



AGENDA FOR
SPECIAL CITY COUNCIL MEETING – 6:00 PM
MONDAY, JUNE 16, 2025
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Mayor calls the Meeting to order, states the date and time, states Councilmembers present, and declares a quorum present.**

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the Council agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the City Council on any subject but must first complete a Request to Speak Form so that the Mayor may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the Council as a whole. **When addressing the Council, please step forward to the speaker's podium, state your name and address, and direct your comments to the Mayor and City Council.**

DISCUSSION/ACTION ITEMS

1. Consider and take appropriate action on Resolution R-15-25, a resolution of the City Council of the City of Kaufman, authorize the application to the Texas Department of Transportation's 2025 Transportation Alternatives Set-aside (TA) call for projects for the O.P. Norman Junior High School and Rand Road trail project to construct a multi-use trail for the City of Kaufman's Hike & Bike Trail Master Plan; and providing an effective date.
2. Consider and take appropriate action on Resolution R-16-25, a resolution of the City Council of the City of Kaufman, authorize the application to the Texas Department of Transportation's 2025 Transportation Alternatives Set-aside (TA) call for projects for the Kaufman City Lakes trail project to construct a multi-use trail for the City of Kaufman's Hike & Bike Trail Master Plan; and providing an effective date.

ANNOUNCEMENTS AND REPORTS FROM CITY MANAGER

3. Receive an update and discussion regarding the following:
 - a. S & P Rating Update

ADJOURNMENT

I, JESSIE HANKS, CITY SECRETARY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE WINDOW AT KAUFMAN MUNICIPAL COMPLEX, 209 S. WASHINGTON, KAUFMAN, TEXAS, A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES AND SAID NOTICE WAS POSTED AT THE KAUFMAN MUNICIPAL

COMPLEX, 209 S. WASHINGTON, KAUFMAN, TEXAS AT 4:30 P.M. ON FRIDAY, JUNE 13, 2025, AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULE TIME OF SAID MEETING.


JESSIE HANKS
CITY SECRETARY



THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE. SECTION 551.071 (CONSULTATION WITH ATTORNEY).

THE BUILDING IN WHICH THE ABOVE MEETING WILL BE CONDUCTED IS WHEELCHAIR ACCESSIBLE AND PARKING SPACES FOR THE MOBILITY IMPAIRED ARE AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES SUCH AS INTERPRETERS FOR PERSONS WHO ARE DEAF OR HEARING IMPAIRED, READERS, OR LARGE PRINT ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT 972-932-2216 AT LEAST TWO (2) WORKING DAYS PRIOR TO THE TIME OF THE MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.



Meeting
Date: 6/16/2025

Date: 06/09/2025

Item #: 1.

Dept.: Administration

Resolution

SUBJECT:

Consider and take appropriate action on Resolution R-15-25, a resolution of the City Council of the City of Kaufman, authorize the application to the Texas Department of Transportation's 2025 Transportation Alternatives Set-aside (TA) call for projects for the O.P. Norman Junior High School and Rand Road trail project to construct a multi-use trail for the City of Kaufman's Hike & Bike Trail Master Plan; and providing an effective date.

BACKGROUND:

The City of Kaufman is applying for a Transportation Alternatives Set-Aside (TA) grant sponsored by the Texas Department of Transportation (TxDOT), which provides funding for the development of preliminary engineering (plans, specifications, estimates, and environmental documentation) and the construction of pedestrian and/or bicycle infrastructure. A resolution is required as part of the detailed application. The resolution declares local support for the project and the city's commitment to developing, managing, maintaining, and financing the project.

This resolution pertains to a portion of the Hike & Bike Trail located near O.P. Norman Junior High and Rand Road.

Author:
Rachel Balthrop Mendoza, Assistant City
Manager

Reviewed:
Mike Holder, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of Resolution R-15-25 as presented.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

**RESOLUTION R-15-25
O.P. NORMAN JUNIOR HIGH SCHOOL SUP / RAND ROAD SUP**

A RESOLUTION SUPPORTING THE CITY OF KAUFMAN'S APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2025 TRANSPORTATION ALTERNATIVES SET-ASIDE (TA) CALL FOR PROJECTS; IDENTIFYING PROJECTS FOR APPLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Texas Department of Transportation issued a call for projects in January 2025 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TA) Program; and

WHEREAS, the TA funds may be used for the development of preliminary engineering (plans, specifications, and estimates, and environmental documentation) and construction of pedestrian and/or bicycle infrastructure; and

WHEREAS, the TA funds require a local match, comprised of cash or Transportation Development Credits (TDCs), if eligible; and

WHEREAS, the City of Kaufman would be responsible for all non-reimbursable costs and 100% of overruns, if any, up to budgeted amount, for TA funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN THAT:

Section 1. The City of Kaufman supports funding this project(s) as described in the 2025 TA Detailed Application (including the preliminary engineering budget, if any, construction budget, the department's direct state cost for oversight, and the required local match, if any) and is willing to commit to the project's development, implementation, construction, maintenance, management, and financing.

Section 2. The City of Kaufman is willing and able to enter into an agreement with the department by resolution or ordinance, should the project be selected for funding.

Section 3. This Resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED by the City Council of the City of Kaufman, Texas, on this the 16th day of June 2025.

JEFF JORDAN
MAYOR

ATTEST:

JESSIE HANKS
CITY SECRETARY

APPROVED AS TO FORM:

M. ANN MONTGOMERY
CITY ATTORNEY



Meeting
Date: 6/16/2025

Date: 06/09/2025

Item #: 2.

Dept.: Administration

Resolution

SUBJECT:

Consider and take appropriate action on Resolution R-16-25, a resolution of the City Council of the City of Kaufman, authorize the application to the Texas Department of Transportation's 2025 Transportation Alternatives Set-aside (TA) call for projects for the Kaufman City Lakes trail project to construct a multi-use trail for the City of Kaufman's Hike & Bike Trail Master Plan; and providing an effective date.

BACKGROUND:

The City of Kaufman is applying for a Transportation Alternatives Set-Aside (TA) grant sponsored by the Texas Department of Transportation (TxDOT), which provides funding for the development of preliminary engineering (plans, specifications, estimates, and environmental documentation) and the construction of pedestrian and/or bicycle infrastructure. A resolution is required as part of the detailed application. The resolution declares local support for the project and the city's commitment to developing, managing, maintaining, and financing the project.

This resolution pertains to a portion of the Hike & Bike Trail connecting Highland Meadows to City Lakes Park.

Author:
Rachel Balthrop Mendoza, Assistant City
Manager

Reviewed:
Mike Holder, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of Resolution R-16-25 as presented.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

**RESOLUTION R-16-25
KAUFMAN CITY LAKES SUP**

A RESOLUTION SUPPORTING THE CITY OF KAUFMAN'S APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2025 TRANSPORTATION ALTERNATIVES SET-ASIDE (TA) CALL FOR PROJECTS; IDENTIFYING PROJECT FOR APPLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Texas Department of Transportation issued a call for projects in January 2025 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TA) Program; and

WHEREAS, the TA funds may be used for the development of preliminary engineering (plans, specifications, and estimates, and environmental documentation) and construction of pedestrian and/or bicycle infrastructure; and

WHEREAS, the TA funds require a local match, comprised of cash or Transportation Development Credits (TDCs), if eligible; and

WHEREAS, the City of Kaufman would be responsible for all non-reimbursable costs and 100% of overruns, if any, up to budgeted amount, for TA funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN THAT:

Section 1. The City of Kaufman supports funding this project(s) as described in the 2025 TA Detailed Application (including the preliminary engineering budget, if any, construction budget, the department's direct state cost for oversight, and the required local match, if any) and is willing to commit to the project's development, implementation, construction, maintenance, management, and financing.

Section 2. The City of Kaufman is willing and able to enter into an agreement with the department by resolution or ordinance, should the project be selected for funding.

Section 3. This Resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED by the City Council of the City of Kaufman, Texas, on this the 16th day of June, 2025.

JEFF JORDAN
MAYOR

ATTEST:

JESSIE HANKS
CITY SECRETARY

APPROVED AS TO FORM:

M. ANN MONTGOMERY
CITY ATTORNEY