



AGENDA
REGULAR CITY COUNCIL MEETING
MONDAY, JANUARY 25, 2021 - 6:00 PM
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142
AND VIA VIDEOCONFERENCE/TELECONFERENCE

**This meeting will be held using
videoconferencing/teleconferencing
technology with public access via:
WWW.ZOOM.US/JOIN OR
(888)788-0099 (TOLL FREE)
MEETING/WEBINAR ID: 839 1880 7526
PASSWORD: 708614**

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Mayor calls the Meeting to order, states the date and time, state Councilmembers present, and declares a quorum present.**

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the Council agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the City Council on any subject but must first complete a Request to Speak Form so that the Mayor may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the Council as a whole. **When addressing the Council, please step forward to the speaker's podium, state your name and address, and direct your comments to the Mayor and City Council.**

CONSENT AGENDA

1. Consider and take appropriate action on the Minutes of the January 7, 2021, Special City Council Meeting.

END OF CONSENT AGENDA

REPORTS

2. Receive an update and discussion regarding the following:
 - a. The Annual Report for the Kaufman Fire Department for the Calendar Year 2020.
 - b. The Annual Crime Report for the Kaufman Police Department for the Calendar Year 2020.

PUBLIC HEARING

3. Conduct a public hearing, consider and take appropriate action on Ordinance O-04-21 amending the City of Kaufman Subdivision Ordinance O-24-99, as amended, codified as Chapter 94 of the City of Kaufman Code of Ordinances, for the adoption of parkland dedication requirements and related fees in order to provide adequate neighborhood and community parks and recreation facilities. (Case No. SO-01-21)
 - a. Presentation.
 - b. PUBLIC HEARING.
 - c. Consider and take appropriate action on Ordinance O-04-21

DISCUSSION/ACTION ITEMS

4. Consider and take appropriate action on Ordinance O-01-21, an ordinance of the City of Kaufman, Texas, approving and authorizing the issuance and sale of the City of Kaufman Special Assessment Revenue Bonds, series 2021 (Kaufman Public Improvement District No. 1 Phases 1A and 1B); approving and authorizing an indenture of trust, a bond purchase agreement, limited offering memorandum, a continuing disclosure agreement, and other agreements and documents in connection therewith; making findings with respect to the issuance of such bonds; and providing an effective date
5. Consider and take appropriate action on Ordinance O-02-21, an ordinance of the City of Kaufman, ordering and calling the City's General Election to be held on May 1, 2021, for the purpose of electing a Mayor and three (3) people to serve as Council members for the City of Kaufman for a term of (2) years each; providing notice of election; providing for the approval of a joint election and Contract for Election Services with Kaufman County; designating polling dates, times and locations for election day and early voting; and authorizing the Mayor or designee to execute necessary documents.

6. Consider and take appropriate action on Ordinance O-03-21, an ordinance of the City of Kaufman, Texas, providing for an amendment to the recycling services fee schedule by amending Section 86-44 "Recycling Services Fees", of Article II "Collection and Disposal", of Chapter 86 "Solid Waste", of the City's Code of Ordinances, to adjust monthly service fees for citizens electing to receive recycling services; and providing an effective date.
7. Consider and take appropriate action on Resolution R-02-21, a resolution of the City of Kaufman, accepting Public Improvements for E. Ninth Street, Main Street and Circle Drive and establishing the date for a two (2) year warranty period.
8. Consider and take appropriate action on Resolution R-03-21, a resolution of the City of Kaufman, accepting the Kaufman Civic Center Public Improvements and establishing the date for a two (2) year warranty period.
9. Consider and take appropriate action on Resolution R-04-21, a resolution of the City of Kaufman, Texas, requesting the removal of portions of State Highway FM 1388 and S. Washington Street from the Texas Highway System; providing for the incorporation of premises; and providing an effective date.
10. Consider and take appropriate action on Ordinance O-05-21, an ordinance of the City of Kaufman, Texas, repealing Article VI, "Truck Routes" of Chapter 102, "Traffic and Vehicles" of the Code of Ordinances and adopting a new Article VI, "Truck Routes" of Chapter 102 in order to update designated truck routes within the City, providing amendments to definitions and providing authority for the placement of signage; providing a penalty for violation; and providing an effective date.
11. Consider and take appropriate action on Resolution R-05-21, a resolution of the City of Kaufman, Texas, supporting the development of the Juniper Pointe Apartments to be generally located at CR 151, Kaufman, Texas, in order to provide affordable rental housing; and providing an effective date.
12. Consider and take appropriate on the repair and/or replacement of Kaufman Fire Engine 1.

ANNOUNCEMENTS AND REPORTS FROM CITY MANAGER

13. Receive an update and discussion regarding the following:
 - a. Financial Update.
 - b. Kaufman Square Parking Update

- c. Council Retreat
- d. First day to file application for a place on the Ballot for the City's General Election, January 13, 2021. Last day to file application - February 12, 2021.
- e. Discussion Items Report (DIR)
- f. Performance Measures Update
- g. STAR Transit Ridership Report- December 2020
- h. Fire Department Monthly Report- December 2020
- i. Monthly Calendars Attached

EXECUTIVE SESSION

- 14. The City Council will recess into Executive Session pursuant to Texas Government Code for an executive session regarding the following:
 - a. Texas Government Code §551.072: Deliberation regarding Real Property, to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person: Kaufman Lake

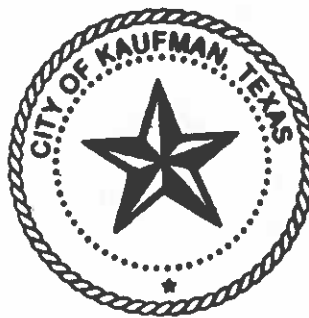
RECONVENE INTO OPEN SESSION In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session.

- 15. Consider and take appropriate action, if any, on matters discussed in Executive Session.

ADJOURNMENT

I, JESSIE HANKS, CITY SECRETARY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE WINDOW AT KAUFMAN MUNICIPAL COMPLEX, 209 S. WASHINGTON, KAUFMAN, TEXAS, A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES AND SAID NOTICE WAS POSTED AT THE KAUFMAN MUNICIPAL COMPLEX, 209 S. WASHINGTON, KAUFMAN, TEXAS AT 4:30 P.M. ON FRIDAY, JANUARY 22, 2021, AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULE TIME OF SAID MEETING.


JESSIE HANKS
CITY SECRETARY



THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE, SECTION 551.071 (CONSULTATION WITH ATTORNEY).

****PURSUANT TO SECTION 551.127, TEXAS GOVERNMENT CODE, ONE OR MORE COUNCILMEMBERS OR EMPLOYEES MAY ATTEND THIS MEETING REMOTELY USING VIDEOCONFERENCING TECHNOLOGY. THE VIDEO AND AUDIO FEED OF THE VIDEOCONFERENCING EQUIPMENT CAN BE VIEWED AND HEARD BY THE PUBLIC BY ACCESSING WWW.ZOOM.US/JOIN OR (888)788-0099 (TOLL FREE) MEETING /WEBINAR ID: 839 1880 7526 PASSWORD: 708614**

THE BUILDING IN WHICH THE ABOVE MEETING WILL BE CONDUCTED IS WHEELCHAIR ACCESSIBLE AND PARKING SPACES FOR THE MOBILITY IMPAIRED ARE AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES SUCH AS INTERPRETERS FOR PERSONS WHO ARE DEAF OR HEARING IMPAIRED, READERS, OR LARGE PRINT ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT 972-932-2216 AT LEAST TWO (2) WORKING DAYS PRIOR TO THE TIME OF THE MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.



Meeting
Date: 1/25/2021

Date: 1/12/2021

Item #: 1.

Dept.: Administration

Consent Agenda

SUBJECT:

Consider and take appropriate action on the Minutes of the January 7, 2021, Special City Council Meeting.

BACKGROUND:

Author:

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation:

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐



**MINUTES OF THE
CITY COUNCIL MEETING
THURSDAY, JANUARY 7, 2021 - 6:00 PM
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142**

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Mayor calls the Meeting to order, states the date and time, state Councilmembers present, and declares a quorum present.**

Mayor Jordan called the City Council meeting to order at 6:07 PM. Councilmembers present were Jeff Jordan, Barry Ratcliffe, Jeff Council, Patty Patterson, Carole Aga, Matt Phillips, and Lisa Parker. Mayor Jordan declared a quorum present. Also present were City Manager Mike Slye, Assistant City Manager Mike Holder, City Attorney Patricia Adams, City Secretary Jessie Hanks and Police Chief Dana Whitaker.

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the Council agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the City Council on any subject but must first complete a Request to Speak Form so that the Mayor may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the Council as a whole. **When addressing the Council, please step forward to the speaker's podium, state your name and address, and direct your comments to the Mayor and City Council.**

No comments were given.

CONSENT AGENDA

1. Consider and take appropriate action on the minutes of the December 14, 2020, Regular City Council Meeting.
2. Consider and take appropriate action to ratify the TIRZ #1 Lift Station Reimbursement Agreement between TIRZ#1, the City of Kaufman, and JWS Land, Ltd., for reimbursement of project expenses related to a lift station as part of the Tractor Supply Corporation development
3. Consider and take appropriate action on change order #2 to the contract between the City and Axis Contracting Inc. on the paving, drainage, sanitary sewer and water improvements for E. Ninth Street, Main Street and Circle Drive.

Councilmember Aga made a motion to approve Consent Agenda items 1 through 3 as presented. The motion was seconded by Councilmember Ratcliffe and passed 7/0.

END OF CONSENT AGENDA

DISCUSSION/ACTION ITEMS

4. Consider and take appropriate action on Ordinance O-01-21, an ordinance of the City of Kaufman, Texas, approving and authorizing the issuance and sale of the City of Kaufman Special Assessment Revenue Bonds, series 2021 (Kaufman Public Improvement District No. 1 Phases 1A and 1B); approving and authorizing an indenture of trust, a bond purchase agreement, limited offering memorandum, a continuing disclosure agreement, and other agreements and documents in connection therewith; making findings with respect to the issuance of such bonds; and providing an effective date

Mayor Jordan made a motion to table this item until the January 25th Regular City Council Meeting. The motion was seconded by Councilmember Council and passed 7/0.

5. Consider and take appropriate action on Resolution R-01-21, a resolution of the City of Kaufman, Texas, adopting the Preliminary Letter of Memorandum for Public Improvement District #1.

Mr. Slye stated the Preliminary Letter of Memorandum (PLOM) is the precursor to the Official Statement required to issue PID Bonds. The initial offering is to issue \$3.38M in PID bonds to finance the public improvements of phases 1A & 1B of Georgetown residential development.

Mayor Pro-Tem Patterson made a motion to approve Resolution R-01-21 adopting the Preliminary Letter of Memorandum for Public Improvement District #1 as presented. The motion was seconded by Councilmember Aga and passed 7/0.

6. Consider and take appropriate action on the selection of Traylor & Associates and authorize the City Manager to negotiate and execute a contract with Traylor & Associates to assist the City of Kaufman in preparing an application for the City's proposed program year 2021-2022 Community Development Fund Public Infrastructure Project to the Texas Community Development Block Grant Program (TXCDBG) at the Texas Department of Agriculture – Office of Rural Affairs (TDA), and contingent upon program funding, to assist City in the overall management of City's proposed program.

Mr. Slye stated the city went out for Request for Proposal (RFP) seeking to contract with a competent professional Administration/ Management firm/consultant that has had experience in grants/contracts application and administration.

Two (2) consulting firm, Traylor & Associates, Inc, and Grantworks submitted Statement of Qualifications. Staff has reviewed the proposals and recommends selecting Traylor & Associates.

Councilmember Council made a motion to approve the selection of Traylor & Associates and authorize the City Manager to negotiate and execute a contract to assist with the 2021-2022 Community Development Fund Public Infrastructure Project to the Texas Community Development Block Grant Program. The motion was seconded by Councilmember Phillips and passed 7/0.

7. Consider and take appropriate action on the award of bid and contract for the Paving, Drainage, & Landscape/irrigation improvements for Tabor Parkway (CR 151) and authorizing the Mayor or his designee to execute necessary documents.

Mr. Slye informed Council on December 22, 2020, the city received 8 construction bids for the Tabor Parkway Phase II project. She stated the city engineer's recommendation to award this project to the lowest, responsible bidder is Axis Contracting. Their bid totaled \$2,352,196.00 This bid, along with the

cost of street lights are all well within the allocated costs assigned to this project by Kaufman County (\$4.5M).

Councilmember Ratcliffe made a motion to award the bid and contract for the Paving, Drainage, & Landscape/irrigation improvements for Tabor Parkway (CR 151) to Axis Contracting Inc. and authorizing the Mayor or his designee to execute necessary documents. The motion was seconded by Mayor Pro-Tem Patterson and passed 7/0.

8. Consider and take appropriate action to authorize the City Manager or his designee to dispose of surplus City assets by auction, sealed bid, or another form of sale.

Mr. Slye informed Council the First Baptist Church of Kaufman donated several pieces of commercial kitchen equipment to the city to accommodate the needs for the Kaufman Civic Center. There were several pieces that are being used, however, there are a few pieces that were duplicated with the Senior Connect equipment that is being utilized as well. He stated this request is for Council approval to authorize City Manager disposal of surplus equipment in accordance with state statute.

Councilmember Aga made a motion to authorize the City Manager to dispose of surplus City assets by auction, sealed bid or another form of sale. The motion was seconded by Mayor Pro-Tem Patterson and passed 7/0.

ANNOUNCEMENTS AND REPORTS FROM CITY MANAGER

9. Receive an update and discussion regarding the following:
 - a. Storm Drainage Project Update.

Mr. Slye gave an update on the above-stated items.

- b. Revenue Projection Update.

ADJOURNMENT

There being no further business, Mayor Jordan adjourned the meeting at 6:31 PM

ATTEST:

JEFF JORDAN
MAYOR

JESSIE HANKS
CITY SECRETARY



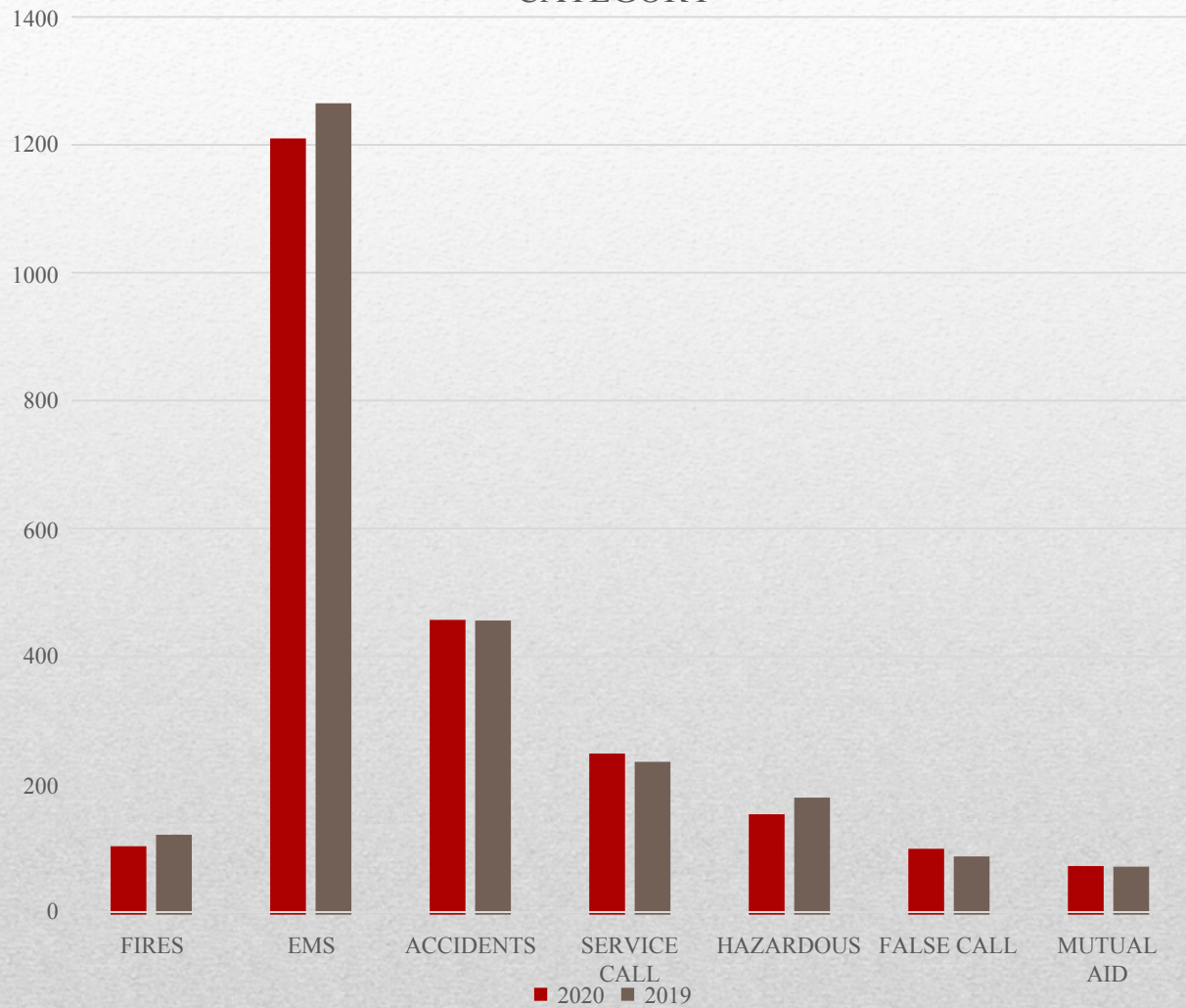
COUNCIL ANNUAL UPDATE

JANUARY 2021

• INSPECTIONS	279
• INVESTIGATIONS	37
• PUBLIC EDUCATION	3010
• PLAN REVIEW	38
• PRE-FIRE PLANS	32
• FIRE HYDRANT MAINT	58
• STRUCTURE FIRES	23
• GRASS/TRASH FIRES	65
• VEHICLE FIRES	15
• EXTRICATION/EMS	1210
• ACCIDENTS	457
• HAZARDOUS/SMOKE	153
• FALSE ALARMS	99
• MUTUAL AID	72
• LOCKOUTS	248
• JAN. TO DEC. 2020 GRAND TOTAL	2342



INCIDENTS BY MAJOR CATEGORY



	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTALS
INSPECTIONS	30	15	21	20	18	22	23	25	24	26	21	20	265
INVESTIGATIONS	2	5	1	5	1	4	3	0	2	3	7	1	34
PUBLIC EDUCATION	3900	1000	200	100	25	0	0	0	25	10	50	25	5335
PLAN REVIEW	4	7	3	1	1	0	0	1	5	3	4	8	37
PRE-FIRE PLANS	1	1	0	2	2	2	5	4	2	2	2	2	25
FIRE HYDRANT MAINT	10	5	0	2	0	0	4	2	0	3	15	10	51
STRUCTURE FIRES	2	5	1	1	1	1	2	0	2	2	4	0	21
GRASS/TRASH FIRES	5	10	11	4	2	1	2	3	8	8	15	6	75
VEHICLE FIRES	1	1	0	4	0	3	1	0	0	1	3	1	15
EXTRICATION/EMS	128	83	115	110	109	101	86	91	105	108	81	101	1218
ACCIDENTS	41	40	43	31	33	40	37	39	28	38	36	42	448
HAZARDOUS/SMOKE	27	24	16	8	6	4	10	11	13	7	13	20	159
FALSE ALARMS	4	11	5	11	11	8	3	20	11	8	5	4	101
MUTUAL AID	6	6	3	7	6	3	0	1	11	3	6	10	62
LOCKOUTS-	21	19	22	23	20	22	24	25	21	24	15	17	253

FISCAL YEAR 2019-2020 TOTAL CALL VOLUME

2352

DEPARTMENT SNAPSHOT



Meeting
Date: 1/25/2021

Date: 1/12/2021

Item #: b.

Dept.: Police

Discussion Item

SUBJECT:

The Annual Crime Report for the Kaufman Police Department for the Calendar Year 2020.

BACKGROUND:

For the Calendar year of 2020, overall Part 1 crime as reported on the National Incident-Based Reporting System (NIBRS) to the FBI was up 09.52% over last year which is a total change of +17 offenses (170 offenses in 2019 up to 187 offenses in 2020). The Kaufman Wal-Mart and other retail stores continue to drive our theft offenses in the city with a total of 123 thefts (83 arrests) being reported this year which is up by 5 compared to 118 thefts in 2019. We were up in the following Part 1 offense: Robbery (+1) (with 1 arrest), Agg. Assault (+3) (with 14 arrests), Burglary (+7) (with 19 arrests), Auto Theft (+2) (with 4 arrests). We were down in the following Part 1 offenses for 2020: Rape (-1) (with 2 arrests). The following Part 1 offense stayed the same: Murder at zero (0). Our department continues to focus on persons, places, and behaviors, using timely intelligence and crime analysis to combat crime in the City of Kaufman. In 2020 we all had to face many new challenges caused by the COVID-19 pandemic. The COVID-19 pandemic made it very difficult for all law enforcement agencies to continue the level of contact with citizens and even criminals due to the new uncertain threat of this communicable disease. Even with this new challenge, these figures tell us that further growth continues coming to our city and together with the help of our citizens we can reduce crime in our city. During the year 2020, we answered 6056 calls for service and worked 224 accidents. We also arrested (473) individuals even though the Kaufman County Sheriff's Office stopped the arrest of Class C misdemeanors because the jail was overcrowded and due to the COVID-19 pandemic. We also made 1,989 traffic contacts resulting in warnings, citations, and arrests for criminal charges. We also filed a total of (520) Class B Misdemeanors-Felony 1 cases with the Kaufman County District Attorney's Office in 2020.

2020 was a challenging and busy year for our Police Department. Working with limited personnel has been a challenge and we have made many adjustments to make it work. Due to prior resignations, the department has been below minimum staffing. We currently have 1 Officer in the last phase of the Field Training process and are continuing to try to recruit new Officers.

Our goal in 2021 is to continue to develop our ties with the community and to return to a fully staffed Police Department to best serve the citizens and visitors to the City of Kaufman.

Author:
Dana Whitaker, Police Chief

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: N/A

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐



KAUFMAN POLICE DEPARTMENT 2020 CRIME REPORT

January 07, 2021

Dana Whitaker- Chief of Police

PREPARED BY CAPTAIN LES EDWARDS

2020 Part 1 Crime Report

OFFENSE	YTD 2020	YTD 2019	# Change +/-	% Change +/-
MURDER	0	0	=	0%
RAPE	4	5	-1	-20.00%
ROBBERY	3	2	+1	+50.00%
AGG. ASSAULT	14	11	+3	+27.27%
BURGLARY	26	19	+7	+36.84%
THEFT	123	118	+5	4.24%
AUTO THEFT	17	15	+2	+13.33%
TOTAL PART 1 OFFENSES	187	170	+17	+9.52%

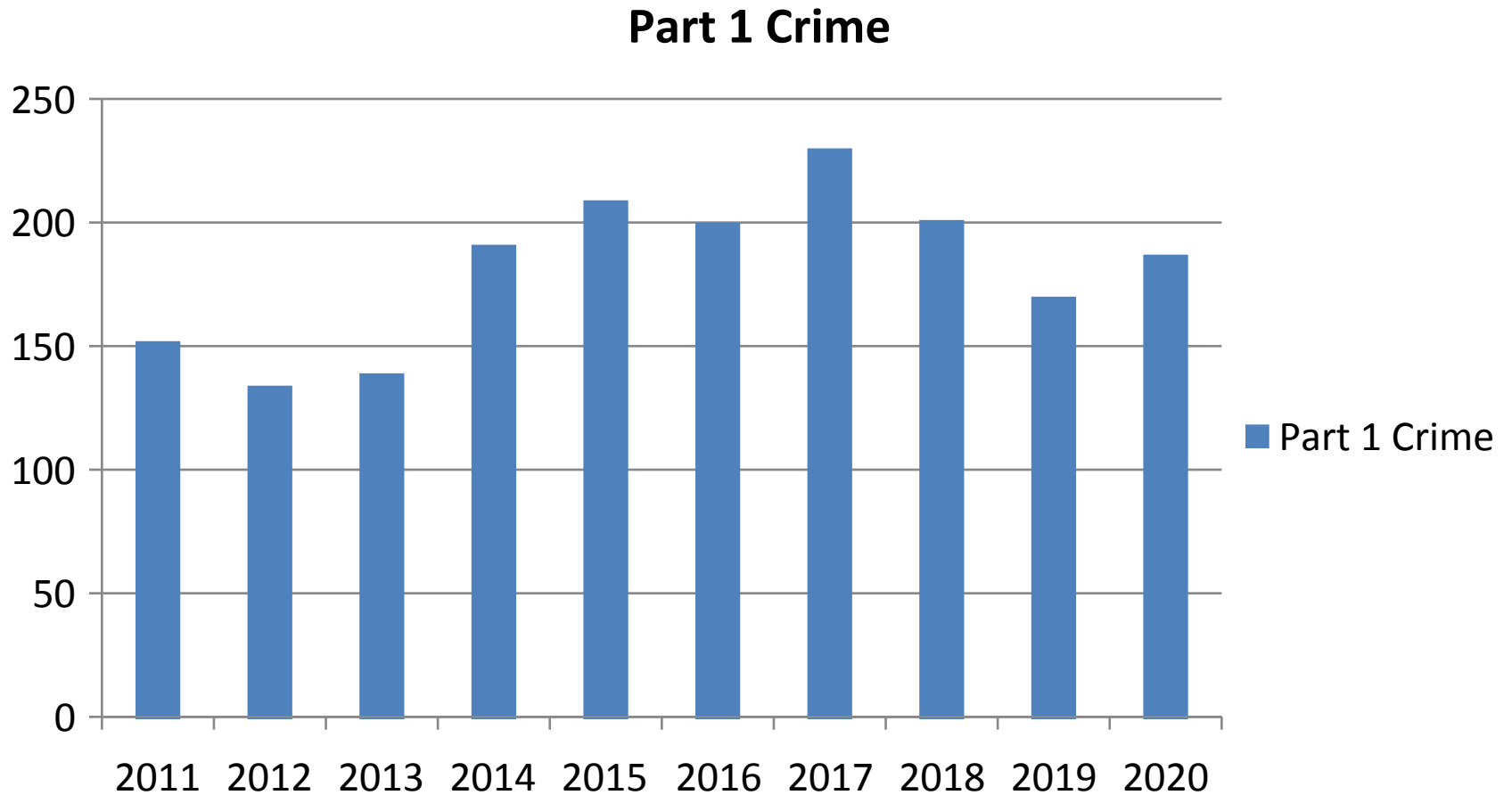
Service Activity

Activity	2020	2019	# Change +/-
Calls for Service	6,056	5,978	+78
Accidents	224	340	-116

Enforcement Activity

Activity	2020	2019	# Change +/-
Arrests	473	620	-147
Traffic Stops	1,989	5,198	-3,209
DWI Arrests	38	54	-16
Drug Arrests	77	147	-70

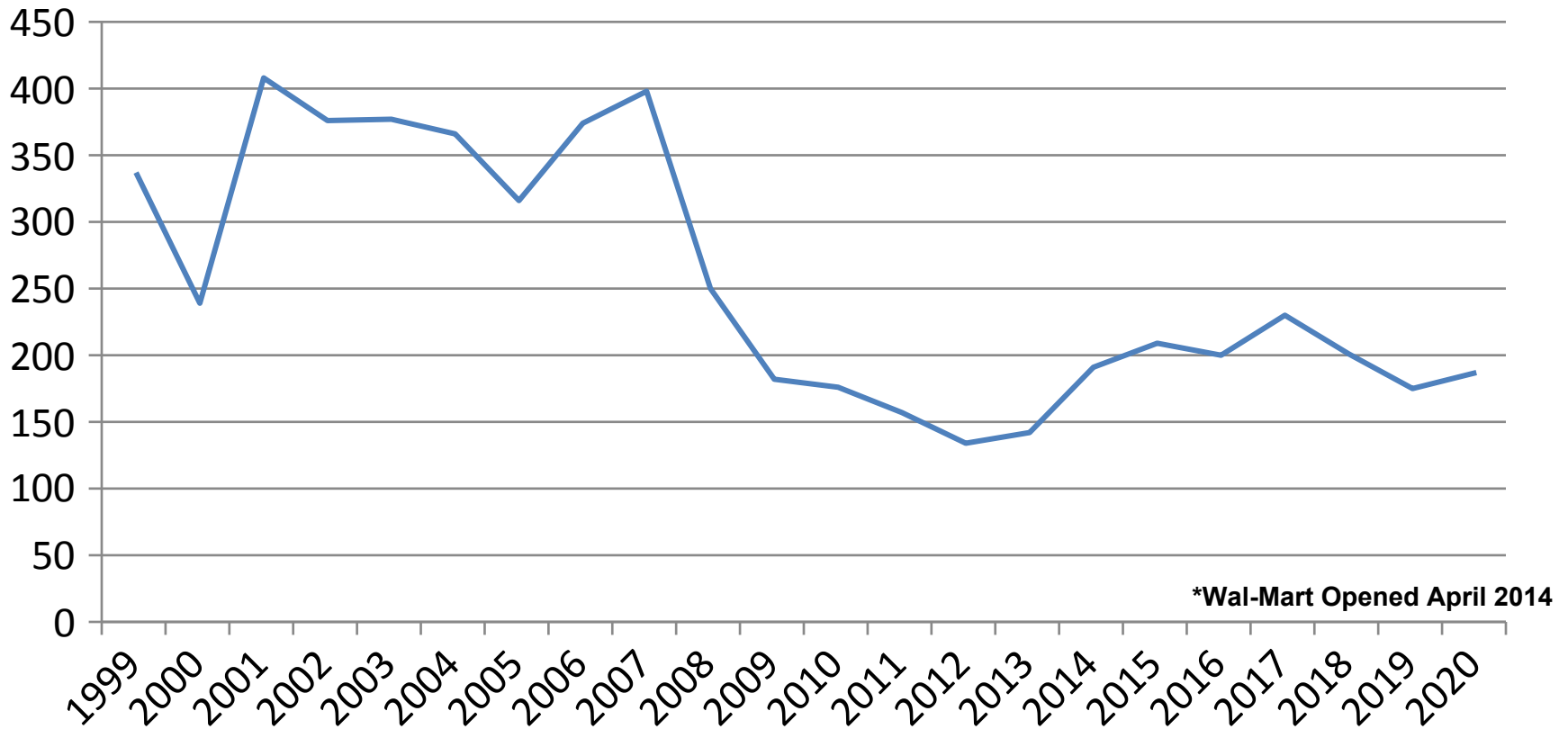
10 Year Part 1 Comparison



CID CASES FILED WITH DISTRICT ATTORNEY'S OFFICE

2017	760	*
2018	552	-208
2019	495	-57
2020	520	+25

City Of Kaufman 20 Year Crime Trends



Kaufman Police Department 2020 Heat Map



Kaufman Police Department Community Contacts

- It is very important to the members of our department to have frequent positive contact with our citizens. However COVID-19 has made it very difficult to maintain that contact. We are pleased to report that during this pandemic our FACEBOOK page increased to 10,595 followers which greatly exceeds our population. This has proven to be a great tool to communicate with everyone in and outside of our city during these challenging times. We also communicate with the public through our Business Crime Watch and Neighborhood Crime Watch groups.
 - Serving our Kaufman family of citizens our members serve in many organizations. Here are some you may not know about.
 - Children's Advocacy Center
 - Genesis Women's Shelter
 - Kaufman County Texas Child Fatality Team.
 - Kaufman Pastors and Friends Fellowship
 - The Help Center, active board member and Donated food Baskets for people in need
 - Kaufman Lions Club
 - Kaufman County Crime Stoppers and Most Wanted publication
 - Community Leadership Council
 - Homeless Coalition Group
 - Numerous Funeral Escorts for the families of Kaufman
- We also sponsored and or participated in the following 2020 City events in Kaufman**
- National Night Out "Moving Forward Together"

We are also very connected to Local, State and Federal Law Enforcement Organizations to gather information on current crime trends to keep the citizens of Kaufman safe.

- Regional Organized Crime Information Center (ROCIC)
- North Texas Joint Terrorism Task Force (NTJTTF)
- Leads on Line, Pawn Shop database
- Dallas Police Department Fusion Center
- Texas Joint Crime Information Center (TXJCIC)
- Texas Organized Retail Crime Association
- Texas Police Chiefs Organization
- North and East Texas Police Chiefs Organization
- Department of Public Safety Gang Intelligence Group (TEXGANG)
- National Computer Forensics Institute, overseen by the United States Secret Service
- Electronic Crimes Task Force, overseen by the United States Secret Service
- ETRACE, overseen by the Bureau of Alcohol Tobacco and Firearms (ATF)
- KCHF, Kaufman County Heroes Foundation
- ICAC, Internet Crimes Against Children, overseen by North Texas HIDTA
- TRACKIT, Texas Sexual Assault Evidence Tracking Program, overseen by Texas DPS
- ZETX, “TRAX” Cell Phone Investigations Solutions Team, overseen by ZetX Corporation
- Drug Enforcement Agency Drug Take Back Program and a CVS medication disposal box is in our lobby so our citizens can get unwanted prescription drugs off our streets.
- Added member of our Department to the Kaufman County SWAT Team.

2020 ANIMAL CONTROL REPORT

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020
CALLS FOR SERVICE	50	56	46	74	57	63	55	48	58	45	44	51	647
FOLLOW UP CALLS	1	4	2	3	3	3	2	3	4	0	0	6	31
ON VIEW CALLS	4	0	1	2	0	1	2	0	1	0	0	1	12
ANIMALS CAPTURED:													
ON CALLS	11	13	9	31	30	22	29	13	33	19	15	32	257
ON VIEW	0	0	1	2	0	1	2	0	1	0	0	1	8
ANIMALS TURNED OVER:													
TO OWNER	0	1	0	3	1	2	2	0	2	0	0	4	15
HUMANE SOCIETY	11	12	7	22	30	19	26	11	36	17	15	29	235
DEAD ANIMAL RECOVERED	3	7	2	0	3	6	3	4	2	1	4	0	35
NEW TRAPS SET OUT	4	4	4	3	4	4	4	4	4	4	4	5	48
WARNINGS ISSUED	7	10	6	3	8	3	6	4	10	3	4	5	69
CITATIONS ISSUED	4	0	0	5	0	1	0	0	2	0	0	1	13

YEARLY ANIMAL CONTROL EXPENSE

FISCAL YEAR	2012	2013	2014	2015	2016	2017	2018	2019	2020
TOTAL AMOUNT PAID TO HUMANE SOCIETY									
	\$4,900	\$9,192.50	\$12,060	\$10,350	\$10,755	\$14,123	\$20,970	\$24,200	\$28,238

- Cost went from \$17.50 to \$45.00 per animal on January 1, 2014.
- Cost went from \$45.00 per animal to flat fee of \$1,495.00 a month October 1, 2017.
- Cost went from \$1,495.00 a month to \$2,000.00 a month April 1, 2018.



Meeting
Date: 1/25/2021

Date: 1/12/2021

Item #: 3.

Dept.: Development
Services

Action Item

SUBJECT:

Conduct a public hearing, consider and take appropriate action on Ordinance O-04-21 amending the City of Kaufman Subdivision Ordinance O-24-99, as amended, codified as Chapter 94 of the City of Kaufman Code of Ordinances, for the adoption of parkland dedication requirements and related fees in order to provide adequate neighborhood and community parks and recreation facilities. (Case No. SO-01-21)

BACKGROUND:

The draft parkland dedication fees reviewed and recommended for approval by the Planning and Zoning Commission on January 5, 2021 were reviewed again to see if the cost per dwelling unit could be reduced. Staff requested the park consultant Dennis Sims of Dunkin Sims Stoffels, Inc. to review and reduce the opinion of probable parkland costs. Mr. Sims original opinion was revised from \$1,344,749 per acre to \$825,482 per acre. Staff also requested separate fees be developed for single family and multi-family units. Staff needs additional time to compute new numbers for you to consider.

Author:

Marcy Ratcliff, Development Services Director

Reviewed:

Mike Slye, City Manager

Cost: N/A

Funds Available: N/A

Source: N/A

Recommendation:

Staff recommends continuing the public hearing for this item to the February 22, 2021 City Council meeting.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☒	☒	☐	☐



Meeting
Date: 1/25/2021

Date: 1/12/2021

Item #: 4.

Dept.: Administration

Ordinance

SUBJECT:

Consider and take appropriate action on Ordinance O-01-21, an ordinance of the City of Kaufman, Texas, approving and authorizing the issuance and sale of the City of Kaufman Special Assessment Revenue Bonds, series 2021 (Kaufman Public Improvement District No. 1 Phases 1A and 1B); approving and authorizing an indenture of trust, a bond purchase agreement, limited offering memorandum, a continuing disclosure agreement, and other agreements and documents in connection therewith; making findings with respect to the issuance of such bonds; and providing an effective date

BACKGROUND:

Ordinance O-01-21 consummates the sale of the PID Bonds (\$3.38M) for the purpose of reimbursement of public improvements for Phases 1A & 1B. These bonds will be services with the PID assessments over a 30 year term.

Author:
Mike Slye, City Manager

Reviewed:
Mike Slye, City Manager

Cost: **Funds Available:** **Source:**

Recommendation: Staff recommends approval of Ordinance O-01-21 as presented.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

ORDINANCE NO. O-01-21

AN ORDINANCE APPROVING AND AUTHORIZING THE ISSUANCE AND SALE OF THE CITY OF KAUFMAN SPECIAL ASSESSMENT REVENUE BONDS, SERIES 2021 (KAUFMAN PUBLIC IMPROVEMENT DISTRICT NO. PHASES 1A AND 1B); APPROVING AND AUTHORIZING AN INDENTURE OF TRUST, A BOND PURCHASE AGREEMENT, LIMITED OFFERING MEMORANDUM, A CONTINUING DISCLOSURE AGREEMENT, AND OTHER AGREEMENTS AND DOCUMENTS IN CONNECTION THEREWITH; MAKING FINDINGS WITH RESPECT TO THE ISSUANCE OF SUCH BONDS; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Kaufman, Texas (the “City”), pursuant to and in accordance with the terms, provisions and requirements of the Public Improvement District Assessment Act, Chapter 372, Texas Local Government Code (the “PID Act”), has previously established the Kaufman Public Improvement District No. 1 (the “District”), pursuant to a Resolution adopted by the City Council of the City (the “City Council”) on November 3, 2018; and

WHEREAS, pursuant to the PID Act, the City Council published notice and held a public hearing on August 5, 2019, regarding the levy of special assessments within the District, and after the conduct of such public hearing adopted an Ordinance (the “Assessment Ordinance”); and

WHEREAS, in the Assessment Ordinance, the City Council approved and accepted the Service and Assessment Plan (as defined and described in the Assessment Ordinance, the “Original Service and Assessment Plan”) relating to the District and levied the Assessments against the Assessed Property within the District, as set forth on the Assessment Roll. Capitalized terms used in this preamble and not otherwise defined shall have the meaning assigned thereto in the Service and Assessment Plan; and

WHEREAS, pursuant to the PID Act, the City Council published notice and held a public hearing on November 23, 2020 and continued such hearing to December 14, 2020 and amended and restated the Service and Assessment Plan to reflect additional lot sizes within the District (the “Amended Service and Assessment Plan” and together with the Original Service and Assessment Plan, the “Service and Assessment Plan”); and

WHEREAS, the City is authorized by the PID Act to issue its revenue bonds payable from the Assessments for the purposes of (i) paying or reimbursing the costs of the Authorized Improvements identified in the Service and Assessment Plan, (ii) paying capitalized interest on Bonds, (iii) funding a reserve fund for payment of principal and interest on the Bonds, (iv) funding a portion of the Delinquency and Prepayment Reserve Account, (v) paying a portion of the costs incidental to the organization of the District, and (vi) paying the costs of issuing the Bonds; and

WHEREAS, the City Council has found and determined that it is in the best interests of the citizens of the City to issue its bonds in a single series to be designated “City of Kaufman

Special Assessment Revenue Bonds, Series 2021 (Kaufman Public Improvement District No. 1 Phases 1A and 1B)” (the “Bonds”), such series to be payable solely from and secured by the Assessments levied on the Assessed Property as set forth in the Service and Assessment Plan; and

WHEREAS, the City Council has found and determined to (i) approve the issuance of the Bonds to finance the Authorized Improvements identified in the Service and Assessment Plan on the terms described herein, (ii) approve the form, terms and provisions of the Indenture (as defined herein) securing the City’s Bonds authorized hereby, (iii) approve the form, terms and provisions of a Bond Purchase Agreement between the City and the purchasers of the Bonds, (iv) approve a Limited Offering Memorandum, (iv) approve a Continuing Disclosure Agreement relating to the Bonds and the Assessments, and (v) approve an update to the Service and Assessment Plan to reflect the issuance of the Bonds ; and

WHEREAS, the meeting at which this Ordinance is considered is open to the public as required by law, and the public notice of the time, place and purpose of said meeting was given as required by Chapter 551, Texas Government Code, as amended;

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS, THAT:

Section 1. Findings. The findings and determinations set forth in the preamble hereof are hereby incorporated by reference for all purposes as if set forth in full herein. Terms not otherwise defined in Sections 2 through 6 herein shall have the definitions as set forth in the Indenture (defined herein).

Section 2. Approval of Issuance of Bonds and Indenture of Trust. (a) The issuance of the Bonds in the principal amount of \$_____ for the purpose of providing funds for (i) paying or reimbursing a portion of the costs of the Authorized Improvements, (ii) paying capitalized interest on the Bonds, (iii) funding the Bond Reserve Account of the Reserve Fund (and defined in the Indenture), (iv) funding a portion of the Delinquency and Prepayment Reserve Account (as defined in the Indenture), (v) paying capitalized interest on the Bonds, (vi) paying a portion of the costs incidental to the organization of the District, and (vii) paying the costs of issuance of the Bonds, are hereby authorized and approved.

(b) The Bonds shall be issued and secured under an indenture of trust, the form, terms and provisions of which are hereby approved in the substantially final form presented at this meeting of that certain Indenture of Trust (the “Indenture”), dated as of January 15, 2021, between the City and Wilmington Trust, National Association, as trustee (the “Trustee”), with such changes as may be necessary or desirable to carry out the intent of this Ordinance and as approved by the Mayor of the City, such approval to be evidenced by the execution and delivery of the Indenture. The Mayor of the City is hereby authorized and directed to execute the Indenture and the City Secretary is hereby authorized and directed to attest such signature of the Mayor.

(c) The Bonds shall be dated, shall mature on the date or dates and in the principal amounts, shall bear interest, shall be subject to redemption and shall have such

other terms and provisions as set forth in the Indenture. The Bonds shall be in substantially the form set forth in the Indenture with such insertions, omissions and modifications as may be required to conform the form of bond to the actual terms of the Bonds. The Bonds shall be payable from and secured solely by the Assessments levied on the Assessed Property for the Authorized Improvements (as defined in the Indenture), as set forth in the Service and Assessment Plan and other assets of the "Trust Estate" (as defined in the Indenture) pledged to such Bonds, and shall never be payable from ad valorem taxes.

Section 3. Sale of Bonds: Approval of Bond Purchase Agreement. The Bonds shall be sold to FMSbonds, Inc. (the "Underwriter") at the price and on the terms and provisions set forth in that certain Bond Purchase Agreement (the "Bond Purchase Agreement"), dated the date hereof, between the City and the Underwriter. The form, terms and provisions of the Bond Purchase Agreement are hereby authorized and approved and the Mayor of the City is hereby authorized and directed to execute and deliver the Bond Purchase Agreement. It is hereby officially found, determined and declared that the terms of this sale are the most advantageous reasonably obtainable.

Section 4. Limited Offering Memorandum. The form and substance of the Preliminary Limited Offering Memorandum for the Bonds and any addenda, supplement or amendment thereto presented to and considered by the City Council are hereby in all respects approved and adopted. The City hereby authorizes the preparation of a final Limited Offering Memorandum reflecting the terms of the Bond Purchase Agreement and other relevant information. The Limited Offering Memorandum as thus approved and delivered, with such appropriate variations as shall be approved by the City Manager and the Underwriter, may be used by the Underwriter in the offering and sale of the Bonds, and the Preliminary Limited Offering Memorandum is hereby deemed final as of its date (except for the omission of pricing and related information) within the meaning and for the purposes of paragraph (b)(1) of Rule 15c2-12 under the Securities Exchange Act of 1934, as amended. The City Secretary is hereby authorized and directed to include and maintain a copy of the Preliminary Limited Offering Memorandum and Limited Offering Memorandum and any addenda, supplement or amendment thereto thus approved among the permanent records of this meeting. The use and distribution of the Preliminary Limited Offering Memorandum in the offering of the Bonds is hereby ratified, approved and continued. Notwithstanding the execution, approval and delivery of such Preliminary Limited Offering Memorandum and Limited Offering Memorandum by the Mayor, the Mayor and this City Council are not responsible for and proclaim no specific knowledge of the information contained in the Preliminary Limited Offering Memorandum and Limited Offering Memorandum pertaining to development, the Developer (as defined in the Limited Offering Memorandum) or its financial ability, the homebuilders, the landowners, or the appraisal of the property in the District performed by Integra Realty Resources - DFW.

Section 5. Continuing Disclosure Agreement. The form, terms and provisions of that certain Continuing Disclosure Agreement (the “Continuing Disclosure Agreement” dated as of January 1, 2021 among the City, HTS Continuing Disclosure Services, a Division of Hilltop Securities, Inc. and MuniCap, Inc. is hereby authorized and approved in substantially final form presented at this meeting and the Mayor of the City is hereby authorized and directed to execute and deliver such Continuing Disclosure Agreement with such changes as may be required to carry out the purpose of this Ordinance and approved by the Mayor, such approval to be evidenced by the execution thereof, the Mayor’s signature on the Agreement may be attested by the City Secretary.

Section 6. Approval of Update to Service and Assessment Plan. The update to the Service and Assessment Plan reflecting the issuance of the Bonds, is hereby authorized and approved in the form presented at this meeting.

Section 7. Additional Actions. The Mayor, the City Manager and each other officer, employee and agent of the City are hereby authorized and directed to take any and all actions on behalf of the City necessary or desirable to carry out the intent and purposes of this Ordinance and to issue the Bonds in accordance with the terms of this Ordinance, including the making of modifications to this Ordinance and the Indenture as necessary to obtain approval of the Bonds by the Attorney General of the State, the Mayor, the City Manager and each other officer, employee and agent of the City are hereby authorized and directed to execute and deliver any and all certificates, agreements, notices, instruction letters, requisitions, and other documents which may be necessary or advisable in connection with the sale, issuance and delivery of the Bonds and the carrying out of the purposes and intent of this Ordinance. Further, in connection with the submission of the record of proceedings for the Bonds to the Attorney General of the State of Texas for examination and approval of such Bonds, the appropriate officer of the City is hereby authorized and directed to issue a check of the City payable to the Attorney General of the State of Texas as a nonrefundable examination fee in the amount required by Chapter 1202, Texas Government Code (such amount not to exceed \$9,500).

Section 8. Effective Date. This Ordinance shall take effect immediately upon its adoption by the City Council of the City.

FINALLY PASSED, APPROVED AND EFFECTIVE this 25th day of January, 2021.

[Signature Page Follows]

BY:

MAYOR,
CITY OF KAUFMAN, TEXAS

ATTEST:

CITY SECRETARY,
CITY OF KAUFMAN, TEXAS

APPROVED AS TO FORM:

CITY ATTORNEY,
CITY OF KAUFMAN, TEXAS



Meeting
Date: 1/25/2021

Date: 1/12/2021

Item #: 5.

Dept.: Administration

Ordinance

SUBJECT:

Consider and take appropriate action on Ordinance O-02-21, an ordinance of the City of Kaufman, ordering and calling the City's General Election to be held on May 1, 2021, for the purpose of electing a Mayor and three (3) people to serve as Council members for the City of Kaufman for a term of (2) years each; providing notice of election; providing for the approval of a joint election and Contract for Election Services with Kaufman County; designating polling dates, times and locations for election day and early voting; and authorizing the Mayor or designee to execute necessary documents.

BACKGROUND:

This Ordinance is for the purpose of calling the General Election for electing the mayor and three (3) Council members. The uniform election date is Saturday, May 1, 2021. It also provides a notice to be published, sets the dates and locations for Election Day and early voting. This Ordinance will also authorize the execution of a contract with Kaufman County for election services.

Author:
Jessie Hanks, City Secretary

Reviewed:
Mike Slye, City Manager

Cost: N/A

Funds Available: N/A

Source: N/A

Recommendation: Staff recommends approval of Ordinance O-02-21 as presented.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☒	☐	☐

**CITY OF KAUFMAN, TEXAS
ORDINANCE NO. O-02-21**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS, ORDERING AND CALLING A JOINT GENERAL ELECTION BETWEEN THE CITY OF KAUFMAN, TEXAS, ("CITY"), AND KAUFMAN COUNTY, ("COUNTY"), TO BE HELD ON MAY 1, 2021, FOR THE PURPOSE OF ELECTING A MAYOR AND THREE (3) PEOPLE TO SERVE AS COUNCILMEMBERS TO THE CITY OF KAUFMAN CITY COUNCIL, EACH ELECTED FOR A TERM OF TWO (2) YEARS; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING AN ELECTION NOTICE; PROVIDING FOR THE ADMINISTRATION OF A JOINT ELECTION AND APPROVAL OF A JOINT CONTRACT FOR ELECTION SERVICES WITH COUNTY; PROVIDING FOR THE DATE OF ELECTION AND PURPOSES OF ELECTION; DESIGNATING THE CITY ELECTION PRECINCT, POLLING PLACE AND HOURS FOR ELECTION DAY; PROVIDING FOR THE COMPENSATION OF ELECTION JUDGES AND CLERKS; PROVIDING THE METHOD OF VOTING; PROVIDING GOVERNING LAW/QUALIFIED VOTERS; REQUIRING POSTING OF NOTICE; PROVIDING FOR EARLY VOTING; PROVIDING FOR DELIVERY OF RETURNS; PROVIDING FOR CANVASSING OF RETURNS AND NECESSARY ACTIONS; PROVIDING A CUMULATIVE CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 41.001 of the Texas Election Code, (hereinafter the "Code"), establishes the first Saturday of May as a Uniform Election Date for the purposes of conducting a General Election; and

WHEREAS, the City Council desires to order and call a General Election on May 1, 2021, for the purpose of electing a Mayor and three (3) Council Members for two (2) year terms each, (the "Election" or the "General Election") to the Kaufman City Council; and

WHEREAS, the City Council desires to hold the Election jointly with Kaufman County and to enter into a Contract for Election Services whereby the General Election will be administered by the Kaufman County Elections Administrator; and

WHEREAS, by the passage of this Ordinance, it is the intention of the City Council to (i) hold a General Election to elect a Mayor and three (3) Council Members to the City Council; (ii) designate the polling places for early voting; (iii) appoint the Kaufman County Elections Administrator as the entity responsible for conducting the Election; (iv) establish and set forth that this shall be a joint Election with the County of

Kaufman; and (v) authorize a Contract for Election Services to conduct the joint election;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS:

SECTION 1
INCORPORATION OF PREMISES

All of the above premises are true and correct and are hereby incorporated in the body of this Ordinance as if fully set forth herein.

SECTION 2
ELECTION NOTICE

The City Council hereby orders the City Secretary to publish notice of this Election in a newspaper of general circulation in the City with such notice meeting all requirements of State law and Charter. In addition to complying with all the requirements of state law, including without limitation, the Texas Election Code, as required by the Texas Local Government Code, the notice shall state (1) the nature and date of the Election; (2) the location of each polling place; (3) the hours that the polls will be open; and (4) any other information required by other law and be published at least once, not earlier than the 30th day or later than the 10th day before election day.

SECTION 3
ADMINISTRATION OF JOINT ELECTION AND APPROVAL OF JOINT ELECTION AGREEMENT

The City Council hereby calls a joint General Election with Kaufman County for the purposes further described herein to be held in accordance with this Ordinance. The Election, including early voting, delivery of ballots and preservation of election records, shall be administered by the Kaufman County Elections Administrator, who shall have the responsibility to conduct the Election as set forth in the Contract for Election Services between the City and Kaufman County, as further described in this Section.

The Election shall be conducted in accordance with the Texas Election Code under the jurisdiction of the Kaufman County Elections Administrator, (the "Election Administrator"), pursuant to an Election Services Contract between the City and Kaufman County, and other participating entities, if any, as described therein, (the "Contract"), a copy of which Contract shall be incorporated herein as **Exhibit "A"** upon its final approval and execution by the City. Voting shall be by electronic method.

The Mayor, the City Manager or designee, is authorized to execute, amend or supplement any and all contracts for the administration of the Election, including without limitation the Election Services Contract, to the extent required for the Election

to be conducted in an efficient and legal manner as determined by the Election Administrator and in accordance with the Election Code.

SECTION 4 **DATE OF ELECTION**

It is hereby ordered that a joint General Election shall be called in and throughout the City of Kaufman on **May 1, 2021**, such date being a uniform election date as defined in Section 41.001 of the Texas Election Code (the "Code"). Pursuant to Section 9.004 of the Texas Local Government Code, the Election shall occur on or after the thirtieth (30th) day after this ordinance ordering the Election is adopted. The Election shall be held for the purposes set forth in **Section 5** of this Ordinance.

SECTION 5 **PURPOSE OF ELECTION**

The Election is being held for the purpose of a General Election to elect a Mayor and three (3) Council Members, each to serve on the Kaufman City Council for a term of two (2) years.

SECTION 6 **CITY ELECTION PRECINCT, POLLING PLACES,** **AND HOURS FOR ELECTION DAY**

The corporate limits of the City of Kaufman, Texas shall have one main polling place for the municipal election. The polling place whose qualified voters shall cast ballots at such location in the City of Kaufman for the May 1, 2021 Election is as follows:

Polling Place
Kaufman County Library
3790 S. Houston St.
Kaufman, Texas 75142

In accordance with Section 41.031(a) of the Code, such polling place shall be open between the hours of 7:00 a.m. and 7:00 p.m. on the date of the Election. Kaufman County may authorize additional polling places for qualified voters without further action of the City Council.

SECTION 7 **COMPENSATION OF THE JUDGE AND CLERKS**

Compensation of all Judges and Clerks providing services during the election shall be in accordance with the terms specified in **Exhibit "A"**. Any payment referred to in this Section shall not exceed the maximum amounts set forth in the Texas Election Code.

SECTION 8

METHOD OF VOTING

The County Election Administrator is hereby authorized and instructed to provide and furnish all necessary election supplies to conduct the election. Voting at the Election shall be by use of electronic system ballots. Preparation of the official ballots for the Election shall conform to the requirements of the Texas Election Code, and in so doing shall permit the voter to vote for or against each proposed amendment to the City Charter.

SECTION 9

GOVERNING LAW; QUALIFIED VOTERS

The Election shall be held in accordance with the Constitution of the State of Texas, the Texas Local Government Code, and the Texas Election Code, and all resident, qualified electors of the City shall be eligible to vote at the election. Election materials shall be printed in both English and Spanish for use at the polling place and for early voting for the Election.

SECTION 10

POSTING OF NOTICE

Notice of the Election shall be given by publishing a Notice of Election in both English and Spanish, at least once, not earlier than the 30th day or later than the 10th day before election day in a newspaper published in the territory that is covered by the Election and is in the jurisdiction of the authority responsible for giving the notice.

Upon publication of the Election notice, the City Secretary shall secure a publisher's affidavit which complies with the requirements of the Texas Election Code. In addition, a copy of the notice shall also be filed with the City Secretary as required by law.

SECTION 11

EARLY VOTING

Early voting by personal appearance shall be conducted by the Kaufman County Elections Department. Brenda Samples, Kaufman County Elections Officer, is hereby appointed clerk of early voting in compliance with Section 271.006 of the Texas Election Code. Early voting will be conducted at the locations listed below. Election Day voting will be held at the Kaufman County Library, 3790 S. Houston St., Kaufman, TX 75142.

Early voting by personal appearance will be conducted as follows:

Main Early Voting Location:

Kaufman County Courthouse Annex
100 North Washington Street
Kaufman, Texas 75142

Branch Early Voting Locations

1. Kaufman County Courthouse Annex 100 N. Washington St. Kaufman, TX 75142	2. Terrell Sub Courthouse 408 E. College St. Terrell, TX 75160
3. Forney Sub Courthouse 200 E. Main St. Forney, TX 75126	4. Kemp Sub Courthouse 103 N. Main St. Kemp, TX 75143
5. Crandall Combine Community Center 500 W. Lewis St/ FM 3039 Crandall, TX 75114	6. Mabank ISD Admin Building 310 E. Market St. Mabank, TX 75147
7. Scurry/Rosser ISD Admin Building 10705 State Highway 34 Scurry, TX 75147	

Weekdays: Monday, April 19, 2021 through Tuesday, April 27, 2021.

Hours: 8:00 a.m. – 5:00 p.m.

Extended hours: 7:00 a.m. to 7:00 p.m. on Thursday, April 22, 2021 and Monday, April 26, 2021

The main early polling place is:

Kaufman County Courthouse Annex
100 North Washington Street
Kaufman, Texas 75142

Applications for ballots by mail shall be mailed to:

Brenda Samples
Early Voting Clerk
Kaufman County Courthouse Annex
P. O. Box 339
Kaufman, Texas 75142

Applications for ballots by mail must be received no later than the close of business on April 20, 2021.

SECTION 12
DELIVERY OF RETURNS

Election returns shall be processed in accordance with Exhibit "A".

SECTION 13
CANVASSING OF RETURNS

In accordance with the requirements set forth in the Texas Election Code, the City Council shall convene an open meeting to canvass the returns of the Election. The candidate receiving the most votes cast for Mayor, and the candidates receiving the most votes for each of the three (3) Council Member positions, shall be elected to the Kaufman City Council.

SECTION 14
NECESSARY ACTIONS

The Mayor, City Council, and City staff, in consultation with the City Attorney, are hereby authorized and directed to take any and all actions necessary to comply with the provisions of the Texas Election Code and all other applicable laws in carrying out and conducting the Election, whether or not expressly authorized herein.

SECTION 15
CUMULATIVE CLAUSE

This Ordinance shall be cumulative of all provisions of Ordinances of the City of Kaufman, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 16
SEVERABILITY CLAUSE

It is hereby declared to be the intent of the City Council of the City of Kaufman that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the City Council without incorporation of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 17
EFFECTIVE DATE

This Ordinance shall become effective from and after its date of passage and publication in accordance with law.

AND IT IS SO ORDAINED, PASSED AND APPROVED by the City Council of the City of Kaufman, Texas this 25th day of January, 2021.

JEFF JORDAN
MAYOR

ATTEST:

JESSIE HANKS
CITY SECRETARY

APPROVED AS TO FORM:

PATRICIA A. ADAMS
CITY ATTORNEY

EXHIBIT "A"

Election Services Contract between the City of Kaufman and Kaufman County

Incorporated by Reference Upon Approval and Execution by the City of Kaufman



Meeting
Date: 1/25/2021

Date: 1/12/2021

Item #: 6.

Dept.: Administration

Ordinance

SUBJECT:

Consider and take appropriate action on Ordinance O-03-21, an ordinance of the City of Kaufman, Texas, providing for an amendment to the recycling services fee schedule by amending Section 86-44 "Recycling Services Fees", of Article II "Collection and Disposal", of Chapter 86 "Solid Waste", of the City's Code of Ordinances, to adjust monthly service fees for citizens electing to receive recycling services; and providing an effective date.

BACKGROUND:

Recyclops (the city's opt-in recycle contractor) has requested an amendment to the current contract to increase the monthly fee on a graduated scale depending on the number of participants. The current participation rate would increase the monthly fee to \$12/month (\$2 increase).

Service, however, will change to biweekly service as opposed to twice monthly service.

Author:
Mike Slye, City Manager

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of Ordinance O-03-21 as presented.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

ORDINANCE NO. O-03-21

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS, PROVIDING FOR AN AMENDMENT TO THE RECYCLING SERVICES FEE SCHEDULE BY AMENDING SECTION 86-44, "RECYCLING SERVICES FEES", OF ARTICLE II, "COLLECTION AND DISPOSAL", OF CHAPTER 86, "SOLID WASTE", OF THE CITY'S CODE OF ORDINANCES; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING FOR A RECYCLING SERVICES FEE SCHEDULE AMENDMENT; PROVIDING FOR A SAVINGS/REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council has established fees for a variety of City services, and adopted fee schedules as needed, in accordance with the City's authority under state law; and

WHEREAS, the City Council finds it to be in the City's best interest to offer recycling services to City residents and businesses, (collectively, "Customers"); and

WHEREAS, the City Council awarded an exclusive contract for recycling services for the City of Kaufman, Texas to Recyclops, LLC, a Utah limited liability company, ("Recycling Services Contract"); and

WHEREAS, the Contract was amended to provide for current fees and additional pick-up times, ("First Amendment to the Recycling Services Contract"); and

WHEREAS, as a result of the First Amendment to the Recycling Services Contract, adoption of an amended recycling services fee schedule imposing fees for the costs incurred and services provided is necessary; and

WHEREAS, the City Council finds and determines that the adoption of this Ordinance adopting an amended recycling services fee schedule to impose fees consistent with the terms of the First Amendment to the Recycling Services Contract is necessary, reasonable, and serves to benefit the health, safety, and welfare of the citizens of the City of Kaufman.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS:

SECTION 1. FINDINGS INCORPORATED. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2. AMENDMENT. That Section 86-44, "Recycling Services Fees", of Article II, "Collection and Disposal", of Chapter 86, "Solid Waste", of the Code of Ordinances of the City of Kaufman is hereby amended in its entirety to be and read as follows:

86.44 Recycling Services Fees.

For those Customers who opt-in to receive Recycling Services every other week, the following fees shall apply:

- (1) Customer Service Initiation Fee – \$10.00 due at the time that the Customer initiates service through the City; and a
- (2) Monthly Service Fee – the amount of the Monthly Service Fee imposed shall be based upon the following tiered rate which shall be dependent upon total number of Customers receiving Recycling Services:

0 – 200 residential / commercial accounts	\$12.00 per account
201 – 300 residential / commercial accounts	\$11.50 per account
301 – 400 residential / commercial accounts	\$11.00 per account
401 – 500 residential / commercial accounts	\$10.50 per account
500+ residential / commercial accounts	\$10.00 per account

-
-
- (3) Additional Recycling Bag Fee - \$10.00 for additional recycling bags in excess of the 104 annual recycling bag allotment.

After Customer initiates service, all fees shall be due as set forth herein regardless of the frequency of use by Customer, until such time as Customer cancels service in accordance with City policies. The City Manager is hereby authorized to establish policies and procedures as necessary for collection and administration of fees for recycling services imposed by this section.

SECTION 3. SAVINGS/REPEALING CLAUSE. This Ordinance shall be cumulative of all other Ordinances and shall not repeal any of the provisions of such Ordinances except for those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances or parts thereof in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance. Provided however, that any complaint, action, claim or lawsuit which has been initiated or has arisen under or pursuant to such Ordinance on the date of adoption of this Ordinance shall continue to be governed by the provisions of that Ordinance and for that purpose the Ordinance shall remain in full force and effect.

SECTION 4. SEVERABILITY CLAUSE. Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council of the City of Kaufman hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences clauses and phrases be declared unconstitutional or invalid.

SECTION 5. EFFECTIVE DATE This Ordinance shall take effect on January 25, 2021.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Kaufman, Kaufman County, Texas, on this the 25th day of January, 2021.

APPROVED:

JEFF JORDAN, MAYOR

ATTEST:

JESSIE HANKS, CITY SECRETARY

APPROVED AS TO FORM:

PATRICIA A. ADAMS, CITY ATTORNEY

1st Amendment to Agreement Between City of Kaufman and Recyclops LLC

This Agreement Amendment entered into this the _____ day of _____, 2021 by and between the City of Kaufman, (the "City"), and Recyclops LLC, ("Recyclops"), which serves to modify a certain Agreement dated October 1, 2019 regarding recycling services.

RECITALS

Whereas, the parties hereto are the identical parties to that Agreement dated October 1, 2019; and

Whereas, Recyclops desires to amend Term 3 of the Agreement; and

Whereas, the City of Kaufman agrees to amend Term 3 of the Agreement.

WITNESSETH

Now, therefore, in consideration of the mutual covenants, terms, conditions and agreements contained herein, the City and Recyclops do hereby covenant, promise and agree as follows:

1. Term 3 of the Agreement is hereby replaced with the following:
"For those Customers who opt-in to receive the Recycling Services, Recyclops shall provide them with 104 recycling bags per year. The resident shall pay a one-time \$10.00 onboarding fee and a monthly fee, based on the tiered rate below, per month for every other week curbside pick up regardless of if the resident places their recycling out for pick up or not. If a resident uses more than 104 bags a year, such resident shall pay an additional fee of \$10.00 for an additional roll of bags.

The City agrees to pay Recyclops a monthly fee based on the following tiered rate (hereinafter the "Monthly Fee"):

0-200	residential/commercial accounts - \$12.00
201-300	residential/commercial accounts - \$11.50
301-400	residential/commercial accounts - \$11.00
401-500	residential/commercial accounts - \$10.50
500+	residential/commercial accounts - \$10.00"

2. All other terms and conditions of the original Agreement remain the same.
3. For all purposes, the Amendment would be effective as of the date of signing.

The City and Recyclops further agree that the aforesaid Agreement shall remain in full force and effect and is only modified as hereinabove set out, and shall in no way affect or otherwise alter any other term or condition in the Agreement.

In witness whereof, the parties have hereunto executed this instrument on the day and date set forth above.

Dated _____

Recyclops LLC

By: Ryan Smith

Its: CEO

Dated _____

City of Kaufman

By:

Its: Mayor

Attest:

By:

Its: City Secretart



Meeting
Date: 1/25/2021

Date: 1/12/2021

Item #: 7.

Dept.: Administration

Resolution

SUBJECT:

Consider and take appropriate action on Resolution R-02-21, a resolution of the City of Kaufman, accepting Public Improvements for E. Ninth Street, Main Street and Circle Drive and establishing the date for a two (2) year warranty period.

BACKGROUND:

Axis Contracting has completed the Street Bond Phase II project (9th, Main and Circle Drive). Punch list is completed and this resolution will set the effective date for the 2-year Maintenance Bond.

Author:
Mike Slye, City Manager

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of Resolution R-02-21 as presented.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

RESOLUTION NO. R-02-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS ACCEPTING PUBLIC IMPROVEMENTS FOR E. NINTH, MAIN STREET AND CIRCLE DRIVE; ESTABLISHING THE WARRANTY PERIOD FOR THE PUBLIC IMPROVEMENTS; PROVIDING FOR THE INCORPORATION OF PREMISES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City and Axis Contracting, Inc., (“Contractor”), entered into an agreement dated October 28, 2019, (the “Agreement”), pursuant to which Contractor was to construct certain public improvements in E. Ninth, Main Street and Circle Drive (the “Public Improvements”); and

WHEREAS, Contractor has constructed all required Public Improvements and City Council accepts the actual quantities and construction of said Public Improvements pursuant to final estimate; and

WHEREAS, having accepted the Public Improvements via the adoption of this Resolution, the City Council hereby establishes that the two (2) year warranty period for said Public Improvements commences as of the date of this Resolution; and

WHEREAS, a two (2) year maintenance bond covering the Public Improvements has been received by the City.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS,

SECTION 1. That the foregoing recitals are true and correct and are incorporated herein.

SECTION 2. That effective as of the date of this Resolution, the City accepts the Public Improvements as approved by final inspection of City of Kaufman Public Works Department.

SECTION 3. That the City establishes the warranty period to be in effect commencing on January 25, 2021, the effective date of this Resolution, and remaining in full force and effect until January, 25, 2023, at 12:00 a.m., midnight (24 months from the effective date of this Resolution). Further, pursuant to the terms of the Agreement, the City has received a maintenance bond that shall remain in effect throughout the warranty period established herein and shall guarantee repairs to the Public Improvements occurring within the warranting period.

PASSED AND APPROVED this 25th day of January, 2021.

JEFF JORDAN
MAYOR

ATTEST:

JESSIE HANKS
CITY SECRETARY

APPROVED AS TO FORM:

PATRICIA A. ADAMS
CITY ATTORNEY



Meeting
Date: 1/25/2021

Date: 1/12/2021

Item #: 8.

Dept.: Administration

Resolution

SUBJECT:

Consider and take appropriate action on Resolution R-03-21, a resolution of the City of Kaufman, accepting the Kaufman Civic Center Public Improvements and establishing the date for a two (2) year warranty period.

BACKGROUND:

The Kaufman Civic Center project is complete. This resolution will set the effective date for the 2-year warranty period.

Author:
Mike Slye, City Manager

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of Resolution R-03-21 as presented.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

RESOLUTION NO. R-03-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS ACCEPTING PUBLIC IMPROVEMENTS FOR KAUFMAN CIVIC CENTER; ESTABLISHING THE WARRANTY PERIOD FOR THE PUBLIC IMPROVEMENTS; PROVIDING FOR THE INCORPORATION OF PREMISES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City and Fivecoat Construction, (“Contractor”), entered into an agreement dated December 16, 2019, (the “Agreement”), pursuant to which Contractor was to construct certain public improvements in the Kaufman Civic Center, (the “Public Improvements”); and

WHEREAS, Contractor has constructed all required Public Improvements and City Council accepts the actual quantities and construction of said Public Improvements pursuant to the final estimate; and

WHEREAS, having accepted the Public Improvements via the adoption of this Resolution, the City Council hereby establishes that the two (2) year warranty period for said Public Improvements commences as of the date of this Resolution; and

WHEREAS, a two (2) year maintenance bond covering the Public Improvements has been received by the City.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS,

SECTION 1. That the foregoing recitals are true and correct and are incorporated herein.

SECTION 2. That effective as of the date of this Resolution, the City accepts the Public Improvements as approved by final inspection of City of Kaufman Public Works Department.

SECTION 3. That the City establishes the warranty period to be in effect commencing on January 25, 2021, the effective date of this Resolution, and remaining in full force and effect until January, 25, 2023, at 12:00 a.m., midnight (24 months from the effective date of this Resolution). Further, pursuant to the terms of the Agreement, the City has received a maintenance bond that shall remain in effect throughout the warranty period established herein and shall guarantee repairs to the Public Improvements occurring within the warranting period.

PASSED AND APPROVED this 25th day of January, 2021.

JEFF JORDAN
MAYOR

ATTEST:

JESSIE HANKS
CITY SECRETARY

APPROVED AS TO FORM:

PATRICIA A. ADAMS
CITY ATTORNEY



Meeting
Date: 1/25/2021

Date: 1/21/2021

Item #: 9.

Dept.: Administration

Resolution

SUBJECT:

Consider and take appropriate action on Resolution R-04-21, a resolution of the City of Kaufman, Texas, requesting the removal of portions of State Highway FM 1388 and S. Washington Street from the Texas Highway System; providing for the incorporation of premises; and providing an effective date.

BACKGROUND:

This resolution accepts the Turnback provisions of the following TxDOT road segments: FM1388 from US175 to SH34 By Pass, and Bus SH34 (Washington Street) from the intersection of SH34 By Pass to the intersection of US175. All necessary Right of Way and assets will be transferred to City ownership. City will be responsible for all maintenance and operations of both of these segments.

Author:
Mike Slye, City Manager

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of Resolution R-04-21 as presented.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

RESOLUTION NO. R-04-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KAUFMAN, KAUFMAN COUNTY, TEXAS, REQUESTING THE REMOVAL OF PORTIONS OF STATE HIGHWAY FM 1388 AND SOUTH WASHINGTON STREET FROM THE TEXAS HIGHWAY SYSTEM; PROVIDING FOR THE INCORPORATION OF PREMISES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Kaufman, ("City"), is increasing in population and urbanization; and

WHEREAS, the City desires to have local control of the operation and maintenance of State Highway FM 1388 from U.S. Highway 175 to the State Highway 34 bypass and Washington Street from U.S. Highway 175 to the State Highway 34 bypass; and

WHEREAS, the Texas Department of Transportation has requested such roadway transfers through the "Turnback Program;" and

WHEREAS, the Turnback Program provides a mechanism by which a local jurisdiction is provided some measure of consideration in return for assuming maintenance responsibility for such roads.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS:

SECTION 1. The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

SECTION 2. The City Council supports removing from the State Highway System a portion of State Highway FM 1388 from U.S. Highway 175 to the State Highway 34 bypass and a portion of Washington Street from U.S. Highway 175 to the State Highway 34 bypass, within the corporate limits of the City of Kaufman, including the transfer of all rights-of-way to the City. The City Council hereby grants authority to the City Manager to execute the conveyance instruments to turnback a portion of State Highway FM 1388 from U.S. Highway 175 to the State Highway 34 bypass and a portion of Washington Street from U.S. Highway 175 to the State Highway 34 bypass to the City, and such conveyance instruments are hereby incorporated into this Resolution by reference as Exhibit "A" upon execution by the City.

SECTION 3. This Resolution shall become effective immediately upon its passage and adoption in accordance with state law and Charter.

PASSED AND APPROVED this 25th day of January, 2021.

JEFF JORDAN
MAYOR

ATTEST:

JESSIE HANKS
CITY SECRETARY

APPROVED AS TO LEGAL FORM:

PATRICIA A. ADAMS
CITY ATTORNEY

Exhibit A



Meeting
Date: 1/25/2021

Date: 1/21/2021

Item #: 10.

Dept.: Administration

Ordinance

SUBJECT:

Consider and take appropriate action on Ordinance O-05-21, an ordinance of the City of Kaufman, Texas, repealing Article VI, "Truck Routes" of Chapter 102, "Traffic and Vehicles" of the Code of Ordinances and adopting a new Article VI, "Truck Routes" of Chapter 102 in order to update designated truck routes within the City, providing amendments to definitions and providing authority for the placement of signage; providing a penalty for violation; and providing an effective date.

BACKGROUND:

This ordinance will provide a dedicated/required thru truck route within the city limits of Kaufman. It will not authorize thru truck traffic on Washington Street or South Houston and require thru trucks to use SH34 By Pass and US175. This ordinance will provide the enabling legislation to enforce the new Thru Truck Route and provide for appropriate signage.

Author:
Mike Slye, City Manager

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: Recommend approval of O-05-21.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

ORDINANCE O-05-21

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS, REPEALING ARTICLE VI, "TRUCK ROUTES", OF CHAPTER 102, "TRAFFIC AND VEHICLES", OF THE CITY'S CODE OF ORDINANCES AND ADOPTING A NEW ARTICLE VI, "TRUCK ROUTES", OF CHAPTER 102, "TRAFFIC AND VEHICLES", IN ORDER TO UPDATE DESIGNATED TRUCK ROUTES WITHIN THE CITY, AND ADDING DEFINITIONS; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING FOR AMENDMENTS; PROVIDING FOR A PENALTY NOT TO EXCEED THE SUM OF FIVE HUNDRED (\$500.00) DOLLARS FOR EACH OFFENSE AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED UPON EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Kaufman, ("City"), is a home-rule city acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the State of Texas Constitution and Chapter 9 of the Texas Local Government Code; and

WHEREAS, the City Council of the City of Kaufman, ("City Council"), has the authority to adopt and enforce traffic rules and regulations on City streets by virtue of the authority contained in the Texas Transportation Code and other applicable law; and

WHEREAS, the City Council finds and determines that the operation of large commercial motor vehicles on City streets has had a significant impact on the safety and quality of life of many residents; and

WHEREAS, the City Council finds and determines that prohibiting commercial truck traffic on certain City streets and rights-of-way is in the best interests of the City and its citizens; and

WHEREAS, the City Council has investigated and determined that the designation of a designated truck route as set forth herein will improve traffic flow, be of benefit to citizens residing and traveling in Kaufman, and be of benefit to the public welfare, health and safety.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS:

SECTION 1. The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

SECTION 2. Article VI, “Truck Routes”, of Chapter 102, “Traffic and Vehicles”, of the City’s Code of Ordinances is hereby repealed in its entirety and a new Article VI, “Truck Routes”, of Chapter 102, “Traffic and Vehicles”, of the Code is hereby adopted to be read in its entirety as follows with all other sections of Chapter 102, Article VI not specifically amended hereby remaining in full force and effect:

ARTICLE VI. – TRUCK ROUTES

Sec. 102-201. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Commercial truck shall mean any self-propelled motor vehicle or towed vehicle, or any combination thereof, designed, used or maintained primarily for the transportation of cargo/property, and equipped with tandem axles or a movable long bed, or truck-tractors, trailers, or semitrailers, or combination of such vehicles, having a gross vehicle weight in excess of 8,000 pounds. Commercial truck shall also mean any vehicle used to transport hazardous materials in a quantity requiring placarding by a regulation issued under the Hazardous Materials Transportation Act. Commercial trucks shall not include vehicles carrying or designated to carry only passengers, all governmentally owned or leased vehicles, public utility vehicles, franchised solid waste service provider vehicles, motor homes, or recreational vehicles.

Gross vehicle weight means the combined weight of the tractor and/or trailer or semitrailer and/or the weight of the load actually carried on the roadway.

Proof of route shall mean a written verification of pick-ups, deliveries, or destinations, which may include a log book, delivery slip, shipping order, bill or any other document which identifies and specifies the date, address, and name of the person requesting or directing the pick-up or delivery and the destination of the pick up or delivery.

Sec. 102-202. Designation of truck routes.

The following streets or portions of streets are designated as through truck routes within the City:

Street	Extent
Fair Street (Service Road)	Highway 34 bypass to Highway 175
Ed Hall Drive (FM 243)	Highway 175 to W. Grove St. (200-300 block)
200-300 Block W. Grove Street (FM 243)	FM 243 (Ed Hall Dr. changes to W. Grove St.) to N Jackson St.
N. Jackson Street (FM 243)	100 block N. Jackson St. to W. Mulberry

	St.
W. Mulberry Street (FM 243)	100 block W Mulberry to east city limits
200 block N. Jefferson Street (FM 987)	W. Grove St. to Pyle St. (FM 987)
Pyle Street (FM 987)	N. Jefferson St. to north city limits
Grove Street (FM 243)	Clay Street to Washington Street
Highway 175	West city limits to east city limits
Jefferson Street	FM 987 to Mulberry Street
Oak Creek Drive	East city limits to Highway 175
100-400 block S. Washington Street	W. Mulberry St. to Temple St.
Old Rail Road	FM 1836 to Mulberry Street
Temple Street	S. Washington St. to Rand Rd. (FM 1836)
Rand Road (FM 1836)	Highway 34 to east city limits
State Highway 34 bypass	South city limits to north city limits

Whenever any street designated as a truck route is being repaired or is otherwise temporarily out of use, the City is hereby authorized to designate alternate truck routes for such period as might be necessary.

Sec. 102-203. No through commercial truck traffic.

- (a) Except as otherwise permitted by law or as specifically provided for in section 102-202 and 102-203(b), no commercial truck shall be operated over, on, or upon public streets wholly within the corporate limits of the City.
- (b) Commercial trucks may be operated over public streets within the corporate limits of the City not designated as through truck routes under section 102-202 for the purpose of delivering or picking up materials or merchandise with proof of route, and then only by entering such street at its nearest intersection with one of the truck routes described in section 102-202 and traveling no farther than the destination of its pick-up or delivery and returning to the truck route by the nearest and most direct route.
- (c) Any police officer of the City having reason to believe that the gross vehicle weight of a loaded or unloaded commercial truck constitutes a violation of this article is authorized to weigh the vehicle by proceeding to any public or private scale available for the purpose of weighing or locating the gross vehicle weight as furnished by the manufacturer of such vehicle. If the gross vehicle weight of such vehicle is found to exceed the maximum gross weight authorized by this article, such police officer shall have the option to issue a citation.

Sec. 102-204. Placement of traffic control devices.

The City Council authorizes the City Manager to provide for the placement and direction of such signs, signals, and traffic control devices as are reasonably necessary to accomplish the purposes of this article.

SECTION 3. That it is the intent of the City Council in adopting this ordinance that an offense under this ordinance be a strict liability offense; in the prosecution of an offense under this ordinance, no pleading or proof of intent shall be required to establish the guilt of an accused. That any person, firm, entity, or corporation violating any of the provisions or terms of this ordinance shall, upon conviction, be punished by a fine not to exceed five hundred dollars (\$500.00) for each offense, and a separate offense is deemed committed upon each day during or which a violations occurs on continues.

SECTION 4. This Ordinance shall be cumulative of all other Ordinances and shall not repeal any of the provisions of such Ordinances except for those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances or parts thereof in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance. Provided however, that any complaint, action, claim or lawsuit which has been initiated or has arisen under or pursuant to such Ordinance on the date of adoption of this Ordinance shall continue to be governed by the provisions of that Ordinance and for that purpose the Ordinance shall remain in full force and effect.

SECTION 5. Save and except as amended hereby, all articles, sections, subsections, clauses, and phrases of the Code of Ordinances remain in full force and effect.

SECTION 6. If any section, subsection, clause, phrase or provision of this Ordinance, or any application thereof to any person or circumstance, shall to any extent be held by a court of competent jurisdiction to be invalid, void or unconstitutional, the remaining sections, subsections, clauses, phrases and provisions of this Ordinance, or any application thereof to any person or circumstance, shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

SECTION 7. This Ordinance shall become effective immediately upon its passage and publication as required by law and Charter.

PASSED AND APPROVED this 25th day of January, 2021.

JEFF JORDAN
MAYOR

ATTEST:

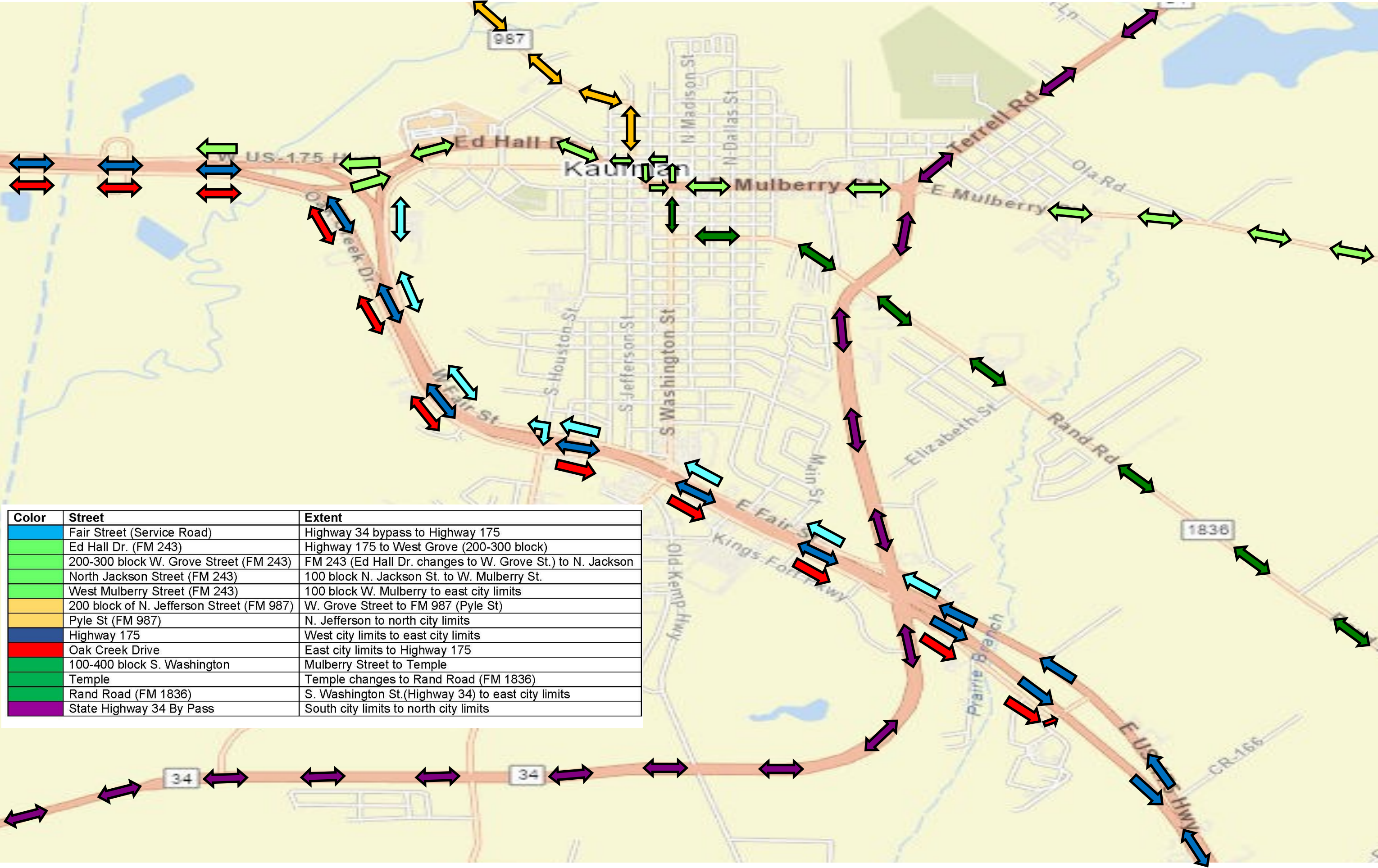
O-05-21

Page 4 of 5

JESSIE HANKS
CITY SECRETARY

APPROVED AS TO LEGAL FORM:

PATRICIA A. ADAMS
CITY ATTORNEY





Meeting
Date: 1/25/2021

Date: 1/19/2021

Item #: 11.

Dept.: Administration

Resolution

SUBJECT:

Consider and take appropriate action on Resolution R-05-21, a resolution of the City of Kaufman, Texas, supporting the development of the Juniper Pointe Apartments to be generally located at CR 151, Kaufman, Texas, in order to provide affordable rental housing; and providing an effective date.

BACKGROUND:

A developer (Wilhoit Properties) submitted a successful tax credit application to TDHCA for an income-restricted, 72-unit multifamily project (see attached proposed site plan). In order to secure the requisite funding, a resolution of support from the City of Kaufman City Council is required. The proposed site is located on the west side of Tabor Parkway, across the street from Tractor Supply and WalMart. The developer anticipates an total investment of \$15,203,000

Author:
Mike Slye, City Manager

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation:

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

RESOLUTION NO. R-05-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS, SUPPORTING THE DEVELOPMENT OF THE JUNIPER POINTE APARTMENTS TO BE LOCATED GENERALLY AT CR 151 TO PROVIDE AFFORDABLE RENTAL HOUSING WITHIN THE CITY OF KAUFMAN; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING FOR REDUCED BUILDING PERMIT FEES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Juniper Pointe Apartments, LP has proposed a development for affordable rental housing to be located generally at CR 151, to be named Juniper Pointe Apartments, within the City of Kaufman, Kaufman County, Texas; and

WHEREAS, Juniper Pointe Apartments, LP intends to submit an application to the Texas Department of Housing and Community Affairs for 2021 Competitive 9% Housing Tax Credits for Juniper Pointe Apartments; and

WHEREAS, the City Council of the City of Kaufman, by passage of this Resolution, hereby acknowledges its support of the development of the Juniper Point Apartments for affordable rental housing within the City of Kaufman.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS:

SECTION 1. The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

SECTION 2. The City Council hereby confirms that it supports the proposed Juniper Pointe Apartments to be located generally at CR 151, Kaufman, TX in Kaufman County and that this formal action has been taken to put on record the opinion expressed by the City Council on January 25, 2021.

SECTION 3. The City Council hereby confirms that it shall provide a financial contribution to Juniper Pointe Apartments, LP, in the form of Two Hundred and Fifty Dollars (\$250.00) towards the total amount of building permit fees incurred for the development of the Juniper Pointe Apartments, if the Texas Department of Housing and Community Affairs award 9% Housing Tax Credits to Juniper Pointe Apartments, LP for the proposed Juniper Pointe Apartments.

SECTION 4. This Resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED this day the 25th of January 2021.

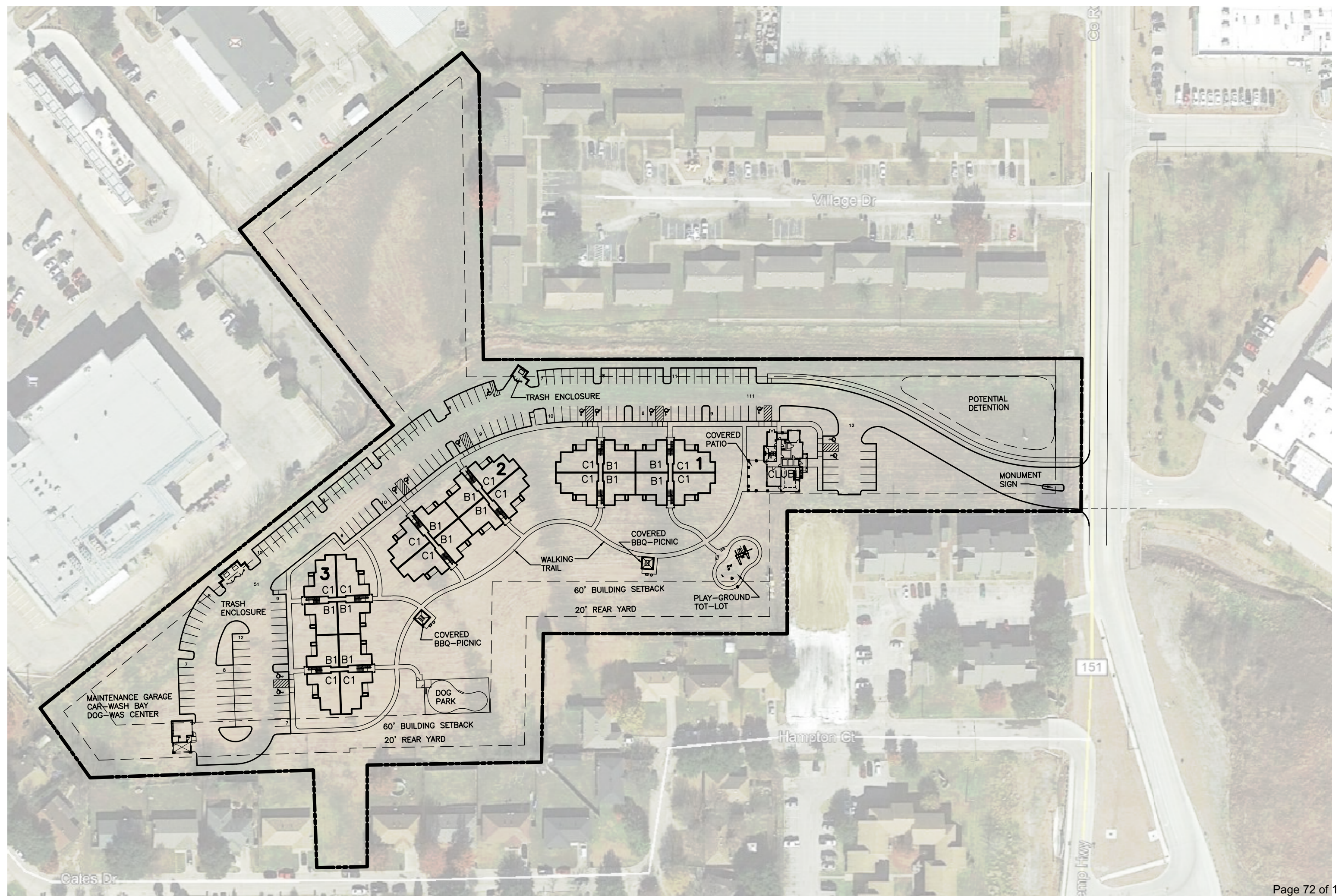
JEFF JORDAN
MAYOR

ATTEST:

JESSIE HANKS
CITY SECRETARY

APPROVED AS TO LEGAL FORM:

PATRICIA A. ADAMS
CITY ATTORNEY



JUNIPER POINTE APARTMENTS, LP

*A high quality apartment community for the residents
of Kaufman, Texas*



2021

PROPOSAL OVERVIEW

- We are excited to have the opportunity to apply for Federal Tax credit funding for the 2021 allocation.
- Our site selection is located on the West side of C.R 151(Tabor Parkway) and would be targeted as a 72 unit – Income Restricted General population development.
- To be competitive in this Tax Credit Application Cycle, our team will need to gain the support of the Governing Body of Kaufman. In the form of a Resolution of Support, as well as a one-time nominal fee reduction in the amount of \$250 in support of the proposed development.

INCOME RESTRICTIONS

INCOME LIMITS

2020 Area Median Income:

\$86,200

AMFI %	Number of Household Members							
	1	2	3	4	5	6	7	8
20	\$ 12,080	\$ 13,800	\$ 15,520	\$ 17,240	\$ 18,620	\$ 20,000	\$ 21,380	\$ 22,760
30	\$ 18,120	\$ 20,700	\$ 23,280	\$ 25,860	\$ 27,930	\$ 30,000	\$ 32,070	\$ 34,140
40	\$ 24,160	\$ 27,600	\$ 31,040	\$ 34,480	\$ 37,240	\$ 40,000	\$ 42,760	\$ 45,520
50	\$ 30,200	\$ 34,500	\$ 38,800	\$ 43,100	\$ 46,550	\$ 50,000	\$ 53,450	\$ 56,900
60	\$ 36,240	\$ 41,400	\$ 46,560	\$ 51,720	\$ 55,860	\$ 60,000	\$ 64,140	\$ 68,280
70	\$ 42,280	\$ 48,300	\$ 54,320	\$ 60,340	\$ 65,170	\$ 70,000	\$ 74,830	\$ 79,660
80	\$ 48,320	\$ 55,200	\$ 62,080	\$ 68,960	\$ 74,480	\$ 80,000	\$ 85,520	\$ 91,040
120	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

RENT LIMITS

AMFI %	Number of Bedrooms					
	0	1	2	3	4	5
20	\$302	\$323	\$388	\$448	\$465	\$551
30	\$453	\$485	\$582	\$672	\$750	\$827
40	\$604	\$647	\$776	\$896	\$1,000	\$1,103
50	\$755	\$808	\$970	\$1,120	\$1,250	\$1,379
60	\$906	\$970	\$1,164	\$1,344	\$1,500	\$1,655
65						
70	\$1,057	\$1,132	\$1,358	\$1,568	\$1,750	\$1,931
80	\$1,208	\$1,294	\$1,552	\$1,793	\$2,000	\$2,207

TAX CREDIT PROGRAM HIGHLIGHTS

- ALL tenants must go through a thorough screening process
 - Credit check
 - Rental history
 - Criminal background checks
 - Zero tolerance for felony criminal violations
- Compliance with Texas Department of Housing and Community Affairs to ensure safe, efficient, and quality housing for a 30 year compliance period.

DEVELOPMENT OVERVIEW

- 3 Two Story Apartment Buildings
- Mix of 2 and 3 bedroom units
- Resident clubhouse
- Fitness center
- Community courtyard
- Playground/Tot Lot
- Picnic Area and BBQ Area
- Education and Resource center with computers
- 72 units (36) 2 bedrooms and (36) 3 bedrooms

PROPOSED SITE PLAN



SIMILAR DESIGN RESULTS



*Dunes Apartments
Seminole, TX*



*Rivestone Trails
Sunnyvale, TX*

SIMILAR DESIGN RESULTS



*Valley Creek
Ft. Stockton, TX*



*Riverstone Park
Early, TX*

SIMILAR DESIGN RESULTS



*Winchester Arms
Comanche, TX*



*Stone Canyon Apartments
Amarillo, Texas*

PROFESSIONAL MANAGEMENT

As a Fully integrated Company, Wilhoit Properties, Inc. is the proposed management company providing the following:

- On-Site Management and Staff
- Professional Landscaping and Maintenance
- Ongoing preventative maintenance for both the buildings and units
- Residents are screened thoroughly via various checks that include credit, criminal, rental history and income
- Residents must comply with community rules and regulations or may be evicted.

THANK YOU FOR THE OPPORTUNITY

We would like to thank the City of Kaufman for the opportunity to bring quality affordable housing to your community.

We look forward to gaining your support and I'm happy to answer any questions you may have.

CONTACT US

Justin M. Zimmerman
Principal
(417) 883-1632

James McDonald
Broker-Officer
(417) 890-3217

Sandy Watson
VP of Development
512-971-9866



Meeting
Date: 1/25/2021

Date: 1/19/2021

Item #: 12.

Dept.: Administration

Action Item

SUBJECT:

Consider and take appropriate on the repair and/or replacement of the Kaufman Fire Engine 1.

BACKGROUND:

2012 Engine 1 is inoperable and will require \$35K in repairs. It is near the end of its useful life. Fire Chief is recommending a purchase of a like equipped unit (2020 model) and use the existing apparatus as a trade (\$75K value). We are currently renting a replacement truck and anticipate approximately \$30K in rental costs before the existing truck is repaired or we take delivery of a new unit.

Author:
Mike Slye, City Manager

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff is recommending the purchase of a 2020 Fire Pumper Engine using a 7-year lease to purchase option.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐



Kaufman Fire Department

Engine 1

- 2012 Model down (Current 10-year Lease = \$48,572)
 - \$35 – 50K Repair estimate
 - Approx \$30K in rental costs while being repaired
 - On its 9th year of service (generally plan on 10 year life span)
 - Still owe \$48K next year (2022) on existing lease
- 2020 Model Purchase
 - \$470K includes trade in (as is) (\$75K)
 - 10-year power train warranty
 - Current rental truck at no charge
 - Price includes 7 years of maintenance, including semi-annual PM, annual A/C maintenance, and annual pump testing

Kaufman Fire Department Engine 1 (Financing)

- Option 1 (7-year Turn In)
 - \$56,346 for 7 years
 - \$130,160 Balloon Payment (or Turn In/Replacement Apparatus)
 - \$18,594/year escrow
 - **Total Purchase - \$524,582**
 - Delivered 1st Qtr 2021
- Option 2 (Tax Exempt Lease Purchase w/\$75K Trade In)
 - 7-Year Lease = \$73,635/year **(\$515,445)**
 - 10-Year Lease = \$54,787/year **(\$547,870)**
 - 12-Year Lease = \$47,748/year **(\$572,976)**
 - Price includes 7 years of maintenance, including semi-annual PM, annual A/C maintenance, and annual pump testing

Kaufman Fire Department Engine 1 (Recommendation)

- Option 1 (7-year Turn In)
 - \$56,346 for 7 years
 - \$130,160 Balloon Payment (or Turn In/Replacement Apparatus)
 - \$18,594/year escrow
 - **Total Purchase - \$524,582**
 - Delivered 1st Qtr 2021
- Option 2 (Tax Exempt Lease Purchase w/\$75K Trade In)
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 - 10-Year Lease = \$54,787/year **(\$547,870)**
 - 12-Year Lease = \$47,748/year **(\$572,976)**
 - Price includes 7 years of maintenance, including semi-annual PM, annual A/C maintenance, and annual pump testing

DISCUSSION ITEMS REPORT (DIR)

[illegible]

DISCUSSION ITEMS REPORT (DIR)

Project Title	Project Lead	Agenda Date	Entered Date	Status/Notes	
PID Creation Resolution	Dev Svc/Admin	11/13/2018	10/24/2018	Complete	
TIRZ Creation Ordinance Amendment	Dev Svc/Admin	11/13/2018	10/24/2018	Complete	
TIRZ Project Reprioritization Resolution	Dev Svc/Admin	11/13/2018	10/24/2018	Complete	
Home Improvement Incentive Program	Development Serv	11/13/2018	10/23/2018	Complete	
Budget Book Submission to GFOA	Finance		10/23/2018	Complete	
Interlocal Agreement w/County for PID	Finance		10/30/2018	PID Assessment for Georgetown in 2020	
WWTP Priority Project List	Public Works	11/13/2018	10/23/2018	Mark Hill - Consultant	
2600 Commerce Way Permit Ready	Development Serv	NA	11/6/2018	Complete Permit Issued 11/26/2018	
600 N Nash KC Street Barn Permit Issued	Development Serv	NA	11/6/2018	Complete Finaled 01/04/2019	
Rev Ch 22 & 46 7500SF F Sprinkler Req	elopment Serv	01/28/2019 02/25/2019	1/21/2019	Complete 02/25/2019	
Realtor PID Training	Admin	NA		Complete 4/23/2019	
Fee Schedule Update	Development Serv		6/4/2019	Approved by Council	
Bureau Veritas Contract Update	Development Serv		6/4/2019	Approved by Council	
Park Master Plan Update	Parks &Rec	8/5/2019	10/23/2018	Aproved by Council	
34/243 Signal Installation	Public Works		10/23/2018	Complete	
HR Coordinator	Admin		12/17/2018	Admin/HR Assistant Full-Time Sept. 30	
Agenda Software Installation/Training	Admin		10/23/2018	Complete	
5 Year CIP	Admin	11/25/2019	11/25/2019	Work Session 12/16/19	
Water & Street Impact Fee Update	Development Serv		6/10/2019	Council approved 12/16/19	
Intern Program	HR	TBD	12/10/2019	Policy to Council 3/30/20	3,5
WWTP Finance Application	Finance	11/13/2018	10/23/2018	GTUA Approval	5
PD/FD Safety Equipment Grant	Public Safety	TBD	3/3/2020	Application Submitted	1
Street Maintenance Priorities	PW/Admin		2/27/2019	List Presented to Council/Incorporated into 5 Year CIP	5
Traffic Signal 1388@34 ByPass	Admin		1/28/2020	Final Construction Underway	1
Solid Waste RFP	Admin	TBD	5/18/2020	Contract Finanlized and Approved	4,5
PD Body Camera Grant	PD	4/27/2020	5/19/2020	Grant not awarded	1,5

City of Kaufman Performance Measures				
Safe and Secure				
Provide superior fire, police and emergency services.				
Fire Department	FY Q1	FY Q2	FY Q3	FY Q4
Number of Fire calls	169			
Number of EMS calls	318			
Number of Accident calls	135			
Meet Average Response Time goal	94%			
Police Department				
Total of Offenses Reported	111			
Number of crimes against people.	11			
Number of property crimes.	51			
Number of crimes against society.	49			
Average response time.	4:27			
Emergency Management				
Annual Review of EM Plan	0			
Conduct Annual Table Top Exercise	0			
Animal Control				
Total Calls for Service	140			
Total Citations issued	1			
Total Animals Captured	67			
Animals Turned over to Humane Society	61			
Increase citizen awareness and involvement in public safety.				
Fire Department	FY Q1	FY Q2	FY Q3	FY Q4
Number of Social Media Posts	66			

Number of Social Media Followers	9960			
Number of Public Fire Education Programs	2775			
Police Department				
KPD Facebook, Followers, Likes, PSA	10,595 Followers			
Business Crime watch announcements	0			
Neighborhood Crime Watch programs	4			
Community Group Meetings	46			
Emergency Management				
Utilize Social Media to promote CivicReady	3115			
Increase number of CivicReady users	0			
Number of CivicReady messages	2			
Improve data security				
IT Department	FY Q1	FY Q2	FY Q3	FY Q4
Conduct Annual Security Audit of Systems	0			
Conduct HB mandated cyber security training	0			
Police Department				
CJIS Audit Compliance	0			
Smart, Business-Friendly Economic Development				
Create effective working relationships with businesses and developers.				
Development Services	FY Q1	FY Q2	FY Q3	FY Q4
Number of DRC meetings	2			

Administration				
Number of meetings with businesses and developers (new and current).	10			
Attend Chamber networking events.	0			
Retain/Expand existing businesses.				
Development Services	FY Q1	FY Q2	FY Q3	FY Q4
Number of Matching Grants reviewed	0			0
Administration				
Recognize the Business of the Month	0			
Serve as Ex-Officio on Chamber Board	4			
Number of EDC meetings attended	2			
Promote new business opportunities.				
Development Services	FY Q1	FY Q2	FY Q3	FY Q4
Respond to zoning information requests less than or = to 3 days.	100%			
Administration				
Economic Incentive agreements approved	5			
Attend ICSC	0			
Meet with potential business owners.	10			
Strong Partnerships and Community Involvement				
Create a positive regional identity.				

Communications	FY Q1	FY Q2	FY Q3	FY Q4
Respond within 3 hours to citizen comments and messages on social media.	Y			
Number of press releases to the paper regarding activities and positive events.	1			
Marketing				
Number of promotions of Kaufman's events	0			
Number of promotions of Kaufman Square	0			
Forge collaborative relationships with other government and public entities.				
Administration	FY Q1	FY Q2	FY Q3	FY Q4
Attend Kaufman County Leadership Council Meetings	0			
Participate in Kaufman County Communications Coalition	0			
Attend Kaufman Leadership Council Meetings	0			
Foster and support citizen volunteer opportunities.				
Administration	FY Q1	FY Q2	FY Q3	FY Q4
Develop Citizens Academy	0			
Post volunteer opportunities on website, social media, and to employees.	0			
Highlight Non-profit of the quarter	0			
Healthy and Environmentally Conscious Community				
Promote recreational/active lifestyle opportunities.				
Parks and Recreation	FY Q1	FY Q2	FY Q3	FY Q4

Maintain 16.3 acres of ballfields for safe use.	72.3			
Maintain 102.7 acres of Park Facilities.	239.1			
Provide general park inspections and repairs.	177			
Improve property maintenance standards and code enforcement.				
Code Enforcement	FY Q1	FY Q2	FY Q3	FY Q4
Number of pro-active cases opened	248			
Implement NEAT 2x a year	N/A			
Conduct annual review of relevant codes	N/A			
Develop/enhance environmental and sustainability standards/programs.				
Public Works	FY Q1	FY Q2	FY Q3	FY Q4
Publish Water Quality Report	met			
No Enforcement violations	0			
Water loss less than 20%	met			
Communications				
Number of promotions of Recycling Program	1			
Number of promotions of Water Conservation Plan	1			
Development Services				
Perform bi-annual health inspections	58			
Perform health inspections – temporary events	N/A			
Financial and Operational Stewardship				
Develop, recognize and retain quality staff.				
Human Resources	FY Q1	FY Q2	FY Q3	FY Q4
Update City's Job Classification Plan annually	Y			

Employee turnover less than 15%	Y			
Review/update Job Descriptions annually	Y			
Implement strong financial management standards.				
Finance	FY Q1	FY Q2	FY Q3	FY Q4
Achieve GFOA's Certificate of Achievement for Excellence in Financial Reporting	0			
Achieve GFOA's Distinguished Budget Presentation Award	0			
Increase the number of warrants issued after FTA for Final Notice of court date	0			
Improve effectiveness and efficiency of operational processes.				
Administration	FY Q1	FY Q2	FY Q3	FY Q4
Quarterly Budget review	1			
Fleet Plan review	0			
Annual Review of Job Classification Plan/Staffing levels	Y			
Maintain/Improve infrastructure and assets.				
Public Works	FY Q1	FY Q2	FY Q3	FY Q4
Linear feet of street repairs	61			
Linear feet of water line replaced	0			
Number of water leaks repaired	39			
Provide cost effective services.				
Administration	FY Q1	FY Q2	FY Q3	FY Q4
Review the fee schedule and compare with surrounding areas	0			

Quarterly Budget review	1			
Deliver responsive, professional customer service.				
Administration	FY Q1	FY Q2	FY Q3	FY Q4
Provide Customer Service Training	Yes			
Number of Customer Complaints	2			
Number of outside commendations	0			
Development Services				
Percentage of Plat approval by PZ w/i 30 days.	100%			
Planned Development & Site Plan approval by PZ w/i 60 days.	100%			
Percentage of contractor registration approval process < or = to 3 days.	98%			
Percentage of single family & duplex permit plan review < or = 15 working days.	100%			
Percentage of commercial permit plan review < or = 60 working days.	100%			
Percentage of home improvement incentive program initial request review in < or = 10 working days.	N/A			
Finance				
Increase the number of ACH payments to total accounts payable				
Increase percentage of Automatic draft customers/total customers	505/2694 = 19%			
Increase number of E-Bill customers	356/2694 = 13%			

Fire Department				
Meet or beat Average Response Time goal	94%			
Number of Citizen complaints	0			
Number of outside commendations	0			
Police Department				
Meet or beat Average Response Time goal	X			
Number of citizen complaints	X			
Training hours for Professional Development				
Public Works				
Number of street maintenance calls	393			
Number of utility related service calls	814			
Number of Citizen complaints	16			

January 13, 2021

To: City of Kaufman

From: Ashley Berryhill, Grant Director

Re: December Demand and Response Ridership Report

TRIP INFORMATION:

	S	O	N	D	J	F	M	A	M	J	J	A	TOTAL
Trips	289	233	267	194									983
No. Service Days	21	22	19	21									83

NO. OF TRIPS	PURPOSE
0	Education
0	Government
40	Medicaid
57	Medical
2	Nutrition (Senior Center)
20	Other (adult-day care, beauty salon, friend's homes, etc.)
38	Shopping
37	Work
0	Contract Services

ELDERLY AND DISABLED RIDERSHIP	
20	Disabled Trips
95	Elderly (&/or Dis) Trips

115 E & D Total Rides

E & D Percent of Total Trips – 59%

DECEMBER UNDUPLICATED PASSENGERS
30
YEAR TO DATE UNDUPLICATED PASSENGERS
83



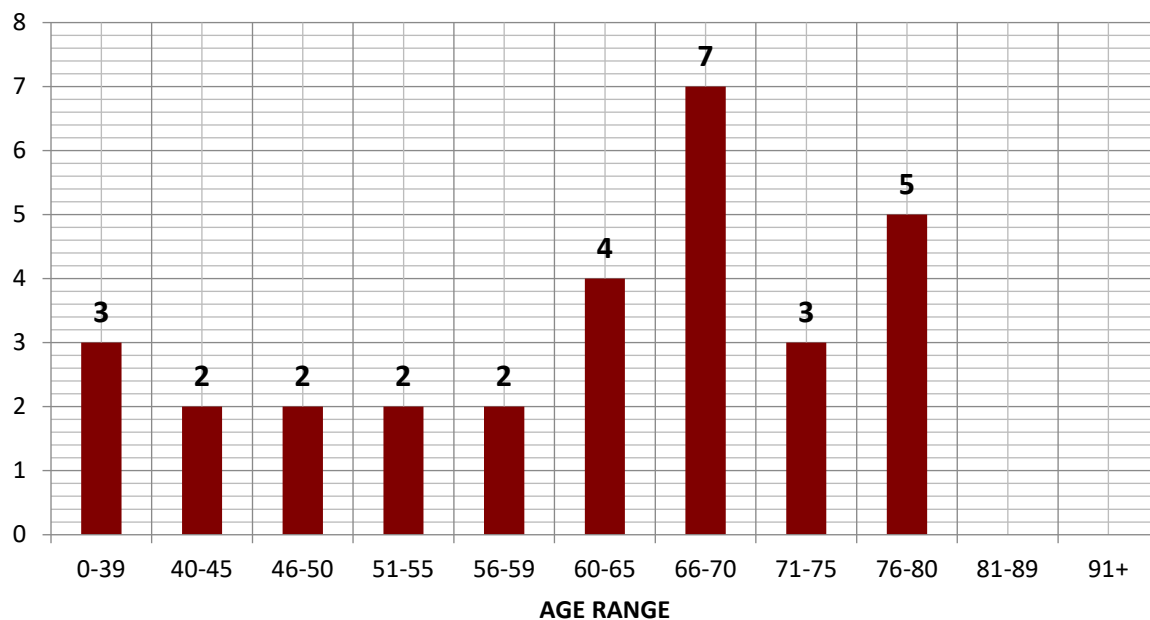
Trip Total	
KAUFMAN TO KAUFMAN	169
KAUFMAN TO OUTSIDE	23
OUTSIDE TO KAUFMAN	2

194

NOSHOW/CANCEL	218
DENIALS	10
Month to Month Unduplicated	30
YTD Unduplicated	83

December 2020 Total D & R Trips	194
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Unduplicated Passengers By Age



January 13, 2021

To: Kaufman County

From: Ashley Berryhill, Grant Director

Re: December 2020 Demand and Response Ridership Report

TRIP INFORMATION:

	S	O	N	D	J	F	M	A	M	J	J	A	TOTAL
Trips	1,641	1,666	1,483	1,451									6,240
Service Days	21	22	19	21									83

	Trip Origin Total
COTTONWOOD	0
COMBINE	0
CRANDALL	51
FORNEY	265
GRAYS PRARIE	3
GUN BARRELL	0
HEARTLAND	0
KAUFMAN	194
KEMP	49
MABANK	60
OAK GROVE	0
OAK RIDGE	0
POST OAK	0
ROSSER	0
SCURRY	38
TERRELL	791
<i>Subtotal</i>	<i>1,451</i>

Terrell Senior Terraces	33
Terrell State Hospital	0

KAUFMAN COUNTY TOTALS	
TOTAL TRIPS	1,451
NO SHOW & CANCELS	1,628



D/R-KAUFMAN COUNTY	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	TOTALS
CHARTER	0	0	0	0	0	0	0	0	0	0	0	0	0
(UPT) Unlinked Passenger Trips	1,641	1,665	1,483	1,451									6,240
EDU	0	0	0	0									0
GOV	0	4	2	3									9
MDE	167	131	129	157									584
MED	779	741	664	620									2,804
CONT	0	9	0	0									9
NUT	4	10	8	6									28
OTH	82	117	83	110									392
SHP	158	178	173	201									710
WORK	451	475	424	354									1,704
	1,641	1,665	1,483	1,451	0	0	0	0	0	0	0	0	6,240
					0								
KAUF DR TOTAL (+TSH, Charter)	1,641	1,665	1,483	1,451	0	0	0	0	0	0	0	0	6,240

CONTRACTED SERVICES	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	TOTALS
Charter	0	0	0	0									0
Terrell State Hospital	0	0	0	0									0
Terrell Senior Terraces	36	35	33	61									165
Medicaid	167	131	129	157	0	0	0	0	0	0	0	0	584
Nursing Home Contracts	0	0	0	0									0
	203	166	162	218	0	0	0	0	0	0	0	0	749

	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	TOTALS
Adjusted Trip Total	1,438	1,499	1,321	1,233	0	0	0	0	0	0	0	0	5,491
*Trip Totals without Contracted Services													

ELDERLY AND DISABLED	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	TOTALS
> = 60	1,004	1,015	932	962									3,913
DIS <60	125	148	131	114									518
E & D	1,129	1,163	1,063	1,076	0	0	0	0	0	0	0	0	4,431
% of Trip Total	69%	70%	72%	74%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	

	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	TOTALS
GENERAL PUBLIC	203	166	162	218	0	0	0	0	0	0	0	0	749
% of Total	12%	10%	11%	15%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	

Subscription Trips	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	TOTALS
County Subscription Trips	636	683	652	554									2,525
Percent Subs of Total Trips	39%	41%	44%	38%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
SUBS Can/NoShow	2,142	1,176	1,083	1,481									5,882

Can/NoShow	217	193	169	147									726
Advanced Cancel	2,411	1,387	1,490	1,481									6,769
	2,628	1,580	1,659	1,628	0	0	0	0	0	0	0	0	7,495

DENIALS	138	39	119	74									370
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January 7, 2021

To: Kaufman County

From: Ashley Berryhill, Grant Director

Re: **December 2020 STARNow** – Kaufman County Ridership Report

FY2021 TRIP INFORMATION:

	S	O	N	D	J	F	M	A	M	J	J	A	TOTAL
Trips	750	899	851	913									3,413
Service Days	21	22	19	21									83

KPIs

Completed Boardings  913 Avg. Boardings Per Service Hr. 3.95 Boarding Cancellations  190 Boarding Cancellations (No Show)  16 Cancellation Percentage 17.23 % Cancellation Percentage (No Show) 1.45 %

Completed Requests  810 Cancelled Requests  176 Cancelled Requests (No Show)  16 Avg. # of Trips per Rider 10.03 Avg. Travel Duration  10.81 min Avg. Travel Distance  2.71 mi Avg. Wait Time  17.05 min Median Wait Time  12.28 min

Bookings from Admin Portal  47.97 % Bookings from Rider Application  51.15 % Flag Down Bookings  0.88 %



COUNCIL MONTHLY UPDATE

DECEMBER 2020

In December the Kaufman Fire Department responded to 243 calls for service.

In Dec. 2019 we responded to 216 calls for service

Covid 19 testing was conducted twice at the Fire station by State

Performed inspections on new Plumb tree apartment fire lines and flushing.

Volunteer fire dept. held member only social distanced awards banquet at VFD station

Training:

**(Fire Ce's)
wildland**

**(EMS Ce's)
protocol test**

DEPARTMENT

SNAPSHOT December

Volunteer Department held their awards banquet with just members and social distanced. The following awards were given 5 years Caleb Day, 10 yrs. Rusty Bateman, 20 years Jason Mitchell and 40 years Ronnie Davis also Ronnie Davis was recognized Firefighter of year.



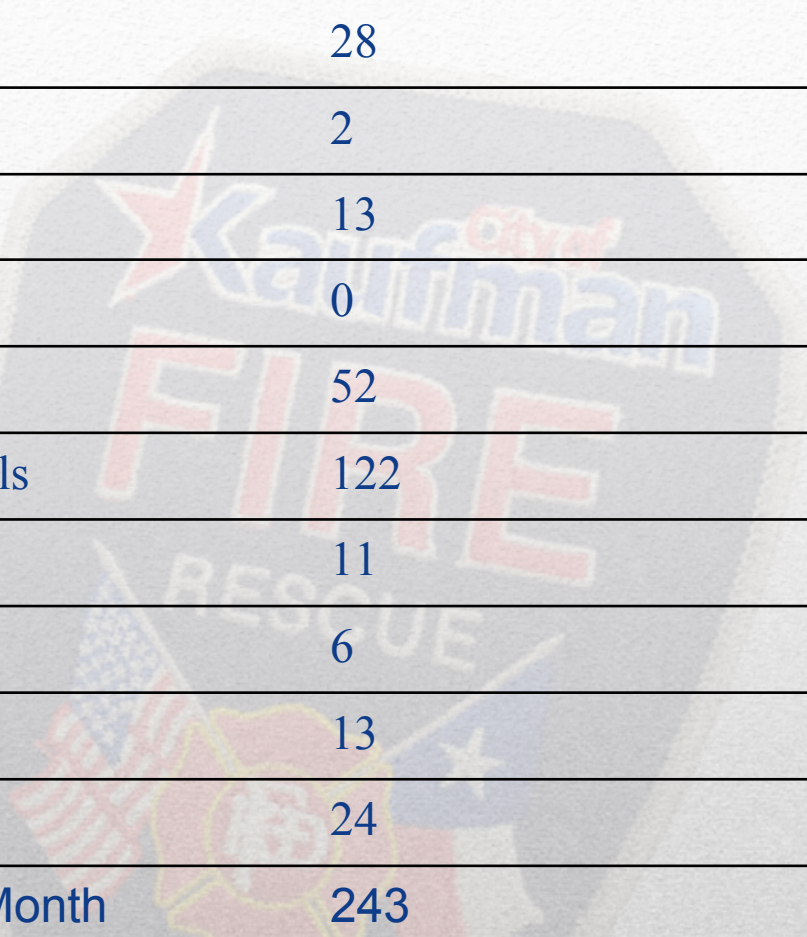
DEPARTMENT SNAPSHOT December 20

- **Incident Response Time
Monthly Average**

- **Dec. 2020 Monthly
Average Response
Time 5 Minutes 10
Seconds (5.10)**
- **Dec. 2019 Monthly
Average Response
Time 5 Minutes 19
Seconds (5.19)**



DEPARTMENT SNAPSHOT



Inspections	28
Structure Fires	2
Grass/Trash	13
Automobiles	0
Accidents	52
Emergency Medical Calls	122
Haz / Smoke Calls	11
False Alarms	6
Mutual Aid	13
Public Assist Unlocks	24
Total Responses for Month	243

DEC. 2020 Responses

JANUARY 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 City Hall Closed- New Year's Day	2
3	4	5 Planning & Zoning Meeting	6	7 Special City Council Meeting	8	9
10	11	12	13 First Day to File for Election	14 Parks & Rec Meeting	15	16
17	18	19	20	21	22	23
24/31	25 Regular City Council Meeting	26	27	28	29	30

FEBRUARY 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 Planning & Zoning Meeting	3	4	5 Civic Center Walk Through	6
7	8	9 KEDC Meeting	10	11	12 Last Day to File for Election	13
14	15	16	17	18 Parks & Rec Meeting	19	20
21	22 Regular City Council Meeting	23	24	25	26	27
28						

MARCH 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 Planning & Zoning Meeting	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18 Parks & Rec Meeting	19	20
21	22 Regular City Council Meeting	23	24	25	26	27
28						