



MINUTES OF THE
KAUFMAN ECONOMIC DEVELOPMENT
CORPORATION MEETING
TUESDAY, AUGUST 11, 2020 - 6:00 PM
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Chairman calls the Meeting to order, states the date and time, states members present, and declares a quorum present.**

President Gillenwater called the KEDC meeting to order at 6:06 PM. Directors present were Gail Godwin-Mason, Barry Ratcliffe, Ben Brashear and Charles Gillenwater. President Gillenwater declared a quorum present. Also present were City Manager Mike Slye, Assistant City Manager Mike Holder, City Secretary Jessie Hanks, and Executive Director Anne Glasscock.

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the KEDC on any subject but must first complete a Request to Speak Form so that the Chairman may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the KEDC as a whole. **When addressing the KEDC, please step forward to the speaker's podium, state your name and address, and direct your comments to the Chairman and KEDC.**

No comments were given.

DISCUSSION/ACTION ITEMS

1. Consider and take appropriate action on the Minutes from the June 9, 2020 Regular EDC Meeting, the June 22, 2020 Special Meeting and the July 6, 2020 Planning Session.

Director Godwin-Mason made a motion to approve the Minutes from the June 9, 2020 Regular EDC Meeting, the June 22, 2020 Special Meeting and the July 6, 2020 Planning Session. as presented. The motion was seconded by Vice President Ratcliffe and passed 4/0.

2. Presentation by Justin Thompson of Site Location Partnership

Justin Thompson, with Site Location Partnership, gave a presentation on the work the company has done for the Economic Development Corporation in the past year. He reviewed potential future business prospects that are looking into developing in Kaufman. There were discussions about the analytics of the prospective businesses and how the information is collected.

3. Discuss possible Business Retention & Expansion activities for FY 2021

Ms. Glasscock requested ideas from the board for potential Business Retention and Expansion activities for the upcoming fiscal year. She gave an update on the current Business Retention program.

4. Consider and take appropriate action on the FY 2021 KEDC Proposed Budget.

Ms. Glasscock presented the proposed 2020-2021 budget for the KEDC. She reviewed line items that are different from the prior year and explained the purpose for each.

Director Brashear made a motion to recommend approval of the proposed Fiscal Year 2021 KEDC Budget to the City Council. The motion was seconded by Vice President Ratcliffe and passed 4/0.

5. Consider and take appropriate action on the proposed amendments to FY 2020 Budget.

Ms. Glasscock reviewed each of the proposed amendments to the current budget and the reasons for the adjustment.

Vice President Ratcliffe made a motion to recommend approval of the proposed amendments to the Fiscal Year 2020 KEDC Budget to the City Council. The motion was seconded by Director Godwin-Mason and passed 4/0.

BOARD INQUIRY If a member of the Corporation makes a spontaneous inquiry about a subject not on this agenda, then the KEDC or an appropriate staff member may make a statement of factual information or policy in response to such an inquiry. However, in accordance with Open Meetings Act Section 551.042, the KEDC cannot discuss issues raised or make any decisions on that subject at that time. Issues raised may be referred to Staff for research and possible future action.

No board inquiries were made.

ADJOURNMENT

There being no further business, President Gillenwater adjourned the meeting at 7:02 PM.

APPROVED:

ATTEST:

Charles Gillenwater, President

Ben Brashear, Secretary/Treasurer