



**MINUTES OF THE
CITY COUNCIL MEETING
WEDNESDAY, MAY 14, 2025
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142**

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Mayor calls the Meeting to order, states the date and time, states Councilmembers present, and declares a quorum present.**

Mayor Jordan called the Special City Council meeting to order at 6:00 p.m. Councilmembers present were Jeff Jordan, Matt Phillips, Ashlea Longenecker, Jason Nelson, Quattro Borders, and Lisa Parker. Councilmember Charles Gillenwater was absent. Mayor Jordan declared a quorum present. Also, present were City Manager Mike Holder, Assistant City Manager Rachel Balthrop Mendoza, City Secretary Jessie Hanks, and Police Chief Les Edwards.

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the Council agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the City Council on any subject but must first complete a Request to Speak Form so that the Mayor may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the Council as a whole. **When addressing the Council, please step forward to the speaker's podium, state your name and address, and direct your comments to the Mayor and City Council.**

No comments were given.

PROCLAMATION

1. National Police Week- May 11-17

Mayor Jordan read and proclaimed the week of May 11, 2025, through May 17, 2025, as National Police Week.

CANVASS SPECIAL ELECTION RETURNS

2. Consider and take appropriate action on Ordinance O-13-25, an Ordinance of the City Council of the City of Kaufman, Texas, canvassing returns and declaring results of the Joint General Election between the City of Kaufman ("City") and Kaufman County ("County") held on May 3, 2025, as such returns relate to a General Election to elect a mayor and three (3) people to serve as Councilmembers of the City of Kaufman, each elected for a term of two (2) years; providing for the incorporation of premises; providing for the confirmation of vote tabulations for the General Election; identifying the officials elected and terms of office; authorizing the issuance of certificates of election; authorizing the issuance of the canvass of the General Election; and providing an effective date.

Councilmember Borders made a motion to approve Ordinance O-13-25, an Ordinance of the City Council of the City of Kaufman, Texas, canvassing returns and declaring results of the General Election held on May 3, 2025, as such returns relate to a General Election to elect a mayor and three (3) people to serve as Councilmembers of the City of Kaufman, each elected for a term of two (2) years as presented. The motion was seconded by Councilmember Parker and passed 6/0.

INAUGURATION

3. Judge Burt to administer Statement of Elected Officer and Oath of Office for newly elected officials.

Judge Burt administered the Statement of Elected Officer and Oath of Office to the newly Elected Officials.

APPOINTMENT

4. Consider and take appropriate action on the appointment of Mayor Pro-Tem.

Councilmember Nelson made a motion to appoint Matt Phillips as Mayor Pro-Tem. The motion was seconded by Councilmember Longenecker and passed 6/0.

ADJOURNMENT

There being no further business, Mayor Jordan adjourned the meeting at 6:13 p.m.

ATTEST:

**JEFF JORDAN
MAYOR**

**JESSIE HANKS
CITY SECRETARY**

