



**MINUTES OF THE
CITY COUNCIL MEETING
MONDAY, SEPTEMBER 13, 2021 -
6:00 PM
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142**

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Mayor calls the Meeting to order, states the date and time, state Councilmembers present, and declares a quorum present.**

Mayor Jordan called the City Council meeting to order at 06:00 PM. Councilmembers present were Patty Patterson, Barry Ratcliffe, Carole Aga, Matt Phillips, Lisa Parker. Mayor Jordan declared a quorum present. Also present were City Manager Mike Slye, Assistant City Manager Mike Holder, City Attorney Patricia Adams, Interim City Secretary Myra Manriquez, Finance Director Mary Wennerstrom, Public Works Director Richard Underwood, Police Chief Dana Whitaker.

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the Council agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the City Council on any subject but must first complete a Request to Speak Form so that the Mayor may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the Council as a whole. **When addressing the Council, please step forward to the speaker's podium, state your name and address, and direct your comments to the Mayor and City Council.**

Shene Cox, 1644 Nottingham Dr, Kaufman Tx 75142, addresses the council. He claims they received a letter saying they have to maintain the grass in the easement. Also addresses another issue with boats on the road being a hazard because it blocks the traffic and limits street. Council Parker asked to see the pictures of the lots.

PRESENTATION

1. Volunteer Fire Department

Mr Slye present the Volunteer Fire Department with a check. He thanked all the volunteers for their service.

2. Kaufman Area Social Service Non-Profit Agency

Mr Slye presents the Social Service Non-Profit Agencies with a check. He thanked the agencies for their hard work.

3. Citizens of Kaufman

Mr Slye presents a check to the citizens of Kaufman. There will be a \$125 credit placed on the every citizens of Kaufman's water bill.

PUBLIC HEARING

4. Conduct a Public Hearing and discuss the City's Fiscal Year 2021-2022 Budget.

Mary Wennerstrom explained the City's budget for 2021-2021.

Public hearing that was continued from last meeting. No comments were given so Mayor Jordan closes the hearing at 6:21pm.

5. Conduct a Public Hearing on the adoption of the 2021 Property Tax Rate of \$.7999760 per \$100 of Assessed Valuation.

Mary Wennerstrom presented the tax rate breakdown.

The public hearing was opened at 6:16pm. There were no speakers present to speak on this matter.

Mayor Jordan closed the public hearing at 6:21pm

DISCUSSION/ACTION ITEMS

6. Consider and take appropriate action regarding Ordinance O-41-21, an ordinance of the City Council of the City of Kaufman, Texas, making appropriations for the support of the City; appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; approving and adopting the annual Budget of the City of Kaufman, Texas for the 2021-2022 Fiscal Year; providing for emergency expenditures and expenditures as otherwise allowed by law; providing for the filing of the budget in the Office of the City Secretary; and providing an effective date.

Council Member Lisa Parker made a motion to approve Consider and take appropriate action regarding Ordinance O-41-21, an ordinance of the City Council of the City of Kaufman, Texas, making appropriations for the support of the City; appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; approving and adopting the annual Budget of the City of Kaufman, Texas for the 2021-2022 Fiscal Year; providing for emergency expenditures and expenditures as otherwise allowed by law; providing for the filing of the budget in the Office of the City Secretary; and providing an effective date. as presented. The motion was seconded by Council Member Matt Phillips. Ms. Manriquez called for a record vote, at which point Mayor Pro-Tem Patterson, Councilmember Aga, Mayor Jordan, Councilmember Phillips, Councilmember Parker, and Councilmember Ratcliffe voted AYE, and passed 6/0.

7. Consider and take appropriate action regarding Ordinance O-42-21, an ordinance of the City Council of the City of Kaufman, levying taxes and fixing and adopting the tax rate on all taxable property for the year 2021 at the rate of \$0.7999760 per one hundred dollars (\$100.00) assessed value on all taxable property within the corporate limits of the City of Kaufman, Texas as of January 1, 2022; the said tax rate having a maintenance and operations component and a debt service component; providing when taxes shall become due and when same shall become delinquent if not paid together with penalties and interest thereon; and providing an effective date.

Council Member Barry Ratcliffe made a motion to approve Consider and take appropriate action regarding Ordinance O-42-21, an ordinance of the City Council of the City of Kaufman, levying taxes and fixing and adopting the tax rate on all taxable property for the year 2021 at the rate of \$0.7999760 per one hundred dollars (\$100.00) assessed value on all taxable property within the corporate limits of the City of Kaufman, Texas as of January 1, 2022; the said tax rate having a maintenance and operations component and a debt service component; providing when taxes shall become due and when same shall become delinquent if not paid together with penalties and interest thereon; and providing an effective date. as presented. The motion was seconded by Council Member Carole Aga. Ms. Manriquez called for a record vote, at which point Mayor Pro-Tem Patterson, Councilmember Aga, Mayor Jordan, Councilmember Phillips, Councilmember Parker, and Councilmember Ratcliffe voted AYE, and passed 6/0.

8. Consider and take appropriate action to ratify the Property Tax Revenue Increase reflected in the 2021-2022 Fiscal Year Budget.

Mayor Pro-Tem Patty Patterson made a motion to approve Consider and take appropriate action to ratify the Property Tax Revenue Increase reflected in the 2021-2022 Fiscal Year Budget. as presented. The motion was seconded by Council Member Carole Aga and Passed 6/0. Ms. Manriquez called for a record vote, at which point Mayor Pro-Tem Patterson, Councilmember Aga, Mayor Jordan, Councilmember Phillips, Councilmember Parker, and Councilmember Ratcliffe voted AYE, and passed 6/0.

9. Consider and take appropriate action regarding Ordinance O-43-21, an ordinance of the City Council of the City of Kaufman, adopting the Annual Program of Services (Budget) for the City of Kaufman Economic Development Corporation ("KEDC") for the Fiscal Year beginning on October 1, 2021, and ending on September 30, 2022, (FY 2021-2022); providing for the adoption of the KEDC Budget for FY 2021-2022; and providing an effective date.

Ms Glasscock presented the council with new KEDC budget. The new budget includes a new position for EDC Executive Director.

Council Member Matt Phillips made a motion to approve Consider and take appropriate action regarding Ordinance O-43-21, an ordinance of the City Council of the City of Kaufman, adopting the Annual Program of Services (Budget) for the City of Kaufman Economic Development Corporation ("KEDC") for the Fiscal Year beginning on October 1, 2021, and ending on September 30, 2022, (FY 2021-2022); providing for the adoption of the KEDC Budget for FY 2021-2022; and providing an effective date. as presented. The motion was seconded by Council Member Barry Ratcliffe and Passed 6/0.

10. Consider and take appropriate action regarding Ordinance O-44-21, an ordinance of the City Council of the City of Kaufman, amending subsection 2-62(b), "Adoption of City of Kaufman Job Grade Classification and Compensation Plan", of Section 2-62, "Personnel Policies; Job Classification", of Article II, "Officers And Employees", of Chapter 2, "Administration" of the Code of Ordinances of the City of Kaufman to provide for the adoption of the Job Grade Classification, Compensation Plan, and Step Schedule as an amended Exhibit "B" to subsection 2-62(b), setting forth Grades and Annual Salary Ranges for City employees; and providing an effective date.

Mr Holder presented council the job classification and compensation plan. This includes the increase in minimum salary to \$15 an hour. Mr. Slye thanked Council, Staff, and citizen for everyone's hard work. Ronnie Davis, Fire Captain, addresses council to show his appreciation for their time and consideration.

Council Member Carole Aga made a motion to approve Consider and take appropriate action regarding Ordinance O-44-21, an ordinance of the City Council of the City of Kaufman, amending subsection 2-62(b), "Adoption of City of Kaufman Job Grade Classification and Compensation Plan", of Section 2-62, "Personnel Policies; Job Classification", of Article II, "Officers And Employees", of Chapter 2, "Administration" of the Code of Ordinances of the City of Kaufman to provide for the adoption of the Job Grade Classification, Compensation Plan, and Step Schedule as an amended Exhibit "B" to subsection 2-62(b), setting forth Grades and Annual Salary Ranges for City employees; and providing an effective date. as presented. The motion was seconded by Mayor Pro-Tem Patty Patterson and Passed 6/0.

11. Consider and take appropriate action on the final concept plan for Shannon Park and appropriating funds from the Assigned Fund Balance.

Dennis Sims, 622 West State St. Garland, Tx 75040, presents proposed park renovation for Shannon Park. There were several updates from the last meeting. Councilmember Parker asked when can the project start. Mr. Sims responded he is working on getting everything set to start working on the project. Mayor Jordan and councilmembers agree on what column stone to use. Councilmember Phillips asked how long the tract will be. Mr. Sims response that it will be a quarter mile.

Council Member Barry Ratcliffe made a motion to approve Consider and take appropriate action on the final concept plan for Shannon Park and appropriating funds from the Assigned Fund Balance. as presented. The motion was seconded by Council Member Lisa Parker and Passed 6/0.

12. Consider and take appropriate action on a personnel services agreement between the City and the KEDC for the City's employment of the KEDC Executive Director; and authorize the City Manager to hire an Executive Director as recommended by the KEDC.

Mr. Slye informed Council that the KEDC board decided to hire an Executive Director. Councilmembers discusses the contract between KEDC and City of Kaufman.

Council Member Carole Aga made a motion to approve Consider and take appropriate action on a personnel services agreement between the City and the KEDC for the City's employment of the KEDC Executive Director; and authorize the City Manager to hire an Executive Director as recommended by the KEDC. as presented. The motion was seconded by Council Member Matt Phillips and Passed 6/0.

APPOINTMENTS

13. Consider and take appropriate action on the appointment of four (4) members to the Keep Kaufman Beautiful Board for a two (2) year terms expiring March 2023.

Mr. Holder informs the council about 4 application for KKBB board. The applicants are Vanessa Hurst, Beth Ray, Emilee Martin, and ShannAn Jaisen.

Mayor Jeff Jordan made a motion to approve Consider and take appropriate action on the appointment of four (4) members to the Keep Kaufman Beautiful Board for a two (2) year terms expiring March 2023. as presented. The motion was seconded by Mayor Pro-Tem Patty Patterson and Passed 6/0.

ANNOUNCEMENTS AND REPORTS FROM CITY MANAGER

14. Receive an update and discussion regarding the following:

- a. Civic Center Ribbon Cutting & Chamber Auction- September 25

Mr. Slye gave an update on the Kaufman Chamber Auction which includes the ribbon cutting before the auction.

- b. School Zone Ordinance Update

Slye informed Council about the School Zone for Kaufman Christian School.

ADJOURNMENT

There being no further business, Mayor Jordan adjourned the meeting at 6:52pm.

ATTEST:

JEFF JORDAN
MAYOR

JESSIE HANKS
CITY SECRETARY

