employer: STAR Transit
Work Phone #: _____

Kaufman resident for 7 years.

Qualified Voter: Yes ☒ No ☐

Are you related to any of the City Council members or the City Manager? Yes ☐ No ☒
If so, please give the name of the person you are related to and your relation to that person.

Name

Relationship

Highest Education Level Completed, School Attended and Year Graduated: (High School/College)
BBA Finance, Texas Tech University, 2006

Boards/Commissions/Committees you have previously served on:	Dates
Kaufman Chamber Board	2018 - 2020
Promiseland Preschool Board	2017 - 2019
_____	_____
_____	_____

Professional and/or Community (Civic) Activities:

Texas Transit Association member, Kaufman Youth Sports Association volunteer coach, Monday Elementray mentor program

Skills, Hobbies, or Talents:

Signature

DISCUSSION ITEMS REPORT (DIR)

[illegible]

DISCUSSION ITEMS REPORT (DIR)

COMPLETED

Project Title	Project Lead	Agenda Date	Entered Date	Status/Notes	
PID Creation Resolution	Dev Svc/Admin	11/13/2018	10/24/2018	Complete	
TIRZ Creation Ordinance Amendment	Dev Svc/Admin	11/13/2018	10/24/2018	Complete	
TIRZ Project Reprioritization Resolution	Dev Svc/Admin	11/13/2018	10/24/2018	Complete	
Home Improvement Incentive Program	Development Serv	11/13/2018	10/23/2018	Complete	
Budget Book Submission to GFOA	Finance		10/23/2018	Complete	
Interlocal Agreement w/County for PID	Finance		10/30/2018	PID Assessment for Georgetown in 2020	
WWTP Priority Project List	Public Works	11/13/2018	10/23/2018	Mark Hill - Consultant	
2600 Commerce Way Permit Ready	Development Serv	NA	11/6/2018	Complete Permit Issued 11/26/2018	
600 N Nash KC Street Barn Permit Issued	Development Serv	NA	11/6/2018	Complete Finaled 01/04/2019	
Rev Ch 22 & 46 7500SF F Sprinkler Req	elopment Serv	01/28/2019 02/25/2019	1/21/2019	Complete 02/25/2019	
Realtor PID Training	Admin	NA		Complete 4/23/2019	
Fee Schedule Update	Development Serv		6/4/2019	Approved by Council	
Bureau Veritas Contract Update	Development Serv		6/4/2019	Approved by Council	
Park Master Plan Update	Parks & Rec	8/5/2019	10/23/2018	Approved by Council	
34/243 Signal Installation	Public Works		10/23/2018	Complete	
HR Coordinator	Admin		12/17/2018	Admin/HR Assistant Full-Time Sept. 30	
Agenda Software Installation/Training	Admin		10/23/2018	Complete	
5 Year CIP	Admin	11/25/2019	11/25/2019	Work Session 12/16/19	
Water & Street Impact Fee Update	Development Serv		6/10/2019	Council approved 12/16/19	
Intern Program	HR	TBD	12/10/2019	Policy to Council 3/30/20	3,5
WWTP Finance Application	Finance	11/13/2018	10/23/2018	GTUA Approval	5
PD/FD Safety Equipment Grant	Public Safety	TBD	3/3/2020	Application Submitted	1
Street Maintenance Priorities	PW/Admin		2/27/2019	List Presented to Council/Incorporated into 5 Year CIP	5
Traffic Signal 1388@34 Bypass	Admin		1/28/2020	Final Construction Underway	1
Solid Waste RFP	Admin	TBD	5/18/2020	Contract Finalized and Approved	4,5
PD Body Camera Grant	PD	4/27/2020	5/19/2020	Grant not awarded	1,5
Civic Center	Admin	7/22/2019		Accepted 01/25/21	2,3
Phase II - Street Bond	Public Works	10/28/2019	10/23/2018	Accepted 01/25/21	5
TxDOT Turnback	Admin	12/17/2018	11/6/2018	Accepted 01/25/21	2,3,5
City Lakes Park Fence	Public Works		1/26/2021	Complete	
Building Official	Development Serv		12/10/2020	Hired	
54-Acre Development	Development Serv	5/18/2020	10/23/2018	PD to Council 05/18/2020	2,3,4
Building Code Update	Development Serv	10/28/2019	6/4/2019	Approved O-28-19	5
Park Dedication Ordinance	Development Serv	1/25/2021	10/23/2018	PH continued to 2/22/2021	4,5
Police Department Server	PD		1/29/2021	Ordered thru TSM	1,5
Tree Mitigation Ordinance	Development Serv		2/24/2021	Approved	4,5
Kaufman Lake	Admin/PW		1/8/2019	Sold April 2021	2,4,5
Downtown Parking	Admin		1/16/2019	2 Hour Parking Signs going up	2
Fire Engine Replacement	FD	1/25/2021	1/25/2021	Lease Approved	1,5
Greenlight City/EDC Marketing	Admin/EDC		6/16/2020	Greenlight Retainer	1,2
Kaufman Square Speakers	Admin/PW	TBD	10/22/2019	Installation Complete	2,3
Fire Department 5 Year Plan	FD		8/26/2020	Presented at Council Retreat 4/2021	2,5
TIRZ #2	Admin		8/6/2020	PPFP Approved 082420	2,3,4
Tabor Parkway Expansion	PW/Admin			Complete	2,3,5
IT Services RFP	Admin		1/6/2022	Contract award 2/28/22	1,5
Marlow Development	Development Serv	4/22/2019	10/23/2018	Construction Underway	2
Recodification of City Ordinances	Admin	11/13/2018	10/23/2018	Franklin Review	5
Kaufman Estates	PW/Admin	10/28/2019		No Action	5
Sports Complex Parking Lot Paving	PW/Admin	4/25/2022	4/26/2022	Completed	4
Digital Gateway Signage	Admin	TBD	8/17/2020	Could not get an approved site	2,3
Former Senior Center Demo	Development Serv		11/8/2021	Property sold and closed 12/29/22	4
Sports Complex Football Fields/Lighting/S	PW/Admin		9/23/2022	Complete	3,4
High Speed Internet	Admin			Suddenlink live/CIP installing	2,3,5
COVID - 19	Admin/Public Safety	TBD	3/11/2020	Action Plan in Place	4,5

May 3, 2023

To: Kaufman County

From: Ashley Berryhill, Finance Director

Re: April 2023 Demand and Response Ridership Report

TRIP INFORMATION:

	S	O	N	D	J	F	M	A	M	J	J	A	TOTAL
TRIPS	2,590	2,625	2,453	2,434	2,436	2,396	3,244	2,540	0	0	0	0	20,718
SERVICE DAYS	21	21	20	20	18	21	23	19					163
DAILY AVERAGE	123.3	125.0	122.7	121.7	135.3	114.1	141.0	133.7					1,017

ELDERLY AND DISABLED RIDERSHIP	
737	Disabled Trips
1,255	Elderly (&/or Dis) Trips
1,992	E & D Total Rides
	E & D Percent of Total Trips – 78%



May 3, 2023

To: City of Kaufman

From: Ashley Berryhill, Finance Director

Re: April 2023 -Kaufman (City) STARNow Ridership Report

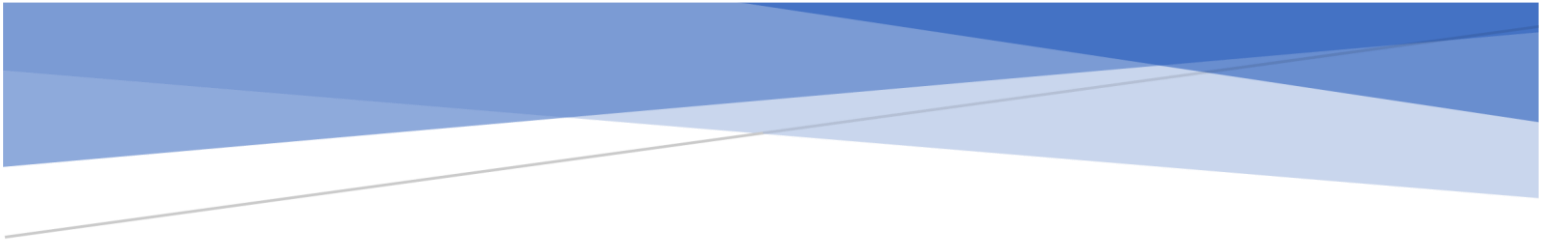
TRIP INFORMATION:

	S	O	N	D	J	F	M	A	M	J	J	A	TOTAL
TRIPS	58	48	28	34	19	12	22	25					246
SERVICE DAYS	21	21	20	20	18	17	23	19					159
DAILY AVERAGE	2.8	2.3	1.4	1.7	1.1	0.7	1.0	1.3					12.2

Ridership KPIs

[Download](#)

Completed Boardings ⓘ	Avg. Boardings Per Service Hr. ⓘ	Boarding Cancellations ⓘ	Boarding Cancellations (No-Show) ⓘ	Cancellation Percentage ⓘ	
25	0.11	13	3	34.21 %	
Cancellation Percentage (No Show) ⓘ	Total Requests ⓘ	Completed Requests ⓘ	No Drivers Available Requests ⓘ	Request Cancellations ⓘ	Request Cancellations (No Show) ⓘ
7.89 %	39	25	1	13	3
Avg. # of Requests per Rider ⓘ	Avg. Travel Duration ⓘ	Avg. Travel Distance ⓘ	Mean Wait Time ⓘ	Median Wait Time ⓘ	Bookings from Admin Panel ⓘ
3.13	8 min	1.62 mi	53.51 min	68.83 min	84 %
Bookings from Rider Mobile App ⓘ	Bookings from Rider Web ⓘ	Flag Down Bookings ⓘ	Avg. # Riders per Request ⓘ		
16 %	0 %	0 %	1		



CITY OF KAUFMAN

Compliance Reporting April 2023

Prepared By: Barker, Corey D
cbarker@careflite.org

Sunday, May 14, 2023

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City of Kaufman Response Summary

	Responses	Transports	Exceptions	Compliance %	Transport %
Priority 1 <8:59	31	24	4	87%	77%
Priority 2 <11:59	70	40	3	96%	57%
Priority 3 <14:59	20	17	0	100%	85%
Emergency Transfers<0:29:59	77	76	24	69%	99%
Non-Emergency Transfers<0:15	40	38	10	75%	95%
Helicopter	18	18			
Totals	256	213			73.19%

City of Kaufman Transport Summary

Transport Summary:

	Number	Percentage
Baylor Scott and White Dallas	7	4%
Baylor Scott and White Sunnyvale	3	2%
Baylor Scott and White Lakepointe Rowlett	0	0%
Baylor Scott and White Lakepointe Forney	0	0%
Childrens Medical Center	8	4%
Dallas Regional Medical Center	4	2%
Medical City Dallas	0	0%
Parkland	0	0%
Texas Health-Dallas	68	35%
Texas Health- Kaufman	54	28%
Texas Health -Plano	2	1%
Texas Health-Rockwall	1	1%
UT Health- Athens	2	1%
UT Health- Tyler	2	1%
UT Health- Cedar Creek	2	1%
VA Medical Center Dallas	0	0%
Other Hospitals	13	7%
Nursing home, residence, other	29	15%
	195	100%

City of Kaufman Non-Transport Summary

	Number	% of Total
Patient Refusal/Treat No Transport	26	60%
Pt is DOS	0	0%
Cancellation- No Patient	17	40%
	43	100%

City of Kaufman Response Time Analysis

Average Response Time
City Wide--Emergency Calls

0:06:33

City of Kaufman Last 100 Responses

	Responses	Exceptions	
Last 100 Calls			
Priority 1	100	14	86%
Priority 2	100	6	94%
Priority 3	100	4	96%
<i>Average Last 100 Calls</i>			92%



KAUFMAN FIRE DEPARTMENT MONTHLY DASHBOARD REPORT APRIL 2023

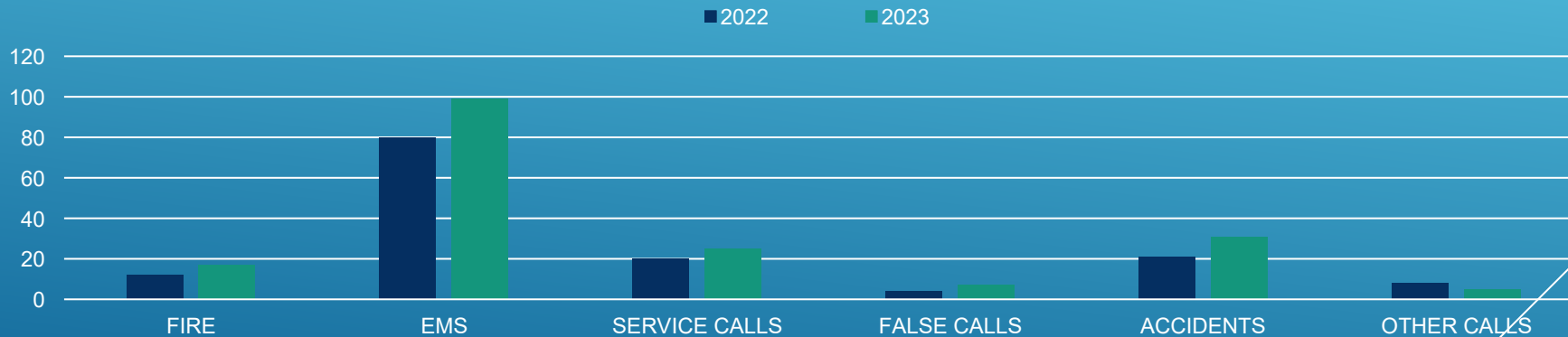


FIRE APRIL 2023 ACTIVITY

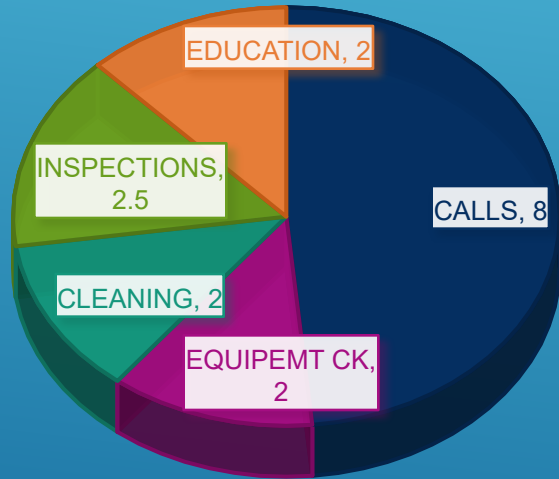
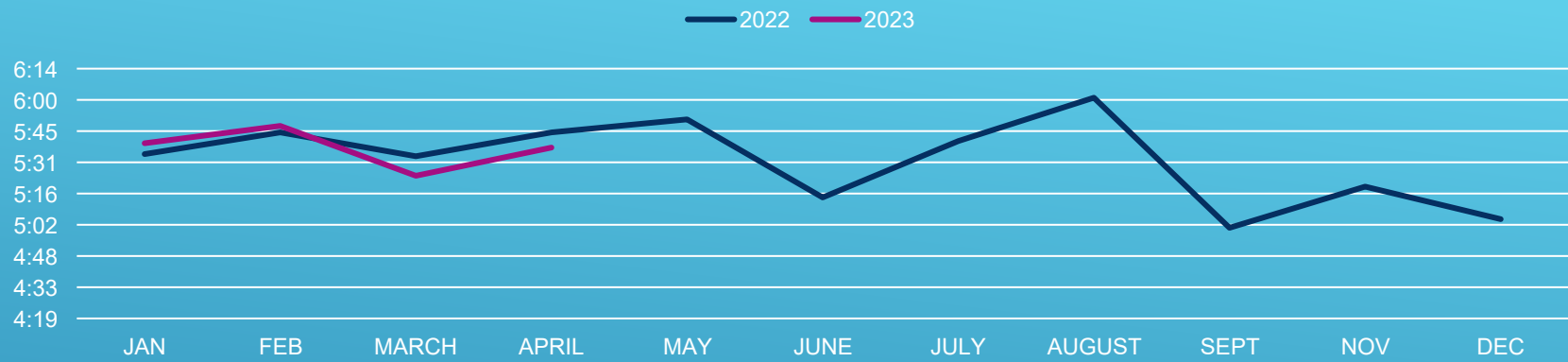
	2022 APRIL	2023 APRIL	MONTHLY DIFFERENCE	FISCAL YTD OCT.21 TO APRIL 22	FISCIAL YTD OCT.22 APRIL 23	FISCIAL YTD DIFFERENCE
FIRE CALLS	12	17	42%	55	109	98%
RESCUE & EMERGENCY MEDICAL SERVICES	80	99	24%	714	784	10%
HAZARDOUS CONDITIONS	22	13	-41%	127	99	-28%
SERVICE / GOOD INTENT CALLS	20	25	25%	89	116	23%
FALSE ALARMS & FALSE CALLS	4	7	75%	43	60	28%
ACCIDENTS	21	31	48%	301	235	-28%
OTHER INCIDENTS	8	5	-38%	57	45	-27%
TOTAL CALLS	167	197	18%	1386	1448	4%



APRIL 2023



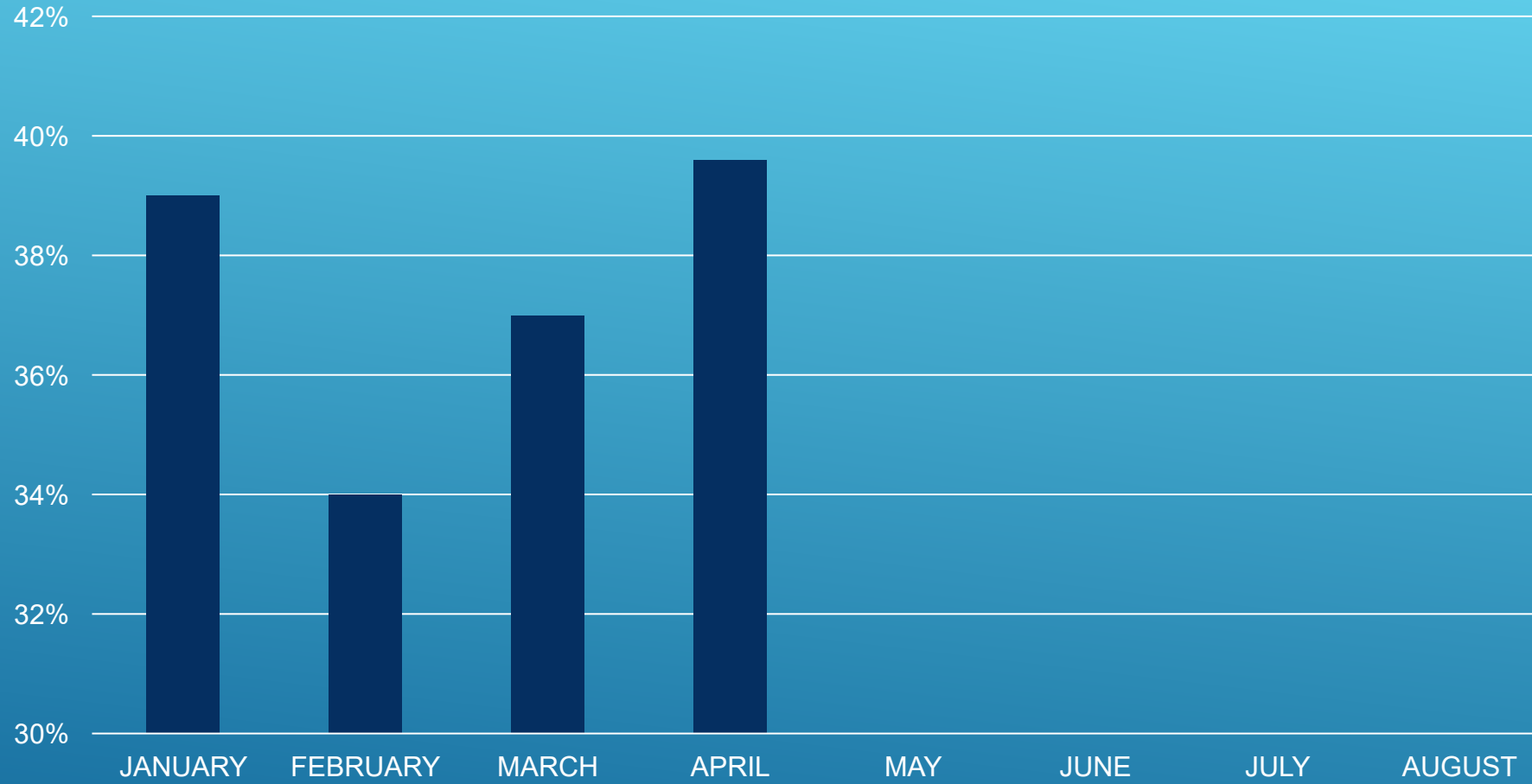
MONTHLY RESPONSE TIMES



SHIFT HOURLY UTILIZATION 39.6 %

NFPA NATIONAL STANDARDS 25% TO 30% MAXIMUM

MONTHLY HOURLY UTILIZATION



APRIL PREVENTION REVIEW

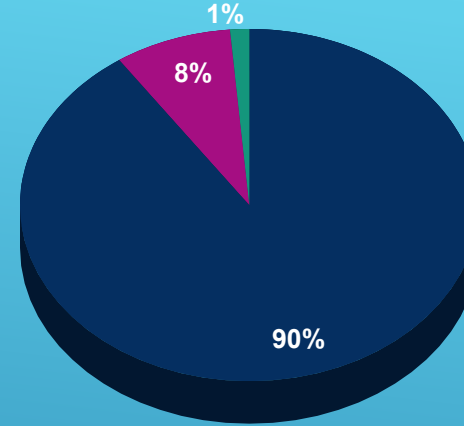
4 DEVELOPMENT PLANS REVIEWED

CONDUCTED 32 FIRE SAFETY
INSPECTIONS

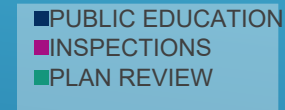
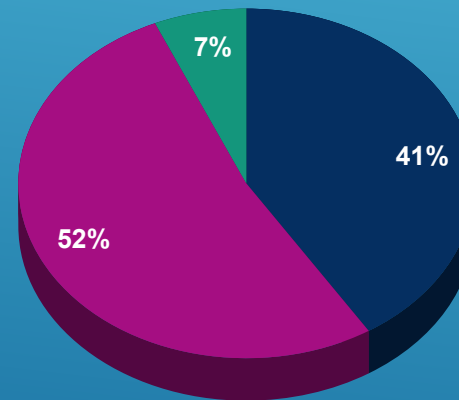
PERFORMED 2 CONSTRUCTION
SITE FIRE SPRINKLER HYDRO
TESTS

PASSED OUT FIRE PREVENTION
MATERIALS TO APPROX. 25
CITIZENS

YEARLY 2023



APRIL 2023



0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100



PERSONNEL CONTINUING EDUCATION

FIRE

SCBA USE AND CARE

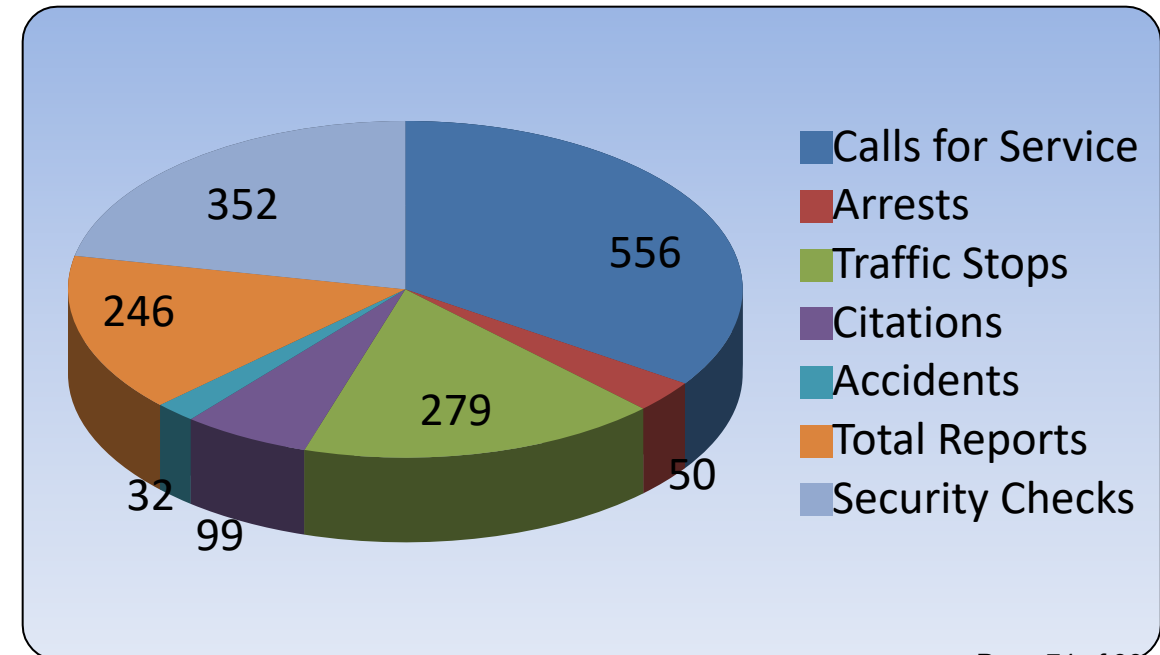
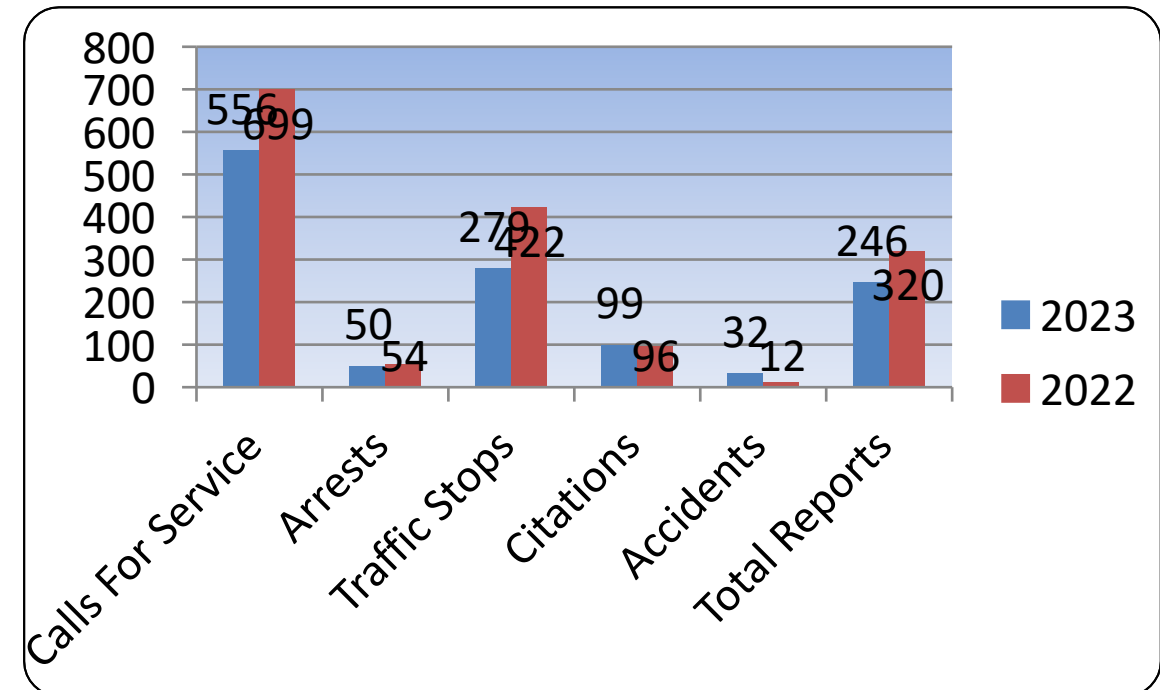
EMS

HELICOPTER LANDING ZONE SET UP SAFETY



April 2023, Kaufman Police Department's Patrol Division Activity:

- **556** Calls For Service, Including Accidents
- **32** Traffic Accidents
- Completed **352** Homes, Parks, & Business Checks
- Completed **279** Traffic Stops
- Completed **50** Offence Reports
- Completed **196** Incident Reports
- Completed **246** Reports
- Made **50** Arrests
- Average monthly response time to calls is **4:16** minutes.

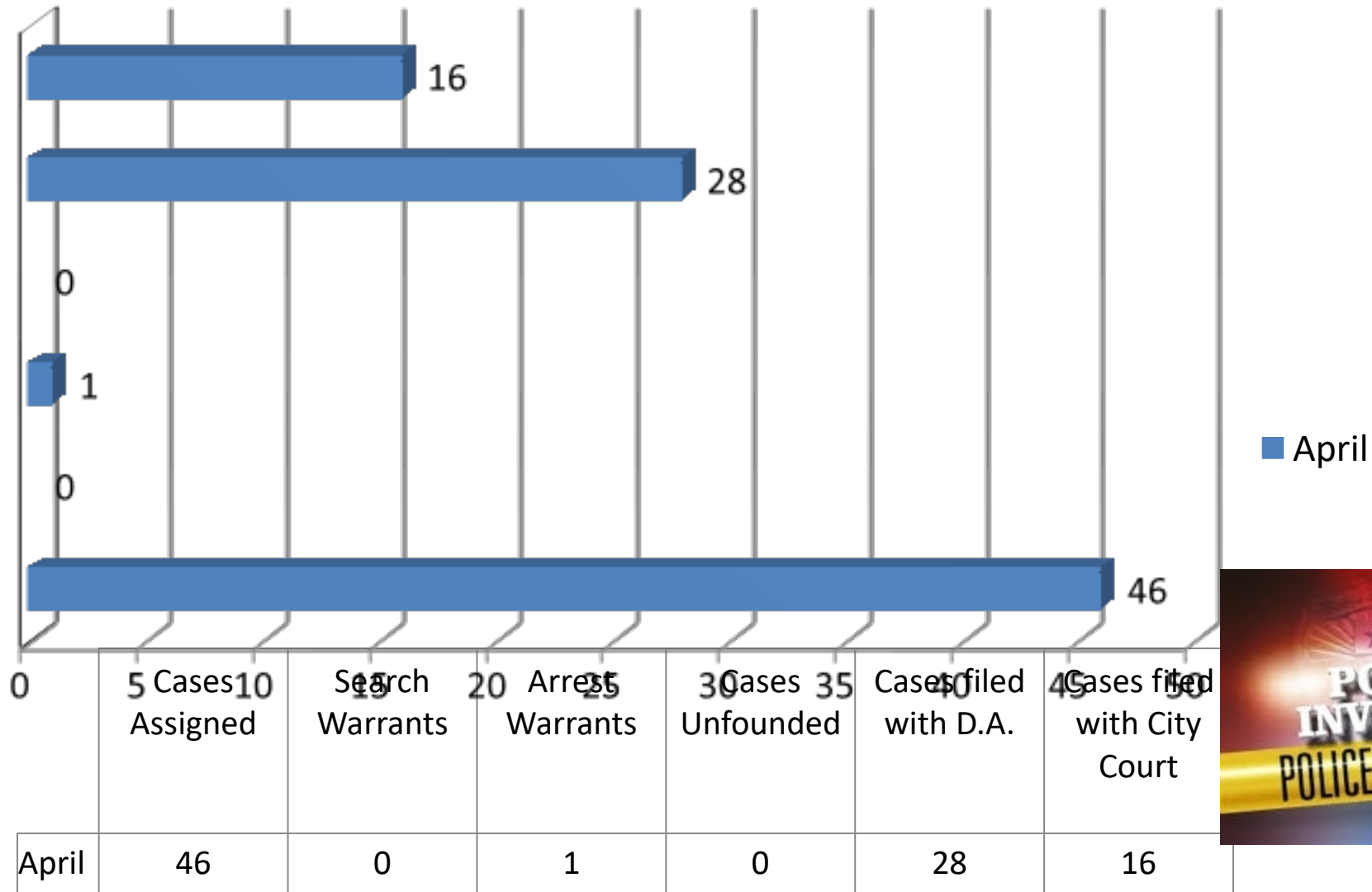


Community Engagement April 2023**Social Media Posts, Facebook Followers 12,627.****Events attended by Kaufman Police Department employees:**

- Sgt J. Stastny attended the Kaufman County Homeless Coalition meeting.
- Sgt J. Stastny attended the Kaufman County Crime Stoppers meeting.
- Kaufman Annual Easter Egg Hunt event at the Kaufman Sports Complex.
- April was Child Abuse Awareness Month

Training

- Chief Les Edwards attended the Kaufman County Leadership training held in Kaufman, Texas.
- All Officers are taking the Body Worn Camera Training.

Kaufman Criminal Investigations Division
April 2023



Year to Date Comparison Report

Printed On: 05/17/2023

Page 1 of 3

Beginning Date: 01/01/2023

Ending Date: 04/30/2023

Offenses Known to Police

Agency: KAUFMAN PD

Classification of Offenses	Offenses Reported	Offenses Cleared	Projected Rate/1000	Last YTD Reported	Percent Change
Animal Cruelty, Total	0	0	0.00	0	-
Arson, Total	0	0	0.00	0	-
Assault Offenses, Total	12	6	1.53	17	-29.41%
Aggravated Assault	3	1	0.38	9	-66.67%
Intimidation	0	0	0.00	0	-
Simple Assault	9	5	1.15	8	12.50%
Bribery, Total	0	0	0.00	0	-
Burglary/Breaking and Entering, Total	10	0	1.28	0	-
Counterfeiting/Forgery, Total	3	0	0.38	2	50.00%
Destruction/Damage/Vandalism of Property, Total	16	4	2.04	5	220.00%
Drug/Narcotic Offenses, Total	98	91	12.52	66	48.48%
Drug Equipment Violations	29	29	3.70	20	45.00%
Drug/Narcotic Violations	69	62	8.81	46	50.00%
Embezzlement, Total	7	4	0.89	1	600.00%
Extortion/Blackmail, Total	0	0	0.00	1	-100.00%
Fraud Offenses, Total	4	2	0.51	2	100.00%
False Pretense/Swindle/Confidence Game	0	0	0.00	0	-
Credit Card/Automatic Teller Machine Fraud	1	0	0.13	0	-
Welfare Fraud	0	0	0.00	0	-
Wire Fraud	0	0	0.00	0	-
Hacking/Computer Invasion	0	0	0.00	0	-
Identity Theft	0	0	0.00	0	-
Impersonation	3	2	0.38	2	50.00%
Gambling Offenses, Total	0	0	0.00	0	-
Betting/Wagering	0	0	0.00	0	-
Operating/Promoting/Assisting Gambling	0	0	0.00	0	-
Sports Tampering	0	0	0.00	0	-



Year to Date Comparison Report

Printed On: 05/17/2023

Page 2 of 3

Beginning Date: 01/01/2023

Ending Date: 04/30/2023

Offenses Known to Police

Agency: KAUFMAN PD

Classification of Offenses	Offenses Reported	Offenses Cleared	Projected Rate/1000	Last YTD Reported	Percent Change
Gambling Equipment Violations	0	0	0.00	0	-
Homicide Offenses, Total	0	0	0.00	0	-
Murder and Nonnegligent Manslaughter	0	0	0.00	0	-
Negligent Manslaughter	0	0	0.00	0	-
Human Trafficking, Total	0	0	0.00	0	-
Human Trafficking, Commercial Sex Acts	0	0	0.00	0	-
Human Trafficking, Involuntary Servitude	0	0	0.00	0	-
Kidnapping/Abduction, Total	0	0	0.00	1	-100.00%
Larceny/Theft Offenses, Total	42	11	5.38	18	162.50%
Motor Vehicle Theft, Total	9	1	1.15	2	350.00%
Pornography/Obscene Material, Total	6	0	0.77	3	100.00%
Prostitution Offenses, Total	0	0	0.00	0	-
Assisting or Promoting Prostitution	0	0	0.00	0	-
Prostitution	0	0	0.00	0	-
Purchasing Prostitution	0	0	0.00	0	-
Robbery, Total	0	0	0.00	1	-100.00%
Sex Offenses, Total	2	1	0.26	2	0.00%
Fondling	2	1	0.26	2	0.00%
Rape	0	0	0.00	0	-
Sexual Assault with an Object	0	0	0.00	0	-
Sodomy	0	0	0.00	0	-
Sex Offenses, Non-Forcible, Total	0	0	0.00	0	-
Statutory Rape	0	0	0.00	0	-
Incest	0	0	0.00	0	-
Stolen Property Offenses, Total	1	1	0.13	1	0.00%
Weapons Law Violations, Total	6	6	0.77	1	500.00%
Group A Offense, Total	216	127	27.59	121	78.51%



Year to Date Comparison Report

Printed On: 05/17/2023

Page 3 of 3

Beginning Date: 01/01/2023

Ending Date: 04/30/2023

Offenses Known to Police

Agency: KAUFMAN PD

Classification of Offenses	Offenses Reported	Offenses Cleared	Projected Rate/1000	Last YTD Reported	Percent Change
Crimes Against Person, Total	14	7	1.79	20	-30.00%
Crimes Against Property, Total	92	23	11.75	31	196.77%
Crimes Against Society, Total	110	97	14.05	70	57.14%
Officers Killed or Assaulted YTD	0			2	-100.00%

April 2023, Kaufman Code Enforcement Located or Responded To-

- Total Violations – 160
- Cases Opened/First Notice Sent – 54
- Second Notice of Violation Sent – 7
- Cases Sent To Court – 0
- Cases Closed – 41
- Current Active Cases - 35



April 2023, Kaufman Animal Control Responded To-

- 63 Calls For Service
- 4 Follow-up Calls
- Warnings Issued – 7
- Citations Issued – 1
- Traps Set – 1

Animals Captured

On Calls – 17

On View – 0

Animals Turned Over

To Owner – 4

To Humane Society – 11

Dead Animals Recovered: - 2

Non-Domestic Animals Captured – 0





Development Services
April Monthly Report
Permits Issued: 04/01/2023 - 04/30/2023

Permit Title	Project Address	Credential Contacts	Permit Issued Date	Project SQ. FT.	Valuation	Project SQ. FT.	Total Fees Collected
22-000532	Alcohol Beverage Permit	2225 S Washington St.	Jeffrey Hawkinson (Business)	04/24/2023 at 8:20 AM	\$0.00	0	\$60.00
22-000627	2023 Food Permits - Expires	303 E Mulberry St.	Dee Dodson (Business Manager)	04/10/2023 at 2:11 PM	\$0.00	0	\$235.00
22-000632	Residential New Permit	1516 Dellis St	Jose Juarez (General Contractor)	04/12/2023 at 9:01 AM	\$100,000.00	0	\$7,062.66
22-000722	2023 Food Permits - Expires	2225 S Washington St.	Jeffrey Hawkinson (Business)	04/24/2023 at 8:22 AM	\$0.00	0	\$235.00
22-000731	2023 Food Permits - Expires	380 E Hwy 175 , 400	Anna Guerra (Business Manager)	04/04/2023 at 10:09 AM	\$0.00	0	\$298.70
22-000746	2023 Mobile Food Permits	3612 Co. Rd. 103	Cindy Reyes (Business Manager)	04/12/2023 at 10:35 AM	\$0.00	0	\$206.00
23-000009	Residential New Permit	1809 Pecan Valley Dr.	Justin Stephens (General Contractor)	04/25/2023 at 8:14 AM	\$360,990.00	2937	\$5,404.94
23-000014	Alcohol Permit - Expires w	901 E Mulberry	Lam Hiu Madi & Kim Tieng	04/10/2023 at 2:35 PM	\$0.00	0	\$500.00
23-000015	Banners and Temporary Sign	3458 E Hwy 175	Chris Elrod (Business Manager)	04/18/2023 at 4:03 PM	\$0.00	0	\$51.50
23-000016	2023 Food Permits - Expires	270 Pole Bridge Rd	Jared Craft (Business Manager)	04/28/2023 at 11:22 AM	\$0.00	0	\$360.50
23-000039	Residential New Permit	1807 Pecan Valley Dr.	Justin Stephens (General Contractor)	04/24/2023 at 2:17 PM	\$350,990.00	2644	\$5,314.40
23-000046	Fence Permit	306 E Oak	Daniel Carlos (General Contractor)	04/04/2023 at 7:59 AM	\$2,500.00	0	\$82.40
23-000057	Residential Addition, Remod	1111 E 1st North St.	James Davis (General Contractor)	04/06/2023 at 1:49 PM	\$0.00	1108	\$1,116.00
23-000059	Solar Panel Permit	3933 Holly Springs Ln.	Hamid Moradi (General Contractor)	04/20/2023 at 12:10 PM	\$30,000.00	0	\$545.90
23-000084	Commercial Building Tenan	2210 Walton Dr., # 100	Rick Shipman (General Contractor)	04/19/2023 at 2:13 PM	\$245,000.00	0	\$1,885.05
23-000118	Residential New Permit	1519 Running Brooks Ct.	Justin Stephens (General Contractor)	04/06/2023 at 8:59 AM	\$314,490.00	2510	\$5,272.99
23-000120	Residential New Permit	1619 Knoll Crest Dr.	Justin Stephens (General Contractor)	04/06/2023 at 9:05 AM	\$314,490.00	2510	\$5,272.99
23-000121	Residential New Permit	1617 Knoll Crest Dr.	Justin Stephens (General Contractor)	04/06/2023 at 8:51 AM	\$310,490.00	2402	\$5,239.62
23-000122	Residential New Permit	1614 Knoll Crest Dr.	Justin Stephens (General Contractor)	04/06/2023 at 9:01 AM	\$304,990.00	2510	\$5,273.00
23-000123	Residential New Permit	1612 Knoll Crest Dr.	Justin Stephens (General Contractor)	04/06/2023 at 8:55 AM	\$269,990.00	1826	\$4,846.77
23-000124	Residential New Permit	1610 Knoll Crest Dr.	Justin Stephens (General Contractor)	04/06/2023 at 8:46 AM	\$295,990.00	2409	\$5,241.79
23-000125	Residential New Permit	1606 Knoll Crest Dr.	Justin Stephens (General Contractor)	04/06/2023 at 8:48 AM	\$300,990.00	2404	\$5,240.24
23-000126	Residential New Permit	1623 Knoll Crest Dr.	Justin Stephens (General Contractor)	04/06/2023 at 8:53 AM	\$355,990.00	2790	\$5,359.51
23-000127	Residential New Permit	1815 Pecan Valley Dr.	Justin Stephens (General Contractor)	04/06/2023 at 8:50 AM	\$309,490.00	2402	\$5,239.62
23-000128	Residential New Permit	1510 Running Brooks Ct.	Justin Stephens (General Contractor)	04/06/2023 at 8:57 AM	\$299,994.00	2428	\$5,247.66
23-000129	Residential New Permit	1512 Running Brooks Ct.	Justin Stephens (General Contractor)	04/05/2023 at 3:47 PM	\$273,990.00	1825	\$5,061.33
23-000130	Residential New Permit	1826 Pecan Valley Dr.	Justin Stephens (General Contractor)	04/05/2023 at 3:45 PM	\$315,490.00	2510	\$5,272.99
23-000131	Residential New Permit	1824 Pecan Valley Dr.	Justin Stephens (General Contractor)	04/11/2023 at 10:32 AM	\$300,990.00	2404	\$5,240.24
23-000132	Residential New Permit	1823 Pecan Valley Dr.	Justin Stephens (General Contractor)	04/05/2023 at 3:42 PM	\$281,990.00	2001	\$5,115.71
23-000133	Residential New Permit	1822 Pecan Valley Dr.	Justin Stephens (General Contractor)	04/05/2023 at 3:39 PM	\$299,990.00	2428	\$5,247.66
23-000134	Residential New Permit	1821 Pecan Valley Dr.	Justin Stephens (General Contractor)	04/05/2023 at 3:38 PM	\$269,990.00	1825	\$5,061.33
23-000135	Residential New Permit	1819 Pecan Valley Dr.	Justin Stephens (General Contractor)	04/05/2023 at 3:35 PM	\$208,990.00	2510	\$5,273.00
23-000136	Residential New Permit	1817 Pecan Valley Dr.	Justin Stephens (General Contractor)	04/05/2023 at 3:32 PM	\$299,990.00	2416	\$5,243.95
23-000137	Residential New Permit	1604 Knoll Crest Dr.	Justin Stephens (General Contractor)	04/05/2023 at 3:28 PM	\$297,490.00	2178	\$5,170.41
23-000138	Residential New Permit	1515 Running Brooks Ct.	Justin Stephens (General Contractor)	04/05/2023 at 3:31 PM	\$369,990.00	3246	\$5,500.42
23-000139	1902 Sandy Knoll - Irrigati	1902 Sandy Knoll Dr.	Tim Brimelow (Irrigation Contractor)	04/24/2023 at 12:56 PM	\$2,400.00	0	\$82.40
23-000151	1812 Pecan Valley - Irrigati	1812 Pecan Valley Dr.	Tim Brimelow (Irrigation Contractor)	04/17/2023 at 2:56 PM	\$2,400.00	0	\$82.40
23-000159	Solar Panel Permit	1406 Chancellor Dr.	Jeremy Turner (Electrical Contractor)	04/11/2023 at 9:33 AM	\$43,879.00	0	\$545.90
23-000161	1502 Running Brook Ct - Irr	1502 Running Brooks Ct.	Tim Brimelow (Irrigation Contractor)	04/10/2023 at 7:49 AM	\$2,400.00	0	\$82.40
23-000162	1504 Running Brooks - Irrig	1504 Running Brooks Ct.	Tim Brimelow (Irrigation Contractor)	04/10/2023 at 7:50 AM	\$2,400.00	0	\$82.40
23-000186	RPZ Install Kaufman Count	1900 E Hwy 175	Rosanna Casarez (Plumbing)	04/04/2023 at 7:56 AM	\$1,900.00	0	\$82.40
23-000190	Residential Addition, Remod	711 Cates Dr.	Ruth Solorzano (General Contractor)	04/12/2023 at 8:58 AM	\$0.00	1102	\$1,149.21
23-000191	Foundation Repair	1433 Crestview Dr.	Luis Perez (Foundation Contractor)	04/04/2023 at 10:06 AM	\$11,453.00	0	\$80.00
23-000193	Roof (Repair or Replace)	201 W Mulberry St.	Rock Dirks (Roof Contractor)	04/06/2023 at 10:14 AM	\$72,000.00	0	\$80.00
23-000195	Plumbing Permit	2109 LA JOLLA Dr.	Craig Gardner (Plumbing Contractor)	04/10/2023 at 8:33 AM	\$295,000.00	0	\$82.40
23-000196	Residential Accessory/Care	1414 Royal Dr.	Jason Raiburn (General Contractor)	04/10/2023 at 8:45 AM	\$25,000.00	0	\$310.00
23-000197	Plumbing Permit	1909 S Jefferson St.	Michael Rogers (Plumbing Contractor)	04/11/2023 at 7:56 AM	\$100.00	0	\$82.40

23-000203	Residential Accessory/Carport	607 S Houston St.	Bryan Lewis (General Contractor)	04/12/2023 at 8:38 AM	\$80,000.00	0	\$853.75
23-000204	Commercial Minor Addition	850 Ed Hall Dr.	Thomas Overbeck (General Contractor)	04/21/2023 at 8:20 AM	\$200,000.00	7200	\$2,860.39
23-000205	Roof (Repair or Replace)	4 CLIMBING TREE Ln.	Aaron Sadler (General Contractor)	04/13/2023 at 7:47 AM	\$67,144.00	0	\$82.40
23-000206	Sign Permit	201 Kings Fort Pkwy.	Tomas Eggers (Sign Contractor)	04/18/2023 at 7:35 AM	\$5,000.00	0	\$82.40
23-000207	Sign Permit	106 W Grove St.	Curtis Pinson (Sign Contractor)	04/18/2023 at 7:34 AM	\$2,000.00	0	\$148.32
23-000208	Sign Permit	219 E Fair St	Herman Lockhart (Electrical Contractor)	04/13/2023 at 7:46 AM	\$2,200.00	0	\$82.40
23-000209	Plumbing Permit for new	34 CLIMBING TREE Ln.	David Kirk (Plumbing Contractor)	04/19/2023 at 3:11 PM	\$1,500.00	0	\$82.40
23-000210	Sign Permit	402 S Washington St.	Bobby Boliew (Sign Contractor)	04/21/2023 at 9:16 AM	\$1,500.00	0	\$65.92
23-000211	Sign Permit	402 S Washington St.	Bobby Boliew (Sign Contractor)	04/21/2023 at 9:16 AM	\$1,500.00	0	\$65.92
23-000212	Driveway, Parking Lot or	1504 S Houston St.	Arturo Nunez (General Contractor)	04/24/2023 at 12:41 PM	\$10,000.00	0	\$82.40
23-000213	Driveway, Parking Lot or	1540 Nottingham Dr.	Joshua Flynn (General Contractor)	04/20/2023 at 9:01 AM	\$1,500.00	0	\$80.00
23-000221	Roof (Repair or Replace)	100 N Washington St.	Joshua Miller (General Contractor)	04/21/2023 at 9:00 AM	\$577,000.00	0	\$82.40
23-000222	Roof (Repair or Replace)	100 W Mulberry Sr	Joshua Miller (General Contractor)	04/21/2023 at 8:59 AM	\$577,000.00	0	\$82.40
23-000223	Roof (Repair or Replace)	300 W Mulberry St.	Joshua Miller (General Contractor)	04/21/2023 at 9:05 AM	\$325,000.00	0	\$82.40
23-000224	Mechanical Permit	1403 Melody Cir.	Francisco Salazar (Mechanical Contractor)	04/24/2023 at 1:58 PM	\$6,199.00	0	\$80.00
23-000225	Residential Addition, Remodel	600 S Houston St.	Kyle Wilson (General Contractor)	04/26/2023 at 1:55 PM	\$0.00	2340	\$82.40
23-000226	Residential Addition, Remodel	515 E 9Th St.	Timothy Baker (General Contractor)	04/28/2023 at 10:12 AM	\$0.00	1456	\$862.11
23-000228	Roof (Repair or Replace)	203 E Ann St.	Genaro Contreras (General Contractor)	04/25/2023 at 10:41 AM	\$2,000.00	0	\$82.40
23-000241	Residential Addition, Remodel	1623 Lee St.	Charles Hartley (General Contractor)	04/28/2023 at 9:24 AM	\$0.00	1456	\$82.40
					\$9,403,759.00	67,777.00	\$136,444.00

MAY 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 Planning & Zoning Meeting	3	4	5	6 Election Day
7	8	9 KEDC	10	11 Parks & Rec Meeting	12	13
14	15	16	17 Special City Council- Canvas	18	19	20
21	22 Regular City Council Meeting	23 KKBB	24	25	26	27
28	29 City Hall Closed- Memorial Day	30	31			

JUNE 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 Planning & Zoning Meeting	7	8 Parks & Rec Meeting	9	10
11	12	13 KEDC	14	15	16	17
18	19	20	21	22	23	24
25	26 Regular City Council Meeting	27 KKBB	28	29	30	

JULY 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 Red, White & BOOM
2	3	4 City Hall Closed- Good Friday	5	6	7	8
9	10	11 Planning & Zoning Meeting	12	13 Parks & Rec Meeting	14	15
16	17	18 KEDC	19	20	21	22
23	24 Regular City Council Meeting	25	26	27	28	29
30	31					