



AGENDA
JOINT MEETING BETWEEN
TAX INCREMENT REINVESTMENT ZONE #1 (TIRZ #1),
TAX INCREMENT REINVESTMENT ZONE #2 (TIRZ #2),
& KAUFMAN CITY COUNCIL MEETING
MONDAY, FEBRUARY 28, 2022 - 6:00 PM
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142
AND VIA VIDEOCONFERENCE/TELECONFERENCE

**This meeting will be held using
videoconferencing/teleconferencing
technology with public access via:
[WWW.ZOOM.US/JOIN](https://www.zoom.us/join) OR
(888)788-0099 (TOLL FREE)
MEETING/WEBINAR ID: 870 3436 0003
PASSWORD: 270462**

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

Council: Mayor calls the Meeting to order, states the date and time, state Councilmembers present, and declares a quorum present.**

TIRZ #1: Chairman calls the Meeting to order, states the date and time, state members present, and declares a quorum present.**

TIRZ #2: Chairman calls the Meeting to order, states the date and time, state members present, and declares a quorum present.**

TIRZ #1 ITEMS

1. Consider and make a recommendation to the City Council on the FY-21 Tax Increment Reinvestment Zone #1 Annual Report.

TIRZ #1 ADJOURNMENT

TIRZ #2 ITEMS

2. Consider and make a recommendation to the City Council on the FY-21 Tax Increment Reinvestment Zone #2 Annual Report.

TIRZ #2 ADJOURNMENT

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the Council agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the City Council on any subject but must first complete a Request to Speak Form so that the Mayor may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the Council as a whole. **When addressing the Council, please step forward to the speaker's podium, state your name and address, and direct your comments to the Mayor and City Council.**

RECOGNITION/PRESENTATION

3. Republic Services- Inclusive Park Sponsorship
4. Introduction of new Planning Manager - Andrew Bogda
5. Certificate of Achievement for Excellence in Financial Reporting- Mary Wennerstrom
6. Drawing for place on ballot - General Election - May 7, 2022

REPORTS

7. Receive an update and discussion regarding the following:
 - a. The Annual Report for the Kaufman Fire Department for the Calendar Year 2021.
 - b. The Annual Crime Report for the Kaufman Police Department for the Calendar Year 2021.

CONSENT AGENDA

8. Consider and take appropriate action on the minutes from January 24, 2022, Regular City Council meeting.
9. Consider and take appropriate action on Resolution R-06-22, a resolution of the City Council of the City of Kaufman, Texas, authorizing continued participation with the Steering Committee of Cities Served by Oncor; authorizing the payment of ten cents per capita to the steering committee to fund regulatory and legal proceedings and activities related to Oncor Electric Delivery Company, LLC; and providing an effective date.
10. Consider and take appropriate action on Resolution R-07-22, a resolution of the City Council of the City of Kaufman, Texas, authorizing the award for a management services provider for the 2022 Texas Hazard Mitigation Assistance Grant application and project implementation; and providing an effective date.
11. Consider and take appropriate action on Resolution R-08-22, a resolution of the City Council of the City of Kaufman, Texas, authorizing the award for engineering

services provider for the 2022 Texas Hazard Mitigation Assistance Grant application and project implementation; and providing an effective date.

12. Consider and take appropriate action on Resolution R-09-22, a resolution of the City Council of the City of Kaufman, Texas, accepting public improvements of a waterline for Lion's Den Self Storage and establishing the date for a two (2) year warranty period.

END OF CONSENT AGENDA

PUBLIC HEARING

13. Conduct a Public Hearing regarding the submission of a Planning and Capacity Building Fund (TxCDBG) grant application to the Texas Department of Agriculture.

DISCUSSION/ACTION ITEMS

14. Consider and take appropriate action on Resolution R-10-22, a resolution of the City Council of the City of Kaufman, Texas, authorizing the submission of a Texas Community Development Block Grant Program, Planning Capacity and Building fund application to the Texas Department of Agriculture and authorizing the Mayor and City Manager to act as the City's executive officers and authorized representatives in all matters pertaining to the City's participation in the Texas Community Development Block Grant Program; and providing an effective date.
15. Consider and take appropriate action on Resolution R-11-22, a resolution of the City Council of the City of Kaufman, Texas, authorizing the Mayor or his designee to execute the Texas Subdivision and Special District Election and Release Form for submission to the Office of the Attorney General relative to the Endo/Par/Teva settlements and any future release election and release forms required as part of the Texas State-Wide Opioid Settlement Agreement led by the Texas Attorney General; and providing an effective date.
16. Consider and take appropriate action on Ordinance O-04-22, an ordinance of the City Council of the City of Kaufman, Texas, amending subsection 2-62(b), "Adoption of City of Kaufman Job Grade Classification and Compensation Plan", of Section 2-62, "Personnel Policies; Job Classification", of Article II, "Officers And Employees", of Chapter 2, "Administration" of the Code of Ordinances of the City of Kaufman to provide for the adoption of the Job Grade Classification, Compensation Plan, and Step Schedule as an amended Exhibit "B" to subsection 2-62(b), setting forth Grades and Annual Salary Ranges for City employees; and providing an effective date.
17. Consider and take appropriate action on the FY-21 Tax Increment Reinvestment Zone #1 Annual Report.
18. Consider and take appropriate action on the FY-21 Tax Increment Reinvestment Zone #2 Annual Report.
19. Consider and take appropriate action on a contract with Jantech Solutions for

Managed Information Technology services; and authorizing the City Manager or his designee to execute necessary documents.

20. Discussion and staff direction on a potential ordinance regarding murals in the City of Kaufman.
21. Discussion and staff direction on the purchase and installation of a recording or streaming camera system for the Council Chambers.

APPOINTMENT

22. Consider and take appropriate action on the appointment of one (1) member to serve on the Planning and Zoning Commission for the unexpired remainder of a two (2) year term through November 2023.

ANNOUNCEMENTS AND REPORTS FROM CITY MANAGER

23. Receive an update and discussion regarding the following:
 - a. South Water Tower Rehab Update
 - b. March City Council Meeting- March 21
 - c. Kaufman County Days- March 27 & 28
 - d. Council Retreat- April 14 & 15 at Kaufman Civic Center
 - e. Special City Council Meeting- Election Canvass- May 16
 - f. Performance Measures- 2021 Annual
 - g. Discussion Items Report (DIR)
 - h. STAR Transit Ridership Report- January 2022
 - i. Careflite Compliance Report- January 2022
 - j. Fire Department Monthly Report- January 2022
 - k. Police Department Monthly Report- January 2022
 - l. Development Services Monthly Report- January 2022
 - m. Monthly Calendars Attached

EXECUTIVE SESSION

24. The City Council will recess into Executive Session pursuant to Texas Government Code for an executive session regarding the following:

- a. Texas Government Code §551.072: Deliberation regarding Real Property, to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person: County Owned Property, PID # 28629
- b. Texas Government Code §551.071(2): Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act re: Wholesale Water Contracts

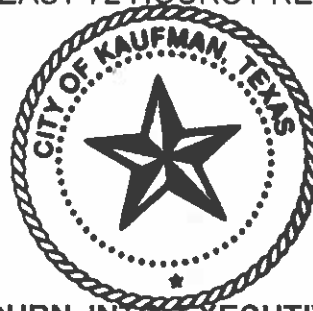
RECONVENE INTO OPEN SESSION In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session.

25. Consider and take appropriate action, if any, on matters discussed in Executive Session.

ADJOURNMENT

I, JESSIE HANKS, CITY SECRETARY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE WINDOW AT KAUFMAN MUNICIPAL COMPLEX, 209 S. WASHINGTON, KAUFMAN, TEXAS, A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES AND SAID NOTICE WAS POSTED AT THE KAUFMAN MUNICIPAL COMPLEX, 209 S. WASHINGTON, KAUFMAN, TEXAS AT 4:30 P.M. ON DAY, MONTH DD, YYYY AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULE TIME OF SAID MEETING.


JESSIE HANKS
CITY SECRETARY



THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE, SECTION 551.071 (CONSULTATION WITH ATTORNEY).

****PURSUANT TO SECTION 551.127, TEXAS GOVERNMENT CODE, ONE OR MORE COUNCILMEMBERS OR EMPLOYEES MAY ATTEND THIS MEETING REMOTELY USING VIDEOCONFERENCING TECHNOLOGY. THE VIDEO AND AUDIO FEED OF THE VIDEOCONFERENCING EQUIPMENT CAN BE VIEWED AND HEARD BY THE PUBLIC BY ACCESSING WWW.ZOOM.US/JOIN OR (888)788-0099 (TOLL FREE) MEETING /WEBINAR ID: 870 3436 0003 PASSWORD: 270462**

THE BUILDING IN WHICH THE ABOVE MEETING WILL BE CONDUCTED IS WHEELCHAIR ACCESSIBLE AND PARKING SPACES FOR THE MOBILITY IMPAIRED ARE AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES SUCH AS INTERPRETERS FOR PERSONS WHO ARE DEAF OR HEARING IMPAIRED, READERS, OR LARGE PRINT ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT 972-932-2216 AT LEAST TWO (2) WORKING DAYS PRIOR TO THE TIME OF THE MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.





Meeting
Date: 2/28/2022

Date: 02/07/2022

Item #: 1.

Dept.: Finance

Action Item

SUBJECT:

Consider and make a recommendation to the City Council on the FY-21 Tax Increment Reinvestment Zone #1 Annual Report.

BACKGROUND:

Tax Increment Reinvestment Zones are required to submit to the Texas State Comptroller an annual report of earnings and qualified expenses. The TIRZ Board is required to review and make a recommendation for approval to the City Council.

Author:

Mary Wennerstrom, Finance Director

Reviewed:

Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends providing the Kaufman City Council with a recommendation of approval for the 2021 Annual TIRZ Report.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☒

CITY OF KAUFMAN KAUFMAN, TEXAS



TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE, No. 1

ANNUAL REPORT

FISCAL YEAR 2021

(October 1, 2020 – September 30, 2021)

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1
As of September 30, 2021

1. Year End Summary of Meetings/City Council Actions
2. Public Infrastructure/Building Projects
3. Private Development Projects
4. Capital Improvement Plan Budget
5. Budget vs. Expenditures
6. TIF Fund
7. Annual Report

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1
As of September 30, 2021

YEAR END SUMMARY OF MEETINGS/CITY COUNCIL ACTIONS

During the period from October 1, 2020 through September 30, 2021, the City of Kaufman Reinvestment ZONE #1 TIRZ Board of Directors met on February 22, 2021.

On February 22, 2021, the Board reviewed the FY20 Tax Increment Reinvestment Zone #1 Annual Report.

On September 30, 2020, the Board members were: Jeff Jordan, Barry Ratcliffe, Matt Phillips, Carol Aga, Jeff Council, Lisa Parker, and Patty Patterson.

During the period from October 1, 2020 through September 30, 2021, the Kaufman City Council took the following action:

On February 22, 2021, Council approved the FY20 Tax Increment Reinvestment Zone #1 Annual Report.

On September 30, 2020, the Council members were: Jeff Jordan- Mayor; Patty Patterson – Council Member; Barry Ratcliffe – Council Member; Matt Phillips – Council Member; Carol Aga – Council Member; Jeff Council – Council Member; and Lisa Parker – Council Member.

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1
As of September 30, 2021

PUBLIC INFRASTRUCTURE/BUILDING PROJECTS

2017-2018

The Kings Fort Parkway extension to the newly constructed Highway 34 Bypass, was completed and accepted by the City on March 19, 2018, total cost of the project was \$7,071,923.53.

The purchase of 4.51 acres of land for a total sum of \$638,004.25 was completed in August 2018.

2018-2019

Construction of public improvements for the Georgetown at Kings Fort development, a proposed 305 single family lot community, have commenced with a total estimated public improvement cost budget of \$7,102,656*. The total budget includes approximately \$6,841,799 in direct costs and \$260,857 in major improvement costs, of which 75.59% is to be financed with TIRZ increments. For a detailed breakdown of the budgeted public costs and expenditures referenced above, please see Appendix A of this report.

Construction of the Lion's Den water line extension was completed in May 2019 for a total cost of \$318,848.00.

2019-2020

Construction of the public improvements for the Georgetown at Kings Fort development, a proposed 305 single family lot community, has been progressing.

2020-2021

The public improvements for the Georgetown at Kings Fort development have been completed.

PRIVATE DEVELOPMENT PROJECTS

2017-2018

There were no private development projects for FY 2017-2018.

2018-2019

Construction of private improvements for the Georgetown at Kings Fort development, a proposed 305 single family lot community, have commenced with a total estimated private improvement cost budget of \$3,351,290. For a detailed breakdown of the budgeted private costs and expenditures referenced above, please see Appendix A of this report.

*Note – The related TIRZ obligation (75.59%) relates only to the public improvement costs discussed above – direct costs (\$6,841,799) and the major improvement costs (\$260,857) totaling approximately \$7,102,656.

2019-2020

There were no private development projects for FY 2019-2020.

2020-2021

There were no private development projects for FY 2020-2021.

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1

As of September 30, 2021

CAPITAL IMPROVEMENT PLAN
BUDGET

<u>Improvements</u>	<u>Costs</u>
Water Facilities and Improvements	\$8,274,005
Sanitary Sewer Facilities and Improvements	\$4,964,403
Storm Water Facilities and Improvements	\$3,309,602
Street and Intersection Improvements	\$33,096,021
Open space, Park and Recreation Facilities and Improvements	\$20,685,013
Utilities and Street Lighting	\$4,137,003
Economic Development Grants	\$7,446,605
Administrative Costs	\$827,402
Total Improvement Costs	<u>\$82,740,054</u>

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1

As of September 30, 2021

BUDGET VS. EXPENDITURES

Project	<u>Current Budget</u>	<u>Committed \$ to Date</u>	<u>Expended \$ to Date¹</u>	<u>Balance to Fund</u>
Water Facilities and Improvements	\$8,274,005	\$801,461	\$801,461	\$7,472,544
<i>Georgetown at Kings Fort Development</i>	<i>\$899,724</i>	<i>\$482,613</i>	<i>\$482,613</i>	<i>\$417,111</i>
<i>Lion's Den Water Line Extension</i>	<i>\$318,848</i>	<i>\$318,848</i>	<i>\$318,848</i>	<i>\$0</i>
<i>Future Water Facilities and Improvements</i>	<i>\$7,055,433</i>	<i>\$0</i>	<i>\$0</i>	<i>\$7,055,433</i>
Sanitary Sewer Facilities and Improvements	\$4,964,403	\$315,267	\$315,267	\$4,649,136
<i>Georgetown at Kings Fort Development</i>	<i>\$576,631</i>	<i>\$315,267</i>	<i>\$315,267</i>	<i>\$261,364</i>
<i>Future Sanitary Sewer Facilities and Improvements</i>	<i>\$4,387,772</i>	<i>\$0</i>	<i>\$0</i>	<i>\$4,387,772</i>
Storm Water Facilities and Improvements	\$3,309,602	\$1,099,259	\$1,099,259	\$2,210,343
<i>Georgetown at Kings Fort Development</i>	<i>\$1,143,825</i>	<i>\$1,099,259</i>	<i>\$1,099,259</i>	<i>\$44,565</i>
<i>Future Storm Water Facilities and Improvements</i>	<i>\$2,165,777</i>	<i>\$0</i>	<i>\$0</i>	<i>\$2,165,777</i>
Street and Intersection Improvements	\$33,096,021	\$8,410,430	\$8,410,430	\$24,685,591
<i>Kings Fort Parkway Extension</i>	<i>\$7,100,000</i>	<i>\$7,071,924</i>	<i>\$7,071,924</i>	<i>\$28,076</i>
<i>Georgetown at Kings Fort Development</i>	<i>\$2,705,664</i>	<i>\$1,338,507</i>	<i>\$1,338,507</i>	<i>\$1,367,158</i>
<i>Future Street and Intersection Improvements</i>	<i>\$23,290,357</i>	<i>\$0</i>	<i>\$0</i>	<i>\$23,290,357</i>
Open space, Park and Recreation Facilities and Improvements	\$20,685,013	\$653,803	\$653,803	\$20,031,210
<i>Georgetown at Kings Fort Development</i>	<i>\$42,766</i>	<i>\$15,799</i>	<i>\$15,799</i>	<i>\$26,967</i>
<i>Georgetown at Kings Fort Park Improvements</i>	<i>\$1,470,750</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,470,750</i>
<i>Land purchase (4.51 acres)</i>	<i>\$638,004</i>	<i>\$638,004</i>	<i>\$638,004</i>	<i>\$0</i>
<i>Future Open Space, Park and Recreation Facilities and Improvements</i>	<i>\$18,533,493</i>	<i>\$0</i>	<i>\$0</i>	<i>\$18,533,493</i>
Utilities and Street Lighting	\$4,137,003	\$0	\$0	\$4,137,003
Economic Development Grants	\$7,446,605	\$0	\$0	\$7,446,605
Administrative Costs	\$827,402	\$0	\$0	\$827,402
Total	\$82,740,054	\$11,280,221	\$11,280,221	\$71,459,833

1 – The Expended \$ to date amounts shown represent TIRZ obligation to be paid from increments as such increments become available. The Expended \$ to date for the Georgetown at Kings Fort Development represent TIRZ-funded portion (75.59%) of the public infrastructure amounts spent through September 30, 2021 as provided by the Developer and attached as Appendix A to this report.

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1

As of September 30, 2021

TIF FUND

	CAPITAL PROJECTS \$	DEBT SERVICE \$	TOTAL \$
Beginning Balance:			
October 1, 2020	0	0	2,912.53
Revenues:			
FY21 County Tax Increment	0	0	65,355.80
FY21 City Tax Increment	0	0	141,970.96
TOTAL REVENUES	0	0	207,326.76
Expenditures:			
TOTAL EXPENDITURES	0	0	195,689.69
Ending Balance:			
September 30, 2021	0	0	14,549.60

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1
As of September 30, 2021

ANNUAL REPORT

Chapter 311.016 of V. C. T. A. requires the following information as part of the annual report on the status of the TIF District.

1. Amount and source of revenue in the tax increment fund established for the zone:

\$ 65,355.80	Tax Increment from Kaufman County
\$ 141,970.96	Tax Increment from City of Kaufman
\$ 207,326.76	Total Revenue

2. Amount and purpose of the expenditures from the fund:

\$ 2,446.08	Art. 3, Sect. 3.1(c) of Lion's Den Agreement
\$ 171,139.28	Art. 4, Sect. 4.2 (d) TIF Agreement (JWS, Land Ltd. – Kings Fort Extension)
\$ 18,741.00	Art. 4, Sect. 4.2(e) Res. TIF Agreement (PID)
\$ 192,326.76	Total TIRZ Expenditures (Reimbursed) for FY 2021

*Note: \$ 14,549.60 Estimated Administrative Expense Reimbursement Allowance (TIRZ Fund Balance)

\$ 192,326.76	Total Expenditures
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Purpose: TIF agreements (JWS, Land Ltd., Lion's Den, and PID)

3. Amount of Principal and Interest due on outstanding indebtedness is as follows:
 - I. Contributions/Advances from developers –none
 - II. Bonds issued and payment schedule to retire bonds – none

4. Tax Increment base and current captured appraised value retained by the zone for Tax Year 2020:

Taxing Jurisdiction	Base Year	Net Taxable Value 2020	Base Value¹	Captured Appraised Value 2020
City of Kaufman				
TIRZ #1	2015	52,960,814	24,038,070	29,814,866
TIRZ #1A	2016	16,460,715	8,557,459	7,961,745
Kaufman County				
TIRZ #1	2015	52,960,814	24,046,160	29,814,866
TIRZ #1A	2016	16,249,625	8,412,459	7,895,622

1- Base values will be adjusted in future reports to reflect annexed properties in TIRZ #1 as provided by Kaufman CAD.

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1
As of September 30, 2021

ANNUAL REPORT
Continued

5. Captured appraised value by the municipality and other taxing units, the total amount of the tax increment received, and any additional information necessary to demonstrate compliance with the tax increment financing plan adopted by the governing body of the municipality.

- I. Total amount of tax increment received by the municipality and other participating taxing jurisdictions received in FY 2021.

Taxing Jurisdiction		Base Year	Amount of 2020 Increment	Amount Due Based on Collections	Amount Received Value 2020
<i>City of Kaufman</i> (.41096)	TIRZ #1	2015	\$112,049.35	\$112,049.35	\$112,049.35
	TIRZ #1A	2016	\$29,921.61	\$29,921.61	\$29,921.61
Total received from municipality based on 2020 valuations				<u>\$141,970.96</u>	<u>\$141,970.96</u>
<i>Kaufman County</i> (.18741)	TIRZ #1	2015	\$51,671.88	\$51,671.88	\$51,671.88
	TIRZ #1A	2016	\$13,683.92	\$13,683.92	\$13,683.92
Total received from county based on 2020 valuations				<u>\$65,355.80</u>	<u>\$65,355.80</u>
Total received from municipality and other taxing jurisdictions based on 2020 valuations in FY 2021:					\$207,326.76

Total Amount paid for TIF Agreements. In FY 2021: \$192,326.76

\$ 14,549.60 Retained in TIRZ Fund Balance for Administrative Expense Allowance

- II. Amount of tax increment received in FY 2021 from the municipality and the other taxing jurisdictions based on 2020 valuations was \$ 207,326.76
- a. The total amount received by JWS Land, Ltd. For Art. 4, Sect. 4.2 (d) TIF Agreement from the municipality and other taxing jurisdictions in FY 2021 for reimbursement of public improvements was: \$ 171,139.28.
 - b. The total amount received by Lion's Den for Art. 3, Sect 3.1 (c) – Lion's Den Agreement from the municipality and other taxing jurisdictions in FY 2021 was: \$ 2,446.08.
 - c. The total amount transferred to the PID fund for Art. 4, Section 4.2 (e) Res. TIF Agreement from the municipality and other taxing jurisdictions in FY 2021 was: \$ 18,741.00.
 - d. The total amount retained in the TIRZ Fund for Administrative Expense Reimbursement Allowance from the municipality and other taxing jurisdictions in FY 2021 was: \$ 14,549.60.
- III. Other Information: None

Tax Increment Finance (TIF) Registry

Annual Report by Municipality or County

PLEASE PRINT OR TYPE, DO NOT WRITE IN SHADED AREAS.

Please fill out the complete form and attach other documentation (See Instructions on page 2.)

STEP 1: Contact Information

City of Kaufman

☒ City ☐ County

Name of designating taxing unit

Mary Wennerstrom

Director of Finance

Contact Person

Title

209 S. Washington St.

Current Mailing Address (number and street)

Kaufman

Kaufman

75142

City

County

ZIP Code

972-932-2216

972-932-0307

mwennerstrom@kaufmantx.org

Phone (xxx-xxx-xxxx)

Fax Number (xxx-xxx-xxxx)

Email Address

STEP 2: Tax Increment Reinvestment Zone Information

1. TIF Reinvestment zone name: Tax Increment Zone Number One

DO NOT USE ORDINANCE OR RESOLUTION NUMBERS FOR ZONE NAME (See instructions for "Proper Zone Naming Standards")

2. Report for fiscal year beginning (YYYY) 10/01/2020 and ending (YYYY) 09/30/2021.

3. Is the required documentation attached (check mark required to acknowledge): ☒ Annual Report4. Has the termination date of the TIRZ been modified? (If "No" skip to question 5.) ☐ Yes ☒ No

a. Original Termination Date (MM/DD/YYYY): _____ b. Modified Termination Date (MM/DD/YYYY): _____

c. Attachment must include: ☐ Modified Ordinance d. Attachment must include: ☐ Modified Project Plan and Finance Plan

5. Size of the TIF reinvestment zone in acres: 1,030

6. Has the size of the zone increased or decreased since creation?: ☒ Yes ☐ No7. If you answered "Yes" in question #6, please indicate which? ☒ Increased ☐ Decreased8. Property types (select one only): ☐ Residential ☐ Commercial/Industrial ☒ Both (commercial/industrial and residential)9. Have one or more abatements been given to business(es) to locate in the TIRZ (if "No" then skip to question #10)? ☐ Yes ☒ No

10. What are the individual account numbers assigned to each active abated property that is located in the TIRZ? Use a separate box for each abated property account number.

11. Types of improvement projects (check all that are in progress or have been completed):

Public Projects

☐ Public Buildings and Facilities☒ Roadwork☒ Water/Sewer and Drainage☐ Parks☐ Other Infrastructure: _____

Other Projects

☐ Facade Renovation☐ Parking☐ Historical Preservation☐ Transit☐ Affordable Housing☐ Economic Development☐ Other: _____

For Q.12-Q.15 round to the nearest dollar. CANNOT leave any line blank for Q.12-Q.15, MUST provide at least a \$0 for each line.

12. TIF fund balance (end of year):	\$	14,550
13. List of fund revenues:		
Total tax increments received	\$	207,327
Sales tax increments	\$	0
Loans	\$	0
Sale of bonds	\$	0
Sale of property	\$	0
Other	\$	0
	TOTAL ANNUAL REVENUES	\$ 207,327
14. List of fund expenditures:		
Administrative	\$	3,363
Property purchased	\$	0
Public improvements	\$	192,327
Facade renovations	\$	0
Parking	\$	0
Historic preservation	\$	0
Transit	\$	0
Affordable housing	\$	0
Economic development programs	\$	0
Other	\$	0
	TOTAL ANNUAL EXPENDITURES	\$ 195,690
15. Bonded indebtedness:		
Principal due	\$	0
Interest due	\$	0
	TOTAL DEBT	\$ 0

Fill out the three lines below if the TIRZ IS NOT divided into multiple sub-zones in the "lead taxing unit." If the zone has increased in size since it's creation and is divided into multiple sub-zones: (a) identify the name of each sub-zone/section and (b) identify the TIRZ values, tax increment base and captured appraised value within that zone's sub-zone. DO NOT INCLUDE numbers from "participating taxing units."

16. Reinvestment zone values:		
Tax increment base	\$	24,038,070
Current captured appraised value	\$	29,814,866
Total appraised value (add above 2 lines together)	\$	53,852,936
Name of the subdivision 1 (if applicable)	TIRZ #1	

(Fill out section below only if the TIRZ has expanded. Each new property/area that is incorporated into the TIRZ is considered as a "sub-zone")

Tax increment base	\$	8,557,459
Current captured appraised value	\$	7,961,745
Total appraised value (add above 2 lines together)	\$	16,519,204
Name of the sub-zone 2 (Use this field if zone has expanded)		TIRZ #1A
Tax increment base	\$	
Current captured appraised value	\$	
Total appraised value (add above 2 lines together)	\$	0
Name of the sub-zone 3 (Use this field if zone has expanded)		
Tax increment base	\$	
Current captured appraised value	\$	
Total appraised value (add above 2 lines together)	\$	0
Name of the sub-zone 4 (Use this field if zone has expanded)		

STEP 3: Authorized Name of Person Completing Form

By typing my name below, I certify under penalty of perjury that I am authorized to execute this instrument and the information provided herein is true and correct to the best of my knowledge and belief.

Authorized User Name

Director of Finance

Title

01/26/2022

Date

Instructions

State Law (Section Sec. 311.016, Tax Code) requires the governing body of a municipality or county, on or before the 150th day following the end of its fiscal year, to submit a report on the status of a reinvestment zone created by the municipality or county to the chief executive officer of each taxing unit that levies property taxes on real property in the zone. A copy of this annual report along with this form must be submitted to the Texas Comptroller of Public Accounts at the address below:

Comptroller of Public Accounts
Data Analysis and Transparency Division
Post Office Box 13528
Austin, Texas 78711-3528

For assistance or to request additional forms, call toll free, 1-844-519-5672. You may also obtain additional forms at comptroller.texas.gov/economy/local/ch311/reporting.php. From a Telecommunication Device for the Deaf (TDD), call 1-800-248-4099 or 512-463-4621.

Step 1: Contact information

This information provides the Comptroller information on the entity initiating the tax increment reinvestment zone and a contact person for the annual report.

Step 2: Tax Increment Reinvestment Zone Information

Q.1 - Please include the reinvestment zone name listed in the ordinance or resolution creating the zone. TIRZ name MUST be formatted in this manner: City Name, TIRZ Name & Number such as City of Levelland TIRZ #1, City of Weimar Sunset TIRZ.

Q.11 - Indicate all improvement projects in progress or completed within the zone.

Q.12-Q.15 - List the TIF fund balance at the end of the fiscal year, all revenues received by the fund during the fiscal year, and all expenditures made by the fund during the fiscal year. List principal and interest due on bonded indebtedness, the tax increment base at the creation of the zone and the current captured appraised value (the increase in property value over the tax increment base.)

Step 3: Authorized User Name of Person Completing Form

The person typing their name here in the report should be the same person listed in Step 1 as the contact person.



Meeting
Date: 2/28/2022

Date: 02/07/2022

Item #: 2.

Dept.: Finance

Action Item

SUBJECT:

Consider and make a recommendation to the City Council on the FY-21 Tax Increment Reinvestment Zone #2 Annual Report.

BACKGROUND:

Tax Increment Reinvestment Zones are required to submit to the Texas State Comptroller an annual report of earnings and qualified expenses. The TIRZ Board is required to review and make a recommendation for approval to the City Council.

Author:

Mary Wennerstrom, Finance Director

Reviewed:

Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends providing the Kaufman City Council with a recommendation of approval for the 2021 Annual TIRZ Report.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☒

CITY OF KAUFMAN KAUFMAN, TEXAS



TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE, No. 1

ANNUAL REPORT

FISCAL YEAR 2021
(October 1, 2020 – September 30, 2021)

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1
As of September 30, 2021

1. Year End Summary of Meetings/City Council Actions
2. Public Infrastructure/Building Projects
3. Private Development Projects
4. Capital Improvement Plan Budget
5. Budget vs. Expenditures
6. TIF Fund
7. Annual Report

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1
As of September 30, 2021

YEAR END SUMMARY OF MEETINGS/CITY COUNCIL ACTIONS

During the period from October 1, 2020 through September 30, 2021, the City of Kaufman Reinvestment ZONE #1 TIRZ Board of Directors met on February 22, 2021.

On February 22, 2021, the Board reviewed the FY20 Tax Increment Reinvestment Zone #1 Annual Report.

On September 30, 2020, the Board members were: Jeff Jordan, Barry Ratcliffe, Matt Phillips, Carol Aga, Jeff Council, Lisa Parker, and Patty Patterson.

During the period from October 1, 2020 through September 30, 2021, the Kaufman City Council took the following action:

On February 22, 2021, Council approved the FY20 Tax Increment Reinvestment Zone #1 Annual Report.

On September 30, 2020, the Council members were: Jeff Jordan- Mayor; Patty Patterson – Council Member; Barry Ratcliffe – Council Member; Matt Phillips – Council Member; Carol Aga – Council Member; Jeff Council – Council Member; and Lisa Parker – Council Member.

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1
As of September 30, 2021

PUBLIC INFRASTRUCTURE/BUILDING PROJECTS

2017-2018

The Kings Fort Parkway extension to the newly constructed Highway 34 Bypass, was completed and accepted by the City on March 19, 2018, total cost of the project was \$7,071,923.53.

The purchase of 4.51 acres of land for a total sum of \$638,004.25 was completed in August 2018.

2018-2019

Construction of public improvements for the Georgetown at Kings Fort development, a proposed 305 single family lot community, have commenced with a total estimated public improvement cost budget of \$7,102,656*. The total budget includes approximately \$6,841,799 in direct costs and \$260,857 in major improvement costs, of which 75.59% is to be financed with TIRZ increments. For a detailed breakdown of the budgeted public costs and expenditures referenced above, please see Appendix A of this report.

Construction of the Lion's Den water line extension was completed in May 2019 for a total cost of \$318,848.00.

2019-2020

Construction of the public improvements for the Georgetown at Kings Fort development, a proposed 305 single family lot community, has been progressing.

2020-2021

The public improvements for the Georgetown at Kings Fort development have been completed.

PRIVATE DEVELOPMENT PROJECTS

2017-2018

There were no private development projects for FY 2017-2018.

2018-2019

Construction of private improvements for the Georgetown at Kings Fort development, a proposed 305 single family lot community, have commenced with a total estimated private improvement cost budget of \$3,351,290. For a detailed breakdown of the budgeted private costs and expenditures referenced above, please see Appendix A of this report.

*Note – The related TIRZ obligation (75.59%) relates only to the public improvement costs discussed above – direct costs (\$6,841,799) and the major improvement costs (\$260,857) totaling approximately \$7,102,656.

2019-2020

There were no private development projects for FY 2019-2020.

2020-2021

There were no private development projects for FY 2020-2021.

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1

As of September 30, 2021

CAPITAL IMPROVEMENT PLAN

BUDGET

<u>Improvements</u>	<u>Costs</u>
Water Facilities and Improvements	\$8,274,005
Sanitary Sewer Facilities and Improvements	\$4,964,403
Storm Water Facilities and Improvements	\$3,309,602
Street and Intersection Improvements	\$33,096,021
Open space, Park and Recreation Facilities and Improvements	\$20,685,013
Utilities and Street Lighting	\$4,137,003
Economic Development Grants	\$7,446,605
Administrative Costs	\$827,402
Total Improvement Costs	<u>\$82,740,054</u>

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1

As of September 30, 2021

BUDGET VS. EXPENDITURES

Project	<u>Current Budget</u>	<u>Committed \$ to Date</u>	<u>Expended \$ to Date¹</u>	<u>Balance to Fund</u>
Water Facilities and Improvements	\$8,274,005	\$801,461	\$801,461	\$7,472,544
<i>Georgetown at Kings Fort Development</i>	<i>\$899,724</i>	<i>\$482,613</i>	<i>\$482,613</i>	<i>\$417,111</i>
<i>Lion's Den Water Line Extension</i>	<i>\$318,848</i>	<i>\$318,848</i>	<i>\$318,848</i>	<i>\$0</i>
<i>Future Water Facilities and Improvements</i>	<i>\$7,055,433</i>	<i>\$0</i>	<i>\$0</i>	<i>\$7,055,433</i>
Sanitary Sewer Facilities and Improvements	\$4,964,403	\$315,267	\$315,267	\$4,649,136
<i>Georgetown at Kings Fort Development</i>	<i>\$576,631</i>	<i>\$315,267</i>	<i>\$315,267</i>	<i>\$261,364</i>
<i>Future Sanitary Sewer Facilities and Improvements</i>	<i>\$4,387,772</i>	<i>\$0</i>	<i>\$0</i>	<i>\$4,387,772</i>
Storm Water Facilities and Improvements	\$3,309,602	\$1,099,259	\$1,099,259	\$2,210,343
<i>Georgetown at Kings Fort Development</i>	<i>\$1,143,825</i>	<i>\$1,099,259</i>	<i>\$1,099,259</i>	<i>\$44,565</i>
<i>Future Storm Water Facilities and Improvements</i>	<i>\$2,165,777</i>	<i>\$0</i>	<i>\$0</i>	<i>\$2,165,777</i>
Street and Intersection Improvements	\$33,096,021	\$8,410,430	\$8,410,430	\$24,685,591
<i>Kings Fort Parkway Extension</i>	<i>\$7,100,000</i>	<i>\$7,071,924</i>	<i>\$7,071,924</i>	<i>\$28,076</i>
<i>Georgetown at Kings Fort Development</i>	<i>\$2,705,664</i>	<i>\$1,338,507</i>	<i>\$1,338,507</i>	<i>\$1,367,158</i>
<i>Future Street and Intersection Improvements</i>	<i>\$23,290,357</i>	<i>\$0</i>	<i>\$0</i>	<i>\$23,290,357</i>
Open space, Park and Recreation Facilities and Improvements	\$20,685,013	\$653,803	\$653,803	\$20,031,210
<i>Georgetown at Kings Fort Development</i>	<i>\$42,766</i>	<i>\$15,799</i>	<i>\$15,799</i>	<i>\$26,967</i>
<i>Georgetown at Kings Fort Park Improvements</i>	<i>\$1,470,750</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,470,750</i>
<i>Land purchase (4.51 acres)</i>	<i>\$638,004</i>	<i>\$638,004</i>	<i>\$638,004</i>	<i>\$0</i>
<i>Future Open Space, Park and Recreation Facilities and Improvements</i>	<i>\$18,533,493</i>	<i>\$0</i>	<i>\$0</i>	<i>\$18,533,493</i>
Utilities and Street Lighting	\$4,137,003	\$0	\$0	\$4,137,003
Economic Development Grants	\$7,446,605	\$0	\$0	\$7,446,605
Administrative Costs	\$827,402	\$0	\$0	\$827,402
Total	\$82,740,054	\$11,280,221	\$11,280,221	\$71,459,833

1 – The Expended \$ to date amounts shown represent TIRZ obligation to be paid from increments as such increments become available. The Expended \$ to date for the Georgetown at Kings Fort Development represent TIRZ-funded portion (75.59%) of the public infrastructure amounts spent through September 30, 2021 as provided by the Developer and attached as Appendix A to this report.

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1

As of September 30, 2021

TIF FUND

	CAPITAL PROJECTS \$	DEBT SERVICE \$	TOTAL \$
Beginning Balance:			
October 1, 2020	0	0	2,912.53
Revenues:			
FY21 County Tax Increment	0	0	65,355.80
FY21 City Tax Increment	0	0	141,970.96
TOTAL REVENUES	0	0	207,326.76
Expenditures:			
TOTAL EXPENDITURES	0	0	195,689.69
Ending Balance:			
September 30, 2021	0	0	14,549.60

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1
As of September 30, 2021

ANNUAL REPORT

Chapter 311.016 of V. C. T. A. requires the following information as part of the annual report on the status of the TIF District.

1. Amount and source of revenue in the tax increment fund established for the zone:

\$ 65,355.80	Tax Increment from Kaufman County
\$ 141,970.96	Tax Increment from City of Kaufman
\$ 207,326.76	Total Revenue

2. Amount and purpose of the expenditures from the fund:

\$ 2,446.08	Art. 3, Sect. 3.1(c) of Lion's Den Agreement
\$ 171,139.28	Art. 4, Sect. 4.2 (d) TIF Agreement (JWS, Land Ltd. – Kings Fort Extension)
\$ 18,741.00	Art. 4, Sect. 4.2(e) Res. TIF Agreement (PID)
\$ 192,326.76	Total TIRZ Expenditures (Reimbursed) for FY 2021

*Note: \$ 14,549.60 Estimated Administrative Expense Reimbursement Allowance (TIRZ Fund Balance)

\$ 192,326.76	Total Expenditures
---------------	--------------------

Purpose: TIF agreements (JWS, Land Ltd., Lion's Den, and PID)

3. Amount of Principal and Interest due on outstanding indebtedness is as follows:
 - I. Contributions/Advances from developers –none
 - II. Bonds issued and payment schedule to retire bonds – none

4. Tax Increment base and current captured appraised value retained by the zone for Tax Year 2020:

Taxing Jurisdiction	Base Year	Net Taxable Value 2020	Base Value¹	Captured Appraised Value 2020
City of Kaufman				
TIRZ #1	2015	52,960,814	24,038,070	29,814,866
TIRZ #1A	2016	16,460,715	8,557,459	7,961,745
Kaufman County				
TIRZ #1	2015	52,960,814	24,046,160	29,814,866
TIRZ #1A	2016	16,249,625	8,412,459	7,895,622

1- Base values will be adjusted in future reports to reflect annexed properties in TIRZ #1 as provided by Kaufman CAD.

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1
As of September 30, 2021

ANNUAL REPORT
Continued

5. Captured appraised value by the municipality and other taxing units, the total amount of the tax increment received, and any additional information necessary to demonstrate compliance with the tax increment financing plan adopted by the governing body of the municipality.

- I. Total amount of tax increment received by the municipality and other participating taxing jurisdictions received in FY 2021.

Taxing Jurisdiction		Base Year	Amount of 2020 Increment	Amount Due Based on Collections	Amount Received Value 2020
<i>City of Kaufman</i> (.41096)	TIRZ #1	2015	\$112,049.35	\$112,049.35	\$112,049.35
	TIRZ #1A	2016	\$29,921.61	\$29,921.61	\$29,921.61
Total received from municipality based on 2020 valuations				<u>\$141,970.96</u>	<u>\$141,970.96</u>
<i>Kaufman County</i> (.18741)	TIRZ #1	2015	\$51,671.88	\$51,671.88	\$51,671.88
	TIRZ #1A	2016	\$13,683.92	\$13,683.92	\$13,683.92
Total received from county based on 2020 valuations				<u>\$65,355.80</u>	<u>\$65,355.80</u>
Total received from municipality and other taxing jurisdictions based on 2020 valuations in FY 2021:					\$207,326.76

Total Amount paid for TIF Agreements. In FY 2021: \$192,326.76

\$ 14,549.60 Retained in TIRZ Fund Balance for Administrative Expense Allowance

- II. Amount of tax increment received in FY 2021 from the municipality and the other taxing jurisdictions based on 2020 valuations was \$ 207,326.76
- a. The total amount received by JWS Land, Ltd. For Art. 4, Sect. 4.2 (d) TIF Agreement from the municipality and other taxing jurisdictions in FY 2021 for reimbursement of public improvements was: \$ 171,139.28.
 - b. The total amount received by Lion's Den for Art. 3, Sect 3.1 (c) – Lion's Den Agreement from the municipality and other taxing jurisdictions in FY 2021 was: \$ 2,446.08.
 - c. The total amount transferred to the PID fund for Art. 4, Section 4.2 (e) Res. TIF Agreement from the municipality and other taxing jurisdictions in FY 2021 was: \$ 18,741.00.
 - d. The total amount retained in the TIRZ Fund for Administrative Expense Reimbursement Allowance from the municipality and other taxing jurisdictions in FY 2021 was: \$ 14,549.60.
- III. Other Information: None

Tax Increment Finance (TIF) Registry

Annual Report by Municipality or County

PLEASE PRINT OR TYPE, DO NOT WRITE IN SHADED AREAS.

Please fill out the complete form and attach other documentation (See Instructions on page 2.)

STEP 1: Contact Information

City of Kaufman

☒ City ☐ County

Name of designating taxing unit

Mary Wennerstrom

Director of Finance

Contact Person

Title

209 S. Washington St.

Current Mailing Address (number and street)

Kaufman

Kaufman

75142

City

County

ZIP Code

972-932-2216

972-932-0307

mwennerstrom@kaufmantx.org

Phone (xxx-xxx-xxxx)

Fax Number (xxx-xxx-xxxx)

Email Address

STEP 2: Tax Increment Reinvestment Zone Information

1. TIF Reinvestment zone name: Tax Increment Zone Number Two

DO NOT USE ORDINANCE OR RESOLUTION NUMBERS FOR ZONE NAME (See instructions for "Proper Zone Naming Standards")

2. Report for fiscal year beginning (YYYY) 10/01/2020 and ending (YYYY) 09/30/2021.

3. Is the required documentation attached (check mark required to acknowledge): ☐ Annual Report4. Has the termination date of the TIRZ been modified? (If "No" skip to question 5.) ☐ Yes ☒ No

a. Original Termination Date (MM/DD/YYYY): _____ b. Modified Termination Date (MM/DD/YYYY): _____

c. Attachment must include: ☐ Modified Ordinance d. Attachment must include: ☐ Modified Project Plan and Finance Plan

5. Size of the TIF reinvestment zone in acres: 111.299

6. Has the size of the zone increased or decreased since creation?: ☐ Yes ☒ No7. If you answered "Yes" in question #6, please indicate which? ☐ Increased ☐ Decreased8. Property types (select one only): ☐ Residential ☐ Commercial/Industrial ☒ Both (commercial/industrial and residential)9. Have one or more abatements been given to business(es) to locate in the TIRZ (if "No" then skip to question #10)?: ☐ Yes ☒ No

10. What are the individual account numbers assigned to each active abated property that is located in the TIRZ? Use a separate box for each abated property account number.

11. Types of improvement projects (check all that are in progress or have been completed):

Public Projects

☐ Public Buildings and Facilities☒ Roadwork☒ Water/Sewer and Drainage☒ Parks☒ Other Infrastructure: Recreation Facilities

Other Projects

☐ Facade Renovation☐ Parking☐ Historical Preservation☐ Transit☐ Affordable Housing☒ Economic Development☐ Other: _____

For Q.12-Q.15 round to the nearest dollar. CANNOT leave any line blank for Q.12-Q.15, MUST provide at least a \$0 for each line.

12. TIF fund balance (end of year):	\$ 0
13. List of fund revenues:	
Total tax increments received	\$ 0
Sales tax increments	\$ 0
Loans	\$ 0
Sale of bonds	\$ 0
Sale of property	\$ 0
Other	\$ 0
TOTAL ANNUAL REVENUES \$ 0	
14. List of fund expenditures:	
Administrative	\$ 0
Property purchased	\$ 0
Public improvements	\$ 0
Facade renovations	\$ 0
Parking	\$ 0
Historic preservation	\$ 0
Transit	\$ 0
Affordable housing	\$ 0
Economic development programs	\$ 0
Other	\$ 0
TOTAL ANNUAL EXPENDITURES \$ 0	
15. Bonded indebtedness:	
Principal due	\$ 0
Interest due	\$ 0
TOTAL DEBT \$ 0	

Fill out the three lines below if the TIRZ IS NOT divided into multiple sub-zones in the "lead taxing unit." If the zone has increased in size since it's creation and is divided into multiple sub-zones: (a) identify the name of each sub-zone/section and (b) identify the TIRZ values, tax increment base and captured appraised value within that zone's sub-zone. DO NOT INCLUDE numbers from "participating taxing units."

16. Reinvestment zone values:	
Tax increment base	\$ 0
Current captured appraised value	\$ 0
Total appraised value (add above 2 lines together)	\$ 0
Name of the subdivision 1 (if applicable)	TIRZ #2

(Fill out section below only if the TIRZ has expanded. Each new property/area that is incorporated into the TIRZ is considered as a "sub-zone")

Tax increment base	\$ _____
Current captured appraised value	\$ _____
Total appraised value (add above 2 lines together)	\$ 0
Name of the sub-zone 2 (Use this field if zone has expanded)	_____
Tax increment base	\$ _____
Current captured appraised value	\$ _____
Total appraised value (add above 2 lines together)	\$ 0
Name of the sub-zone 3 (Use this field if zone has expanded)	_____
Tax increment base	\$ _____
Current captured appraised value	\$ _____
Total appraised value (add above 2 lines together)	\$ 0
Name of the sub-zone 4 (Use this field if zone has expanded)	_____

STEP 3: Authorized Name of Person Completing Form

By typing my name below, I certify under penalty of perjury that I am authorized to execute this instrument and the information provided herein is true and correct to the best of my knowledge and belief.

 Title

 Authorized User Name

 Date

Instructions

State Law (Section Sec. 311.016, Tax Code) requires the governing body of a municipality or county, on or before the 150th day following the end of its fiscal year, to submit a report on the status of a reinvestment zone created by the municipality or county to the chief executive officer of each taxing unit that levies property taxes on real property in the zone. A copy of this annual report along with this form must be submitted to the Texas Comptroller of Public Accounts at the address below:

Comptroller of Public Accounts
 Data Analysis and Transparency Division
 Post Office Box 13528
 Austin, Texas 78711-3528

For assistance or to request additional forms, call toll free, 1-844-519-5672. You may also obtain additional forms at comptroller.texas.gov/economy/local/ch311/reporting.php. From a Telecommunication Device for the Deaf (TDD), call 1-800-248-4099 or 512-463-4621.

Step 1: Contact information

This information provides the Comptroller information on the entity initiating the tax increment reinvestment zone and a contact person for the annual report.

Step 2: Tax Increment Reinvestment Zone Information

Q.1 - Please include the reinvestment zone name listed in the ordinance or resolution creating the zone. TIRZ name MUST be formatted in this manner: City Name, TIRZ Name & Number such as City of Levelland TIRZ #1, City of Weimar Sunset TIRZ.

Q.11 - Indicate all improvement projects in progress or completed within the zone.

Q.12-Q.15 - List the TIF fund balance at the end of the fiscal year, all revenues received by the fund during the fiscal year, and all expenditures made by the fund during the fiscal year. List principal and interest due on bonded indebtedness, the tax increment base at the creation of the zone and the current captured appraised value (the increase in property value over the tax increment base.)

Step 3: Authorized User Name of Person Completing Form

The person typing their name here in the report should be the same person listed in Step 1 as the contact person.



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

1/25/2022

Jeff Jordan
Mayor
City of Kaufman, Texas

Dear Mayor Jordan:

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended September 30, 2020 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Director, Technical Services



COUNCIL ANNUAL UPDATE

2021 Annual Report

2021 Calls For Service and Daily Activity

Structure Fires	32
-----------------	----

Grass/Trash Fires	54
-------------------	----

Vehicle Fires	23
---------------	----

Medical	1304
---------	------

Accidents	452
-----------	-----

Hazardous/Smoke	424
-----------------	-----

False Alarms	106
--------------	-----

Mutual Aid	43
------------	----

Public Assists	147
----------------	-----

Calls for Service 2585

Inspections	300
-------------	-----

Investigations	45
----------------	----

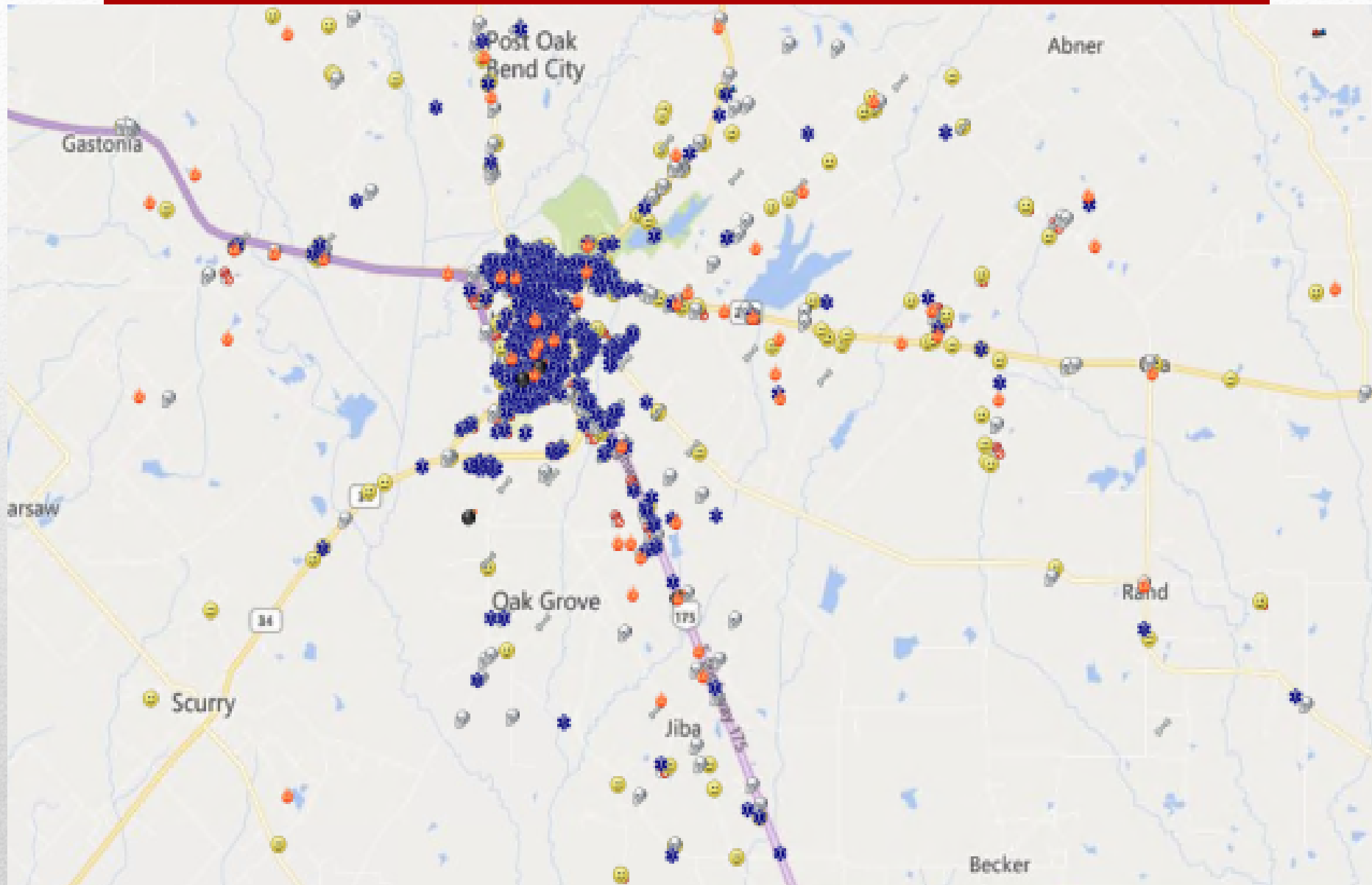
Public Education	3290
------------------	------

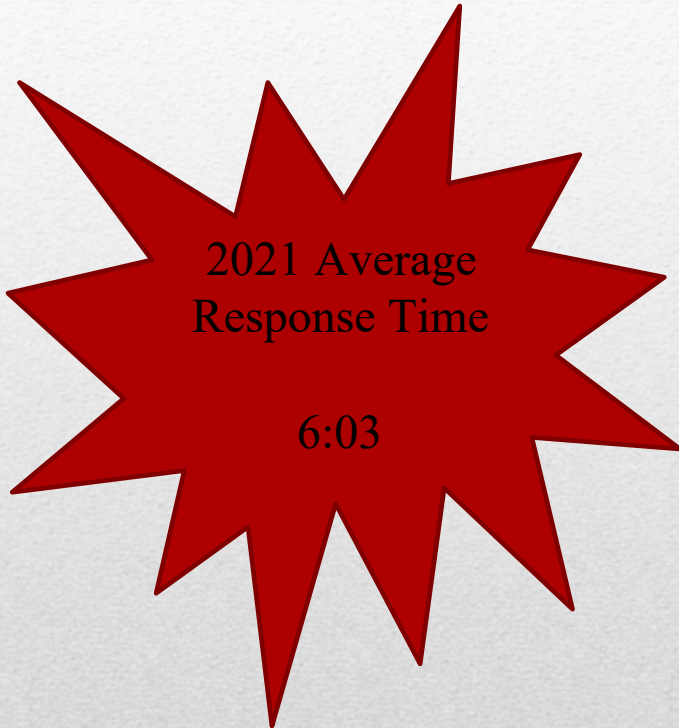
Plan Review	49
-------------	----

Pre Fire Plan	19
---------------	----

Hydrant Maintenance	45
---------------------	----

Daily Activity 3748





2021 Average
Response Time

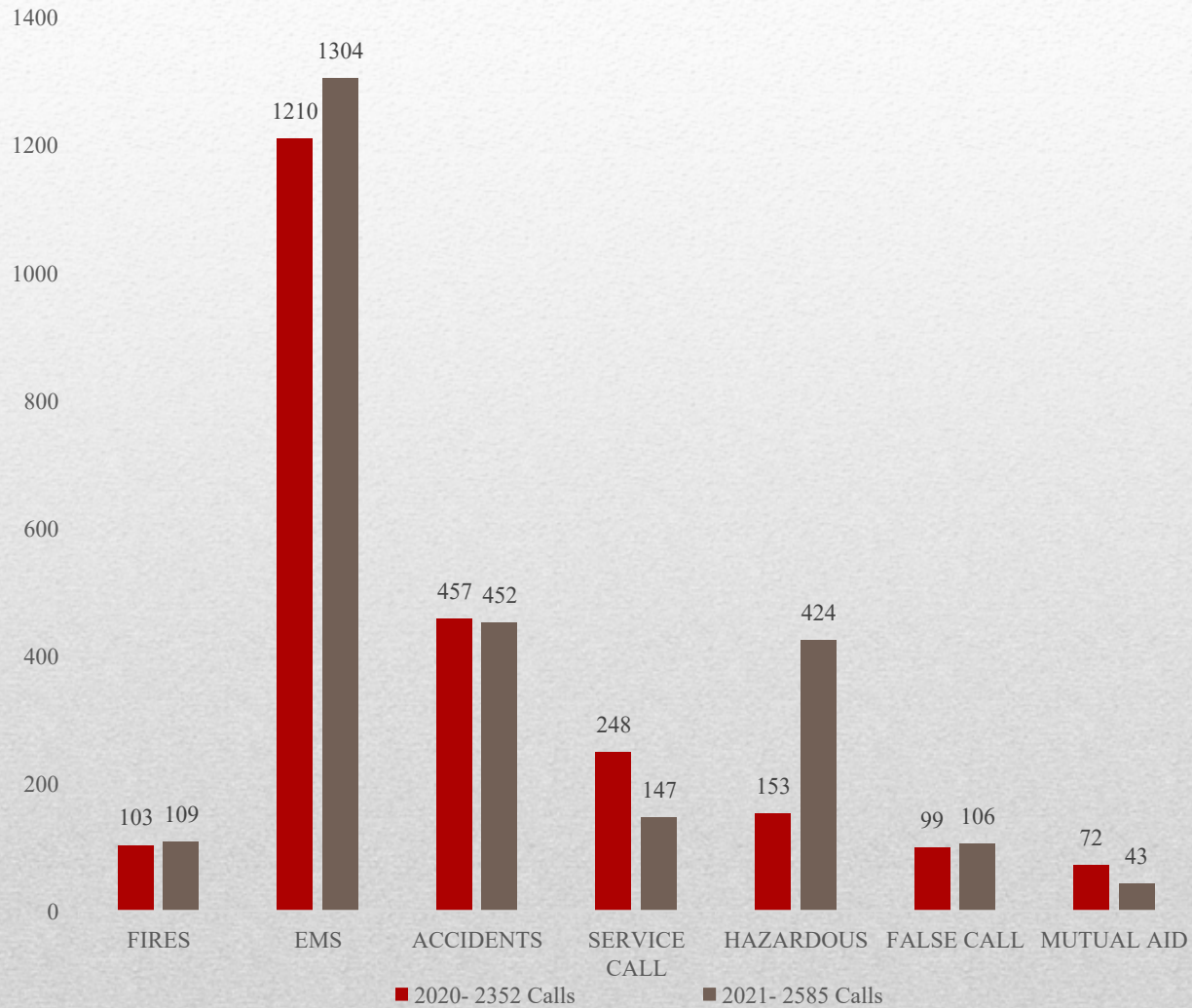
6:03



2020 Average
Response
Time

4:58

INCIDENTS BY MAJOR CATEGORY



- ✓ Received grant from NCTCOG for Incident Response Trailer with message board and cones for highway incidents
- ✓ Captain Hatcher received his Certified Fire Executive Certification
- ✓ Lt. Vance received his Bachelor's Degree in Emergency Management
- ✓ The Construction is on an upswing. We completed inspections on several buildings and their fire protection features.
- ✓ Replaced Engine One after it developed severe engine problems
- ✓ 1st push-in ceremony held for Engine One
- ✓ 1st badge pinning ceremony held for new officers and members
- ✓ We were able to add one new position, a Captain, to assist the Chief and take over in his absence.



2021 Fire Department Highlights



2021 Fire Department Highlights



2021 Fire Department Highlights



Meeting
Date: 2/28/2022

Date: 02/07/2022

Item #: b.

Dept.: Police

Presentation

SUBJECT:

The Annual Crime Report for the Kaufman Police Department for the Calendar Year 2021.

BACKGROUND:

For the Calendar year of 2021, overall Part 1 crime as reported on the National Incident-Based Reporting System (NIBRS) to the FBI was down 41.1% over last year which is a total change of -76 offenses (185 offenses in 2020 down to 109 offenses in 2021). We were down in the following Part 1 offenses for 2021: The Kaufman Wal-Mart and other retail stores continue to drive our theft offenses in the city with a total of 77 thefts (43 arrests) being reported this year which is down by 46 compared to 123 thefts in 2020. Agg. Assault (-5) (with 5 arrests), Burglary (-16) (with 13 arrests), Auto Theft (-6) (with 4 arrests). The following Part 1 offense stayed the same: Murder at zero (0). Rape (2) (with 1 arrest). Our department continues to focus on persons, places, and behaviors, using timely intelligence and crime analysis to combat crime in the City of Kaufman. In 2021 we continued to face new challenges caused by the COVID-19 pandemic. The COVID-19 pandemic made it very difficult for all law enforcement agencies to continue the level of contact with citizens and even criminals due to the new uncertain threat of this communicable disease. Even with this new challenge, these figures tell us that further growth continues coming to our city and together with the help of our citizens we can reduce crime in our city. During the year 2021, we answered 5,965 calls for service and worked 246 accidents. We also arrested (492) individuals even though the Kaufman County Sheriff's Office still denies the arrest of Class C misdemeanors because of jail overcrowding and due to the COVID-19 pandemic. We also made 2,199 traffic contacts resulting in warnings, citations, and arrests for criminal charges. We also filed a total of (500) Class B Misdemeanors-Felony 1 cases with the Kaufman County District Attorney's Office in 2021.

2021 was a challenging and busy year for our Police Department. Working with limited personnel has been a challenge and we have made many adjustments to make it work. Due to prior resignations, the department has been below minimum staffing. We currently have two (2) Officers in the Field Training process. We also have two (2) Cadets in the Regional Police Academy and one (1) Cadet scheduled to begin the Regional Police Academy in the April 2022 class. We are continuing to try to recruit new Officers.

Our goal in 2022 is to continue to develop our ties with the community and to return to a fully staffed Police Department to best serve the citizens and visitors to the City of Kaufman.

Author:
Dana Whitaker, Police Chief

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: N/A

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☒	☐	☐	☐	☐



KAUFMAN POLICE DEPARTMENT 2021 CRIME REPORT

January 14, 2022

Dana Whitaker- Chief of Police

PREPARED BY CAPTAIN LES EDWARDS

2021 Part 1 Crime Report

OFFENSE	YTD 2021	YTD 2020	# Change +/-	% Change +/-
MURDER	0	0	=	0%
RAPE	2	2	=	0%
ROBBERY	0	3	-3	-300%
AGG. ASSAULT	9	14	-5	-35.7
BURGLARY	10	26	-16	-61.5%
THEFT	77	123	-46	-37.4
AUTO THEFT	11	17	-6	-35.3
TOTAL PART 1 OFFENSES	109	185	-76	-41.1

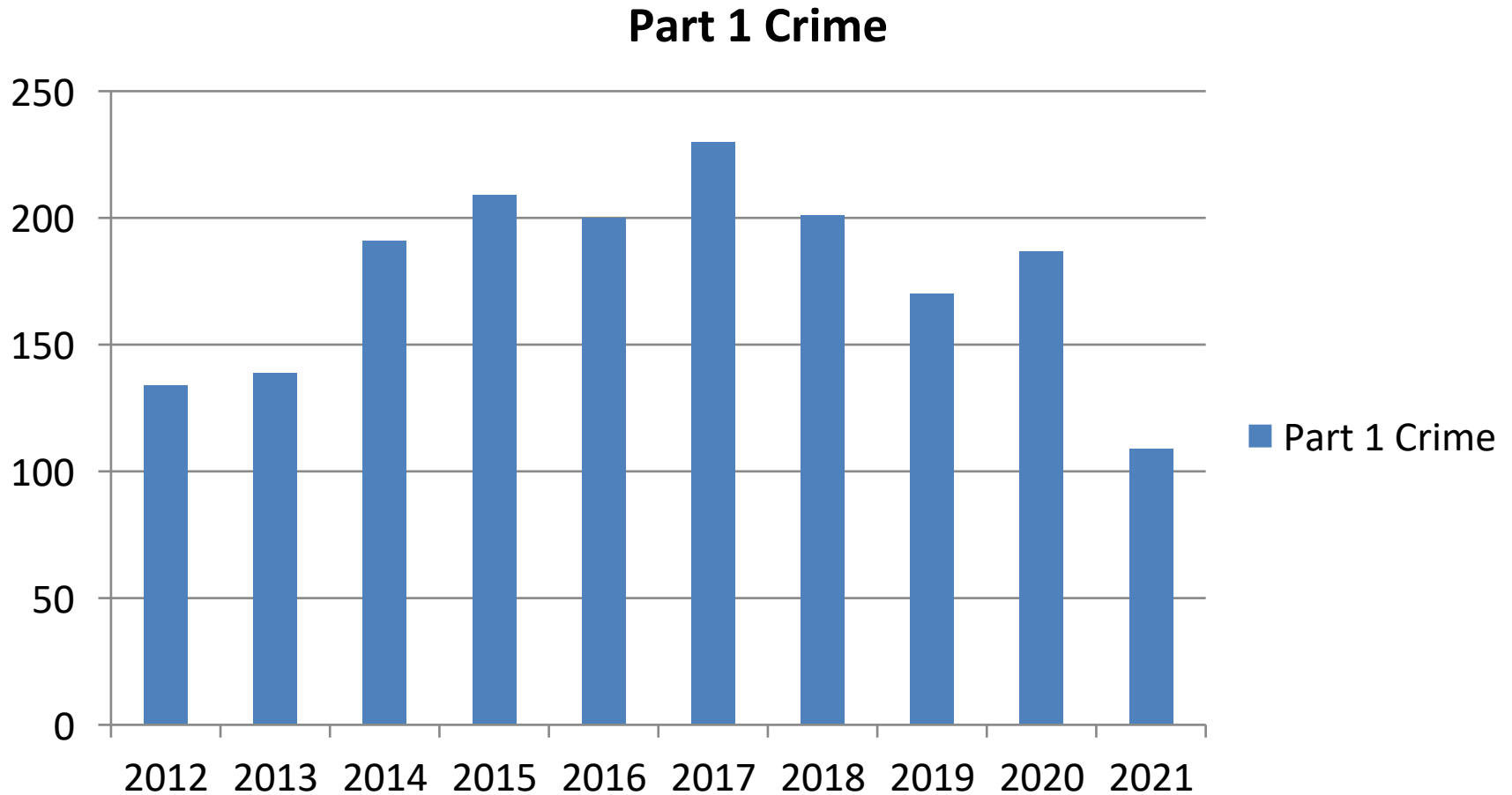
Service Activity

Activity	2021	2020	# Change +/-
Calls for Service	5965	6,056	-91
Accidents	246	224	+22

Enforcement Activity

Activity	2021	2020	# Change +/-
Arrests	492	473	+19
Traffic Stops	2,199	1,989	+210
DWI Arrests	34	38	-4
Drug Arrests	122	77	+45

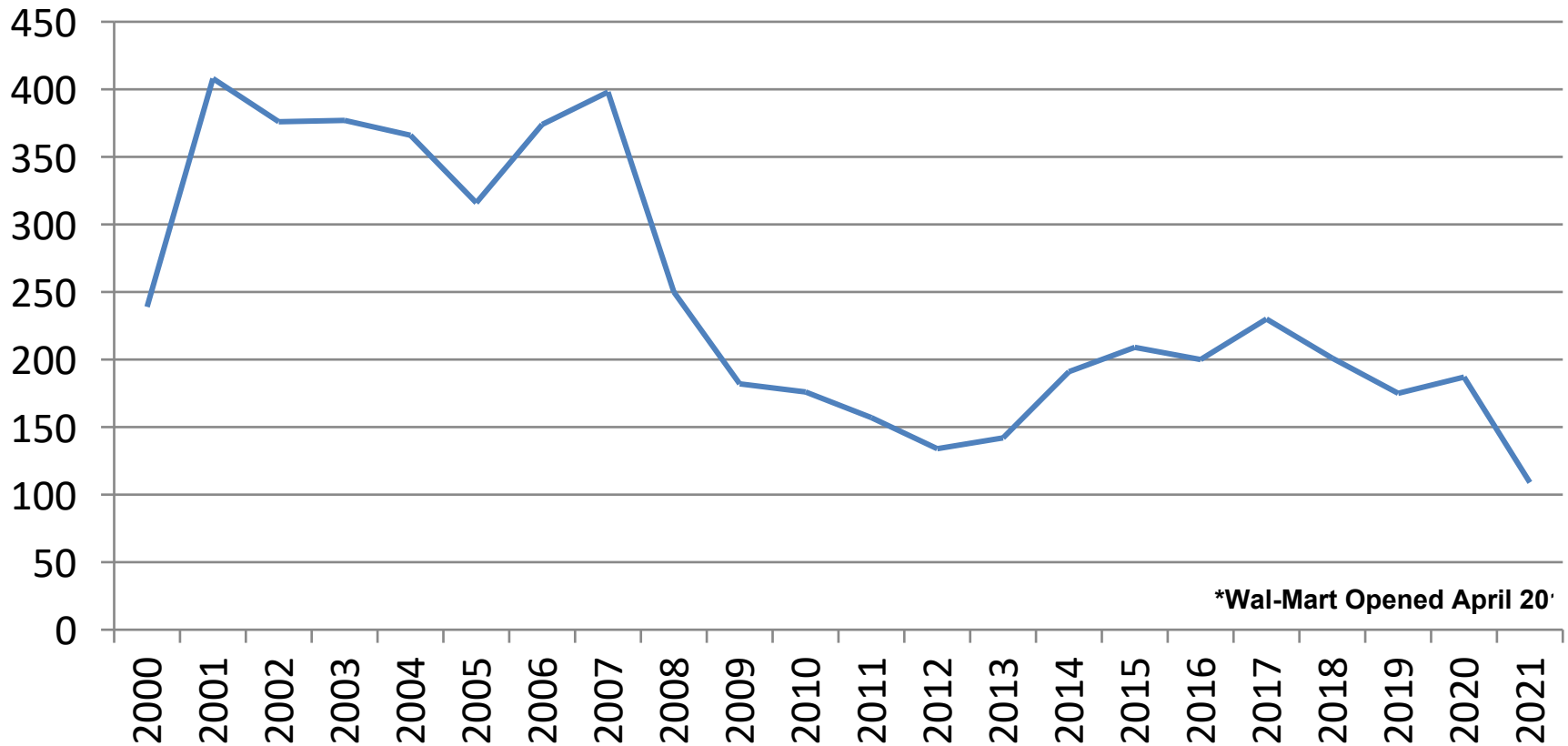
10 Year Part 1 Comparison



CID CASES FILED WITH DISTRICT ATTORNEY'S OFFICE

2017	760	*
2018	552	-208
2019	495	-57
2020	520	+25
2021	500	-20

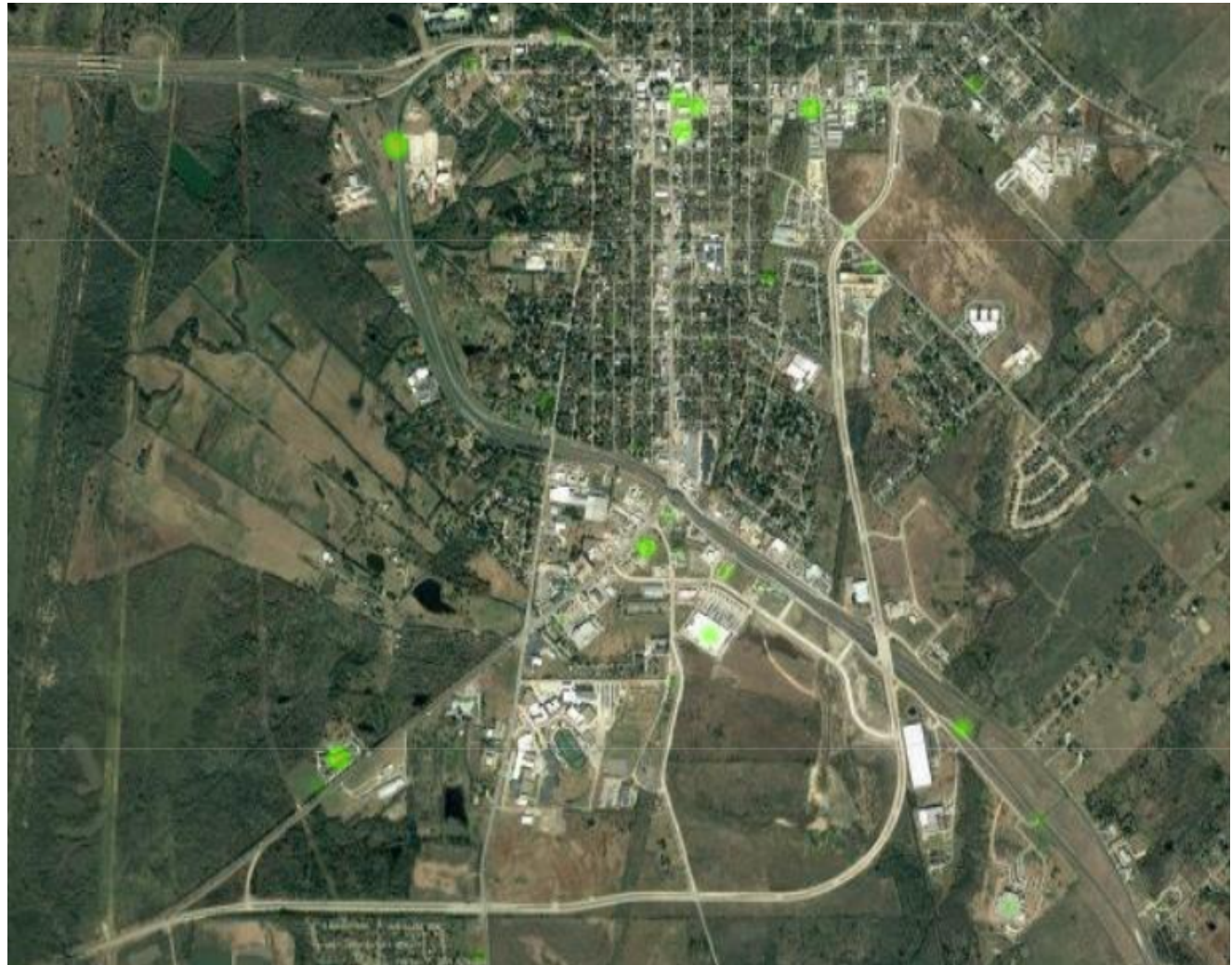
City Of Kaufman 20 Year Crime Trends



Kaufman Police Department 2021 Heat Map

Hot Spot Location List:

- 2000 Block W/B Hwy 175
- 100 Blk. E. Mulberry St.
- Pawn Express, 200 E. Mulberry
- Mulberry Crossings
- Kaufman PD (Reporting Location)
- Briarwood Apartments (500 BLK E. 6th)
- 1200 Blk. FM 1836 (Rand Rd.)
- Circle K
- McDonalds
- Vista Lane Apartments (Primary Spot)
- Wal-Mart
- Whataburger
- 1000 Blk. E/B Hwy 175
- Kaufman S.O. (Reporting Location)



Kaufman Police Department Community Contacts

- It is very important to the members of our department to have frequent positive contact with our citizens. However COVID-19 continues to make it very difficult to maintain that contact. We are pleased to report that during this pandemic our FACEBOOK page increased to 11,415 followers which greatly exceeds our population. This has proven to be a great tool to communicate with everyone in and outside of our city during these challenging times. We also communicate with the public through our Business Crime Watch and Neighborhood Crime Watch groups.
- Serving our Kaufman family of citizens our members serve in many organizations. Here are some you may not know about.
- Children' Advocacy Center
- Genesis Women's Shelter
- Kaufman County Texas Child Fatality Team.
- Kaufman Pastors and Friends Fellowship
- The Help Center, active board member and Donated food Baskets for people in need
- Kaufman Lions Club
- Kaufman County Crime Stoppers and Most Wanted publication
- Kaufman County Leadership Council
- Homeless Coalition Group
- Numerous Funeral Escorts for the families of Kaufman

We also sponsored and or participated in the following 2021 City events in Kaufman

- Houston Street Bunny Trail event.
- Magic Kingdom Princesses Benefit for Meals on Wheels at the Kaufman Civic Center.
- Job Fair at the Kaufman Civic Center.
- Senior Connect Hero Benefit Breakfast at Kaufman Civic Center.
- July 3rd Kaufman Red White and Boom Event at the Sports Complex and Parade.
- National Night Out "Moving Forward Together 2021" .
- Kaufman Oktoberfest Events and Parade 2021.
- Halloween on Houston Street 2021.
- Kaufman Turkey Trot 2021.
- First Responder Food Drive benefitting the Kaufman Center
- Kaufman Lighted Christmas Parade, Christmas tree lighting and Christmas on the Square.

We are also very connected to Local, State and Federal Law Enforcement Organizations to gather information on current crime trends to keep the citizens of Kaufman safe.

- Regional Organized Crime Information Center (ROCIC)
- North Texas Joint Terrorism Task Force (NTJTTF)
- Leads on Line, Pawn Shop database
- Dallas Police Department Fusion Center
- Texas Joint Crime Information Center (TXJCIC)
- Texas Organized Retail Crime Association
- Texas Police Chiefs Organization
- North and East Texas Police Chiefs Organization
- National Computer Forensics Institute, overseen by the United States Secret Service
- Electronic Crimes Task Force, overseen by the United States Secret Service
- ETRACE, overseen by the Bureau of Alcohol Tobacco and Firearms (ATF)
- KCHF, Kaufman County Heroes Foundation
- ICAC, Internet Crimes Against Children, overseen by North Texas HIDTA
- TRACKIT, Texas Sexual Assault Evidence Tracking Program, overseen by Texas DPS
- ZETX, “TRAX” Cell Phone Investigations Solutions Team, overseen by ZetX Corporation
- Drug Enforcement Agency Drug Take Back Program and a CVS medication disposal box is in our lobby so our citizens can get unwanted prescription drugs off our streets.

2021 ANIMAL CONTROL REPORT

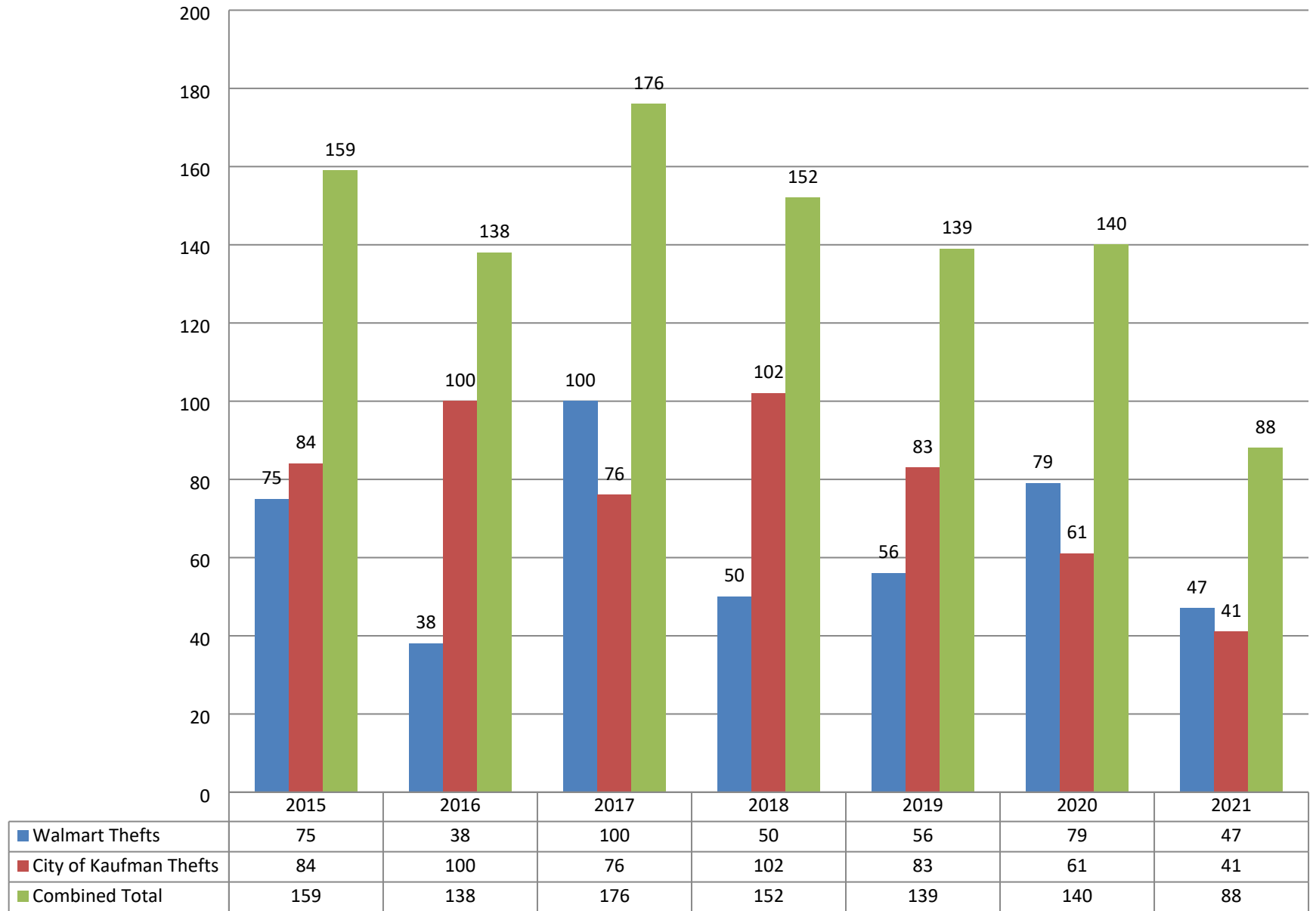
	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021
CALLS FOR SERVICE	48	34	31	45	54	66	36	39	46	52	55	51	557
FOLLOW UP CALLS	1	1	3	4	5	1	0	2	1	2	3	4	27
ON VIEW CALLS	0	0	0	0	0	0	0	0	0	0	1	1	2
ANIMALS CAPTURED:													
ON CALLS	12	7	13	19	17	32	14	15	20	18	9	3	179
ON VIEW	0	0	0	0	0	0	0	0	0	0	1	1	2
ANIMALS TURNED OVER:													
TO OWNER	0	0	2	1	1	0	0	0	0	0	1	2	7
HUMANE SOCIETY	13	8	23	11	22	31	14	21	16	19	12	2	192
DEAD ANIMAL RECOVERED	3	7	3	5	5	5	8	2	5	3	3	4	53
NEW TRAPS SET OUT	4	4	4	4	4	4	4	4	4	4	4	4	48
WARNINGS ISSUED	2	6	5	4	1	1	2	1	7	0	5	10	44
CITATIONS ISSUED	2	0	0	0	4	0	0	0	0	0	0	0	6

YEARLY ANIMAL CONTROL EXPENSE

FISCAL YEAR	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
TOTAL AMOUNT PAID TO HUMANE SOCIETY										
	\$4,900	\$9,192.50	\$12,060	\$10,350	\$10,755	\$14,123	\$20,970	\$24,200	\$28,238	\$28,237

- Cost went from \$17.50 to \$45.00 per animal on January 1, 2014.
- Cost went from \$45.00 per animal to flat fee of \$1,495.00 a month October 1, 2017.
- Cost went from \$1,495.00 a month to \$2,000.00 a month April 1, 2018.
- Note: October 2021 \$5,000.00 from Emergency ARPA Funds given to the Humane Society.

Kaufman Wal-Mart Reported Thefts vs City of Kaufman Reported Thefts





**MINUTES OF THE
CITY COUNCIL MEETING
MONDAY, JANUARY 24, 2022 - 6:00 PM
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142**

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Mayor calls the Meeting to order, states the date and time, state Councilmembers present, and declares a quorum present.**

Mayor Jordan called the City Council meeting to order at 6:00 PM. Councilmembers present were Jeff Jordan, Barry Ratcliffe, Carole Aga, and Matt Phillips. Councilmember Parker joined the meeting at 6:07 PM. Councilmember Council joined the meeting at 6:21 PM. Mayor Pro-Tem Patterson was absent. Mayor Jordan declared a quorum present. Also present were City Manager Mike Slye, Assistant City Manager Mike Holder, City Attorney Emily Bowlin, City Secretary Jessie Hanks, KEDC Executive Director Stewart McGregor, Police Chief Dana Whitaker, and Police Captain Les Edwards.

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the Council agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the City Council on any subject but must first complete a Request to Speak Form so that the Mayor may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the Council as a whole. **When addressing the Council, please step forward to the speaker's podium, state your name and address, and direct your comments to the Mayor and City Council.**

No comments were given.

PRESENTATION

2. Lions Club- Inclusive Park Sponsorship

Mike Williams, President of the Lion's Club, presented the City Council with a \$15,000 check for the Inclusive Park.

1. Texas Health Kaufman- Inclusive Park Sponsorship

Toya White, Chief Operating and Chief Nursing Officer of Texas Health Kaufman, presented the City Council with a \$25,000 check for the Inclusive Playground.

3. Presentation and discussion regarding a Development Services update.

Mr. Slye gave the Council an update regarding the new developments coming to the City of Kaufman.

CONSENT AGENDA

4. Consider and take appropriate action on the minutes from December 20, 2021, Regular City Council meeting.
5. Consider and take appropriate action regarding rescheduling the March 28, 2022, Regular City Council Meeting to Monday, March 21, 2022, for Kaufman County Day.
6. Consider and take appropriate action to schedule a Special City Council Meeting for Monday,

May 16, 2022, for the purpose of canvassing the Election Returns.

7. Consider and take appropriate action on Resolution R-01-22, a resolution of the City Council of the City of Kaufman, Texas, adopting the Kaufman County Hazard Mitigation Plan.
8. Consider and take appropriate action on Resolution R-02-22, a resolution of the City Council of the City of Kaufman, Texas, authorizing continued participation with the Atmos Cities Steering Committee; and authorizing the payment of five cents (\$0.05) per capita to the Atmos Cities Steering Committee to fund regulatory and related activities related to Atmos Energy Corporation.
9. Consider and take appropriate action on the Final Plat of Lot 5, Block E, Kings Fort Kaufman, being a tract of land containing 2.054-acres (PID 215291), situated in the D. Falcon Survey, Abstract No. 151, Kaufman County, Kaufman, Texas. The property will be addressed as 750 East Highway 175. The property is zoned Planned Development - 15 for Highway Commercial (PD-15-HC). A subdivision of one commercial lot is proposed. (Case FP-01-22)

Councilmember Aga made a motion to approve consent agenda item 4-9 as presented. The motion was seconded by Councilmember Phillips and passed 6/0.

END OF CONSENT AGENDA

DISCUSSION/ACTION ITEM

10. Consider and take appropriate action on a Development Agreement between the City of Kaufman and Kaufman One WW, for the Freeman Farm Development, an approximate 25.411 acres of land located in the Levi York Survey, Abstract No. 609, City of Kaufman, Kaufman County, Texas; and authorizing the Mayor or his designee to execute necessary documents. (Freeman Farm)

Mr. Slye presented the Development Agreement with Kaufman One WW for a residential development (Freeman Farm). He outlined the authorized projects under this agreement and the associated costs.

Councilmember Phillips made a motion to approve the Development Agreement with Kaufman One WW for the Freeman Farm Development subject to final legal review. The motion was seconded by Councilmember Parker and passed 6/0.

PUBLIC HEARING

11. Conduct a Public Hearing on the advisability of Public Improvements and Creation of the Kaufman Public Improvement District No. 3 ("PID No. 3") within the City of Kaufman, pursuant to Chapter 372 of the Texas Local Government Code on an approximate 25.411 acres of land which is generally located at the northern intersection of US 175 and Primrose Lane, located Levi York Survey, Abstract No. 609, City of Kaufman and identified as the Freeman Farm development and located within the corporate limits of the City of Kaufman, and Consider and take appropriate action on Resolution R-03-22 creating PID No. 3 pursuant to a by petition filed by Kaufman One WW, LLC, a Texas limited liability company requesting creation of PID No. 3; and providing an effective date. (Freeman Farm)
 - a. Presentation

Mr. Slye informed the Council about the proposed development.

b. Public Hearing

Mayor Jordan opened the Public Hearing at 6:23 PM.

There being no speakers present, Mayor Jordan closed the Public Hearing at 6:23 PM.

c. Consider and take appropriate action on Resolution R-03-22.

Councilmember Aga made a motion to approve Resolution R-03-22 as presented. The motion was seconded by Councilmember Ratcliffe and passed 6/0.

12. Conduct a Public Hearing on the Proposed City of Kaufman Property Assessed Clean Energy ("PACE") Program, including the report made available for public inspection, as required by Section 399.08 of the PACE Act, Chapter 399 of the Texas Local Government Code.

a. Presentation

Mr. Slye introduced Glenn Silva, Chief Operating Officer for Lone Star PACE. Mr. Silva gave the Council a brief presentation reviewing the program.

b. Public Hearing

Mayor Jordan opened the Public Hearing at 6:27 PM.

There being no speakers present, Mayor Jordan closed the Public Hearing at 6:28 PM

- c. Consider and take appropriate action on Resolution R-04-22, a resolution of the City Council of the City of Kaufman, Texas, establishing the City of Kaufman Property Assessed Clean Energy ("PACE") Program.

Councilmember Phillips made a motion to approve Resolution R-04-22 as presented. The motion was seconded by Councilmember Parker and passed 6/0.

- d. Consider and take appropriate action regarding a Professional Services Agreement for Administration of a Property Assessed Clean Energy ("PACE") Program with Lone Star PACE; and authorizing the City Manager or his designee to execute necessary documents.

Councilmember Ractliffe made a motion to approve the Professional Services Agreement with Lone Star PACE as presented. The motion was seconded by Councilmember Aga and passed 6/0.

13. Conduct a public hearing, consider, and take appropriate action on Ordinance O-03-22, an Ordinance of the City Council of the City of Kaufman, Texas, amending Ordinance No. 0-02-07 and Chapter 118, "Zoning", of the Code of Ordinances of the City of Kaufman, collectively, "The Comprehensive Zoning Ordinance and the Official Zoning Map" of the City, to approve Specific Use Permit No. fifty, ("SUP-50") to permit light equipment sales or rental with outdoor display to be located in the front yard, subject to conditions, on an approximate 5.792 acre tract of land (PID 378) zoned Commercial "C", such property being generally located at 3440 East Highway 175, in the Charles Askins Survey, Abstract No. 2, City of Kaufman, Kaufman County, Texas; providing for the incorporation of premises; providing amendments and zoning map amendments; providing assignability and expiration/recission; providing land use regulations; providing a cumulative repealer clause; providing a severability clause; providing a penalty in an amount not to exceed two thousand dollars (\$2,000.00) for each offense, and a separate offense

shall be deemed committed upon each day during or on which a violation occurs or continues; and providing for publication and an effective date.

a. Presentation

Mr. Slye outlined the request for a Specific Use Permit and the conditions associated.

b. Public Hearing

Mayor Jordan opened the Public Hearing at 6:31 PM.

Vince Whitehead, 705 S Main St., Kemp, Texas, introduced himself as the applicant. He informed the Council of the purpose of the request.

There being no speakers present, Mayor Jordan closed the Public Hearing at 6:32 PM.

c. Consider and take appropriate action on Ordinance O-03-22.

Councilmember Aga made a motion to approve Ordinance O-03-22 as presented. The motion was seconded by Councilmember Parker and passed 6/0.

DISCUSSION/ACTION ITEMS

14. Consider and take appropriate action on Ordinance O-01-22, an ordinance of the City of Kaufman, ordering and calling the City's General Election to be held on May 7, 2022, for the purpose of electing three (3) people to serve as Council members for the City of Kaufman for a term of (2) years each; providing notice of election; providing for the approval of a joint election and Contract for Election Services with Kaufman County; designating polling dates, times and locations for election day and early voting; and authorizing the Mayor or designee to execute necessary documents.

Ms. Hanks outlined the purpose of the Ordinance, the seats up for election, and the contract with Kaufman County.

Councilmember Ratcliffe made a motion to approve Ordinance O-01-22 as presented. The motion was seconded by Councilmember Parker and passed 6/0.

15. Consider and take appropriate action on Ordinance O-02-22, an ordinance of the City Council of the City of Kaufman, amending Ordinance O-43-21 to amend the KEDC 2021-2022 Fiscal Year Budget to balance Revenue Surplus, Expense Surplus, and Shortfall; and providing an effective date.

Mr. McGregor presented the proposed budget amendments for KEDC.

Councilmember Phillips made a motion to approve Ordinance O-02-22 as presented. The motion was seconded by Councilmember Ratcliffe and passed 6/0.

16. Consider and take appropriate action on Resolution R-05-22, a resolution of the City Council of the City of Kaufman, Texas, declaring that the City is qualified to offer Tax Abatement and to renew the Tax Abatement Policy.

Mr. Slye outlined that cities are required to adopt or renew a tax abatement policy every two years and the City had not done so since 2018. He reviewed the history of the policy and explained staff is working

to review the policy and will bring amendments back to the Council at a later date.

Councilmember Parker made a motion to approve Resolution R-05-22 as presented. The motion was seconded by Councilmember Phillips and passed 6/0.

17. Consider and take appropriate action to ratify a Professional Services Agreement with HE Planning+ Design, LLC. for on-call Planning Services for the City of Kaufman.

Mr. Slye informed Council about the professional services agreement with HE Planning for Planning services while the city works to fill the Development Services position.

Councilmember Aga made a motion to ratify a Professional Services Agreement with HE Planning+ Design, LLC. for on-call Planning Services for the City of Kaufman. The motion was seconded by Councilmember Ratcliffe and passed 6/0.

APPOINTMENT

18. Consider and take appropriate action on the appointment of one (1) member to serve on the Planning and Zoning Commission for the unexpired remainder of a two (2) year term through November 2022.

Ms. Hanks informed the Council about the two vacancies on the Planning and Zoning Commission. She presented the application for service.

Mayor Jordan made a motion to appoint Kathy Thorpe to the Planning and Zoning Commission for the unexpired remainder of a two (2) year term through November 2022. The motion was seconded by Councilmember Parker and passed 6/0.

19. Consider and take appropriate action on the appointment of one (1) alternate member to serve on the Board of Zoning Adjustment for the unexpired remainder of a two (2) year term through September 2022.

Ms. Hanks presented the application from Pat Thorpe to serve on the Board of Zoning Adjustments.

Mayor Jordan made a motion to appoint Pat Thorpe as an alternate member to serve on the Board of Zoning Adjustment for the unexpired remainder of a two (2) year term through September 2022. The motion was seconded by Councilmember Phillips and passed 6/0.

ANNOUNCEMENTS AND REPORTS FROM CITY MANAGER

20. Receive an update and discussion regarding the following:
 - a. RFP- IT Services
 - b. First day to file an application for a place on the ballot for the City's General Election, January 19, 2022. Last day to file an application - February 18, 2022.
 - c. Chamber of Commerce Banquet- February 15
 - d. March City Council Meeting- March 21

- e. Kaufman County Days- March 27 & 28
- f. Council Retreat- April 14 & 15 at Kaufman Civic Center
- g. Special City Council Meeting- Election Canvass- May 16
- h. Discussion Items Report (DIR)
- i. STAR Transit Ridership Report- December 2021
- j. Careflite Compliance Report- December 2021
- k. Fire Department Monthly Report- December 2021
- l. Police Department Monthly Report- December 2021
- m. Development Services Monthly Report- December 2021
- n. Monthly Calendars Attached

Mr. Slye gave an update on the above-stated items.

EXECUTIVE SESSION

Mayor Jordan adjourned into Executive Session at 6:47 PM

- 21. The City Council will recess into Executive Session pursuant to Texas Government Code for an executive session regarding the following:
 - a. Texas Government Code §551.072: Deliberation regarding Real Property, to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person: Borders & Long Property, County Owned Property

RECONVENE INTO OPEN SESSION In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session.

Mayor Jordan reconvened into open session at 6:54 PM.

- 22. Consider and take appropriate action, if any, on matters discussed in Executive Session.

There was no action regarding the Executive Session.

ADJOURNMENT

There being no further business, Mayor Jordan adjourned the meeting at 6:54 PM.

ATTEST:

JEFF JORDAN
MAYOR

JESSIE HANKS
CITY SECRETARY



Meeting
Date: 2/28/2022

Date: 02/04/2022

Item #: 9.

Dept.: Administration

Resolution

SUBJECT:

Consider and take appropriate action on Resolution R-06-22, a resolution of the City Council of the City of Kaufman, Texas, authorizing continued participation with the Steering Committee of Cities Served by Oncor; authorizing the payment of ten cents per capita to the steering committee to fund regulatory and legal proceedings and activities related to Oncor Electric Delivery Company, LLC; and providing an effective date.

BACKGROUND:

The City of Kaufman is a member of a 162-member city coalition known as the Steering Committee of Cities Served by Oncor (Steering Committee). The resolution approves the assessment of a ten cent (\$0.10) per capita fee to fund the activities of the Steering Committee.

Author:
Mike Slye, City Manager

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of Resolution R-06-22 as presented.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

MEMORANDUM

TO: Steering Committee of Cities Served by Oncor
FROM: Paige Mims, Chair
DATE: January, 2022
RE: **Action Needed – 2022 Membership Assessment Invoice**

Enclosed please find the 2022 Steering Committee of Cities Served by Oncor (“Steering Committee”) membership assessment invoice and draft resolution. These items are discussed below. We ask that your city please take action on the membership assessment as soon as possible.

Although the Steering Committee does not require that your city take action by resolution to approve the assessment, some members have requested a resolution authorizing payment of the 2022 membership assessment. Payment of the membership assessment fee shall be deemed to be in agreement with the terms of the Steering Committee participation agreement.

Please forward the membership assessment fee and, if applicable, the signed resolution to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney’s Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010. Checks should be made payable to: *Steering Committee of Cities Served by Oncor*. If you have any questions, please feel free to contact me at (972/941-7125) or Thomas Brocato (tbrocato@lglawfirm.com, (512/914-5061).

Membership Assessment Invoice and Resolution

The Steering Committee is the most active consumer group advocating the interests of cities and residential and small commercial customers within the cities to keep electric transmission and distribution (*i.e.*, wires) rates reasonable. Steering Committee activities protect the authority of municipalities over the regulated wires service and rates charged by Oncor Electric Delivery Company, LLC (“Oncor”).

The work undertaken by the Steering Committee has saved cities and ratepayers millions of dollars in unreasonable charges. In order to continue to be an effective voice before the Public Utility Commission of Texas (“Commission” or “PUC”), ERCOT, the Legislature, and in the courts, the Steering Committee must have your support. The membership assessment is deposited in an account which funds Steering Committee activities.

Currently, the Steering Committee is involved in numerous rulemakings and projects at the PUC. The Steering Committee expects to participate in Oncor’s Rate Case and Energy Efficiency Cost Recovery Factor (“EECRF”) proceedings later this year.

On December 9, 2021, the Steering Committee approved the 2022 assessment for Steering Committee membership. Based upon the population-based assessment protocol previously adopted by the Steering Committee, the assessment for 2022 is a per capita fee of \$0.10 based upon the population figures for each city shown in the latest TML Directory of City Officials. The enclosed invoice represents your city’s assessment amount.

To assist you in the assessment process, we have attached several documents to this memorandum for your use:

- OCSC December 2021 Newsletter
- Model resolution approving the 2022 assessment (optional, provided for those cities that have requested a resolution to authorize payment)
- Model staff report supporting the resolution
- List of Steering Committee members
- 2022 Assessment invoice
- 2021 Assessment invoice and statement (only if not yet paid)
- Blank member contact form to update distribution lists

STAFF REPORT ON ASSESSMENT RESOLUTION FOR STEERING COMMITTEE OF CITIES SERVED BY ONCOR

Purpose of the Resolution

The City of Kaufman is a member of a 162-member city coalition known as the Steering Committee of Cities Served by Oncor (Steering Committee). The resolution approves the assessment of a ten cent (\$0.10) per capita fee to fund the activities of the Steering Committee.

Why this Resolution is Necessary

The Steering Committee undertakes activities on behalf of municipalities for which it needs funding support from its members. Municipalities have original jurisdiction over the electric distribution rates and services within the city. The Steering Committee has been in existence since the late 1980s. It took on a formal structure in the early 1990s. Empowered by city resolutions and funded by per capita assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, ERCOT, the courts, and the Legislature on electric utility regulation matters for over three decades.

The Steering Committee is actively involved in rate cases, appeals, rulemakings, and legislative efforts impacting the rates charged by Oncor Electric Delivery Company, LLC within the City. Steering Committee representation is also strong at ERCOT. It is possible that additional efforts will be necessary on new issues that arise during the year, and it is important that the Steering Committee be able to fund its participation on behalf of its member cities. A per capita assessment has historically been used, and is a fair method for the members to bear the burdens associated with the benefits received from that membership.

Explanation of “Be It Resolved” Paragraphs

I. The City is currently a member of the Steering Committee; this paragraph authorizes the continuation of the City’s membership.

II. This paragraph authorizes payment of the City’s assessment to the Steering Committee in the amount of ten cents (\$0.10) per capita, based on the population figure for the City as shown in the latest TML Directory of City Officials.

III. This paragraph requires payment of the 2022 assessment be made and a copy of the resolution be sent to the Steering Committee.

Payment of Assessment

A copy of the resolution should be mailed with payment of the fee to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney’s Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010. Checks should be made payable to: *Steering Committee of Cities Served by Oncor.*

RESOLUTION NO. R-06-22

A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AUTHORIZING THE PAYMENT OF TEN CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC.; PROVIDING FOR THE INCORPORATION OF PREMISES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Kaufman is a regulatory authority under the Public Utility Regulatory Act ("PURA") and has exclusive original jurisdiction over the rates and services of Oncor Electric Delivery Company, LLC ("Oncor") within the municipal boundaries of the city; and

WHEREAS, the Steering Committee of Cities Served By Oncor ("Steering Committee") has historically intervened in Oncor rate proceedings and electric utility related rulemakings to protect the interests of municipalities and electric customers residing within municipal boundaries; and

WHEREAS, the Steering Committee is participating in Public Utility Commission dockets and projects, as well as court proceedings and legislative activity, affecting transmission and distribution utility rates; and

WHEREAS, the City is a member of the Steering Committee; and

WHEREAS, the Steering Committee functions under the direction of an Executive Committee which sets an annual budget and directs interventions before state and federal agencies, courts and legislatures, subject to the right of any member to request and cause its party status to be withdrawn from such activities; and

WHEREAS, the Steering Committee at its December 2021 meeting set a budget for 2022 that compels an assessment of ten cents (\$0.10) per capita; and

WHEREAS, in order for the Steering Committee to continue its participation in these activities, which affects the provision of electric utility service and the rates to be charged, it must assess its members for such costs.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS:

SECTION 1. The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

SECTION 2. That the City is authorized to continue its membership with the Steering Committee of Cities Served by Oncor to protect the interests of the City of Kaufman and protect the interests of the customers of Oncor Electric Delivery Company, LLC residing and conducting business within the City limits.

SECTION 3. The City is further authorized to pay its assessment to the Steering Committee of ten cents (\$0.10) per capita based on the population figures for the City shown in the latest TML Directory of City Officials.

SECTION 4. A copy of this Resolution and the assessment payment check made payable to "*Steering Committee of Cities Served by Oncor*" shall be sent to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney's Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010.

SECTION 5. This Resolution shall become effective immediately upon its passage and approval.

PRESENTED AND PASSED on this the 28th day of February, 2022, by a vote of _____ ayes and _____ nays at a regular meeting of the City Council of the City of Kaufman, Texas.

JEFF JORDAN
MAYOR

ATTEST:

JESSIE HANKS
CITY SECRETARY

APPROVED AS TO FORM:

PATRICIA A. ADAMS
CITY ATTORNEY



Meeting
Date: 2/28/2022

Date: 02/07/2022

Item #: 10.

Dept.: Fire

Resolution

SUBJECT:

Consider and take appropriate action on Resolution R-07-22, a resolution of the City Council of the City of Kaufman, Texas, authorizing the award for a management services provider for the 2022 Texas Hazard Mitigation Assistance Grant application and project implementation; and providing an effective date.

BACKGROUND:

The Texas Division of Emergency Management, Texas Water Development Board and other sources have grant funding available for Hazard Mitigation Assistance. In order to identify qualified and responsive providers for these services, a Request for Proposals (RFP) process for management services has been completed in accordance with Texas HMA requirements. Staff received and reviewed ____ proposals and would recommend _____ be selected to provide Texas HMA applications and project-related management services for the Harzard Mitigation Assistance Grant project.

Author:
Ronnie Davis, Fire Chief

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of Resolution R-07-22 as presented

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☒	☐	☐	☐	☐

RESOLUTION R-07-22

A RESOLUTION OF THE CITY OF KAUFMAN, TEXAS, AUTHORIZING THE AWARD OF SERVICE PROVIDERS FOR THE TEXAS HAZARD MITIGATION ASSISTANCE PROJECT FUNDED THROUGH THE TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM) AND/OR TEXAS WATER DEVELOPMENT BOARD (TWDB).

WHEREAS, the City of Kaufman seeks assistance in the preparation of an application and, if awarded the grant, the subsequent implementation of an HMA Hazard Mitigation Grant; and

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Proposals (RFP) process for management services has been completed in accordance with Texas HMA requirements; and

WHEREAS, the proposals received by the due date have been reviewed to determine the most qualified and responsive providers.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS, AS FOLLOWS:

- Section 1.** That GrantWorks be selected to provide Texas HMA application and project-related **management services** for the Hazard Mitigation Assistance Grant project.
- Section 2.** That any and all contracts or commitments made with the above-named services providers are dependent on the successful negotiation of a contract with the service provider.
- Section 3.** This Resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS, on this 28th day of February, 2022.

JEFF JORDAN
MAYOR

ATTEST:

JESSIE HANKS
CITY SECRETARY

APPROVED AS TO LEGAL FORM:

PATRICIA A. ADAMS
CITY ATTORNEY



Meeting
Date: 2/28/2022

Date: 02/07/2022

Item #: 11.

Dept.: Fire

Resolution

SUBJECT:

Consider and take appropriate action on Resolution R-08-22, a resolution of the City Council of the City of Kaufman, Texas, authorizing the award for engineering services provider for the 2022 Texas Hazard Mitigation Assistance Grant application and project implementation; and providing an effective date.

BACKGROUND:

The Texas Division of Emergency Management, Texas Water Development Board and other sources have grant funding available for Hazard Mitigation Assistance. In order to identify qualified and responsive providers for these services, a Request for Qualification(RFQ) process for engineering services has been completed in accordance with Texas HMA requirements. Staff received and reviewed ___ proposals and would recommend _____ be selected to provide Texas HMA project-related engineering services for the Harzard Mitigation Assistance Grant project.

Author:
Ronnie Davis, Fire Chief

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of Resolution R-08-22 as presented.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☒	☐	☐	☐	☐

RESOLUTION R-08-22

A RESOLUTION OF THE CITY OF KAUFMAN, TEXAS, AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICE PROVIDER CONTRACT FOR THE TEXAS HAZARD MITIGATION ASSISTANCE (“HMA”) PROJECT FUNDED THROUGH THE TEXAS DIVISION OF EMERGENCY MANAGEMENT (“TDEM”) AND/OR TEXAS WATER DEVELOPMENT BOARD (“TWDB”); PROVIDING FOR THE INCORPORATION OF PREMISES; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Kaufman seeks assistance in pre-award and post-award engineering services, if awarded an HMA Mitigation Grant; and

WHEREAS, in order to identify qualified and responsive providers for these services, a Request for Qualifications (RFQ) process for engineering services has been completed in accordance with Texas HMA requirements;

WHEREAS, the proposal received by the due date have been reviewed to determine the most qualified and responsive provider for professional services;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS, AS FOLLOWS:

- Section 1.** That Schaumburg & Polk, Inc. be awarded a contract to provide Texas HMA Application and project-related **professional engineering services** for the Hazard Mitigation Assistant Grant project.
- Section 2.** That any and all contracts or commitments made with the above-named service providers are dependent on the successful negotiation of a contract with the service provider.
- Section 3.** This Resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS, on this 28th day of February, 2022.

**JEFF JORDAN
MAYOR**

ATTEST:

JESSIE HANKS
CITY SECRETARY

APPROVED AS TO LEGAL FORM:

PATRICIA A. ADAMS
CITY ATTORNEY



Meeting
Date: 2/28/2022

Date: 02/18/2022

Item #: 12.

Dept.: Administration

Consent Agenda

SUBJECT:

Consider and take appropriate action on Resolution R-09-22, a resolution of the City Council of the City of Kaufman, Texas, accepting public improvements of a waterline for Lion's Den Self Storage and establishing the date for a two (2) year warranty period.

BACKGROUND:

Author:

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation:

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

RESOLUTION NO. R-09-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS ACCEPTING PUBLIC IMPROVEMENTS FOR A WATERLINE SERVICING LION'S DEN SELF STORAGE; ESTABLISHING THE WARRANTY PERIOD FOR THE PUBLIC IMPROVEMENTS; PROVIDING FOR THE INCORPORATION OF PREMISES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City and Lion's Den Self Storage LLC- Highway 175 Series, ("Contractor"), entered into an agreement dated May 28, 2019, (the "Agreement"), pursuant to which Contractor was to construct a public waterline improvements to serve Lion's Den Self Storage (the "Public Improvements"); and

WHEREAS, Contractor has constructed all required Public Improvements and City Council accepts the actual quantities and construction of said Public Improvements pursuant to final estimate; and

WHEREAS, having accepted the Public Improvements via the adoption of this Resolution, the City Council hereby establishes that the two (2) year warranty period for said Public Improvements commences as of the date of this Resolution; and

WHEREAS, a two (2) year maintenance bond covering the Public Improvements has been received by the City.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS:

SECTION 1. That the foregoing recitals are true and correct and are incorporated herein.

SECTION 2. That effective as of the date of this Resolution, the City accepts the Public Improvements as approved by final inspection of City of Kaufman Public Works Department.

SECTION 3. That the City establishes the warranty period to be in effect commencing on June 10, 2020, the effective date of this Resolution, and remaining in full force and effect until June 10, 2022, at 12:00 a.m., midnight (24 months from the effective date of this Resolution). Further, pursuant to the terms of the Agreement, the City has received a maintenance bond that shall remain in effect throughout the warranty period established herein and shall guarantee repairs to the Public Improvements occurring within the warranting period.

PASSED AND APPROVED this 28th day of February, 2022.

JEFF JORDAN
MAYOR

ATTEST:

JESSIE HANKS
CITY SECRETARY

APPROVED AS TO FORM:

PATRICIA A. ADAMS
CITY ATTORNEY

January 27, 2022

Justin Fivecoat
Lion's Den Self Storage
2691 E. US Highway 175
Kaufman, TX 75142
(via email)

Re: Final Acceptance for Public Waterline Improvements to Serve Lion's Den Self Storage

Dear Mr. Fivecoat,

This is your letter of Final Acceptance for the above project. The final inspection and the corrected punch list items indicate that the work is complete and is therefore accepted by the City of Kaufman. In accordance with the contract documents, the maintenance bond shall be in effect for two (2) years from the date of the finalized building permit on June 10, 2020.

If you have any questions, please do not hesitate to contact us.

Sincerely,
tnp
teague nall & perkins



Philip C. Varughese, P.E.
Associate/Team Leader

cc: Mike Slye, City Manager - City of Kaufman (via email)
Mike Holder, Assistant City Manager - City of Kaufman (via email)
Tim Hopwood, Director of Public Works - City of Kaufman (via email)
KAU 19005 File



Meeting
Date: 2/28/2022

Date: 02/22/2022

Item #: 14.

Dept.: Administration

Resolution

SUBJECT:

Consider and take appropriate action on Resolution R-10-22, a resolution of the City Council of the City of Kaufman, Texas, authorizing the submission of a Texas Community Development Block Grant Program, Planning Capacity and Building fund application to the Texas Department of Agriculture and authorizing the Mayor and City Manager to act as the City's executive officers and authorized representatives in all matters pertaining to the City's participation in the Texas Community Development Block Grant Program; and providing an effective date.

BACKGROUND:

Resolution R-10-22 would provide Council support for submitting a CDBG Planning grant (\$55,000) to conduct the following plans:

	Studies applied for		Studies removed
Base Planning Activities (required, includes Population, Land Use, and Housing Studies)		\$12,416	
Street Conditions Study		\$6,998	
Water System Study		\$10,497	
Wastewater System Study		\$10,497	
Storm Drainage System Study			\$10,497
Capital Improvements Program			\$4,854

Thoroughfares Study	\$5,870	
Central Business District	\$7,563	
Parks and Recreation		\$5,305
Zoning Ordinance		\$6,547
Subdivision Ordinance		\$4,741
Certifications, Presentations, Reports, and Publications (required, does not count as Planning Study)	\$750	
Total	\$54,591	
Match (for all elements included)	\$10,918.28	
Required Match	20%	

Author:
Mike Slye, City Manager

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: Recommend approval of R-10-22

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

RESOLUTION R-10-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE PLANNING & CAPACITY BUILDING FUND; AND AUTHORIZING THE MAYOR AND CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICERS AND AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Kaufman desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

WHEREAS, it is necessary and in the best interests of the City of Kaufman to apply for funding under the Texas Community Development Block Grant Program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS:

SECTION 1. The above and foregoing premises are hereby declared true and correct and shall be incorporated as if set forth fully herein.

SECTION 2. That a Texas Community Development Block Grant Program application for the Planning & Capacity Building Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture.

SECTION 3. That the City's application be placed in competition for funding under the Planning & Capacity Building Fund.

SECTION 4. That the application be for \$55,000.00 of grant funds to provide the development of a Comprehensive Plan, Transportation & Utility Studies.

SECTION 5. That the City Council directs and designates the following to act in all matters in connection with this application and the City's participation in the Texas Community Development Block Grant Program:

- The Mayor and City Manager shall serve as the City's Chief Executive Officer and Authorized Representative to execute this application and any subsequent contractual documents;
- The Mayor and City Manager are authorized to execute environmental review documents between the Texas Department of Agriculture and the City; and

- If this application is funded, the Mayor and City Manager are authorized to execute the Request for Payment Form documents and/or other forms required for requesting funds to reimburse project costs.

SECTION 6. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.

SECTION 7. That it further be stated that the City of Kaufman is committing \$8,250 from its General Fund as a cash contribution toward the development of this Comprehensive Plan, Transportation & Utilities Study.

SECTION 8. That this Resolution shall be effective immediately upon its passage as required by law.

PASSED AND APPROVED this 28th day of February, 2022.

JEFF JORDAN
MAYOR

ATTEST:

JESSIE HANKS
CITY SECRETARY

APPROVED AS TO FORM:

PATRICIA A. ADAMS
CITY ATTORNEY



Meeting
Date: 2/28/2022

Date: 02/25/2022

Item #: 15.

Dept.: Administration

Resolution

SUBJECT:

Consider and take appropriate action on Resolution R-11-22, a resolution of the City Council of the City of Kaufman, Texas, authorizing the Mayor or his designee to execute the Texas Subdivision and Special District Election and Release Form for submission to the Office of the Attorney General relative to the Endo/Par/Teva settlements and any future release election and release forms required as part of the Texas State-Wide Opioid Settlement Agreement led by the Texas Attorney General; and providing an effective date.

BACKGROUND:

Author:
Mike Slye, City Manager

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of Resolution R-11-22 as presented.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

RESOLUTION NO. R-11-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KAUFMAN TEXAS, AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE TEXAS SUBDIVISION AND SPECIAL DISTRICT ELECTION AND RELEASE FORMS FOR SETTLEMENT WITH ENDO/PAR AND TEVA AND ANY FUTURE RELEASE FORMS AS PART OF THE GLOBAL OPIOID SETTLEMENT LED BY THE TEXAS ATTORNEY GENERAL; AUTHORIZING SUBMISSION OF SETTLEMENT PARTICIPATION FORMS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Kaufman has obtained information indicating that certain drug companies, including their corporate affiliates, parents, subsidiaries, and such other defendants as may be added to the litigation (hereinafter “Defendant”, or collectively, “Defendants”), have engaged in fraudulent and/or reckless marketing and/or distribution of opioids that have resulted in addictions and overdoses; and

WHEREAS, these actions, conduct, and misconduct have resulted in significant financial costs to the City of Kaufman; and

WHEREAS, on May 13, 2020, the State of Texas, through the Office of the Attorney General, and a negotiation group for Texas political subdivisions entered into an agreement entitled Texas Opioid Abatement Fund Council and Settlement Allocation Term Sheet (hereafter, the “Texas Term Sheet”) approving the allocation of any and all opioid settlement funds within the State of Texas (“Global Opioid Settlement”); and

WHEREAS, on October 25, 2021, the City of Kaufman adopted Resolution No. R-31-21 adopting the Texas Term Sheet and approving the Mayor or his designee to execute those “Settlement Participation Forms” for settlements with Johnson and Johnson and opioid distributors provided by the Texas Attorney General’s office; and

WHEREAS, the City Council now intends to execute those certain “Texas Subdivision and Special District Election and Release Form[s]”, adding entities Endo/Par and Teva as Defendants in the Global Opioid Settlement pursuant to the Texas Term Sheet, and releasing such entities from claims outside of the Global Opioid Settlement; and

WHEREAS, the City Council intends to authorize the Mayor or his designee to execute any further similar forms for the Global Opioid Settlement, with funds distributed according to the Texas Term Sheet.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS:

1. **INCORPORATION OF PREMISES:** The above findings are hereby declared true and accurate and shall be incorporated as if set forth fully herein.

2. **REAFFIRM RESOLUTION NO. R-31-21:** The City Council hereby reaffirms the findings and resolutions made in Resolution No. R-31-21 approving the Texas Term Sheet.
3. **AUTHORIZE PARTICIPATION IN SETTLEMENTS:** The City Council hereby authorizes the Mayor to execute and submit, the Texas Subdivision and Special District Election and Release Forms, for settlements with Endo/Par and Teva, as part of the Global Opioid Settlement conducted by the Texas Attorney General's office, and pursuant to the previously approved Texas Term Sheet.
4. **AUTHORIZE FUTURE SETTLEMENTS:** The City Council hereby authorizes the Mayor, or his designee to execute and submit any future related Global Opioid Settlement release forms for further Defendants, subject to the Texas Term Sheet.

PASSED AND APPROVED on this the 28th day of February, 2022.

APPROVED:

JEFF JORDAN, MAYOR

ATTEST:

**JESSIE HANKS
CITY SECRETARY**

APPROVED AS TO FORM:

**PATRICIA A. ADAMS
CITY ATTORNEY**

Exhibit A

**TEXAS SUBDIVISION AND SPECIAL DISTRICT
ELECTION AND RELEASE FORM**

This Election and Release Form for Texas Participating Subdivisions¹ resolves opioid-related Claims against Endo/Par under the terms and conditions set forth in the Endo/Par Texas State-Wide Opioid Settlement Agreement between Endo/Par, the State of Texas, and the Counties of Dallas, Bexar, Harris and Tarrant (the “Agreement”), the provisions of which are here incorporated by reference in their entirety. Upon executing this Election and Release Form, a Participating Subdivision agrees that, in exchange for the consideration described in the Agreement, the Participating Subdivision is bound by all the terms and conditions of the Agreement, including but not limited to the Release found in Section VII of the Agreement and the provisions concerning participation by Subdivisions or Special Districts in Section VIII, and the Participating Subdivision and its signatories expressly represent and warrant on behalf of themselves that they have, or will have obtained on or before the Effective Date or on or before the execution of this Election and Release Form if executed after the Effective Date, the authority to settle and release, to the maximum extent of the Subdivision’s and Special District’s power, all Released Claims related to Covered Conduct. If this Election and Release Form is executed on or before the Initial Participation Date, the Participating Subdivision shall dismiss Endo/Par and all other Released Entities with prejudice from all pending cases in which the Participating Subdivision has asserted Covered Claims against Endo/Par or a Released Entity no later than the Initial Participation Date. If this Election and Release Form is executed after the Initial Participation Date, the Participating Subdivision shall dismiss Endo/Par and all other Released

¹ The Agreement defines a “Participating Subdivision” as a Subdivision or Special District that signs this Election and Release Form and meets the requirements for becoming a Participating Subdivision under subsection VIII.A. of the Agreement.

Entities with prejudice from all pending cases in which the Participating Subdivision has asserted Covered Claims against Endo/Par or a Released Entity concurrently with the execution of this form. By executing this Election and Release Form, the Participating Subdivision submits to the jurisdiction of the Honorable Robert Schaffer, *In Re: Texas Opioid Litigation*, MDL No. 18-0358, Master File No. 2018-63587, in the 152nd Judicial District Court, Harris County, Texas.

Dated: _____

Texas Subdivision Name: _____

By: _____

[NAME]

[TITLE]

[ADDRESS]

[TELEPHONE]

[EMAIL ADDRESS]

Exhibit B

**TEXAS SUBDIVISION AND SPECIAL DISTRICT
ELECTION AND RELEASE FORM**

This Election and Release Form for Texas Participating Subdivisions¹ resolves opioid-related Claims against Teva under the terms and conditions set forth in the Teva Texas State-Wide Opioid Settlement Agreement between Teva, the State of Texas, and the Counties of Dallas, Bexar, Harris and Tarrant (the “Agreement”), the provisions of which are here incorporated by reference in their entirety. Upon executing this Election and Release Form, a Participating Subdivision agrees that, in exchange for the consideration described in the Agreement, the Participating Subdivision is bound by all the terms and conditions of the Agreement, including but not limited to the Release found in Section VII of the Agreement and the provisions concerning participation by Subdivisions or Special Districts in Section VIII, and the Participating Subdivision and its signatories expressly represent and warrant on behalf of themselves that they have, or will have obtained on or before the Effective Date or on or before the execution of this Election and Release Form if executed after the Effective Date, the authority to settle and release, to the maximum extent of the Subdivision’s and Special District’s power, all Released Claims related to Covered Conduct. If this Election and Release Form is executed on or before the Initial Participation Date, the Participating Subdivision shall dismiss the Released Claims with prejudice and sever Teva and all other Released Entities from all pending cases in which the Participating Subdivision has asserted Covered Claims against Teva or a Released Entity no later than the Initial Participation Date. If this Election and Release Form is executed after the Initial Participation Date, the Participating Subdivision shall dismiss the

¹ The Agreement defines a “Participating Subdivision” as a Subdivision or Special District that signs this Election and Release Form and meets the requirements for becoming a Participating Subdivision under subsection VIII.A. of the Agreement.

Released Claims with prejudice and sever Teva and all other Released Entities from all pending cases in which the Participating Subdivision has asserted Covered Claims against Teva or a Released Entity concurrently with the execution of this form. By executing this Election and Release Form, the Participating Subdivision submits to the jurisdiction of the Honorable Robert Schaffer, *In Re: Texas Opioid Litigation*, MDL No. 18-0358, Master File No. 2018-63587, in the 152nd Judicial District Court, Harris County, Texas.

Dated: _____

Texas Subdivision Name: _____

By: _____

[NAME]

[TITLE]

[ADDRESS]

[TELEPHONE]

[EMAIL ADDRESS]



Meeting
Date: 2/28/2022

Date: 02/23/2022

Item #: 16.

Dept.: Administration

Ordinance

SUBJECT:

Consider and take appropriate action on Ordinance O-04-22, an ordinance of the City Council of the City of Kaufman, Texas, amending subsection 2-62(b), "Adoption of City of Kaufman Job Grade Classification and Compensation Plan", of Section 2-62, "Personnel Policies; Job Classification", of Article II, "Officers And Employees", of Chapter 2, "Administration" of the Code of Ordinances of the City of Kaufman to provide for the adoption of the Job Grade Classification, Compensation Plan, and Step Schedule as an amended Exhibit "B" to subsection 2-62(b), setting forth Grades and Annual Salary Ranges for City employees; and providing an effective date.

BACKGROUND:

This item would amend the Job Classification Plan to add two new job titles and reclassify one job title to a higher grade. It was determined during the tireless search for a replacement for the Development Services Director that we needed to consider hiring a Planning Manager. This is a position that the City has not previously had but allows us to hire and grow a candidate into a future director. It turned out to be successful in locating a strong candidate to fill this position in Andrew Bogda. The staff also recognize that the volume of planning activity is only going to increase and, in looking toward the future, staff is proposing to add a Planner 1 position. If approved in a future budget, this position would assist the Planning Manager in reviewing and processing of development submittals. Finally, it has become apparent that our current Job Classification for the HR Coordinator is well below the market. The City was successful in hiring an exceptional HR professional that has already made a large impact on the organization. It is proposed that the HR Coordinator position be reclassified to a Grade 15 from the current Grade 13. This will allow for market comparable compensation for the position.

Author:

Mike Holder, Assistant City Manager

Reviewed:

Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of Ordinance O-04-22 as presented.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

ORDINANCE NO. O-04-22

AN ORDINANCE OF THE CITY OF KAUFMAN, TEXAS AMENDING SUBSECTION (B) "ADOPTION OF CITY OF KAUFMAN JOB GRADE CLASSIFICATION AND COMPENSATION PLAN" OF SECTION 2-62 "PERSONNEL POLICIES; JOB CLASSIFICATION" OF ARTICLE II "OFFICERS AND EMPLOYEES" OF CHAPTER 2 "ADMINISTRATION" OF THE CODE OF ORDINANCES OF THE CITY OF KAUFMAN, TEXAS TO ADOPT AN AMENDED JOB GRADE CLASSIFICATION AND COMPENSATION PLAN, AND STEP PAY SCHEDULE, AS EXHIBIT "B" TO SUBSECTION 2-62(B) OF THE CODE OF ORDINANCES, THE TERMS OF WHICH ARE SET FORTH IN EXHIBIT "A" TO THIS ORDINANCE; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING FOR CUMULATIVE REPEALER, SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR READINGS AND PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 4.06 of the City of Kaufman Home Rule Charter provides that the City Manager shall prepare personnel rules and the Council may, by ordinance, adopt them without amendment; and

WHEREAS, Section 4.06 further provides that the rules shall provide for the classification of all City positions, based upon duties, authority and responsibility of each position, provision for reclassification of any position and a pay plan for all City positions; and

WHEREAS, Section 2-62, entitled "Personnel Policies; Job Classification" of Article II "Officers and Employees" of Chapter 2 "Administration" of the Code of Ordinances of the City currently provides for the adoption of the Kaufman Personnel Policies Manual (Subsection 2-62(a)) and the City of Kaufman Job Classification and Compensation Plan (Subsection 2-62(b)); and

WHEREAS, upon review of the existing Personnel Manual, the City Manager determined that no additional amendments are necessary to the Kaufman Personnel Policies Manual adopted pursuant to Section 2-62(a) as Exhibit "A" to Ordinance No. O-27-19 and subsequently amended by the adoption of Ordinance No. O-14-20 of the City of Kaufman; and

WHEREAS, the City Manager has also reviewed and updated the Job Classification Plan for all City positions which is adopted as Exhibit "B" in Section 2-62(b); therefore it is necessary to amend Exhibit "B" to Subsection (b) "Adoption of City of Kaufman Job Grade Classification and Compensation Plan" of Section 2-62, "Personnel Policies; Job Classification" of the Code of Ordinances; and

WHEREAS, the City Manager desires to adopt a step pay schedule to compliment the Job Grade Classification; and

WHEREAS, a copy of the amended Exhibit “B” to Section 2-62 is attached hereto as Exhibit “A” to this Ordinance, and in accordance with Section 4.06 of the City Charter, the City Manager has submitted the plan set forth in Exhibit “A” to this Ordinance for Council consideration and approval; and

WHEREAS, the City Council having reviewed the proposed amendments to the Job Classification Plan and the Step Schedule, finds that the Job Classification Plan and Step Schedule should be adopted as set forth in their entirety as Exhibit “A” to this Ordinance and that Exhibit “B” in Section 2-62(b) should be adopted in its entirety as set forth in Exhibit “A”, attached hereto and incorporated herein, and that the Job Classification Plan and Step Schedule shall remain on file in the office of the City Secretary of the City of Kaufman, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS:

Section 1: Incorporation of Premises. That all of the above premises are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

Section 2: Amendments.

2.1. That Subsection (b) “Adoption of City of Kaufman Job Grade Classification and Compensation Plan” of Section 2-62 “Personnel Policies; Job Classification Plan” of Article II “Officers and Employees” of Chapter 2 “Administration” of the Code of Ordinances of the City of Kaufman is hereby amended to be and read in its entirety as set forth below with all other provisions of Section 2-62 not herein amended to remain in full force and effect:

2.62. Personnel Policies, Job Classification Plan, and Step Schedule

“ ...

(b) Adoption of City of Kaufman Job Grade Classification, Compensation Plan and Step Schedule. The City Council hereby adopts the Job Grade Classification, Compensation Plan and Step Schedule as set forth in **Exhibit “B”**, to Ordinance No. O-04-22, a copy of which is incorporated herein in its entirety by reference and shall be maintained on file in the Office of the City Secretary of the City of Kaufman, Texas. The Job Grade Classification, Compensation Plan and Step Schedule set forth in Exhibit “B” supersedes all previously adopted Job Grade Classifications, Compensation Plans and Step Schedules for City positions.”

2.2. That the City of Kaufman Job Grade Classification, Compensation Plan and Step Schedule, attached hereto and incorporated herein as Exhibit “A” to this Ordinance, amend Exhibit “B” to Subsection (b) “Adoption of City of Kaufman Job Grade Classification, Compensation Plan and Step Schedule” of Section 2-62 “Personnel Policies; Job Classification” of the Code of Ordinances and is hereby adopted and shall

be incorporated by reference as if written entirely into Subsection 2-62(b) "Adoption of City of Kaufman Job Grade Classification, Compensation Plan, and Step Schedule" of Section 2-62 "Personnel Policies; Job Classification Plan" of Article II "Officers and Employees" of Chapter 2 "Administration" of the Code of Ordinances of the City of Kaufman and shall remain on file in the Office of the City Secretary of the City of Kaufman, Texas.

Section 3. Cumulative Repealer. This Ordinance shall be cumulative of all other Ordinances of the City of Kaufman and shall not repeal any of the provisions of such Ordinances except for those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances or parts thereof in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance. Provided; however, that any complaint, action, claim or lawsuit which has been initiated or has arisen under or pursuant to such Ordinance on the date of adoption of this Ordinance is saved and shall continue to be governed by the provisions of that Ordinance and for that purpose the Ordinance shall remain in full force and effect.

Section 4. Severability. If any section, article, paragraph, sentence, clause, phrase or word in this Ordinance or application thereof to any person or circumstance is held invalid or unconstitutional by a Court of competent jurisdiction, such holdings shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

Section 5. Readings and Publication. In accordance with the City Charter, this Ordinance has been read at a City Council meeting properly noticed and open to the public as required by law. The City Secretary of the City of Kaufman is hereby directed to publish the Caption of this Ordinance or to publish this Ordinance or a summary as required by state law and Charter.

Section 6. Effective Date. That this Ordinance shall become effective on and after its passage and adoption.

PASSED AND APPROVED this 28th day of February, 2022.

JEFF JORDAN
MAYOR

ATTEST:

JESSIE HANKS
CITY SECRETARY

APPROVED AS TO FORM:

**PATRICIA A. ADAMS
CITY ATTORNEY**

EXHIBIT A TO ORDINANCE

“EXHIBIT “B”
JOB GRADE CLASSIFICATION, COMPENSATION PLAN AND STEP SCHEDULE”

CITY OF KAUFMAN
JOB CLASSIFICATION PLAN (GRADE ORDER)
FISCAL YEAR 2022

GRADE	ANNUAL SALARY RANGE			TITLE
	MINIMUM	MID-POINT	MAXIMUM	
11	31,200.00	34,800.00	39,600.00	Maintenance Tech-Public Works
12	31,200.00	36,000.00	40,800.00	Secretary CID Secretary Utility Billing Clerk Municipal Court Clerk Purchasing/Customer Service Equipment Operator - PW Civic Center/Event Coordinator
13	31,500.00	38,700.00	49,500.00	Administrative Assistant Finance Technician Planning Technician Animal Control Officer Code Enforcement Officer Public Service Officer Asst Wastewater Plant Operator
14	42,000.00	54,000.00	67,200.00	Firefighter/Driver
15	44,500.00	56,500.00	70,300.00	Chief Plant Operator Superintendent - PW Accountant Construction Inspector Planner 1 HR Coordinator
16	50,400.00	60,000.00	72,000.00	Police Officer
16B	45,000.00			Police Cadet
16C	47,500.00			Police Trainee
17	55,000.00	65,200.00	76,600.00	Police Sergeant
18	60,000.00	72,000.00	87,000.00	Police Captain Fire Captain Building Official Planning Manager
19	70,000.00	88,000.00	112,000.00	Director of Development Services Director of Public Works Director of Finance City Secretary Police Chief Fire Chief Director of Economic Development
20	75,000.00	99,000.00	127,000.00	Assistant City Manager Revised Effective 02/28/22 Revised Effective 10-01-2022

GRADE	FY 2022 STRUCTURED PAY PLAN														
11	31200	32400	33600	34800	36000	37200	38400	39600							
12	31200	32400	33600	34800	36000	37200	38400	39600	40800						
13	31500	32700	33900	35100	36300	37500	38700	39900	41100	42300	44700	47100	49500		
14	42000	44400	46800	49200	51600	54000	56400	58800	61200	64200	67200				
15	44500	46900	49300	51700	54100	56500	58900	61300	64300	67300	70300				
16	50400	52800	55200	57600	60000	63000	66000	69000	72000						
16B	45000														
16C	47500														
17	55000	57400	59800	62200	65200	68200	71200	74200	76600						
18	60000	63000	66000	69000	72000	75000	79000	83000	87000						
19	70000	73000	76000	80000	84000	88000	92000	96000	100000	104000	108000	112000			
20	75000	79000	83000	87000	91000	95000	99000	103000	107000	111000	115000	119000	123000	127000	



Meeting
Date: 2/28/2022

Date: 02/23/2022

Item #: 17.

Dept.: Finance

Action Item

SUBJECT:

Consider and take appropriate action on the FY-21 Tax Increment Reinvestment Zone #1 Annual Report.

BACKGROUND:

Tax Increment Reinvestment Zones are required to submit to the Texas State Comptroller an annual report of earnings and qualified expenses. The TIRZ #1 Board is required to review and make a recommendation for approval to the City Council.

Author:
Mary Wennerstrom, Finance Director

Reviewed:
Mike Slye, City Manager

Cost: **Funds Available:** **Source:**

Recommendation: Staff recommends approval of the 2021 TIRZ #1 report.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☒

CITY OF KAUFMAN KAUFMAN, TEXAS



TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE, No. 1

ANNUAL REPORT

FISCAL YEAR 2021

(October 1, 2020 – September 30, 2021)

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1
As of September 30, 2021

1. Year End Summary of Meetings/City Council Actions
2. Public Infrastructure/Building Projects
3. Private Development Projects
4. Capital Improvement Plan Budget
5. Budget vs. Expenditures
6. TIF Fund
7. Annual Report

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1
As of September 30, 2021

YEAR END SUMMARY OF MEETINGS/CITY COUNCIL ACTIONS

During the period from October 1, 2020 through September 30, 2021, the City of Kaufman Reinvestment ZONE #1 TIRZ Board of Directors met on February 22, 2021.

On February 22, 2021, the Board reviewed the FY20 Tax Increment Reinvestment Zone #1 Annual Report.

On September 30, 2020, the Board members were: Jeff Jordan, Barry Ratcliffe, Matt Phillips, Carol Aga, Jeff Council, Lisa Parker, and Patty Patterson.

During the period from October 1, 2020 through September 30, 2021, the Kaufman City Council took the following action:

On February 22, 2021, Council approved the FY20 Tax Increment Reinvestment Zone #1 Annual Report.

On September 30, 2020, the Council members were: Jeff Jordan- Mayor; Patty Patterson – Council Member; Barry Ratcliffe – Council Member; Matt Phillips – Council Member; Carol Aga – Council Member; Jeff Council – Council Member; and Lisa Parker – Council Member.

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1
As of September 30, 2021

PUBLIC INFRASTRUCTURE/BUILDING PROJECTS

2017-2018

The Kings Fort Parkway extension to the newly constructed Highway 34 Bypass, was completed and accepted by the City on March 19, 2018, total cost of the project was \$7,071,923.53.

The purchase of 4.51 acres of land for a total sum of \$638,004.25 was completed in August 2018.

2018-2019

Construction of public improvements for the Georgetown at Kings Fort development, a proposed 305 single family lot community, have commenced with a total estimated public improvement cost budget of \$7,102,656*. The total budget includes approximately \$6,841,799 in direct costs and \$260,857 in major improvement costs, of which 75.59% is to be financed with TIRZ increments. For a detailed breakdown of the budgeted public costs and expenditures referenced above, please see Appendix A of this report.

Construction of the Lion's Den water line extension was completed in May 2019 for a total cost of \$318,848.00.

2019-2020

Construction of the public improvements for the Georgetown at Kings Fort development, a proposed 305 single family lot community, has been progressing.

2020-2021

The public improvements for the Georgetown at Kings Fort development have been completed.

PRIVATE DEVELOPMENT PROJECTS

2017-2018

There were no private development projects for FY 2017-2018.

2018-2019

Construction of private improvements for the Georgetown at Kings Fort development, a proposed 305 single family lot community, have commenced with a total estimated private improvement cost budget of \$3,351,290. For a detailed breakdown of the budgeted private costs and expenditures referenced above, please see Appendix A of this report.

*Note – The related TIRZ obligation (75.59%) relates only to the public improvement costs discussed above – direct costs (\$6,841,799) and the major improvement costs (\$260,857) totaling approximately \$7,102,656.

2019-2020

There were no private development projects for FY 2019-2020.

2020-2021

There were no private development projects for FY 2020-2021.

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1

As of September 30, 2021

CAPITAL IMPROVEMENT PLAN

BUDGET

<u>Improvements</u>	<u>Costs</u>
Water Facilities and Improvements	\$8,274,005
Sanitary Sewer Facilities and Improvements	\$4,964,403
Storm Water Facilities and Improvements	\$3,309,602
Street and Intersection Improvements	\$33,096,021
Open space, Park and Recreation Facilities and Improvements	\$20,685,013
Utilities and Street Lighting	\$4,137,003
Economic Development Grants	\$7,446,605
Administrative Costs	\$827,402
Total Improvement Costs	<u>\$82,740,054</u>

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1

As of September 30, 2021

BUDGET VS. EXPENDITURES

Project	<u>Current Budget</u>	<u>Committed \$ to Date</u>	<u>Expended \$ to Date¹</u>	<u>Balance to Fund</u>
Water Facilities and Improvements	\$8,274,005	\$801,461	\$801,461	\$7,472,544
<i>Georgetown at Kings Fort Development</i>	<i>\$899,724</i>	<i>\$482,613</i>	<i>\$482,613</i>	<i>\$417,111</i>
<i>Lion's Den Water Line Extension</i>	<i>\$318,848</i>	<i>\$318,848</i>	<i>\$318,848</i>	<i>\$0</i>
<i>Future Water Facilities and Improvements</i>	<i>\$7,055,433</i>	<i>\$0</i>	<i>\$0</i>	<i>\$7,055,433</i>
Sanitary Sewer Facilities and Improvements	\$4,964,403	\$315,267	\$315,267	\$4,649,136
<i>Georgetown at Kings Fort Development</i>	<i>\$576,631</i>	<i>\$315,267</i>	<i>\$315,267</i>	<i>\$261,364</i>
<i>Future Sanitary Sewer Facilities and Improvements</i>	<i>\$4,387,772</i>	<i>\$0</i>	<i>\$0</i>	<i>\$4,387,772</i>
Storm Water Facilities and Improvements	\$3,309,602	\$1,099,259	\$1,099,259	\$2,210,343
<i>Georgetown at Kings Fort Development</i>	<i>\$1,143,825</i>	<i>\$1,099,259</i>	<i>\$1,099,259</i>	<i>\$44,565</i>
<i>Future Storm Water Facilities and Improvements</i>	<i>\$2,165,777</i>	<i>\$0</i>	<i>\$0</i>	<i>\$2,165,777</i>
Street and Intersection Improvements	\$33,096,021	\$8,410,430	\$8,410,430	\$24,685,591
<i>Kings Fort Parkway Extension</i>	<i>\$7,100,000</i>	<i>\$7,071,924</i>	<i>\$7,071,924</i>	<i>\$28,076</i>
<i>Georgetown at Kings Fort Development</i>	<i>\$2,705,664</i>	<i>\$1,338,507</i>	<i>\$1,338,507</i>	<i>\$1,367,158</i>
<i>Future Street and Intersection Improvements</i>	<i>\$23,290,357</i>	<i>\$0</i>	<i>\$0</i>	<i>\$23,290,357</i>
Open space, Park and Recreation Facilities and Improvements	\$20,685,013	\$653,803	\$653,803	\$20,031,210
<i>Georgetown at Kings Fort Development</i>	<i>\$42,766</i>	<i>\$15,799</i>	<i>\$15,799</i>	<i>\$26,967</i>
<i>Georgetown at Kings Fort Park Improvements</i>	<i>\$1,470,750</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,470,750</i>
<i>Land purchase (4.51 acres)</i>	<i>\$638,004</i>	<i>\$638,004</i>	<i>\$638,004</i>	<i>\$0</i>
<i>Future Open Space, Park and Recreation Facilities and Improvements</i>	<i>\$18,533,493</i>	<i>\$0</i>	<i>\$0</i>	<i>\$18,533,493</i>
Utilities and Street Lighting	\$4,137,003	\$0	\$0	\$4,137,003
Economic Development Grants	\$7,446,605	\$0	\$0	\$7,446,605
Administrative Costs	\$827,402	\$0	\$0	\$827,402
Total	\$82,740,054	\$11,280,221	\$11,280,221	\$71,459,833

1 – The Expended \$ to date amounts shown represent TIRZ obligation to be paid from increments as such increments become available. The Expended \$ to date for the Georgetown at Kings Fort Development represent TIRZ-funded portion (75.59%) of the public infrastructure amounts spent through September 30, 2021 as provided by the Developer and attached as Appendix A to this report.

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1

As of September 30, 2021

TIF FUND

	CAPITAL PROJECTS \$	DEBT SERVICE \$	TOTAL \$
Beginning Balance:			
October 1, 2020	0	0	2,912.53
Revenues:			
FY21 County Tax Increment	0	0	65,355.80
FY21 City Tax Increment	0	0	141,970.96
TOTAL REVENUES	0	0	207,326.76
Expenditures:			
TOTAL EXPENDITURES	0	0	195,689.69
Ending Balance:			
September 30, 2021	0	0	14,549.60

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1
As of September 30, 2021

ANNUAL REPORT

Chapter 311.016 of V. C. T. A. requires the following information as part of the annual report on the status of the TIF District.

1. Amount and source of revenue in the tax increment fund established for the zone:

\$ 65,355.80	Tax Increment from Kaufman County
\$ 141,970.96	Tax Increment from City of Kaufman
\$ 207,326.76	Total Revenue

2. Amount and purpose of the expenditures from the fund:

\$ 2,446.08	Art. 3, Sect. 3.1(c) of Lion's Den Agreement
\$ 171,139.28	Art. 4, Sect. 4.2 (d) TIF Agreement (JWS, Land Ltd. – Kings Fort Extension)
\$ 18,741.00	Art. 4, Sect. 4.2(e) Res. TIF Agreement (PID)
\$ 192,326.76	Total TIRZ Expenditures (Reimbursed) for FY 2021

**Note: \$ 14,549.60 Estimated Administrative Expense Reimbursement Allowance (TIRZ Fund Balance)*

\$ 192,326.76 Total Expenditures
Purpose: TIF agreements (JWS, Land Ltd., Lion's Den, and PID)

3. Amount of Principal and Interest due on outstanding indebtedness is as follows:
 - I. Contributions/Advances from developers –none
 - II. Bonds issued and payment schedule to retire bonds – none

4. Tax Increment base and current captured appraised value retained by the zone for Tax Year 2020:

Taxing Jurisdiction	Base Year	Net Taxable Value 2020	Base Value¹	Captured Appraised Value 2020
City of Kaufman				
TIRZ #1	2015	52,960,814	24,038,070	29,814,866
TIRZ #1A	2016	16,460,715	8,557,459	7,961,745
Kaufman County				
TIRZ #1	2015	52,960,814	24,046,160	29,814,866
TIRZ #1A	2016	16,249,625	8,412,459	7,895,622

1- Base values will be adjusted in future reports to reflect annexed properties in TIRZ #1 as provided by Kaufman CAD.

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #1
As of September 30, 2021

ANNUAL REPORT
Continued

5. Captured appraised value by the municipality and other taxing units, the total amount of the tax increment received, and any additional information necessary to demonstrate compliance with the tax increment financing plan adopted by the governing body of the municipality.

- I. Total amount of tax increment received by the municipality and other participating taxing jurisdictions received in FY 2021.

Taxing Jurisdiction		Base Year	Amount of 2020 Increment	Amount Due Based on Collections	Amount Received Value 2020
<i>City of Kaufman</i> (.41096)	TIRZ #1	2015	\$112,049.35	\$112,049.35	\$112,049.35
	TIRZ #1A	2016	\$29,921.61	\$29,921.61	\$29,921.61
Total received from municipality based on 2020 valuations				<u>\$141,970.96</u>	<u>\$141,970.96</u>
<i>Kaufman County</i> (.18741)	TIRZ #1	2015	\$51,671.88	\$51,671.88	\$51,671.88
	TIRZ #1A	2016	\$13,683.92	\$13,683.92	\$13,683.92
Total received from county based on 2020 valuations				<u>\$65,355.80</u>	<u>\$65,355.80</u>
Total received from municipality and other taxing jurisdictions based on 2020 valuations in FY 2021:					\$207,326.76

Total Amount paid for TIF Agreements. In FY 2021: \$192,326.76

\$ 14,549.60 Retained in TIRZ Fund Balance for Administrative Expense Allowance

- II. Amount of tax increment received in FY 2021 from the municipality and the other taxing jurisdictions based on 2020 valuations was \$ 207,326.76
- a. The total amount received by JWS Land, Ltd. For Art. 4, Sect. 4.2 (d) TIF Agreement from the municipality and other taxing jurisdictions in FY 2021 for reimbursement of public improvements was: \$ 171,139.28.
 - b. The total amount received by Lion's Den for Art. 3, Sect 3.1 (c) – Lion's Den Agreement from the municipality and other taxing jurisdictions in FY 2021 was: \$ 2,446.08.
 - c. The total amount transferred to the PID fund for Art. 4, Section 4.2 (e) Res. TIF Agreement from the municipality and other taxing jurisdictions in FY 2021 was: \$ 18,741.00.
 - d. The total amount retained in the TIRZ Fund for Administrative Expense Reimbursement Allowance from the municipality and other taxing jurisdictions in FY 2021 was: \$ 14,549.60.
- III. Other Information: None

Tax Increment Finance (TIF) Registry

Annual Report by Municipality or County

PLEASE PRINT OR TYPE, DO NOT WRITE IN SHADED AREAS.

Please fill out the complete form and attach other documentation (See Instructions on page 2.)

STEP 1: Contact Information

City of Kaufman

☒ City ☐ County

Name of designating taxing unit

Mary Wennerstrom

Director of Finance

Contact Person

Title

209 S. Washington St.

Current Mailing Address (number and street)

Kaufman

Kaufman

75142

City

County

ZIP Code

972-932-2216

972-932-0307

mwennerstrom@kaufmantx.org

Phone (xxx-xxx-xxxx)

Fax Number (xxx-xxx-xxxx)

Email Address

STEP 2: Tax Increment Reinvestment Zone Information

1. TIF Reinvestment zone name: Tax Increment Zone Number One

DO NOT USE ORDINANCE OR RESOLUTION NUMBERS FOR ZONE NAME (See instructions for "Proper Zone Naming Standards")

2. Report for fiscal year beginning (YYYY) 10/01/2020 and ending (YYYY) 09/30/2021.

3. Is the required documentation attached (check mark required to acknowledge): ☒ Annual Report4. Has the termination date of the TIRZ been modified? (If "No" skip to question 5.) ☐ Yes ☒ No

a. Original Termination Date (MM/DD/YYYY): _____ b. Modified Termination Date (MM/DD/YYYY): _____

c. Attachment must include: ☐ Modified Ordinance d. Attachment must include: ☐ Modified Project Plan and Finance Plan

5. Size of the TIF reinvestment zone in acres: 1,030

6. Has the size of the zone increased or decreased since creation?: ☒ Yes ☐ No7. If you answered "Yes" in question #6, please indicate which? ☒ Increased ☐ Decreased8. Property types (select one only): ☐ Residential ☐ Commercial/Industrial ☒ Both (commercial/industrial and residential)9. Have one or more abatements been given to business(es) to locate in the TIRZ (if "No" then skip to question #10)?: ☐ Yes ☒ No

10. What are the individual account numbers assigned to each active abated property that is located in the TIRZ? Use a separate box for each abated property account number.

11. Types of improvement projects (check all that are in progress or have been completed):

Public Projects☐ Public Buildings and Facilities☒ Roadwork☒ Water/Sewer and Drainage☐ Parks☐ Other Infrastructure: _____**Other Projects**☐ Facade Renovation☐ Parking☐ Historical Preservation☐ Transit☐ Affordable Housing☐ Economic Development☐ Other: _____

For Q.12-Q.15 round to the nearest dollar. CANNOT leave any line blank for Q.12-Q.15, MUST provide at least a \$0 for each line.

12. TIF fund balance (end of year):	\$	<u>14,550</u>
13. List of fund revenues:		
Total tax increments received	\$	<u>207,327</u>
Sales tax increments	\$	<u>0</u>
Loans	\$	<u>0</u>
Sale of bonds	\$	<u>0</u>
Sale of property	\$	<u>0</u>
Other	\$	<u>0</u>
	TOTAL ANNUAL REVENUES	\$ <u>207,327</u>
14. List of fund expenditures:		
Administrative	\$	<u>3,363</u>
Property purchased	\$	<u>0</u>
Public improvements	\$	<u>192,327</u>
Facade renovations	\$	<u>0</u>
Parking	\$	<u>0</u>
Historic preservation	\$	<u>0</u>
Transit	\$	<u>0</u>
Affordable housing	\$	<u>0</u>
Economic development programs	\$	<u>0</u>
Other	\$	<u>0</u>
	TOTAL ANNUAL EXPENDITURES	\$ <u>195,690</u>
15. Bonded indebtedness:		
Principal due	\$	<u>0</u>
Interest due	\$	<u>0</u>
	TOTAL DEBT	\$ <u>0</u>

Fill out the three lines below if the TIRZ IS NOT divided into multiple sub-zones in the "lead taxing unit." If the zone has increased in size since it's creation and is divided into multiple sub-zones: (a) identify the name of each sub-zone/section and (b) identify the TIRZ values, tax increment base and captured appraised value within that zone's sub-zone. DO NOT INCLUDE numbers from "participating taxing units."

16. Reinvestment zone values:		
Tax increment base	\$	<u>24,038,070</u>
Current captured appraised value	\$	<u>29,814,866</u>
Total appraised value (add above 2 lines together)	\$	<u>53,852,936</u>
Name of the subdivision 1 (if applicable)	TIRZ #1	_____

(Fill out section below only if the TIRZ has expanded. Each new property/area that is incorporated into the TIRZ is considered as a "sub-zone")

Tax increment base	\$ 8,557,459
Current captured appraised value	\$ 7,961,745
Total appraised value (add above 2 lines together)	\$ 16,519,204
Name of the sub-zone 2 (Use this field if zone has expanded)	TIRZ #1A
Tax increment base	\$
Current captured appraised value	\$
Total appraised value (add above 2 lines together)	\$ 0
Name of the sub-zone 3 (Use this field if zone has expanded)	
Tax increment base	\$
Current captured appraised value	\$
Total appraised value (add above 2 lines together)	\$ 0
Name of the sub-zone 4 (Use this field if zone has expanded)	

STEP 3: Authorized Name of Person Completing Form

By typing my name below, I certify under penalty of perjury that I am authorized to execute this instrument and the information provided herein is true and correct to the best of my knowledge and belief.

Authorized User Name

Director of Finance

Title

01/26/2022

Date

Instructions

State Law (Section Sec. 311.016, Tax Code) requires the governing body of a municipality or county, on or before the 150th day following the end of its fiscal year, to submit a report on the status of a reinvestment zone created by the municipality or county to the chief executive officer of each taxing unit that levies property taxes on real property in the zone. A copy of this annual report along with this form must be submitted to the Texas Comptroller of Public Accounts at the address below:

Comptroller of Public Accounts
Data Analysis and Transparency Division
Post Office Box 13528
Austin, Texas 78711-3528

For assistance or to request additional forms, call toll free, 1-844-519-5672. You may also obtain additional forms at comptroller.texas.gov/economy/local/ch311/reporting.php. From a Telecommunication Device for the Deaf (TDD), call 1-800-248-4099 or 512-463-4621.

Step 1: Contact information

This information provides the Comptroller information on the entity initiating the tax increment reinvestment zone and a contact person for the annual report.

Step 2: Tax Increment Reinvestment Zone Information

Q.1 - Please include the reinvestment zone name listed in the ordinance or resolution creating the zone. TIRZ name MUST be formatted in this manner: City Name, TIRZ Name & Number such as City of Levelland TIRZ #1, City of Weimar Sunset TIRZ.

Q.11 - Indicate all improvement projects in progress or completed within the zone.

Q.12-Q.15 - List the TIF fund balance at the end of the fiscal year, all revenues received by the fund during the fiscal year, and all expenditures made by the fund during the fiscal year. List principal and interest due on bonded indebtedness, the tax increment base at the creation of the zone and the current captured appraised value (the increase in property value over the tax increment base.)

Step 3: Authorized User Name of Person Completing Form

The person typing their name here in the report should be the same person listed in Step 1 as the contact person.



Meeting
Date: 2/28/2022

Date: 02/23/2022

Item #: 18.

Dept.: Finance

Action Item

SUBJECT:

Consider and take appropriate action on the FY-21 Tax Increment Reinvestment Zone #2 Annual Report.

BACKGROUND:

Tax Increment Reinvestment Zones are required to submit to the Texas State Comptroller an annual report of earnings and qualified expenses. The TIRZ #2 Board is required to review and make a recommendation for approval to the City Council.

Author:

Mary Wennerstrom, Finance Director

Reviewed:

Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of the TIRZ #2 Annual Report.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

CITY OF KAUFMAN KAUFMAN, TEXAS



TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE, No. 2

ANNUAL REPORT

FISCAL YEAR 2021

(October 1, 2020 – September 30, 2021)

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #2
As of September 30, 2021

1. Year End Summary of Meetings/City Council Actions
2. Public Infrastructure/Building Projects
3. Private Development Projects
4. Capital Improvement Plan Budget
5. Budget vs. Expenditures
6. TIF Fund
7. Annual Report

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #2
As of September 30, 2021

YEAR END SUMMARY OF MEETINGS/CITY COUNCIL ACTIONS

During the period from October 1, 2020 through September 30, 2021, the City of Kaufman Reinvestment Zone #2 TIRZ Board of Directors met on February 22, 2021.

On February 22, 2021, the Board reviewed the FY20 Tax Increment Reinvestment Zone #2 Annual Report.

On September 30, 2021, the Board members were: Jeff Jordan, Matt Phillips, Barry Ratcliffe, Carol Aga, Patty Patterson, Jeff Council, and Lisa Parker.

During the period from October 1, 2020 through September 30, 2021, the Kaufman City Council took the following action:

On February 22, 2021, Council approved the FY20 Tax Increment Reinvestment Zone #2 Annual Report.

On September 30, 2021, the Council members were: Jeff Jordan- Mayor; Patty Patterson – Council Member; Barry Ratcliffe – Council Member; Matt Phillips – Council Member; Carol Aga – Council Member; Jeff Council – Council Member; and Lisa Parker – Council Member.

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #2
As of September 30, 2021

PUBLIC INFRASTRUCTURE/BUILDING PROJECTS

2020-2021

The South Pointe at Kaufman Sports Village addition is anticipated to contain 111.299 acres of land with a capital budget of \$23,423,678. There were no public infrastructure projects to be reported for FY 2020-2021.

PRIVATE DEVELOPMENT PROJECTS

2020-2021

There were no private development projects for FY 2020-2021.

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #2

As of September 30, 2021

CAPITAL IMPROVEMENT PLAN

BUDGET

<u>Improvements</u>	<u>Costs</u>
Water Facilities and Improvements	\$2,343,268
Sanitary Sewer Facilities and Improvements	\$1,405,961
Storm Water Facilities and Improvements	\$937,307
Street and Intersection Improvements	\$9,373,071
Open space, Park and Recreation Facilities and Improvements	\$5,858,169
Utilities and Street Lighting	\$1,171,634
Economic Development Grants	\$2,108,941
Administrative Costs	\$234,327
Total Improvement Costs	<u>\$23,432,678</u>

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #2

As of September 30, 2021

BUDGET VS. EXPENDITURES

<u>Project</u>	<u>Current Budget</u>	<u>Committed \$ to Date</u>	<u>Expended \$ to Date¹</u>	<u>Balance to Fund</u>
Water Facilities and Improvements	\$2,343,268	\$0	\$0	\$0
Sanitary Sewer Facilities and Improvements	\$1,405,961	\$0	\$0	\$0
Storm Water Facilities and Improvements	\$937,307	\$0	\$0	\$0
Street and Intersection Improvements	\$9,373,071	\$0	\$0	\$0
Open space, Park and Recreation Facilities and Improvements	\$5,858,169	\$0	\$0	\$0
Utilities and Street Lighting	\$1,171,634	\$0	\$0	\$0
Economic Development Grants	\$2,108,941	\$0	\$0	\$0
Administrative Costs	\$234,327	\$0	\$0	\$0
Total	\$23,432,678	\$0	\$0	\$0

1 – The Expended \$ to date amounts shown represent TIRZ obligation to be paid from increments as such increments become available.

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #2

As of September 30, 2021

TIF FUND

	CAPITAL PROJECTS \$	DEBT SERVICE \$	TOTAL \$
Beginning Balance:			
October 1, 2020	0	0	0
Revenues:			
FY21 County Tax Increment	0	0	0
FY21 City Tax Increment	0	0	0
TOTAL REVENUES	0	0	0
Expenditures:			
TOTAL EXPENDITURES	0	0	34,995.11 ¹
Ending Balance:			
September 30, 2021	0	0	(34,995.11)

- 1- Expenditures shown above represent TIRZ creation payments paid by the City of Kaufman and will be reimbursed as tax increments are received.

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #2
As of September 30, 2021

ANNUAL REPORT

Chapter 311.016 of V. C. T. A. requires the following information as part of the annual report on the status of the TIF District.

1. Amount and source of revenue in the tax increment fund established for the zone:

\$	0	Tax Increment from Kaufman County
\$	0	Tax Increment from City of Kaufman
\$	0	Total Revenue

2. Amount and purpose of the expenditures from the fund:

\$	29,550.00	Establishment for TIRZ during FY 2020
\$	5,405.11	Invoices for TIRZ during FY 2021
\$	34,955.11 ¹	Total TIRZ Expenditures for FY 2021
\$	34,955.11 ¹	Total Expenditures

3. Amount of Principal and Interest due on outstanding indebtedness is as follows:

- I. Contributions/Advances from developers –none
- II. Bonds issued and payment schedule to retire bonds – none

4. Tax Increment base and current captured appraised value retained by the zone for Tax Year 2020:

Taxing Jurisdiction		Base Year	Net Taxable Value 2020	Base Value	Captured Appraised Value 2020
City of Kaufman	TIRZ #2	2021	0	0	0
Kaufman County	TIRZ #2	2021	0	0	0
Trinity Valley CC	TIRZ #2	2021	0	0	0

- 1- Expenditures shown above represent TIRZ creation payments paid by the City of Kaufman and will be reimbursed as tax increments are received.

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE #2
As of September 30, 2021

ANNUAL REPORT
Continued

5. Captured appraised value by the municipality and other taxing units, the total amount of the tax increment received, and any additional information necessary to demonstrate compliance with the tax increment financing plan adopted by the governing body of the municipality.

- I. Total amount of tax increment received by the municipality and other participating taxing jurisdictions received in FY 2021.

<u>Taxing Jurisdiction</u>		<u>Base Year</u>	<u>Amount of 2020 Increment</u>	<u>Amount Due Based on Collections</u>	<u>Amount Received</u>
<i>City of Kaufman</i> (.50109)	TIRZ #2	2021	\$0.00	\$0.00	\$0.00
<i>Kaufman County</i> (.34662)	TIRZ #2	2021	\$0.00	\$0.00	\$0.00
<i>Trinity Valley CC</i> (0.13854)	TIRZ #2	2021	\$0.00	\$0.00	\$0.00
Total received from municipality and other taxing jurisdictions based on 2020 valuations in FY 2021:					\$0.00

Total Amount paid for TIF in FY 2021: \$34,955.11¹

- II. Amount of tax increment received in FY 2021 from the municipality and the other taxing jurisdictions based on 2020 valuations was \$0.
- III. Other Information: None

1- Expenditures shown above represent TIRZ creation payments paid by the City of Kaufman and will be reimbursed as tax increments are received.

Tax Increment Finance (TIF) Registry

Annual Report by Municipality or County

PLEASE PRINT OR TYPE, DO NOT WRITE IN SHADED AREAS.

Please fill out the complete form and attach other documentation (See Instructions on page 2.)

STEP 1: Contact Information

City of Kaufman

☒ City ☐ County

Name of designating taxing unit

Mary Wennerstrom

Director of Finance

Contact Person

Title

209 S. Washington St.

Current Mailing Address (number and street)

Kaufman

Kaufman

75142

City

County

ZIP Code

972-932-2216

972-932-0307

mwennerstrom@kaufmantx.org

Phone (xxx-xxx-xxxx)

Fax Number (xxx-xxx-xxxx)

Email Address

STEP 2: Tax Increment Reinvestment Zone Information

1. TIF Reinvestment zone name: Tax Increment Zone Number Two

DO NOT USE ORDINANCE OR RESOLUTION NUMBERS FOR ZONE NAME (See instructions for "Proper Zone Naming Standards")

2. Report for fiscal year beginning (YYYY) 10/01/2020 and ending (YYYY) 09/30/2021.

3. Is the required documentation attached (check mark required to acknowledge): ☐ Annual Report4. Has the termination date of the TIRZ been modified? (If "No" skip to question 5.) ☐ Yes ☒ No

a. Original Termination Date (MM/DD/YYYY): _____ b. Modified Termination Date (MM/DD/YYYY): _____

c. Attachment must include: ☐ Modified Ordinance d. Attachment must include: ☐ Modified Project Plan and Finance Plan

5. Size of the TIF reinvestment zone in acres: 111.299

6. Has the size of the zone increased or decreased since creation?: ☐ Yes ☒ No7. If you answered "Yes" in question #6, please indicate which? ☐ Increased ☐ Decreased8. Property types (select one only): ☐ Residential ☐ Commercial/Industrial ☒ Both (commercial/industrial and residential)9. Have one or more abatements been given to business(es) to locate in the TIRZ (if "No" then skip to question #10)?: ☐ Yes ☒ No

10. What are the individual account numbers assigned to each active abated property that is located in the TIRZ? Use a separate box for each abated property account number.

11. Types of improvement projects (check all that are in progress or have been completed):

Public Projects

☐ Public Buildings and Facilities☒ Roadwork☒ Water/Sewer and Drainage☒ Parks☒ Other Infrastructure: Recreation Facilities

Other Projects

☐ Facade Renovation☐ Parking☐ Historical Preservation☐ Transit☐ Affordable Housing☒ Economic Development☐ Other: _____

For Q.12-Q.15 round to the nearest dollar. CANNOT leave any line blank for Q.12-Q.15, MUST provide at least a \$0 for each line.

12. TIF fund balance (end of year):	\$	<u>0</u>
13. List of fund revenues:		
Total tax increments received	\$	<u>0</u>
Sales tax increments	\$	<u>0</u>
Loans	\$	<u>0</u>
Sale of bonds	\$	<u>0</u>
Sale of property	\$	<u>0</u>
Other	\$	<u>0</u>
	TOTAL ANNUAL REVENUES	\$ <u>0</u>
14. List of fund expenditures:		
Administrative	\$	<u>0</u>
Property purchased	\$	<u>0</u>
Public improvements	\$	<u>0</u>
Facade renovations	\$	<u>0</u>
Parking	\$	<u>0</u>
Historic preservation	\$	<u>0</u>
Transit	\$	<u>0</u>
Affordable housing	\$	<u>0</u>
Economic development programs	\$	<u>0</u>
Other	\$	<u>0</u>
	TOTAL ANNUAL EXPENDITURES	\$ <u>0</u>
15. Bonded indebtedness:		
Principal due	\$	<u>0</u>
Interest due	\$	<u>0</u>
	TOTAL DEBT	\$ <u>0</u>

Fill out the three lines below if the TIRZ IS NOT divided into multiple sub-zones in the "lead taxing unit." If the zone has increased in size since it's creation and is divided into multiple sub-zones: (a) identify the name of each sub-zone/section and (b) identify the TIRZ values, tax increment base and captured appraised value within that zone's sub-zone. DO NOT INCLUDE numbers from "participating taxing units."

16. Reinvestment zone values:		
Tax increment base	\$	<u>0</u>
Current captured appraised value	\$	<u>0</u>
Total appraised value (add above 2 lines together)	\$	<u>0</u>
Name of the subdivision 1 (if applicable)	TIRZ #	<u>2</u>

(Fill out section below only if the TIRZ has expanded. Each new property/area that is incorporated into the TIRZ is considered as a "sub-zone")

Tax increment base	\$	_____
Current captured appraised value	\$	_____
Total appraised value (add above 2 lines together)	\$	0
Name of the sub-zone 2 (Use this field if zone has expanded)		_____
Tax increment base	\$	_____
Current captured appraised value	\$	_____
Total appraised value (add above 2 lines together)	\$	0
Name of the sub-zone 3 (Use this field if zone has expanded)		_____
Tax increment base	\$	_____
Current captured appraised value	\$	_____
Total appraised value (add above 2 lines together)	\$	0
Name of the sub-zone 4 (Use this field if zone has expanded)		_____

STEP 3: Authorized Name of Person Completing Form

By typing my name below, I certify under penalty of perjury that I am authorized to execute this instrument and the information provided herein is true and correct to the best of my knowledge and belief.

 Title

 Authorized User Name

 Date

Instructions

State Law (Section Sec. 311.016, Tax Code) requires the governing body of a municipality or county, on or before the 150th day following the end of its fiscal year, to submit a report on the status of a reinvestment zone created by the municipality or county to the chief executive officer of each taxing unit that levies property taxes on real property in the zone. A copy of this annual report along with this form must be submitted to the Texas Comptroller of Public Accounts at the address below:

Comptroller of Public Accounts
 Data Analysis and Transparency Division
 Post Office Box 13528
 Austin, Texas 78711-3528

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Step 1: Contact information

This information provides the Comptroller information on the entity initiating the tax increment reinvestment zone and a contact person for the annual report.

Step 2: Tax Increment Reinvestment Zone Information

Q.1 - Please include the reinvestment zone name listed in the ordinance or resolution creating the zone. TIRZ name MUST be formatted in this manner: City Name, TIRZ Name & Number such as City of Levelland TIRZ #1, City of Weimar Sunset TIRZ.

Q.11 - Indicate all improvement projects in progress or completed within the zone.

Q.12-Q.15 - List the TIF fund balance at the end of the fiscal year, all revenues received by the fund during the fiscal year, and all expenditures made by the fund during the fiscal year. List principal and interest due on bonded indebtedness, the tax increment base at the creation of the zone and the current captured appraised value (the increase in property value over the tax increment base.)

Step 3: Authorized User Name of Person Completing Form

The person typing their name here in the report should be the same person listed in Step 1 as the contact person.



Meeting
Date: 2/28/2022

Date: 02/23/2022

Item #: 19.

Dept.: Administration

Action Item

SUBJECT:

Consider and take appropriate action on a contract with Jantech Solutions for Managed Information Technology services; and authorizing the City Manager or his designee to execute necessary documents.

BACKGROUND:

Staff believes that it is in the best interest of the City of Kaufman to contract with Jantech Services of Kemp, Texas, for Managed Information Technology Services. Currently, the City of Kaufman utilizes TSM for these services. TSM did not submit a response to the Request for Proposals (RFP). Four proposals were received and reviewed by an internal committee. Jantech Solutions met all of the established criteria and was recommended by the committee.

The initial contract if approved, will commence on March 1, 2022 and end on February 28, 2023, with an automatic renewal upon approval of each party. The monthly fee is \$3400 for a total annual contract cost of \$40,800.00.

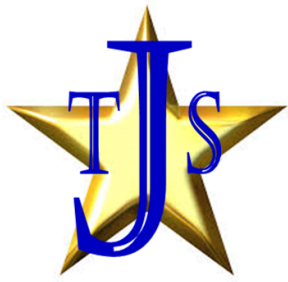
Author:
Mike Holder, Assistant City Manager

Reviewed:
Mike Slye, City Manager

Cost: Funds Available: Source:

Recommendation: Staff recommends approval of a contract with Jantech Solutions for Managed IT Services.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☒



City of Kaufman, Texas
Network Support Contract

This Network Support Contract ("Agreement") is made and entered into by and between the City of Kaufman, Texas, a home rule municipal corporation, ("City") and Jantech Solutions, LLC, a Texas limited liability company ("Jantech"). City and Jantech shall be jointly referred to as "Parties".

RECITALS

WHEREAS, the City is seeking a provider to perform the services listed below; and

WHEREAS, Jantech is ready, willing, and qualified to perform the services listed below.

NOW, THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, City and Jantech agree as follows:

1. SCOPE OF SERVICES: Jantech shall provide network management and support services for the City, as listed below, as often as needed in the discretion of the City during all term(s) of this Agreement:
 - Remote management of all City network switches, routers, and firewalls; and
 - Recommend new software and equipment purchases; and
 - Recommend changes to the City IT systems in order to provide greater efficiencies and/or cost savings; and
 - Provide network design recommendations as the needs of the City change; and
 - Work with software/hardware providers to insure connectivity to the City IT systems (Jantech shall provide the necessary support to allow the rights and privileges needed to connect to the Kaufman IT system); and
 - Management of the City's Microsoft Windows based servers; limited to:
 - Recommend centrally controlled anti-virus / malware solutions; and
 - Recommend group policy settings; and
 - Recommend application locations and data storage; and
 - Establish a standard operating procedure for storage of user and application data that takes into account data protection (backups) and user response (speed); and
 - Recommend standard backup procedures; and
 - Recommend upgrades of the server system keeping the City moving forward on a budget plan to reduce unforced server hardware expenditures.

- Work with the City on budget planning for the IT department; and
- Work with the City's police department personnel to continue to maintain the CJI standards for the police department network; and
- Monitor the trouble ticket system and provide remote assistance to City employees when requested through the ticket system; and
- Work with City police department vendors to ensure access to the police department network and maintain CJI compliance; and
- Keep the police department aware of changing CJI requirements and work with the department to implement the policies, procedures, and hardware necessary for compliance.

Jantech shall report directly to the City Manager or designee and all recommendations and project support shall be under the direction of the City Manager or designee. Any major purchase in software or hardware shall be brought to Jantech for approval prior to purchase and implementation. A major purchase is defined as any software or hardware that requires connectivity to the network and or is used by multiple end users. Any major purchase without Jantech approval will NOT be supported under this Agreement.

2. NOTED EXCLUSIONS:

- Large format printers, multi-function copiers/scanners (Jantech support is limited to the connectivity to the City network); and
- Police radio equipment; and
- Security surveillance systems; and
- 911 equipment supplied by the COG / AT&T; and
- Generator / large battery backup systems (Jantech encourages the City to maintain current support agreements with supplying vendors); and
- Any mail, webserver, or other "Cloud" based system not supplied by Jantech (Examples are but not limited to: Google Mail, Incode, & City Website).

3. CHANGES TO SCOPE OF SERVICES:

Any changes to the scope of services agreed upon by City and Jantech shall be made in writing and such changes shall specifically identify changes in service levels and related compensation for such services. Both Parties shall determine a mutually agreed upon solution to alter services levels and a transitional timeframe that is mutually beneficial to both Parties. No changes shall be binding absent a written Agreement or Amendment executed by both Parties.

4. FEE STRUCTURE:

In consideration of Jantech providing services, City shall pay Jantech monthly a fee of \$3,400.00, to be due on the 1st of each month.

5. INVOICE & PAYMENT STRUCTURE:

Jantech will invoice City on a monthly basis and provide all necessary supporting documentation. All payments are due to Jantech within 30 days of invoice date. City may request, and Jantech shall provide, additional information before approving the

invoice. When additional information is requested, City will identify specific disputed item(s) and give specific reasons for any request. Undisputed portions of any invoice shall be due within 30 days of Jantech's invoice date, if additional information is requested, City will submit payment within thirty (30) days of resolution of the dispute.

6. TERM:

Unless terminated earlier as otherwise provided herein, this Agreement shall be effective on March 1, 2022. The initial term of this Agreement shall be twelve (12) months, subsequently, Agreement shall automatically renew for twelve (12) months periods, unless prior notification is delivered to either Party thirty (30) days in advance of the renewal date of this Agreement. City shall provide Jantech access to network equipment and inventory equipment by February 16, 2022.

7. TERMINATION:

Either Party may terminate this Agreement, or any part of this Agreement upon thirty (30) days written notice, with or without cause and with no penalty or additional cost beyond the rates stated in this Agreement. In case of such termination, Jantech shall be entitled to receive payment for work completed up to and including the date of termination within thirty (30) days of the termination.

8. FISCAL NON-APPROPRIATION CLAUSE:

Financial obligations of City payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available in accordance with the rules, regulations, and resolutions of City, and other applicable law. Upon the failure to appropriate such funds, this Agreement shall be terminated and final payment to Jantech shall be rendered in accordance with Section 7 of this Agreement.

9. PERFORMANCE STANDARDS:

Jantech shall perform the services using that degree of care, skill, and professionalism ordinarily exercised under similar circumstances by members of the same profession practicing or performing the substantially same or similar services.

10. INDEPENDENT CONTRACTOR:

Jantech is an independent contractor, and neither Jantech, nor any employee or agent thereof, shall be deemed for any reason to be an employee or agent of City. City shall have no liability or responsibility for any direct payment of any salaries, wages, payroll taxes, or any and all other forms or types of compensation or benefits to any personnel performing services for City under this Agreement. Jantech shall be solely responsible for all compensation, benefits, insurance and employment-related rights of any person providing services hereunder during the course of or arising or accruing as a result of any employment, whether past or present, with Jantech.

11. ASSIGNMENT:

Neither party shall assign all or part of its rights, duties, obligations, responsibilities, nor benefits set forth in this Agreement to another entity without the written approval of both Parties; consent shall not be unreasonably withheld.

12. INDEMNIFICATION:

To the fullest extent permitted by law, Jantech shall defend, indemnify, release and hold harmless City, its elected and appointed officials, employees and volunteers and others working on behalf of City, from and against any and all third-party claims, demands, suits, costs (including reasonable legal costs), expenses, and liabilities ("Claims") alleging personal injury, including bodily injury or death, and/or property damage, but only to the extent that any such Claims are caused by the negligence of Jantech or any officer, employee, representative, or agent of Jantech. Jantech shall have no obligations under this Section to the extent that any Claim arises as a result of Jantechs compliance with Municipal law, ordinances, rules, regulations, resolution, executive orders or other instructions received from City.

Only to the extent allowed by law and without waiver of sovereign immunity, City shall defend, indemnify, release and hold harmless Jantech, its officers, employees, representatives, and agents, from and against any and all Claims alleging personal injury, including bodily injury or death, and/or property damage, but only to the extent that such Claims are caused by (a) the negligence of, or material breach of any obligation under this Agreement by, City or any officer, employee, representative, or agent of City or (b) Jantech's compliance with Municipal law, ordinances, rules, regulations, resolutions, executive orders or other instructions received from City. If either Party becomes aware of any incident likely to give rise to a Claim under the above indemnities, it shall notify the other and both Parties shall cooperate fully in investigating the incident.

13. INSURANCE:

- A. Jantech shall procure and maintain and shall cause any subcontractor of Jantech to procure and maintain, minimum insurance coverages as determined in writing by the City throughout the term of this Agreement. Such coverages shall be procured and maintained with forms and insurers acceptable to City. All coverages shall be provided on an occurrence basis.
- B. City shall be named as an additional insured on Jantech's insurance coverage, other than Workers Compensation and Professional Liability coverage. A waiver of subrogation shall be provided on all coverages.
- C. Prior to commencement of Services, Jantech shall submit certificates of insurance acceptable to City.

14. THIRD PARTY RELIANCE:

This Agreement is intended for the mutual benefit of Parties hereto and no third-party rights are intended or implied.

15. JANTECH ACCESS TO RECORDS:

Parties acknowledge that Jantech requires access to Records in order for Jantech to perform its obligations under this Agreement. Accordingly, City will either provide to Jantech on a daily basis such data from the Records as Jantech may reasonably request (in an agreed electronic format) or grant Jantech access to its Records and Record management systems so that Jantech may download such data. Data provided to or downloaded by Jantech pursuant to this Section shall be used by Jantech solely in accordance with the terms of this Agreement.

16. CONFIDENTIALITY:

Jantech shall not disclose, directly or indirectly, any confidential information or trade secrets of City without the prior written consent of City or pursuant to a lawful court order directing such disclosure.

17. JANTECH PERSONNEL:

Jantech shall employ a sufficient number of experienced and knowledgeable employees to perform Services in a timely, polite, courteous and prompt manner. Jantech shall determine appropriate staffing levels and shall promptly inform City of any reasonably anticipated or known employment-related actions which may affect the performance of Services. Additional staffing resources shall be made available to City when assigned employee(s) is unavailable.

18. NOTICES:

Any notice under this Agreement shall be in writing and shall be deemed sufficient when presented in person, or sent, pre-paid, first class United States Mail, or delivered by electronic mail to the following addresses:

If to City:	If to Jantech:
City of Kaufman 209 S Washington Street Kaufman, Texas 75142 Email: kaufmancitysec@kaufmantx.org	Jantech Solutions 1009 Holiday Dr Tool, Texas 75143 Email: bruce@jantechsolutions.com

19. DISPUTE RESOLUTION:

In the event a dispute arises out of or relates to this Agreement, or the breach thereof, and if said dispute cannot be settled through negotiation, Parties agree first to try in good faith to settle the dispute by mediation, before resorting to litigation. The cost thereof shall be borne equally by each Party.

20. ATTORNEY'S FEES:

In the event of dispute resolution or litigation to enforce any of the terms herein, each Party shall pay all its own costs and attorney's fees.

21. AUTHORITY TO EXECUTE:

The person or persons executing this Agreement represent and warrant that they are fully authorized to sign and so execute this Agreement and to bind their respective entities to the performance of its obligations hereunder.

22. GOVERNING LAW AND VENUE:

This Agreement shall be construed under and governed by the laws of the State of Texas and all services to be provided will be provided in accordance with applicable federal, state and local law, without regard to its conflict of laws provisions. Exclusive venue shall be in Wise County, Texas.

23. COUNTERPARTS:

This Agreement and any amendments may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. For purposes of executing this Agreement, scanned signatures shall be as valid as the original.

24. ELECTRONIC REPRESENTATIONS AND RECORDS:

Parties hereby agree to regard electronic representations of original signatures as legally sufficient for executing this Agreement and scanned signatures emailed by PDF or otherwise shall be as valid as the original. Parties agree not to deny the legal effect or enforceability of the Agreement solely because it is in electronic form or because an electronic record was used in its formation. Parties agree not to object to the admissibility of the Agreement in the form of an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the ground that it is an electronic record or electronic signature or that it is not in its original form or is not an original.

25. WAIVER:

Failure to enforce any provision of this Agreement shall not be deemed a waiver of that provision. Waiver of any right or power arising out of this Agreement shall not be deemed waiver of any other right or power.

26. ENTIRE AGREEMENT:

This Agreement, along with attached exhibits, constitutes the complete, entire and final agreement of the Parties hereto with respect to the subject matter hereof, and shall supersede any and all previous communications, representations, whether oral or written, with respect to the subject matter hereof. Invalidity of any of the provisions of this Agreement or any paragraph sentence, clause, phrase, or word herein or the application thereof in any given circumstance shall not affect the validity of any other provision of this Agreement.

IN WITNESS HEREOF, the undersigned have caused this Agreement to be executed in their respective names on the dates hereinafter enumerated.

City of Kaufman, Texas

Signature

Date

Printed Name

Title

Jantech Solutions

Signature

Date

Printed Name

Title



Meeting
Date: 2/28/2022

Date: 02/09/2022

Item #: 20.

Dept.: Administration

Discussion Item

SUBJECT:

Discussion and staff direction on a potential ordinance regarding murals in the City of Kaufman.

BACKGROUND:

The Downtown Merchants group has made a preliminary inquiry about having a mural(s) painted on certain buildings. Staff would like Council to consider adopting a mural ordinance to ensure appropriate murals are reviewed and approved to protect the historical and aesthetic beauty of the square. We are asking Council to provide staff direction to draft such an ordinance for Council's consideration. See article below:

MESQUITE PROPOSES MURAL ORDINANCE

Mesquite plans to create an ordinance specifically for murals to allow more flexibility over the art installed throughout its downtown historic district.

At a Monday City Council work session, Planning and Development Director Jeff Armstrong proposed setting up more clear guidelines and a more set process for Mesquite's murals as the city revitalizes its downtown. Currently, murals are up for interpretation and largely treated like a wall sign which limits the city's ability to showcase art downtown, Armstrong.

Armstrong proposed that murals – for the time being – only be allowed downtown and follow their own set of guidelines, and maintenance of the mural would fall on the property owner. The new guidelines would not be retroactive for murals that were previously approved for outside of the downtown area.

Armstrong's proposed process for approving a mural, which is still under review, involves an initial application submitted to the Downtown Development Board. The Downtown Development Board and Mesquite Arts Council will then make recommendations on how the mural will be executed. If the prospective mural is slated to go on a landmark, the Landmark Commission will also give its input. Building officials will then receive stipulations regarding the incoming mural, and the artist wanting to create the mural will apply for a sign permit.

Councilmember Kenny Green said the proposed process was too convoluted. Additionally, he said it would be ideal to have the Landmark Commission review all mural applicants to ensure the integrity of Mesquite's historic downtown is maintained long term.

"If a mural were to go on a building that's not a landmark, it could negatively affect the value of a building that is a landmark," he said.

He also proposed bringing back a downtown overlay to have better control over what art is allowed in Downtown Mesquite.

Armstrong said that would be too long of a process.

Councilmember Jennifer Vidler disagreed with Green, saying the Landmark Commission is not necessary for all applicants because the Downtown Development District already works with the Texas Historical Commission regularly.

Councilmember Jeff Casper said he wanted to also see "fun" works of art that would create a sense of place beyond just historical depictions of Downtown Mesquite.

Councilmembers agreed that they also wanted definitions differentiating between temporary and permanent murals.

City Council plans of revisiting the ordinances as the application process and understanding of the ordinance becomes more concrete.

Author:

Reviewed:
Mike Slye, City Manager

Cost: Funds Available: Source:

Recommendation: Recommend tasking staff to develop a draft Mural Ordinance for future Council consideration.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐



Meeting
Date: 2/28/2022

Date: 02/09/2022

Item #: 21.

Dept.: Administration

Discussion Item

SUBJECT:

Discussion and staff direction on the purchase and installation of a recording or streaming camera system for the Council Chambers.

BACKGROUND:

The staff see there is a need to install a camera recording system in the Council chamber for the purpose of recording meetings and court proceedings. There are two options for this project, a simple recording system or a streaming system. The difference is one just records and we can upload the video afterwards vs. live streaming the video as the meeting occurs. The cost differences between the two options are very different. A simple recording system will cost around \$6,000 and a streaming system will run around \$20,000. The staff is seeking direction from the Council on how to move forward with this project.

Author:
Jessie Hanks, City Secretary

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff is seeking direction from the Council.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐



BOARD OR COMMISSION
CANDIDATE APPLICATION FOR APPOINTMENT

Which of the City's Boards/Commissions are you interested in serving on?

- ☐ Kaufman Economic Development Corp.
☒ Planning and Zoning Commission
☐ Board of Adjustment
☐ Parks and Recreation Board
☐ Downtown Development Advisory Board

- ☐ Keep Kaufman Beautiful Board
☐ Other (Please specify in space below.)

Name: DENNIS BERRY
Home Address: 507 N. JACKSON ST
Home Phone #: 972-932-2966
*E-mail Address: denber1947@gmail.com

Date Submitted: 1/24/2022
Occupation: RETIRED
Employer: NA
Work Phone #: NA

Kaufman resident for 37 years.

Qualified Voter: Yes ☒ No ☐

Are you related to any of the City Council members or the City Manager? Yes ☐ No ☒
If so, please give the name of the person you are related to and your relation to that person.

Name

Relationship

Highest Education Level Completed, School Attended and Year Graduated: (High School/College)

BACHELOR'S Degree, BUS. ADMIN., 1974, ST. FRANCIS COLLEGE, FT. WAYNE, IND.

Boards/Commissions/Committees you have previously served on:

Dates

P&Z BOARD, CHAIRMAN

2003 - 2007

FORMER MAYOR

2001 - 2003

FORMER CITY MGR

1995 - 96

Professional and/or Community (Civic) Activities:

FORMER LIONS CLUB, SR. CITIZEN CENTER VOL.

Skills, Hobbies, or Talents:

GOLF

Dennis Berry
Signature



OVERLOOK DRONE
HELPING YOU SEE WHAT YOU NEED

City of Kaufman Performance Measures				
Safe and Secure				
Provide superior fire, police and emergency services.				
Fire Department	FY Q1	FY Q2	FY Q3	FY Q4
Number of Fire calls	169	143	85	97
Number of EMS calls	318	413	368	393
Number of Accident calls	135	119	140	135
Meet Average Response Time goal (5 mins.)	94%	93%	94%	93%
Police Department				
Total of Offenses Reported	123	150	111	119
Number of crimes against people	12	17	22	17
Number of property crimes	50	61	44	39
Number of crimes against society	61	72	45	63
Average response time	5:10	4:50	5:05	5:47
Emergency Management				
Annual Review of EM Plan	0	0	1	0
Conduct Annual Table Top Exercise	0	0	0	0
Animal Control				
Total Calls for Service	113	165	121	158
Total Citations issued	2	4	0	0
Total Animals captured	32	68	49	32
Total Animals delivered to Humane Society	44	64	51	33
Increase citizen awareness and involvement in public safety.				
Fire Department	FY Q1	FY Q2	FY Q3	FY Q4

Number of Social Media Posts	66	41	43	50
Number of Social Media Followers	9960	9500	9987	9800
Number of public# Public Fire Education Programs	2775	95	200	145
Police Department				
Facebook followers, likes, PSA	10,880	11,050	11,308	11,415
Business Crime Watch announcements	1	0	1	2
Neighborhood Crime Watch Programs	4	4	4	4
Community Group meetings	43	56	51	47
Emergency Management				
Utilize Social Media to promote CivicReady	1	1	1	1
Increase number of CivicReady users	3115	3115	3115	3115
Number of CivicReady messages	2	1	1	1
Improve data security				
IT Department	FY Q1	FY Q2	FY Q3	FY Q4
Conduct Annual Security Audit of Systems	NA	NA	Yes	NA
Conduct HB mandated cyber security training	NA	NA	Yes	NA
Police Department				
CJIS Audit Compliance	Yes	Yes	Yes	Yes
Smart, Business-Friendly Economic Development				
Create effective working relationships with businesses and developers.				
Development Services	FY Q1	FY Q2	FY Q3	FY Q4
Number of DRC meetings	4	3	1	2
Number of Pre-DRC meetings	3	9	5	4

Administration				
Number of meetings with businesses and developers (new and current).	15	14	16	22
Attend Chamber networking events.	2	2	3	5
Retain/Expand existing businesses.				
Development Services	FY Q1	FY Q2	FY Q3	FY Q4
Number of Matching Grants reviewed	0	1	1	2
Administration				
Recognize the Business of the Month	0	0	0	0
Serve as Ex-Officio on Chamber Board	1	1	3	2
Number of EDC meetings attended	1	3	3	3
Promote new business opportunities.				
Development Services	FY Q1	FY Q2	FY Q3	FY Q4
Respond to zoning information requests less than or = to 3 days.	20	25	17	89
Administration				
Economic Incentive agreements approved	3	2	2	2
Attend ICSC	NA	NA	NA	NA
Meet with potential business owners.	3	2	3	3
Strong Partnerships and Community Involvement				
Create a positive regional identity.				
Communications	FY Q1	FY Q2	FY Q3	FY Q4

Respond within 3 hours to citizen comments and messages on social media.	100%	100%	100%	100%
Number of press releases to the paper regarding activities and positive events.	12	4	12	10
Marketing				
Number of promotions of Kaufman's events	0	3	2	1
Number of promotions of Kaufman Square	0	0	2	2
Forge collaborative relationships with other government and public entities.				
Administration	FY Q1	FY Q2	FY Q3	FY Q4
Attend Kaufman County Leadership Council Meetings	1	1	1	1
Participate in Kaufman County Communications Coalition	0	1	1	1
Foster and support citizen volunteer opportunities.				
Administration	FY Q1	FY Q2	FY Q3	FY Q4
Develop Citizens Academy	0	0	0	0
Post volunteer opportunities on website, social media, and to employees.	0	0	0	0
Highlight Non-profit of the quarter	0	0	0	0
Healthy and Environmentally Conscious Community				
Promote recreational/active lifestyle opportunities.				
Parks and Recreation	FY Q1	FY Q2	FY Q3	FY Q4
Maintain 16.3 acres of ballfields for safe use.	0	78.5	38.6	37.8

Maintain 102.7 acres of Park Facilities.	18.5	539.9	705	314.4
Provide general park inspections and repairs.	188	218	248	207
Improve property maintenance standards and code enforcement.				
Code Enforcement	FY Q1	FY Q2	FY Q3	FY Q4
Number of pro-active cases opened	248	194	369	305
Implement NEAT 2x a year	NA	NA	NA	NA
Conduct annual review of relevant codes	Yes	Yes	Yes	Yes
Develop/enhance environmental and sustainability standards/programs.				
Public Works	FY Q1	FY Q2	FY Q3	FY Q4
Publish Water Quality Report	Yes	Yes	Yes	Yes
Number of Enforcement violations	0	0	0	0
Water loss less than 20%	Yes	Yes	Yes	Yes
Communications				
Number of promotions of Recycling Program	1	2	1	1
Number of promotions of Water Conservation Plan	1	1	1	1
Development Services				
Perform bi-annual health inspections	58	50	68	69
Perform health inspections – temporary events	2	2	2	8
Financial and Operational Stewardship				
Develop, recognize and retain quality staff.				
Human Resources	FY Q1	FY Q2	FY Q3	FY Q4
Update City's Job Classification Plan annually	Yes	Yes	Yes	Yes
Employee turnover less than 15%	Yes	Yes	5%	7.4%

Review/update Job Descriptions annually	Yes	Yes	Yes	Yes
Implement strong financial management standards.				
Finance	FY Q1	FY Q2	FY Q3	FY Q4
Achieve GFOA's Certificate of Achievement for Excellence in Financial Reporting	NA	NA	NA	YES
Achieve GFOA's Distinguished Budget Presentation Award	NA	NA	NA	Yes
Increase the number of warrants issued after FTA for Final Notice of court date	0	188	152	106
Improve effectiveness and efficiency of operational processes.				
Administration	FY Q1	FY Q2	FY Q3	FY Q4
Quarterly Budget review	Yes	Yes	Yes	Yes
Fleet Plan review	Yes	Yes	Yes	Yes
Annual Review of Job Classification Plan/Staffing levels	Yes	Yes	Yes	Yes
Maintain/Improve infrastructure and assets.				
Public Works	FY Q1	FY Q2	FY Q3	FY Q4
Linear feet of street repairs	8,493	3,790	2,753	4,635
Linear feet of water line replaced	72	52	36	66
Number of water leaks repaired	55	49	57	50
Provide cost effective services.				
Administration	FY Q1	FY Q2	FY Q3	FY Q4
Review the fee schedule and compare with surrounding areas	NA	Yes	NA	NA
Quarterly Budget review	Yes	Yes	Yes	Yes

Deliver responsive, professional customer service.				
Administration	FY Q1	FY Q2	FY Q3	FY Q4
Provide Customer Service Training	Yes	0	0	0
Number of Customer Complaints	2	0	0	0
Number of outside commendations	0	0	0	0
Development Services				
Percentage of Plat approval by PZ w/i 30 days.	100	100	100	100
Planned Development & Site Plan approval by PZ w/i 60 days.	100	100	100	100
Percentage of contractor registration approval process < or = to 3 days.	98	100	100	100
Percentage of single family & duplex permit plan review < or = 15 working days.	100	100	100	100
Percentage of commercial permit plan review < or = 60 working days.	100	100	100	100
Percentage of home improvement incentive program initial request review in < or = 10 working days.	NA	NA	NA	NA
Finance				
Increase the number of ACH payments to total accounts payable	45%	45%	46%	54%
Increase percentage of Automatic draft customers/total customers	19%	19%	19%	18%
Increase number of E-Bill customers	13%	14%	14%	13%
Fire Department				

Meet or beat Average Response Time goal	94%	93%	94%	93%
Number of Citizen complaints	0	0	0	0
Number of outside commendations	0	0	0	2
Police Department				
Meet or beat Average Response Time goal	Yes	Yes	Yes	Yes
Number of citizen complaints	0	0	0	0
Training hours for Professional Development	162	230	150	178
Public Works				
Number of street maintenance calls	393	371	569	320
Number of utility related service calls	814	1004	984	1188
Number of Citizen complaints	16	8	40	23

DISCUSSION ITEMS REPORT (DIR)

Project Title	Department	Agenda Date	Entered Date	Status/Notes	Strategy Map
Splash Pad	Parks & Rec	TBD	10/23/2018	Shannon Park and South Pointe Dev	2,3,4
Thoroughfare Plan Update	Development Serv	TBD	10/23/2018	In Progress	2,5
Bldg Standards Commission Ordinance	Development Serv	9/1/2019	10/23/2018	BSC to review	4
Marlow Development	Development Serv	4/22/2019	10/23/2018	Permit Issued	2
South Pointe	Development Serv		2/3/2021	Civil Plans under Review	2,3,4
Recodification of City Ordinances	Admin	11/13/2018	10/23/2018	Franklin Review	5
Subdivision Ordinance Update	Development Serv	1/27/2020	10/23/2018	Scheduled for Council 1/24/22	5
Citizens Academy	Admin/Public Safety		11/27/2018	Planning Phase	1,3
Fire Department Facility Improvements	Admin/Public Safety			Planning Phase	1,2,5
Kaufman Estates	PW/Admin	10/28/2019		No Action	5
Summer Youth Program	Admin/Parks	TBD	7/16/2019	COVID Postponement	1,3,4
Digital Gateway Signage	Admin	TBD	8/17/2020	Contract approved July 26, 2021	2,3
City Lakes Emer Action Plan	Public Works	TBD	8/7/2019		5
Disc Golf Course	Admin/PW	TBD	8/23/2019	Planning Phase	2,3,4
Washington Street Utility Relocation	Admin/PW	TBD	10/1/2019	SUE forwarded to TxDOT	2,5
TPW Grant for City Lake Park	Parks & Rec	TBD	12/10/2019	Submitted October 1, 2021	4,5
CareFlight Facility	Admin	TBD	3/9/2020	Discussions regarding relocation	1,3
COVID - 19	Admin/Public Safety	TBD	3/11/2020	Action Plan in Place	4,5
Comprehensive Plan	Admin		8/26/2020	Need to update plan	2,3,4,5
Website Update	Admin		1/26/2021	Planning Phase	2,3
Street Maintenance Program	Public Works		1/29/2021	Budget Approved, Phase 1 complete. Start Phase 2.	2,4,5
Storm Drainage Projects	Public Works		1/29/2021	Phase 1 Under Construction	2,4,5
North & South Water Tower Rehab	Public Works		1/29/2021	South Tower Rehab Underway	4,5
Body Cameras	PD		2/2/2021	Grant Awarded	1,3,5
Annual Report	Admin		2/24/2021	Planning Phase	3
Shannon Park Updates	Admin/PW	4/26/2021	4/26/2021	Final Concept Plan approved	3,4,5
Miracle Park	Admin/PW		4/29/2021	Concept Approved	3,4,5
Connector Road	Admin		4/29/2021	County Partnership	2,3,5
AMI	Admin/PW		4/29/2021	Contract approved - Installation begins Feb '22	4,5
High Speed Internet	Admin			Suddenlink live/CIP installing	2,3,5
Northeast Utility Project	Admin/PW		9/17/2021	Working on Cost Estimate and Scope	1,2,3,4,5
City Lakes Park/Lower Lake Improvements	Admin/PW		9/23/2021	Working on Cost Estimate and Scope	4
Former Senior Center Demo	Development Serv		11/8/2021	Approved in 2022 5 Year CIP	4
IT Services RFP	Admin		1/6/2022	RFP to Published	1,5

February 9, 2022

To: City of Kaufman

From: Ashley Berryhill, Finance Director

Re: January 2022 Demand and Response Ridership Report

TRIP INFORMATION:

	S	O	N	D	J	F	M	A	M	J	J	A	TOTAL
Trips	175	243	183	223	173								997
No. Service Days	21	21	20	20	20								102
Avg. Daily Trips	8.3	11.6	9.2	11.2	8.7								9.8

NO. OF TRIPS	PURPOSE
18	Adult Dayhab
2	Education
1	Government
13	Medicaid
58	Medical
34	Nutrition (Senior Center)
8	Other (adult-day care, beauty salon, friend's homes, etc.)
4	Shopping
35	Work
0	Contract Services
0	Vaccination Appointments

ELDERLY AND DISABLED RIDERSHIP	
42	Disabled Trips
91	Elderly (&/or Dis) Trips

133 E & D Total Rides

E & D Percent of Total Trips – 77%

MONTHLY UNDUPLICATED PASSENGERS
30
YEAR TO DATE UNDUPLICATED PASSENGERS
67

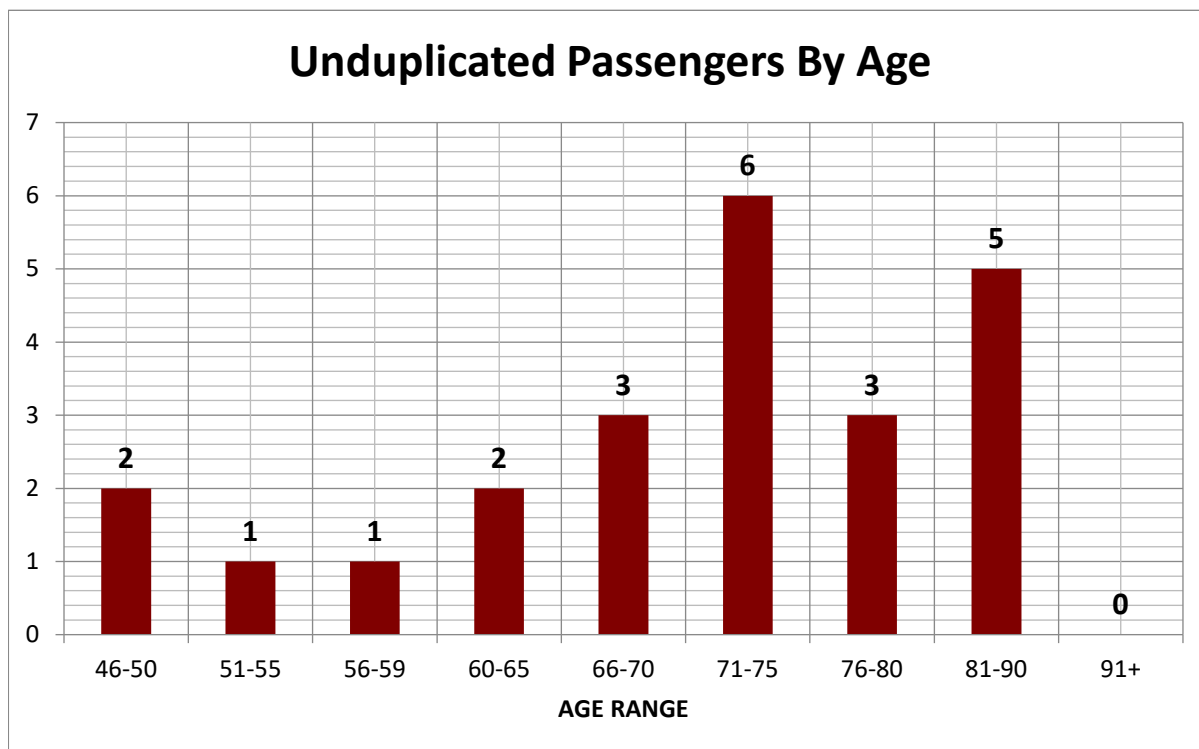


Trip Total	
KAUFMAN TO KAUFMAN	65
KAUFMAN TO OUTSIDE	108
OUTSIDE TO KAUFMAN	0

173

NOSHOW/CANCEL	126
DENIALS	21
Month to Month Unduplicated	30
YTD Unduplicated	67

January 2022 Total D & R Trips	173
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February 8, 2022

To: Kaufman County

From: Ashley Berryhill, Finance Director

Re: January 2022 Demand and Response Ridership Report

TRIP INFORMATION:

	S	O	N	D	J	F	M	A	M	J	J	A	TOTAL
Trips	1,588	1,340	1,180	1,195	1,144								5,303
No. Service Days	21	21	20	20	20								82
Avg. Daily Trips	75.6	63.8	59.0	59.8	57.2								63.2

	Trip Origin Total
COTTONWOOD	0
COMBINE	0
CRANDALL	28
FORNEY	224
GRAYS PRARIE	0
GUN BARRELL	0
HEARTLAND	0
KAUFMAN	173
KEMP	25
MABANK	21
OAK GROVE	0
OAK RIDGE	0
POST OAK	0
ROSSER	0
SCURRY	0
TERRELL	673
<i>Subtotal</i>	<i>1,144</i>

Terrell Senior Terraces	42
Terrell State Hospital	0

KAUFMAN COUNTY TOTALS	
TOTAL TRIPS	1,144
NO SHOW & CANCELS	833



D/R-KAUFMAN COUNTY	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	TOTALS
CHARTER	0	0	0	0	0	0	0	0	0	0	0	0	0
(UPT) Unlinked Passenger Trips	1,588	1,340	1,180	1,195	1,144								6,447
ADH	206	121	135	86	79								627
CONT	0	18	0	0	0								18
EDU	12	3	6	0	2								23
GOV	0	0	0	3	3								6
MDE	21	26	15	25	35								122
MED	733	757	575	583	560								3,208
NUT	194	132	199	178	163								866
OTH	92	78	45	75	38								328
SHP	145	76	95	91	84								491
VACC	2	0	0	0	0								2
WORK	183	129	110	154	180								756
	1,588	1,340	1,180	1,195	1,144	0	0	0	0	0	0	0	6,447
	0	0	0	0	0	0	0	0	0	0	0	0	0
KAUF DR TOTAL (+TSH, Charter)	1,588	1,340	1,180	1,195	1,144	0	0	0	0	0	0	0	6,447
	0	0	0	0	0	0	0	0	0	0	0	0	0

CONTRACTED SERVICES	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	TOTALS
Charter	0	0	0	0	0								0
Terrell State Hospital	0	0	0	0	0								0
Terrell Senior Terraces	46	32	58	50	42								228
Medicaid	21	26	15	25	35	0	0	0	0	0	0	0	122
Nursing Home Contracts	0	0	0	0	0								0
	67	58	73	75	77	0	0	0	0	0	0	0	350

	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	TOTALS
Adjusted Trip Total	1,521	1,282	1,107	1,120	1,067	0	0	0	0	0	0	0	6,097
*Trip Totals without Contracted Services													

ELDERLY AND DISABLED	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	TOTALS
> = 60	876	859	666	726	658								3,785
DIS <60	400	311	340	287	296								1,634
E & D	1,276	1,170	1,006	1,013	954	0	0	0	0	0	0	0	5,419
% of Trip Total	80%	87%	85%	85%	83%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	

	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	TOTALS
GENERAL PUBLIC	67	58	73	75	77	0	0	0	0	0	0	0	350
% of Total	4%	4%	6%	6%	7%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	

Subscription Trips	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	TOTALS
County Subscription Trips	1,007	836	816	820	851								4,330
Percent Subs of Total Trips	63%	62%	69%	69%	74%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	

Can/NoShow	119	94	71	99	110								493
Advanced Cancel	545	424	636	695	723								3,023
	664	518	707	794	833	0	0	0	0	0	0	0	3,516

DENIALS	113	140	198	195	139								785
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Response Summary:

	Responses	Transports	Exceptions	Compliance %	Transport %
Priority 1 <8:59	41	31	2	95%	76%
Priority 2 <11:59	89	44	2	98%	49%
Priority 3 <14:59	17	12	0	100%	71%
Emergency Transfers<0:29:59	91	88	56	38%	97%
Non-Emergency Transfers<0:15	80	78	32	60%	98%
Helicopter	18	18			
Totals	336	271		97.30%	65.21%

Transport Summary:

	Number	Percentage
Baylor Scott and White Dallas	5	2%
Baylor Scott and White Sunnyvale	3	1%
Baylor Scott and White Lakepointe Rowlett	1	0%
Baylor Scott and White Lakepointe Forney	0	0%
Childrens Medical Center	10	4%
Dallas Regional Medical Center	4	2%
Medical City Dallas	2	1%
Parkland	0	0%
Texas Health-Dallas	70	28%
Texas Health- Kaufman	68	27%
Texas Health -Plano	2	1%
Texas Health-Rockwall	2	1%
UT Health- Athens	0	0%
UT Health- Tyler	1	0%
UT Health- Cedar Creek	0	0%
VA Medical Center Dallas	0	0%
Other Hospitals	19	8%
Nursing home, residence, other	66	26%
	253	100%

	Number	% of Total
Patient Refusal/Treat No Transport	24	37%
Pt is DOS	2	3%
Cancellation- No Patient	39	60%
	65	100%

Average Response Time

City Wide--Emergency Calls

0:05:52

	Responses	Exceptions	
Last 100 Calls			
Priority 1	100	6	94%
Priority 2	100	3	97%
Priority 3	100	0	100%



COUNCIL MONTHLY UPDATE

January 2022

- ✓ In January, the Kaufman Fire Department responded to 255 calls for service.
- ✓ In January 2021, we responded to 186 calls for service
- ✓ Performed inspections on new Justice center, fire lines, and hydro tests on underground sprinkler lines.
- ✓ We could not respond to three calls due to being tied up on other calls (EMS, accidents), and no additional personnel responded. Luckily all 3 were medical emergencies, and EMS was available to get to them within 15 minutes.



Training:
(Fire CE's)
Ladder Use and Care



(EMS CE's)
Upper Airway and Respiratory



DEPARTMENT SNAPSHOT



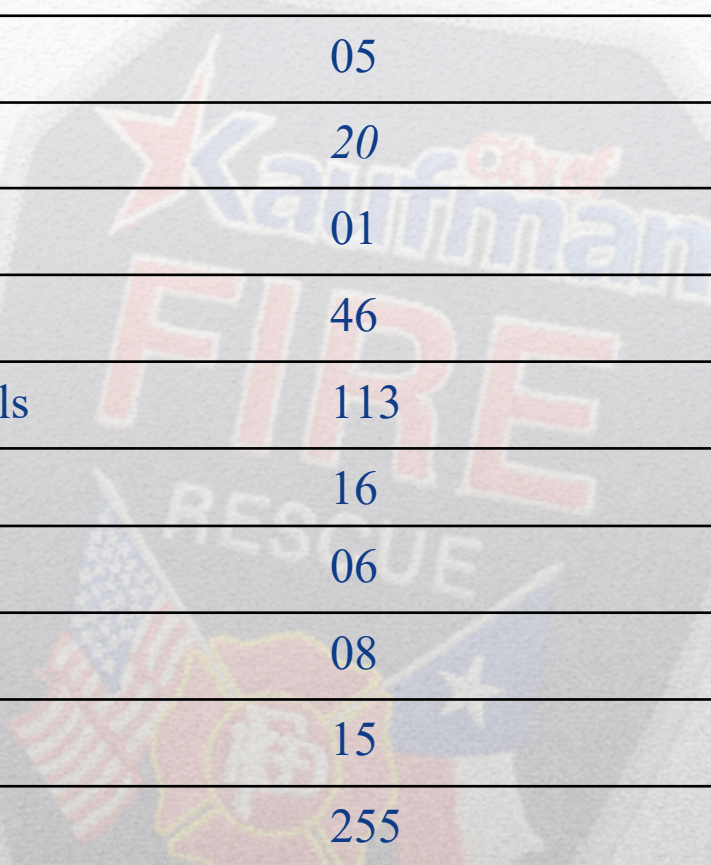
DEPARTMENT SNAPSHOT

- **Incident Response Time
Monthly Average**

- **Jan. 2022 Monthly
Average Response
Time 5 Minutes 35
Seconds (5.35)**
- **Dec. 2021 Monthly
Average Response
Time 5 Minutes 05
Seconds (5.05)**

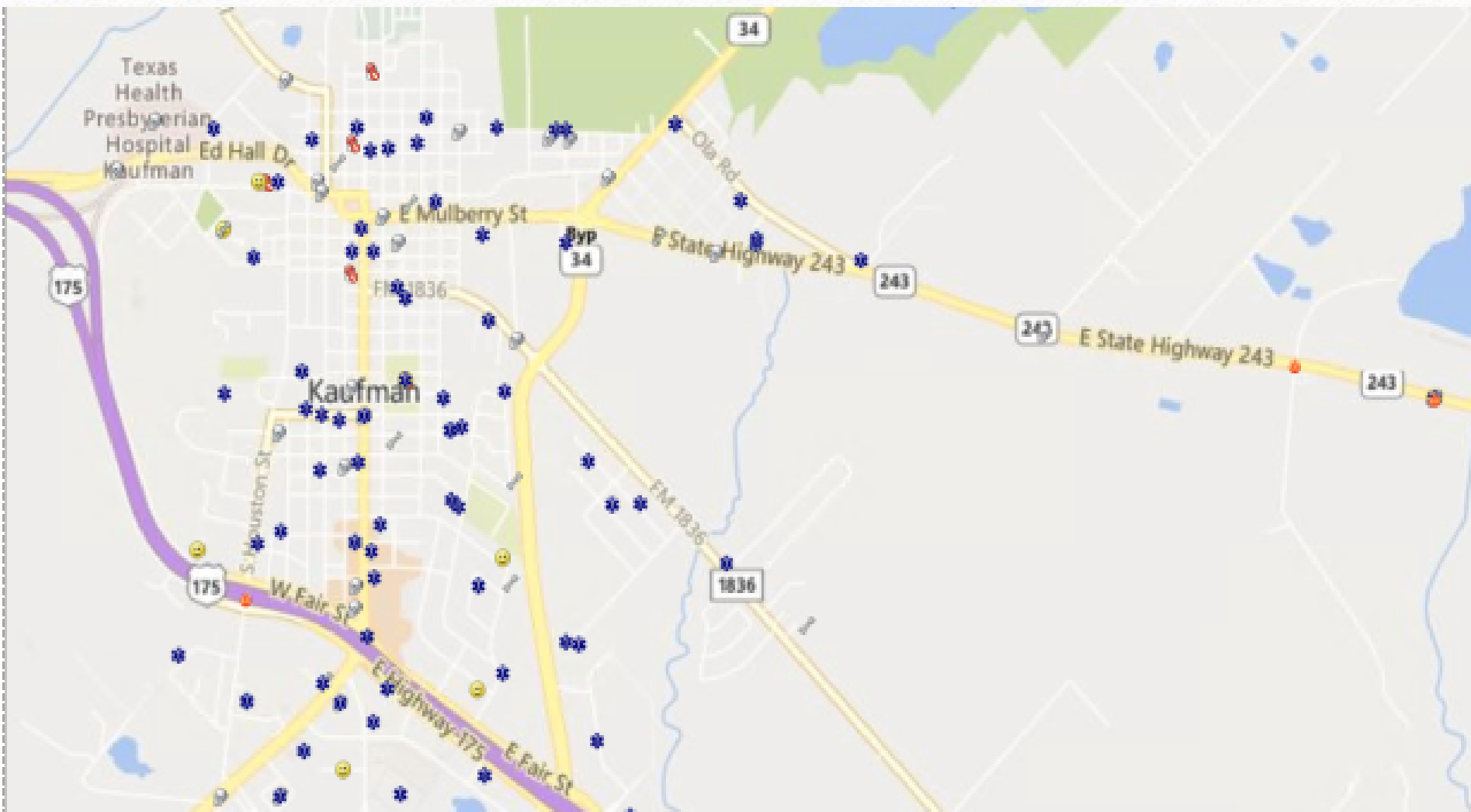


DEPARTMENT SNAPSHOT



Inspections Performed	25
Structure Fires	05
Grass/Trash Fires	20
Automobile Fires	01
Accidents	46
Emergency Medical Calls	113
Haz / Smoke Calls	16
False Alarms	06
Mutual Aid	08
Public Assist	15
Total Calls For Service	255

January 2022 Responses



INCIDENT LOCATION'S

RED= FIRE INCIDENTS/ACCIDENTS
YELLOW= CANCELLED IN ROUTE

BLUE= MEDICAL INCIDENTS

KAUFMAN POLICE DEPARTMENT

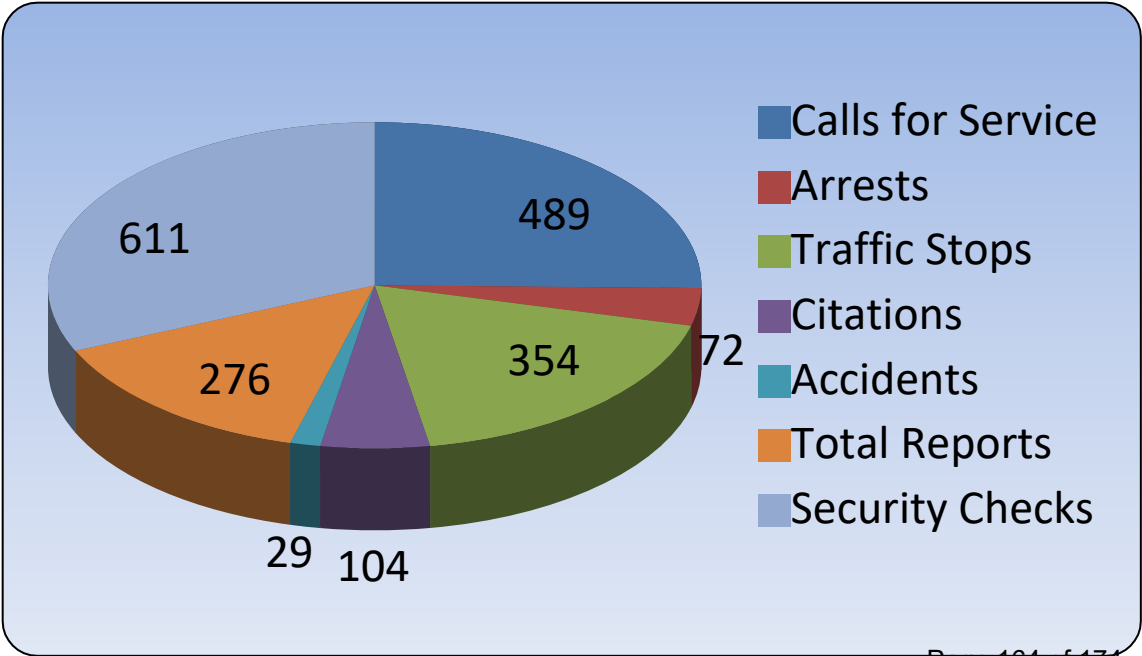
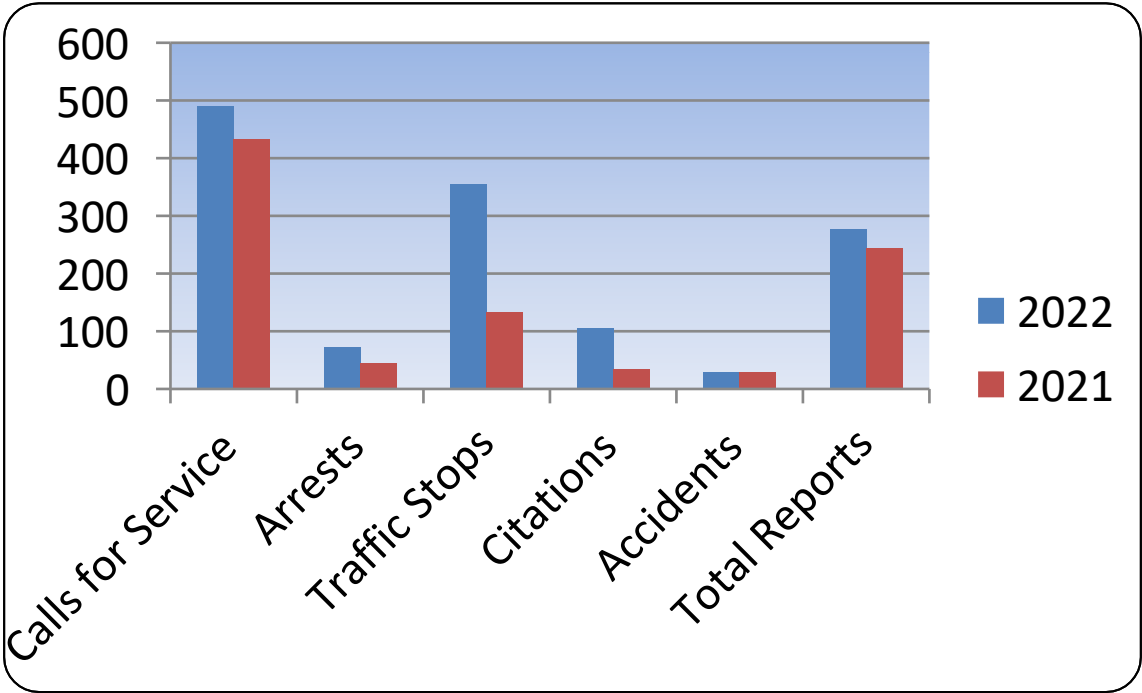
PATROL ACTIVITY JANUARY 2022

January 2022, Kaufman Police Department's Patrol Division Activity:

- **489** Calls For Service, Including Accidents
- **29** Traffic Accidents
- Completed **611** Homes, Parks, & Business Checks
- Completed **354** Traffic Stops
- Completed **235** Incident Reports
- Completed **276** Reports
- Made **72** Arrests
- Average monthly response time to calls is **5:04** minutes.

Other points of interest include:

- Utilized the radar trailer on the FM 1388.

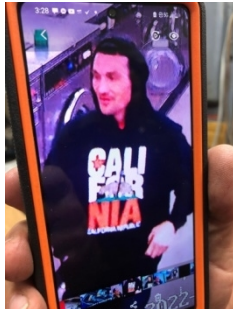
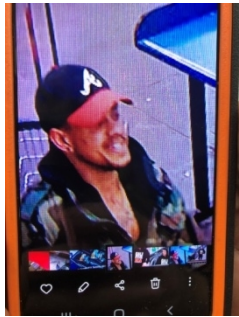


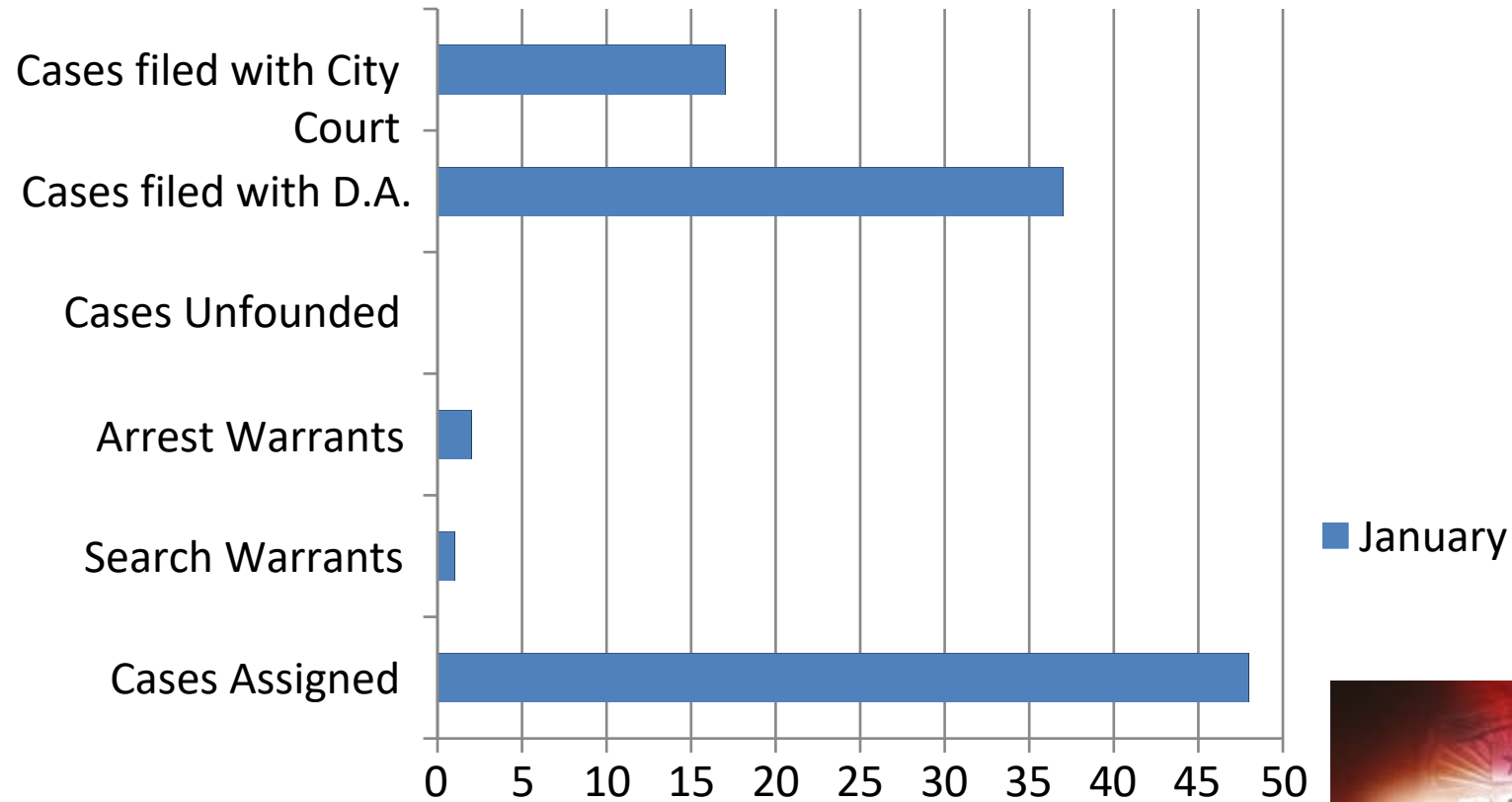
Community Engagement January 2022

Social Media Posts, Facebook Followers 11,455.

Events attended by Kaufman Police Department employees:

- Kaufman Police Department assisted with the Lewisville Fire Fighter, Landun Charles viewing, funeral and escort.
- Posted attempt to identify suspects of interest relating to a theft/burglary investigation.
- Posted attempt to identify suspect vehicle in vehicle burglary cases
- Posted multiple Notice of road closures due to construction / utility work.
- Officer T. Bolden photo and video of her talking and playing basketball with local youth.



Kaufman Criminal Investigations Division
January 2022

	Cases Assigned	Search Warrants	Arrest Warrants	Cases Unfounded	Cases filed with D.A.	Cases filed with City Court
January	48	1	2	0	37	17



KAUFMAN POLICE DEPARTMENT

JANUARY 2022



Year to Date - Offenses Known to Police for January 2022

Printed On: 2/9/2022

Agency: TX1290200 - KAUFMAN PD

Page 1 of 2

Classification of Offenses	Offenses Reported	Offenses Cleared	Projected Rate/1000	Last YTD Reported	Percent Change
Animal Cruelty, Total					-
Arson, Total					-
Assault Offenses, Total	4	3	0.50	6	-33.33%
Firearm					-
Knife	1	1	0.13		-
Other Weapons	1	1	0.13		-
Personal Weapons	2	1	0.25	6	-66.67%
Bribery, Total					-
Burglary/Breaking and Entering, Total				1	-100.00%
No Force					-
Force				1	-100.00%
Counterfeiting/Forgery, Total				2	-100.00%
Destruction/Damage/Vandalism of Property, Total				2	-100.00%
Drug/Narcotic Offenses, Total	16	16	2.02	16	0.00%
Drug Equipment Violations	3	3	0.38	4	-25.00%
Drug/Narcotic Violations	13	13	1.64	12	8.33%
Embezzlement, Total					-
Extortion/Blackmail, Total					-
Fraud Offenses, Total	1	1	0.13		-
False Pretense/Swindle/Confidence Game					-
Hacking/Computer Invasion					-
Identity Theft					-
Impersonation	1	1	0.13		-
Credit Card/Automatic Teller Machine Fraud					-
Welfare Fraud					-
Wire Fraud					-
Gambling Offenses, Total					-
Betting/Wagering					-
Gambling Equipment Violations					-
Operating/Promoting/Assisting Gambling					-
Homicide Offenses, Total					-
Murder and Nonnegligent Manslaughter					-
Negligent Manslaughter					-
Human Trafficking, Total					-
Human Trafficking, Commercial Sex Acts					-
Human Trafficking, Involuntary Servitude					-
Kidnapping/Abduction, Total	1		0.13		-



Year to Date - Offenses Known to Police for January 2022

Printed On: 2/9/2022

Agency: TX1290200 - KAUFMAN PD

Page 2 of 2

Classification of Offenses	Offenses Reported	Offenses Cleared	Projected Rate/1000	Last YTD Reported	Percent Change
Larceny/Theft Offenses, Total	2	1	0.25	11	-81.82%
Motor Vehicle Theft, Total	1		0.13	2	-50.00%
Buses					-
Automobiles				1	-100.00%
Other Motor Vehicles				1	-100.00%
Trucks	1		0.13		-
Recreational Vehicles					-
Pornography/Obscene Material, Total					-
Prostitution Offenses, Total					-
Assisting or Promoting Prostitution					-
Prostitution					-
Purchasing Prostitution					-
Robbery, Total					-
Firearm					-
Personal Weapons					-
Other Weapons					-
Knife					-
Sex Offenses, Total					-
Fondling					-
Rape					-
Sexual Assault with an Object					-
Sodomy					-
Sex Offenses, Non-Forcible, Total					-
Incest					-
Statutory Rape					-
Stolen Property Offenses, Total					-
Weapons Law Violations, Total				1	-100.00%
Group A Offense, Total	25	21	3.15	41	-39.02%
Crimes Against Person, Total	5	3	0.63	6	-16.67%
Crimes Against Property, Total	4	2	0.50	18	-77.78%
Crimes Against Society, Total	16	16	2.02	17	-5.88%
Officers Killed or Assaulted YTD	0			0	-

January 2022, Kaufman Animal Control Responded To-

- 56 Calls For Service
- 0 Follow-up Calls
- Warnings Issued – 5
- Citations Issued – 0
- Traps Set - 1

Animals Captured

On Calls – 5

On View – 0

Animals Turned Over

To Owner – 1

To Humane Society – 5

Dead Animals Recovered: - 3

Non-Domestic Animals Captured – 2

January 14, 2022 – Kaufman Animal Control received the lab report back on a skunk that was captured during the daylight hours of the 2600 Block of Commerce Way that had tested positive for rabies. The public was notified via the City of Kaufman Police Department Facebook page. Local media sources also reposted the story about the rabid skunk.





Development Services
January Monthly Report
Permits Issued: 01/01/2022-01/31/2022

Permit Title	Project Address	Credentialed Contacts	Permit Issued Date	Project SQ. FT.	Valuation	Total Fees Collected
2022 Food Permits	214 E Mulberry St.	Scott Olden (Business Manager)	01/27/2022 at 4:33 PM		\$0.00	\$645.00
2022 Food Permits	2225 S Washington St.	Krystal Paroski (Business Manager)	01/21/2022 at 12:51 PM		\$0.00	\$235.00
2022 Food Permits	303 E Mulberry St.	Dee Dodson (Business Manager)	01/31/2022 at 1:11 PM		\$0.00	\$230.00
2022 Food Permits	7977 Co Rd 4095	Maria Velasquez (Business Manager)	01/26/2022 at 9:09 AM		\$0.00	\$200.00
2022 Food Permits	901 E Mulberry St.	Jesus Torres (Business Manager)	01/19/2022 at 9:52 AM		\$0.00	\$216.30
2022 Food Permits	702 E Mulberry St.	Deborah Miller (Business Manager)	01/11/2022 at 3:51 PM		\$0.00	\$225.00
2022 Food Permits	807 S Washington St.	Francisco Alvarez (Business Manager)	01/28/2022 at 4:07 PM		\$0.00	\$220.00
2022 Food Permits	4626 Co Rd 220	Lee Ann Hammond (Business Manager)	01/06/2022 at 4:51 PM		\$0.00	\$400.00
2022 Food Permits	400 E US Hwy 175	Mayra Romo (Business Manager)	01/03/2022 at 1:52 PM		\$0.00	\$360.00
2022 Food Permits	1901 S Washington St.	Misty Baker (Business Manager)	01/19/2022 at 11:21 AM		\$0.00	\$250.00
2022 Food Permits	1605 Rand Rd.	Vonda Jones (Business Manager)	01/03/2022 at 2:20 PM		\$0.00	\$200.00
2022 Food Permits	110 E Grove St.	Kellie Stokusky (Business Manager)	01/20/2022 at 8:49 AM		\$0.00	\$220.00
2022 Food Permits	100 Crossroads Dr.	Isaiuro Marroquin (Business Manager)	01/26/2022 at 10:56 AM		\$0.00	\$715.85
2022 Food Permits	1108 Woodside Lane	Peggy Clendenon (Business Manager)	01/10/2022 at 2:58 PM		\$0.00	\$100.00
2022 Food Permits	9 Oak Creek Dr., A	Jeremy John (Business Manager)	01/06/2022 at 2:12 PM		\$0.00	\$215.00
2022 Food Permits	1912 W Fair St.	Shelley Tackett (Business Manager)	01/21/2022 at 11:39 AM		\$0.00	\$200.00
2022 Food Permits	1001 E Mulberry	Mohammad Siddiq (Business Manager)	01/12/2022 at 2:35 PM		\$0.00	\$365.00
2022 Food Permits	100 Kings Fort Pkwy., 109	Astrit Krasniq (Business Manager)	01/18/2022 at 2:11 PM		\$0.00	\$252.35
2022 Food Permits	2220 S Washington St.	Sharbaz Ali (Business Manager)	01/28/2022 at 2:19 PM		\$0.00	\$210.00
2022 Food Permits	380 E Hwy 175, 400	Robert Vega (Business Manager)	01/11/2022 at 9:41 AM		\$0.00	\$275.00
2022 Food Permits	5000 Catron Drive	Cynthia DeVos (Business Manager)	01/03/2022 at 1:46 PM		\$0.00	\$100.00
2022 Food Permits	201 Old Rail Rd.	Jennifer Carder (Business Manager)	01/31/2022 at 12:35 PM		\$0.00	\$215.00
2022 Food Permits	12522 South Highway 34	Rickey Avery (Business Manager)	01/19/2022 at 1:38 PM		\$0.00	\$400.00
2022 Food Permits	2233 S Washington St.	David Mireles (Business Manager)	01/24/2022 at 3:24 PM		\$0.00	\$325.00
2022 Food Permits	250 E Hwy 175	Kristen Martinez (Business Manager)	01/03/2022 at 1:59 PM		\$0.00	\$325.00
2022 Food Permits	1803 E Mulberry St.	Belevy Kelley (Business Manager)	01/11/2022 at 8:17 AM		\$0.00	\$230.00
2022 Food Permits	1800 S Washington	Kelly Green (Business Manager)	01/20/2022 at 1:27 PM		\$0.00	\$345.00
2022 Food Permits	1107 E Mulberry St., F	Bryan Pak (Business Manager)	01/10/2022 at 3:58 PM		\$0.00	\$210.00
2022 Food Permits	1106 S Washington St.	Catherine Garza (Business Manager)	01/31/2022 at 10:31 AM		\$0.00	\$220.00
2022 Food Permits	300 E Hwy 175	Stefani Webster (Business Manager)	01/03/2022 at 10:55 AM		\$0.00	\$510.00
2022 Food Permits	905 E Mulberry	Thai Phung Tran (Business Manager)	01/25/2022 at 9:31 AM		\$0.00	\$300.00
2022 Food Permits	3701 S Houston St.	Vonda Jones (Business Manager)	01/03/2022 at 2:22 PM		\$0.00	\$200.00
2022 Food Permits	300 W Broad Street	Patrick McCrea (Business Manager)	01/18/2022 at 11:16 AM		\$0.00	\$412.00
Alcohol Beverage Permit	905 E Mulberry	Thai Phung Tran (Business Manager)	01/25/2022 at 9:29 AM		\$0.00	\$175.00
Amusement Permit	1502 S Washington St.	Barula Pulak (Property Owner)	01/24/2022 at 4:59 PM		\$0.00	\$60.00
Amusement Permit	2200 S Washington St.	Linda Flores (Business Manager)	01/03/2022 at 3:04 PM		\$0.00	\$20.00
Amusement Permit	300 Kings Fort Pkwy.	DeAngelo Watson (Business Manager)	01/03/2022 at 3:01 PM		\$0.00	\$50.00
Commercial Building Tenant Finish Out	2210 Walton Dr., # 110	Jeff Foss (General Contractor)	01/13/2022 at 11:00 AM	1,724.00	\$175,000.00	\$10,320.83
Commercial Minor Addition, Remodel or Repair	207 E Fair St.	Joseph Reese (General Contractor)	01/11/2022 at 3:53 PM	5,360.00	\$48,750.00	\$1,159.59
Commercial Minor Addition, Remodel or Repair	2201 S Washington	Clay Coffield (General Contractor)	01/12/2022 at 11:36 AM	2,800.00	\$20,000.00	\$707.00
Commercial Minor Addition, Remodel or Repair	825 E Fair St.	Jason Mahone (General Contractor)	01/05/2022 at 12:58 PM	1,350.00	\$24,996.00	\$390.00
Commercial New Building Permit	340 E Highway 175	Rick Dubec (General Contractor)	01/14/2022 at 12:23 PM	440.00	\$910,000.00	\$9,142.80
Demolition (R)	706 W Pyle St.	Miguel gomez (Demolition Contractor)	01/25/2022 at 3:43 PM		\$8,500.00	\$80.00
Driveway, Parking Lot or Sidewalk Permit	1506 Lantz Rd.	Torres Ynes (Property Owner)	01/07/2022 at 12:33 PM		\$1,496.00	\$80.00
Driveway, Parking Lot or Sidewalk Permit	1105 Crestview Dr.	Flores Angela (Property Owner)	01/12/2022 at 10:10 AM		\$3,000.00	\$80.00
Electric Permit	4001 Dillard Ln.	Randall Gardner (Electrical Contractor)	01/05/2022 at 2:54 PM		\$1,200.00	\$82.40
Fence Permit	4001 Norwood St.	James Meara (Property Owner)	01/31/2022 at 12:51 PM		\$15,000.00	\$80.00
Fence Permit	4031 Three Forks Rd.	Bryan Mendez (General Contractor)	01/18/2022 at 2:35 PM		\$2,000.00	\$82.40
Fence Permit	106 S Wilson St.	Jose Badillo (General Contractor)	01/04/2022 at 3:52 PM		\$1,200.00	\$82.40
Fence Permit	111 Silver Ct.	Castaneda Leonel (Homeowner)	01/11/2022 at 4:45 PM		\$2,300.00	\$80.00
Fence Permit	201 Wykagyl St.	Glen Walker (General Contractor)	01/18/2022 at 1:17 PM		\$500.00	\$82.40
Fence Permit	115 E Allen St.	James Adams (Homeowner)	01/26/2022 at 11:34 AM		\$7,500.00	\$82.40
Fire Alarm, Fire Lane, Fire Sprinkler, Fire Suppression (Vent-a-Hood)	2005 S Houston St.	Josh Taylor (Fire Contractor)	01/04/2022 at 4:04 PM		\$19,840.00	\$444.96
Foundation Repair	5999 CO RD 166	Wanda Lawson (General Contractor)	01/31/2022 at 3:35 PM		\$900.00	\$82.40
Irrigation Permit	Tabor Pkwy.	James Doyle (Irrigation Contractor)	01/31/2022 at 12:47 PM		\$115,000.00	\$82.40
Irrigation Permit	101 Kings Fort Pkwy.	Brandon Newman (Irrigation Contractor)	01/06/2022 at 4:40 PM		\$20,000.00	\$247.20
Mechanical Permit	116 S Shannon St.	Marco Robayo (Mechanical Contractor)	01/24/2022 at 4:21 PM		\$5,500.00	\$82.40
Mechanical Permit	1303 S Clay	Trapper Barnes (Mechanical Contractor)	01/25/2022 at 11:43 AM		\$9,924.00	\$82.40
Plumbing Permit	1214 Royal Dr.	Zebdee Higginsbotham (Plumbing Contractor)	01/04/2022 at 12:12 PM		\$7,600.00	\$80.00
Plumbing Permit	603 Pridmore St.	David Farish (Plumbing Contractor)	01/03/2022 at 8:45 AM		\$500.00	\$82.40
Plumbing Permit	706 Rand Rd.	Rick Smith (Plumbing Contractor)	01/10/2022 at 9:05 AM		\$1,300.00	\$82.40
Plumbing Permit	1623 Lee St.	John Long (Plumbing Contractor)	01/11/2022 at 1:29 PM		\$1,500.00	\$82.40
Plumbing Permit	6593 Raymond Rd	Patricia Walls (Homeowner)	01/12/2022 at 3:20 PM		\$1,000.00	\$2,033.12
Plumbing Permit	1302 Royal Dr.	Ryan Throne (Plumbing Contractor)	01/13/2022 at 8:52 AM		\$740.00	\$82.40
Plumbing Permit	109 Silver Ct.	Steve Harris (Plumbing Contractor)	01/18/2022 at 10:59 AM		\$1,500.00	\$82.40
Plumbing Permit	704 W Nash Dr.	Brad Bacon (Plumbing Contractor)	01/25/2022 at 11:07 AM		\$800.00	\$82.40
Plumbing Permit	4 Borders Cir.	Brad Bacon (Plumbing Contractor)	01/27/2022 at 3:29 PM		\$2,591.11	\$82.40
Plumbing Permit-Gas Leak Repair	127 Village Dr.	Winston Pendley (Plumbing Contractor)	01/07/2022 at 11:29 AM		\$350.00	\$82.40
Residential Accessory/Carport Permit	1505 S Jefferson St.	Carl Richard (Home Owner)	01/28/2022 at 9:39 AM	150.00	\$5,000.00	\$80.00
Residential New Permit	1006 S Jefferson St.	Daniel Carlos (General Contractor)	01/11/2022 at 8:56 AM	2,718.00	\$300,000.00	\$4,556.52
Residential New Permit	3814 Myrtle Way	Ruben Reyna (General Contractor)	01/06/2022 at 4:23 PM	3,106.00	\$443,000.00	\$5,017.19
Residential New Permit	3817 Myrtle Way	Ruben Reyna (General Contractor)	01/06/2022 at 4:19 PM	2,458.00	\$355,000.00	\$4,822.79
Roof (Repair or Replace)	603 W Nash Dr.	Robert Lloyd (General Contractor)	01/04/2022 at 8:14 AM		\$14,000.00	\$80.00
Roof (Repair or Replace)	702 W Nash Dr.	Robert Lloyd (General Contractor)	01/05/2022 at 8:21 AM		\$16,000.00	\$80.00
Roof (Repair or Replace)	605 W Nash Dr.	Robert Lloyd (General Contractor)	01/06/2022 at 2:22 PM		\$20,000.00	\$80.00
Roof (Repair or Replace)	1602 Austin Dr.	Patricia Walls (Property Owner)	01/27/2022 at 9:47 AM		\$400.00	\$80.00
Roof (Repair or Replace)	1807 Austin Dr.	Omara Pena (General Contractor)	01/27/2022 at 2:38 PM		\$3,500.00	\$82.40
Sign Permit	2300 Commerce Way	David Tobias (General Contractor)	01/03/2022 at 3:27 PM		\$3,000.00	\$185.40
Solar Panel Permit	1606 Anthony St.	Bryson Solomon (Electrical Contractor)	01/04/2022 at 9:33 AM		\$19,000.00	\$539.90
Solar Panel Permit	1722 Oxford Dr.	Bryson Solomon (General Contractor)	01/12/2022 at 8:30 AM		\$20,000.00	\$539.90
Totals				20,106.00	\$2,609,387.11	\$52,301.90

MARCH 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Planning & Zoning Meeting	2	3	4	5
6	7	8	9	10 Parks & Rec Meeting	11	12
13	14	15	16	17	18	19
20	21 Regular City Council Meeting	22 KKBB	23	24	25	26
27 Kaufman County Days	28 Kaufman County Days	29	30	31		

APRIL 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 Planning & Zoning Meeting	6	7	8	9
10	11	12 KEDC	13	14 Council Retreat Parks & Rec Meeting	15 Council Retreat	16
17	18	19	20	21	22	23
24	25 Regular City Council Meeting Early Voting Begins	26 KKBB	27	28	29	30

MAY 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Planning & Zoning Meeting Early Voting Ends	4	5	6	7 Election Day
8	9	10 KEDC	11	12	13	14
15	16 Special City Council Meeting	17	18	19 Parks & Rec Meeting	20	21
22	23 Regular City Council Meeting	24 KKBB	25	26	27	28
29	30	31				

JUNE 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 Planning & Zoning Meeting	8	9	10	11
12	13	14 KEDC	15	16 Parks & Rec Meeting	17	18
19	20	21	22	23	24	25
26	27 Regular City Council Meeting	28 KKBB	29	30		