



**AGENDA
WORK SESSION AND
REGULAR CITY COUNCIL MEETING
MONDAY, NOVEMBER 15, 2021 - 5:30 PM
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142
AND VIA VIDEOCONFERENCE/TELECONFERENCE**

**This meeting will be held using
videoconferencing/teleconferencing
technology with public access via:
WWW.ZOOM.US/JOIN OR
(888)788-0099 (TOLL FREE)
MEETING/WEBINAR ID: 839 1880 7526
PASSWORD: 708614**

WORK SESSION NOTE: A Work Session is used to explore matters of interest to one or more City Council Members or the City Manager for the purpose of giving staff direction into whether or not such matters should be placed on a future regular or special meeting of the Council for citizens input, City Council deliberation and formal City action. At a work session, the City Council generally receives informal and preliminary reports and information from City staff, officials, members of City committees, and the individual or organization proposing Council action, if invited by City Council or City Manager to participate in the session. Participation by individuals and members of organizations invited to speak ceases when the Mayor announces the session is being closed to public input. Although Work Sessions are public meetings, and citizens have a legal right to attend, they are not public hearings, so citizens are not allowed to participate in the session unless invited to do so by the Mayor. Any citizen may supply to the City Council, prior to the beginning of the session, a written report regarding the citizen's opinion on the matter being explored. Should the Council direct the matter be placed on a regular meeting agenda, the staff will generally prepare a final report defining the proposed action, which will be made available to all citizens prior to the regular meeting at which citizen input is sought. The purpose of this procedure is to allow citizens attending the regular meeting the opportunity to hear the views of their fellow citizens without having to attend two meetings.

CALL WORK SESSION TO ORDER Mayor calls the Work Session to order, states the date and time, states Councilmembers present, and declares a quorum present. **

1. Discuss and provide direction to staff regarding the City's capital improvements.

ADJOURNMENT

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Mayor calls the Meeting to order, states the date and time, state Councilmembers present, and declares a quorum present.**

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the Council agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the City Council on any subject but must first complete a Request to Speak Form so that the Mayor may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the Council as a whole. **When addressing the Council, please step forward to the speaker's podium, state your name and address, and direct your comments to the Mayor and City Council.**

PRESENTATION

2. PACE (Property Assessed Clean Energy) Financing Program Presentation and Discussion.
3. City Lakes Park Inclusive Playground Update and Discussion.

CONSENT AGENDA

4. Consider and take appropriate action on the minutes from September 27, 2021, Regular City Council meeting.
5. Consider and take appropriate action on the minutes from October 25, 2021, Regular City Council meeting.
6. Consider and take appropriate action on Resolution R-32-21, a resolution of the City Council of the City of Kaufman, Texas, accepting public improvements for Georgetown Phase 1B; and establishing the warranty period for the public improvements.
7. Consider and take appropriate action on Resolution R-33-21, a resolution of the City Council of the City of Kaufman, Texas, authorizing the City Manager to enter into an Agreement with the Texas Department of Transportation to close the Kaufman County Courthouse Square on December 4, 2021, from 9:00 A.M. to 10:00 P.M. for the Kaufman "Christmas On The Square."
8. Consider and take appropriate action on Resolution R-34-21, a resolution of the City Council of the City of Kaufman, Texas, authorizing the City Manager to enter into an Agreement with the Texas Department of Transportation to close SH 34 (South Washington St) for the purpose of a Lighted Christmas Parade on December 4, 2021, from 6:00 p.m. to 8:00 p.m.

END OF CONSENT AGENDA

PUBLIC HEARING

9. Conduct a public hearing and take appropriate action on Ordinance O-52-21, an ordinance of the City Council of the City of Kaufman, Texas amending Ordinance No. O-02-07 and Chapter 118, "Zoning", of the Code of Ordinances of the City of Kaufman and amending the official Zoning Map to rezone an approximate 2.356 acres of land generally located at 3201 East Highway 175 (PID 408), situated in the Charles Askins Survey, Abstract No. 2, City of Kaufman, Kaufman County, Texas from Agriculture-Open (A-O) to Light Industrial (L-I). (Owner/Applicant:

Glenn Group Investments, LLC.) (Case #Z-17-21)

- a. Presentation.
 - b. Public Hearing.
 - c. Consider and take appropriate action on Ordinance O-52-21.
10. Conduct a public hearing and take appropriate action on Ordinance O-53-21, an ordinance of the City Council of the City of Kaufman, Texas amending Ordinance No. O-02-07 and Chapter 118, "Zoning", of the Code of Ordinances of the City of Kaufman and amending the official Zoning Map by authorizing a Specific Use Permit (SUP-48) for propane distribution, storage and wholesale facilities on an approximate 2.356 acres of land generally located at 3201 East Highway 175 (PID 408), situated in the Charles Askins Survey, Abstract No. 2, City of Kaufman, Kaufman County, Texas. (Owner/Applicant: Glenn Group Investments, LLC.) (Case #Z-18-21)
- a. Presentation.
 - b. Public Hearing.
 - c. Consider and take appropriate action on Ordinance O-53-21.

DISCUSSION/ACTION ITEMS

11. Consider and take appropriate action on Resolution R-38-21, a resolution of the City Council of the City of Kaufman, Texas, authorizing the renewal of an agreement with Linebarger Goggan Blair & Sampson, LLP for Delinquent Tax Collection Services and providing for Delinquent Utility Account Collection Services; authorizing an increase in the penalty on delinquent Personal Property Tax collection as provided in the Texas Tax Code; and authorizing the City Manager to execute necessary documents.
12. Consider and take appropriate action on the Site Plan of 3637 E Highway 175 (PIDs 417, 419 and 412) for a 2,337 square foot addition to the existing Faith Family Church fellowship hall. The 3.87 acre tract is located in the Charles Askins Survey, Abstract No.2, City of Kaufman, Kaufman County, Texas. The property is zoned Agriculture/Open District. (SP-06-21)
13. Consider and take appropriate action on Resolution R-35-21, a resolution of the City Council of the City of Kaufman, Texas, authorizing the selection of Traylor & Associates for administrative services in conjunction with the submittal of an application for funding through the Texas Department of Housing & Community Affairs (TDHCA) – Texas Community Development Block Grant (CDBG-CV) to provide application preparation, project administration, and project-related management services, if awarded; and authorizing the Mayor or his designee to execute necessary documents.
14. Consider and take appropriate action on Resolution R-36-21, a resolution of the City Council of the City of Kaufman, Texas, authorizing the selection of Teague Nall and Perkins Inc. as the engineering firm in conjunction with the submittal of an application for funding through the Texas

Department of Housing & Community Affairs (TDHCA) for the Texas Community Block Grant Program – Coronavirus (CDBG-CV) to provide application preparation and project implementation, if awarded; and authorizing the Mayor or his designee to execute necessary documents.

15. Consider and take appropriate action on Ordinance O-51-21, an ordinance of the City Council of the City of Kaufman, Texas, amending subsection 2-62(b), "Adoption of City of Kaufman Job Grade Classification and Compensation Plan", of Section 2-62, "Personnel Policies; Job Classification", of Article II, "Officers And Employees", of Chapter 2, "Administration" of the Code of Ordinances of the City of Kaufman to add Grade 15 to the Job Grade Classification, Compensation Plan, and Step Schedule as an amendment Exhibit "B" adopted by Section 2-62(b),; and providing an effective date.

APPOINTMENT

16. Consider and take appropriate action on the appointment of two (2) members to serve on the Planning and Zoning Commission for two (2) year terms through November 2023.

ANNOUNCEMENTS AND REPORTS FROM CITY MANAGER

17. Receive an update and discussion regarding the following:
 - a. South Water Tower Rehab Update
 - b. Special City Council Meeting- November 22, 2021 at 6 p.m.
 - c. Discussion Items Report (DIR)
 - d. STAR Transit Ridership Report- October 2021
 - e. Careflite Compliance Report- October 2021
 - f. Fire Department Monthly Report- October 2021
 - g. Police Department Monthly Report- October 2021
 - h. Development Services Monthly Report- October 2021
 - i. Monthly Calendars Attached

EXECUTIVE SESSION

18. The City Council will recess into Executive Session pursuant to Texas Government Code for an executive session regarding the following:
 - a. Sec. 551.072. DELIBERATION REGARDING REAL PROPERTY; CLOSED MEETING. A governmental body may conduct a closed meeting to deliberate the purchase, exchange,

lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person regarding: Melody Circle & County Owned Properties

RECONVENE INTO OPEN SESSION In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session.

19. Consider and take appropriate action, if any, on matters discussed in Executive Session.

ADJOURNMENT

I, JESSIE HANKS, CITY SECRETARY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE WINDOW AT KAUFMAN MUNICIPAL COMPLEX, 209 S. WASHINGTON, KAUFMAN, TEXAS, A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES AND SAID NOTICE WAS POSTED AT THE KAUFMAN MUNICIPAL COMPLEX, 209 S. WASHINGTON, KAUFMAN, TEXAS AT 4:30 P.M. ON FRIDAY, NOVEMBER 12, 2021, AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULE TIME OF SAID MEETING.


JESSIE HANKS
CITY SECRETARY



THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE. SECTION 551.071 (CONSULTATION WITH ATTORNEY).

****PURSUANT TO SECTION 551.127, TEXAS GOVERNMENT CODE, ONE OR MORE COUNCILMEMBERS OR EMPLOYEES MAY ATTEND THIS MEETING REMOTELY USING VIDEOCONFERENCING TECHNOLOGY. THE VIDEO AND AUDIO FEED OF THE VIDEOCONFERENCING EQUIPMENT CAN BE VIEWED AND HEARD BY THE PUBLIC BY ACCESSING [WWW.ZOOM.US/JOIN](https://www.zoom.us/join) OR (888)788-0099 (TOLL FREE) MEETING /WEBINAR ID: 839 1880 7526 PASSWORD: 708614**

THE BUILDING IN WHICH THE ABOVE MEETING WILL BE CONDUCTED IS WHEELCHAIR ACCESSIBLE AND PARKING SPACES FOR THE MOBILITY IMPAIRED ARE AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES SUCH AS INTERPRETERS FOR PERSONS WHO ARE DEAF OR HEARING IMPAIRED, READERS, OR LARGE PRINT ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT 972-932-2216 AT LEAST TWO (2) WORKING DAYS PRIOR TO THE TIME OF THE MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.