MINUTES OF THE
KAUFMAN ECONOMIC DEVELOPMENT
CORPORATION MEETING
TUESDAY, JUNE 9, 2020 - 6:00 PM
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Chairman calls the Meeting to order, states the date and time, states members present, and declares a quorum present.

President Gillenwater called the KEDC meeting to order at 6:04 PM. Directors present were Charles Gillenwater, Ben Brashear, and Barry Ratcliffe. President Gillenwater declared a quorum present. Also present were City Manager Mike Slye, Assistant City Manager Mike Holder, City Secretary Jessie Hanks,and Executive Director Anne Glasscock.

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the KEDC on any subject but must first complete a Request to Speak Form so that the Chairman may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the KEDC as a whole. **When addressing the KEDC, please step forward to the speaker's podium, state your name and address, and direct your comments to the Chairman and KEDC.**

No comments were given.

DISCUSSION/ACTION ITEMS

1. Discuss and take appropriate action of Minutes from the meetings on April 14, 2020 & May 5, 2020.

Director Brashear made a motion to approve the April 14th and May 5th minutes. The motion was seconded by Vice President Ratcliffe and passed 3/0.

2. Discuss and take appropriate action on expanding the Small Business Stimulus Program.

Ms. Glasscock explained the Texas Department of Emergency Management will be reimbursing the city a portion of the money allocated for the Small Business Stimulus Program. She recomended approving additional funding of $100,000.00 for the program. She stated there are currently 14 applications with 12 approved and 2 under review. There were discussions about advertising measure for the program, additional ways to get the message out to the business community, and potentially expanding the qualifications for the program.

Vice President Ratcliffe made a motion to expand the Small Business Stimulus Program for an amount not to exceed $100,000.00. The motion was seconded by Director Brashear and passed 3/0.

3. Discuss and consider an EDC development vignette.

Mr. Slye presented a video highlighting the plans for the Southpointe development, and potential future developments and projects throughout Kaufman. He informed the board he would like to get the architect who made the video for the Southpointe Development to do various vignettes showing other potential developments around Kaufman. He presented the proposal for these services from Greenlight Studio, LLC.

Vice President Ratcliffe made a motion to approve the proposal with Greenlight Studio, LLC. for design services for various future projects for Kaufman for the initial $3,500 for the 20 hour retainer. The motion was seconded by Director Brashear and passed 3/0.

4. Presentation of the Mid Year Financial Report

Ms. Glasscock presented the mid-year financial report. She reviewed the various line items in the budget and the mid year standing for the EDC.

5. Discuss and set a date for a planning retreat

There were discussions on the potential dates for a planning retreat. The Board directed Ms. Glasscock to schedule the planning retreat on July 6th.

BOARD INQUIRY If a member of the Corporation makes a spontaneous inquiry about a subject not on this agenda, then the KEDC or an appropriate staff member may make a statement of factual information or policy in response to such an inquiry. However, in accordance with Open Meetings Act Section 551.042, the KEDC cannot discuss issues raised or make any decisions on that subject at that time. Issues raised may be referred to Staff for research and possible future action.

No Board Inquires were made.

ADJOURNMENT

There being no further business, President Gillenwater adjourned the meeting at 6:45 PM

APPROVED:	**ATTEST:**
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Charles Gillenwater, President	Ben Brashear, Secretary/Treasurer