



**MINUTES OF THE
CITY COUNCIL MEETING
MONDAY, MAY 22, 2023
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142**

CALL WORK SESSION TO ORDER Mayor calls the Work Session to order, states the date and time, states Councilmembers present, and declares a quorum present.**

Mayor Jordan called the work session to order at 6:05 PM. Councilmembers present were Jeff Jordan, Charles Gillenwater, Jason Nelson, Ashlea Longenecker, Lisa Parker, and Quattro Borders. Mayor Pro-Tem Matt Phillips was absent. Mayor Jordan declared a quorum present. Also present were City Manager Mike Holder, City Attorney Patricia Adams, City Secretary Jessie Hanks, Finance Director Mary Wennerstrom, Economic Development Director Stewart McGregor, Planning Manager Andrew Bogda, Fire Chief Ronnie Davis, Police Sergeant Colter Leftwich, and Police Chief Les Edwards.

WORK SESSION A Work Session is used to explore matters of interest to one or more City Council Members or the City Manager for the purpose of giving staff direction on whether or not such matters should be placed on a future regular or special meeting of the Council for citizen's input, City Council deliberation and formal City action. Although Work Sessions are public meetings, and citizens have a legal right to attend, they are not public hearings, so citizens are not allowed to participate in the session.

1. Presentation and discussion regarding location and other regulations for donation bins within the City of Kaufman, including public health and safety concerns and potential regulations.

There were discussions regarding the purpose of regulating donation bins, the legality of what regulations the city could implement, and the council's vision for these types of regulations. Mr. Bogda gave a presentation regarding the location and other regulations for donation bins within the City of Kaufman. He gave the Council a brief background on the history of donation bins in the city limits. He reviewed issues the city has been experiencing with the current donation boxes in place. He outlined some regulations for consideration.

2. Discussion regarding items on the Regular Session Agenda, including the consideration of Executive Session items

No comments were given.

WORK SESSION ADJOURNMENT

There being no further business, Mayor Jordan adjourned the work session at 6:30 PM.

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Mayor calls the Meeting to order, states the date and time, states Councilmembers present, and declares a quorum present.**

Mayor Jordan called the meeting to order at 6:34 PM. Councilmembers present were Jeff Jordan, Charles Gillenwater, Jason Nelson, Ashlea Longenecker, Lisa Parker, and Quattro Borders. Mayor Pro-Tem Matt Phillips was absent. Mayor Jordan declared a quorum present. Also present were City Manager Mike Holder, City Attorney Patricia Adams, City Secretary Jessie Hanks, Finance Director Mary Wennerstrom, Economic Development Director Stewart McGregor, Planning Manager Andrew Bogda, Fire Chief Ronnie Davis, Police Sergeant Colter Leftwich, and Police Chief Les Edwards.

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the Council agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the City Council on any subject but must first complete a Request to Speak Form so that the Mayor may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the Council as a whole. **When addressing the Council, please step forward to the speaker's podium, state your name and address, and direct your comments to the Mayor and City Council.**

No comments were given.

RECOGNITION

3. Business of the Month- Mica Steelworks

Mayor Jordan and Mr. McGregor presented and recognized Mica Steelworks as the May Business of the Month. Larry Miner, Plant Manager for Mica Steelworks, gave the Council a brief history of the plant. He thanked the Council, KEDC, and the Chamber of Commerce for the recognition.

4. Kaufman ISD Students

Mayor Jordan recognized several students from KISD for their UIL accomplishments throughout the 2022-2023 school year.

CONSENT AGENDA

5. Consider and take appropriate action on the minutes from the April 24, 2023, Work Session and Regular City Council Meeting.
6. Consider and take appropriate action on the minutes from the May 17, 2023, Special City Council Meeting.
7. Consider and take appropriate action on the authorization for the use of Street Maintenance Funds for the overlay of various streets in the City.
8. Consider and take appropriate action on the purchase of shade structures for the soccer fields at the Kaufman Sports Complex (KSC).
9. Consider and take appropriate action on Ordinance O-10-23, an ordinance of the City Council of the City of Kaufman, amending Ordinance O-26-22 to amend the KEDC 2022-2023 Fiscal

Year Budget to balance Revenue Surplus, Expense Surplus, and Shortfall; and providing an effective date.

10. Consider and take appropriate action on an engagement letter with Raftelis to conduct a water and wastewater rate study for the City of Kaufman, and authorize the Mayor or his designee to execute the necessary documents.
11. Consider and take appropriate action on the authorization of an amended purchase order for Republic Services for Wastewater Treatment Plant Sludge hauling services for an amount exceeding \$50,000.00; and authorize the Mayor or his designee to execute necessary documents.

Councilmember Gillenwater made a motion to approve consent agenda items 5-11 as presented. The motion was seconded by Councilmember Parker and passed 6/0.

END OF CONSENT AGENDA

PUBLIC HEARING

12. Conduct a public hearing and consider and take appropriate action on the Replat of Lots 2B-R1 & 2B-R2 of Block A of La Vega Ranch, being a replat of Lot 2B, Block A, of La Vega Ranch. The subject property consists of approximately 5.044 acres out of the T. Lowrie Survey, Abstract No. 285, City of Kaufman ETJ, Kaufman County, TX, generally located at 2363 La Vega Road, Crandall, TX (Property ID 198586). The replat is for 2 residential lots. (Case No. FRP-02-23)

- a. Presentation.

Mr. Bogda presented the proposed plat for a lot located in the La Vega Ranch Addition. He reviewed the proposed changes, general location, and the purpose for the replat.

- b. Public Hearing.

Mayor Jordan opened the public hearing at 6:48 PM. There being no speakers present, Mayor Jordan closed the public hearing at 6:49 PM.

- c. Consider and take appropriate action on the Replat of Lots 2B-R1 & 2B-R2 of Block A of La Vega Ranch, being a replat of Lot 2B, Block A, of La Vega Ranch.

Councilmember Borders made a motion to approve the Replat of Lots 2B-R1 & 2B-R2 of Block A of La Vega Ranch, being a replat of Lot 2B, Block A, of La Vega Ranch. The motion was seconded by Councilmember Parker and passed 6/0.

DISCUSSION/ACTION ITEMS

13. Consider and take appropriate action on Resolution R-16-23, a resolution of the City Council of the City of Kaufman, Texas, directing the publication of notice of intention to issue certificates of obligation; and resolving other matters related to the subject

Ms. Wennerstrom informed the council about the proposed projects that would be covered under the issuance of the certificate of obligation. She reviewed the means for funding the debt issuance, and the timeline.

Councilmember Parker made a motion to approve Resolution R-16-23, a resolution of the City Council of the City of Kaufman, Texas, directing the publication of notice of intention to issue certificates of obligation; and resolving other matters related to the subject as presented. The motion was seconded by Councilmember Nelson and passed 6/0.

14. Consider and take appropriate action on Resolution R-17-23, a resolution of the City Council of the City of Kaufman, Texas, supporting the City of Kaufman's" application to the Texas Department of Transportation's 2023 Transportation Alternatives Set-aside (TA) call for projects

Mr. Bogda outlined the proposed grant and application process for the Texas Department of Transportation's 2023 Transportation Alternatives Set-aside.

Councilmember Gillenwater made a motion to approve Resolution R-17-23, supporting the City of Kaufman's" application to the Texas Department of Transportation's 2023 Transportation Alternatives Set-aside (TA) call for projects as presented. The motion was seconded by Councilmember Borders and passed 6/0.

APPOINTMENT

15. Consider and take appropriate action on the appointment of one (1) member to the Planning and Zoning Commission for the remainder of an unexpired term to expire in November 2024.

Mayor Jordan made a motion to appoint Kathleen Sission to the Planning and Zoning Commission for the remainder of an unexpired term to expire in November 2024. The motion was seconded by Councilmember Parker and passed 6/0.

16. Consider and take appropriate action on the appointment of one (1) member to the Kaufman Economic Development Corporation for the remainder of an unexpired term to expire in August 2024.

Mayor Jordan made a motion to appoint Tommy Henricks to the Kaufman Economic Development Corporation for the remainder of an unexpired term to expire in August 2024. The motion was seconded by Councilmember Gillenwater and passed 6/0.

ANNOUNCEMENTS AND REPORTS FROM CITY MANAGER

17. Receive an update and discussion regarding the following:
 - a. Discussion Items Report (DIR)
 - b. STAR Transit Ridership Report- April 2023
 - c. Careflite Compliance Report- April 2023

- d. Fire Department Monthly Report- April 2023
- e. Police Department Monthly Report- April 2023
- f. Development Services Monthly Report- April 2023
- g. Monthly Calendars Attached

Mr. Holder gave the Council an update on the above-stated items.

ADJOURNMENT

There being no further business, Mayor Jordan adjourned the meeting at 7:04 PM.

ATTEST:

JEFF JORDAN
MAYOR

JESSIE HANKS
CITY SECRETARY

