



**MINUTES OF THE
KAUFMAN ECONOMIC DEVELOPMENT
CORPORATION MEETING
THURSDAY, JULY 13, 2023
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142**

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Chairman calls the Meeting to order, states the date and time, states members present, and declares a quorum present.**

President Gillenwater called the KEDC meeting to order at 6:00 PM. Directors present were Barry Ratcliffe, Charles Gillenwater, and Jane Lucas. Directors Ben Brashear and Tommy Henricks were absent. President Gillenwater declared a quorum present. Also present were City Manager Mike Holder, City Secretary Jessie Hanks, and Economic Development Director Stewart McGregor.

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the KEDC on any subject but must first complete a Request to Speak Form so that the Chairman may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the KEDC as a whole. **When addressing the KEDC, please step forward to the speaker's podium, state your name and address, and direct your comments to the Chairman and KEDC.**

No comments were given.

EXECUTIVE DIRECTOR'S REPORT Receive an update and discussion regarding the following: a.) Meetings/Events of Interest; b.) Prospect Activity; c.) Staff Announcements

1. KEDC Executive Director's Report - Discussion Only (No Action Taken)
 - 6.1) Staff Report on monthly Kaufman EDC marketing and prospect activities;
 - 6.2) Staff Report on monthly business retention and expansion (BRE) activities;
 - 6.3) Staff Report on monthly commercial development activities;
 - 6.4) Staff Report on events attended by KEDC Staff

Mr. McGregor presented the KEDC Executive Director's Report about his activities for this month.

DISCUSSION/ACTION ITEMS

2. Consider and take appropriate action on the monthly Financial Reports from the Treasurer of the Corporation for May, June and July 2023.

Director Ratcliffe presented the Financial Reports for May, June, and July.

Director Lucas made a motion to approve the monthly Financial Reports for the Corporation for May, June and July 2023. as presented. The motion was seconded by Director Ratcliffe and passed 3/0.

3. Consider and take appropriate action on the minutes from the April 18, 2023, May 9, 2023 and June 13, 2023 Kaufman Economic Development Corporation meetings.

Director Ratcliffe made a motion to approve the minutes from the April 18, 2023, May 9, 2023 and June 13, 2023 Kaufman Economic Development Corporation meetings, as presented. The motion was seconded by Director Lucas and passed 3/0.

4. Consider and take appropriate action on a budget amendment to the FY 2022-23 Kaufman Economic Development Corporation budget.

Director Lucas made a motion to approve a budget amendment to the FY 2022-23 Kaufman Economic Development Corporation budget, as presented. The motion was seconded by Director Ratcliffe and passed 3/0.

5. Consider and take appropriate action on a contractual time limit for Eleanor's Coffee Shop site enhancement matching grant, located at 303 W. Mulberry St., Kaufman, TX.

Director Lucas made a motion to extend a contractual time limit for Eleanor's Coffee Shop site enhancement matching grant, located at 303 W. Mulberry St., Kaufman, TX. from 6 months to 8 months. The motion was seconded by Director Ratcliffe and passed 3/0.

6. Consider and take appropriate action on a Downtown Destination matching grant contractual extension time limit for Jesse's Fajitas & Rita's, located at 101 W. Mulberry St., Kaufman, TX.

President Gillenwater made a motion to extend the contractual time limit on a Downtown Destination matching grant for Jesse's Fajitas & Rita's, until September 16, 2023. The motion was seconded by Director Ratcliffe and passed 3/0.

7. Consider and discuss FY 2023 KEDC Budget amendments and proposed projects, programs and expenditures for the FY 2024 KEDC Budget.

There was discussion regarding the FY 2023 KEDC Budget amendments and proposed projects, programs, and expenditures for the FY 2024 KEDC Budget.

EXECUTIVE SESSION In accordance with Texas Government Code, Section 551.001, et seq., the KEDC will recess into Executive Session (closed meeting) to discuss the following:

President Gillenwater recessed into Executive Session at 6:32 PM.

8. A. Sec. 551.087. DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS; CLOSED MEETING. (1) To discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1): Projects Elsie, Cowbell, Blue, Orange, Snooze, Razorback, Park, Big Event, Lego

B. Sec. 551.072. DELIBERATION REGARDING REAL PROPERTY; CLOSED MEETING. To

deliberate the purchase, exchange, lease, or value of real property regarding: KEDC-Owned Properties; SH 34 Connector Road; Projects Pie, Range, Prairie, Fast

C. Sec. 551.071. CONSULTATION WITH ATTORNEY; CLOSED MEETING. To seek advice from its attorney regarding (A) Pending or contemplated litigation; or (B) A settlement offer; OR (2) On a matter in which the duty of the Attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act: The KEDC's rights and obligations under professional services agreements for economic development programs.

RECONVENE INTO OPEN SESSION

President Gillenwater reconvened into open session at 7:22 PM.

9. Consider and take appropriate action, if any, on matters discussed in Executive Session.

There were no actions required from items discussed in Executive Session.

ITEMS OF COMMUNITY INTEREST Pursuant to Texas Government Code Sec. 551.0415, a member of the Board or Kaufman EDC Staff may make an announcement about items of community interest during a meeting of the corporation without having given notice of the subject of the announcement. "Items of community interest" includes: (1) expression of thanks, congratulations or condolence; (2) information regarding holiday schedules; (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; (4) a reminder about an upcoming event organized or sponsored by the corporation; (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the corporation that was attended or is scheduled to be attended by a board member or employee of the corporation.

No comments were given.

BOARD INQUIRY If a member of the Corporation makes a spontaneous inquiry about a subject not on this agenda, then the KEDC or an appropriate staff member may make a statement of factual information or policy in response to such an inquiry. However, in accordance with Open Meetings Act Section 551.042, the KEDC cannot discuss issues raised or make any decisions on that subject at that time. Issues raised may be referred to Staff for research and possible future action.

No comments were given.

ADJOURNMENT

There being no further business, President Gillenwater adjourned the meeting at 7:25 PM.

APPROVED:

ATTEST:

Charles Gillenwater, President

Ben Brashear, Secretary/Treasurer