



**MINUTES OF THE
CITY COUNCIL MEETING
MONDAY, AUGUST 4, 2025
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142**

BUDGET WORK SESSION A Work Session is used to explore matters of interest to one or more City Council Members or the City Manager for the purpose of giving staff direction on whether or not such matters should be placed on a future regular or special meeting of the Council for citizen's input, City Council deliberation and formal City action. Although Work Sessions are public meetings, and citizens have a legal right to attend, they are not public hearings, so citizens are not allowed to participate in the session.

CALL WORK SESSION TO ORDER Mayor calls the Work Session to order, states the date and time, states Councilmembers present, and declares a quorum present.**

Mayor Jordan called the Budget Work Session to order at 6:02 p.m. Councilmembers present were Jeff Jordan, Matt Phillips, Lisa Parker, Quattro Borders, Ashlea Longenecker, and Jason Nelson. Councilmember Charles Gillenwater was absent. Mayor Jordan declared a quorum present. Also present were City Manager Mike Holder, Assistant City Manager Rachel Balthrop Mendoza, City Secretary Jessie Hanks, Finance Director Mary Wennerstrom, Finance Manager LaJohnna Wells, Public Works Director Tim Hopwood, Economic Development Director Stewart McGregor, Development Services Director Johnny Bray, Human Resources Coordinator Sharna Ellis, Fire Chief Rhea Cooper, Fire Captain Ferris Watson, Police Captain Colter Leftwich, and Police Chief Les Edwards.

1. Discuss and provide direction to staff regarding the Proposed Fiscal Year 2025-2026 City of Kaufman Budget.

Mr. Holder provided a comprehensive overview of the adopted FY 2025 budget, highlighting key accomplishments and noting the additional capital equipment purchases made possible through effective financial management. He presented a detailed review of the various city funds and revenue performance, offering projections and context for FY 2026. As part of the FY 2026 planning discussion, Mr. Holder outlined a proposed increase in general fund operational expenditures, along with recommended adjustments to water, sewer, trash disposal, drainage, and sales tax rates. He also reviewed proposed infrastructure projects for FY 2026, including the Crestview and Royal Street reconstruction, drainage improvements at Phillips and 9th Street, widening of Houston Street, extension of the FM 34 water line, installation of lift station generators, and improvements to the Wastewater Treatment Plant. Departmental requests for capital equipment and fleet additions for FY 2026 were presented as well. The Council engaged in discussions regarding employee benefits, proposed new positions, and employee compensation options. Additional items discussed included the City's continued support of local non-profits, a briefing on the Comprehensive Plan update progress, and an overview of projected fund allocations for FY 2026. Mr. Holder also reviewed the City's property tax rate history, current rate calculations, and the proposed tax rate for the upcoming fiscal year.

WORK SESSION ADJOURNMENT

There being no further business, Mayor Jordan adjourned the work session at 7:06 p.m.

SPECIAL CITY COUNCIL MEETING

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Mayor calls the Meeting to order, states the date and time, states Councilmembers present, and declares a quorum present.**

Mayor Jordan called the Special City Council meeting to order at 7:06 p.m. Councilmembers present were Jeff Jordan, Matt Phillips, Lisa Parker, Quattro Borders, Ashlea Longenecker, and Jason Nelson. Councilmember Charles Gillenwater was absent. Mayor Jordan declared a quorum present. Also present were City Manager Mike Holder, Assistant City Manager Rachel Balthrop Mendoza, City Secretary Jessie Hanks, Finance Director Mary Wennerstrom, Finance Manager LaJohnna Wells, Public Works Director Tim Hopwood, Economic Development Director Stewart McGregor, Development Services Director Johnny Bray, Human Resources Coordinator Sharna Ellis, Fire Chief Rhea Cooper, Fire Captain Ferris Watson, Police Captain Colter Leftwich, and Police Chief Les Edwards.

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the Council agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the City Council on any subject but must first complete a Request to Speak Form so that the Mayor may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the Council as a whole. **When addressing the Council, please step forward to the speaker's podium, state your name and address, and direct your comments to the Mayor and City Council.**

No comments were given.

DISCUSSION/ACTION ITEMS

2. Consider and take appropriate action on Ordinance O-23-25, an ordinance of the City Council of the City of Kaufman, approving the 2025 Certified Property Tax Values for the City of Kaufman, Texas.

Councilmember Nelson made a motion to approve Ordinance O-23-25, an ordinance of the City Council of the City of Kaufman, approving the 2025 Certified Property Tax Values for the City of Kaufman, Texas. The motion was seconded by Councilmember Borders and passed 6/0.

3. Consider and take appropriate action on a proposed, not to exceed Property Tax Rate of **\$0.7595000**, calling for a public hearing on the proposed tax rate for Monday, August 18, 2025, at 6:30 p.m. at City Hall, 209 S. Washington St., Kaufman, Texas, 75142, and setting the date for the vote on the Property Tax Rate for Monday, August 18, 2025, at 6:30 p.m. at City Hall, 209 S. Washington St., Kaufman, Texas 75142.

Councilmember Nelson made a motion to approve a not-to-exceed Property Tax Rate of **\$0.7595000**, calling for a public hearing on the proposed tax rate for Monday, August 18, 2025, at 6:30 p.m. at City Hall, 209 S. Washington St., Kaufman, Texas, 75142, and setting the date for the vote on the Property Tax Rate for Monday, August 18, 2025, at 6:30 p.m. at City Hall, 209 S. Washington St., Kaufman, Texas 75142. The motion was seconded by Councilmember Parker and passed 6/0.

4. Consider and take appropriate action on setting the date, time, and place for a public hearing regarding the City's Fiscal Year 2025-2026 Budget, for Monday, August 18, 2025, at 6:30 p.m. at City Hall, 209 S. Washington St., Kaufman, Texas, 75142, and setting the date for the vote on the Fiscal Year 2025-2026 Budget for Monday, August 18, 2025, at 6:30 p.m. at City Hall, 209 S. Washington St., Kaufman, Texas 75142.

Councilmember Nelson made a motion to set the date, time, and place for a public hearing regarding the City's Fiscal Year 2025-2026 Budget, for Monday, August 18, 2025, at 6:30 p.m. at City Hall, 209 S. Washington St., Kaufman, Texas, 75142, and setting the date for the vote on the Fiscal Year 2025-2026 Budget for Monday, August 18, 2025, at 6:30 p.m. at City Hall, 209 S. Washington St., Kaufman, Texas 75142. The motion was seconded by Councilmember Parker and passed 6/0.

5. Consider and take appropriate action on Resolution R-25-25, a resolution of the City Council of the City of Kaufman, Texas, designating certain officials as being responsible for and acting for, and on behalf of, the City of Kaufman in connection with the Texas Parks & Wildlife Department for the purpose of participating in the Local Park Grant Program; certifying that the City of Kaufman is eligible to receive program assistance; certifying that the City of Kaufman matching share is readily available; and dedicating the proposed site for permanent public park and recreational uses.

Ms. Balthrop Mendoza informed the council about the requirement for the resolution for the TPWD Grant for the Local Park Grant Program.

Councilmember Longenecker made a motion to approve Resolution R-25-25 as presented. The motion was seconded by Councilmember Nelson and passed 6/0.

6. Consider and take appropriate action on the award or rejection of a bid and contract for the repair of a US Highway 175 Twelve-inch Water Line and authorizing the Mayor or his designee to execute necessary documents.

Ms. Balthrop Mendoza reviewed the bids and project for the repair of a water line located on US Highway 175.

Councilmember Parker made a motion to award the bid and contract from J&K Excavation for the repair of a US Highway 175 Twelve-inch Water Line and authorize the Mayor or his designee to execute necessary documents. The motion was seconded by Councilmember Nelson and passed 6/0.

ADJOURNMENT

There being no further business, Mayor Jordan adjourned the meeting at 7:12 p.m.

ATTEST:

JEFF JORDAN
MAYOR

JESSIE HANKS
CITY SECRETARY

