



**MINUTES OF THE
CITY COUNCIL MEETING
MONDAY, FEBRUARY 28, 2022 -
6:00 PM
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142**

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

Council: Mayor calls the Meeting to order, states the date and time, state Councilmembers present, and declares a quorum present.**

TIRZ #1: Chairman calls the Meeting to order, states the date and time, state members present, and declares a quorum present.**

TIRZ #2: Chairman calls the Meeting to order, states the date and time, state members present, and declares a quorum present.**

Mayor Jordan called the City Council meeting to order at 6:00 PM. Councilmembers present were Jeff Jordan, Patty Patterson, Lisa Parker, Matt Phillips, Carole Aga, and Barry Ratcliffe. Councilmember Jeff Council joined the meeting via zoom at 6:10 PM. Mayor Jordan declared a quorum present.

Chairman Jordan called TIRZ #1 meeting to order at 6:00 PM. Board members present were Jeff Jordan, Matt Phillips, Barry Ratcliffe, and Charles Gillenwater. Board Member Mike Hunt was absent. Chairman Jordan declared a quorum present.

Chairman Jordan called TIRZ #2 meeting to order at 6:00 PM. Board members present were Jeff Jordan, Matt Phillips, Barry Ratcliffe, Carole Aga, Patty Patterson, and Lisa Parker. Board members Jeff Council, Ray Raymond, Ken Cates, and Mike Hunt were absent. Chairman Jordan declared a quorum present.

Also present were City Manager Mike Slye, Assistant City Manager Mike Holder, City Attorney Emily Bowlin, City Secretary Jessie Hanks, Finance Director Mary Wennerstrom, KEDC Executive Director Stewart McGregor, Planning Manager Andrew Bogda, Fire Chief Ronnie Davis, Fire Captain Jeremy Hatcher, Police Chief Dana Whitaker, and Police Captain Les Edwards.

The following election candidates were also present: Marshall Park, Bobbie Willoughby, Charles Gillenwater, Thomas "Quattro" Borders , and Ashlea Longenecker.

TIRZ #1 ITEMS

1. Consider and make a recommendation to the City Council on the FY-21 Tax Increment Reinvestment Zone #1 Annual Report.

Josh Arendt, TIRZ Manager with Municap, Inc., presented the FY-21 Tax Increment Reinvestment Zone #1 annual report.

Board member Gillenwater made a motion to recommend approval of the FY-21 Tax Increment

Reinvestment Zone #1 annual report. The motion was seconded by Board member Ratcliffe and passed 4/0.

TIRZ #1 ADJOURNMENT

Chairman Jordan adjourned the TIRZ #1 meeting at 6:05 PM.

TIRZ #2 ITEMS

2. Consider and make a recommendation to the City Council on the FY-21 Tax Increment Reinvestment Zone #2 Annual Report.

Josh Arendt, TIRZ Manager with Municap, Inc., presented the FY-21 Tax Increment Reinvestment Zone #2 annual report.

Board member Aga made a motion to recommend approval of the FY-21 Tax Increment Reinvestment Zone #2 annual report. The motion was seconded by Board member Phillips and passed 6/0.

TIRZ #2 ADJOURNMENT

Chairman Jordan adjourned the TIRZ #2 meeting at 6:07 PM.

DISCUSSION/ACTION ITEMS

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the Council agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the City Council on any subject but must first complete a Request to Speak Form so that the Mayor may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the Council as a whole. **When addressing the Council, please step forward to the speaker's podium, state your name and address, and direct your comments to the Mayor and City Council.**

No comments were given.

RECOGNITION/PRESENTATION

3. Republic Services- Inclusive Park Sponsorship

Joanna Fritz, Municipal Sales Manager with Republic Services, presented the Council with a \$5,000 check for the Inclusive Park.

4. Introduction of new Planning Manager - Andrew Bogda

Mr. Slye introduced Andrew Bogda who is the new Planning Manager for the City of Kaufman. Mr. Bogda briefly introduced himself to the Council.

5. Certificate of Achievement for Excellence in Financial Reporting- Mary Wennerstrom

Mayor Jordan recognized Mary Wennerstrom for receiving the Certificate of Achievement for Excellence in Financial Reporting.

6. Drawing for place on ballot - General Election - May 7, 2022

Ms. Hanks conducted the drawing for place on ballot for the May 7, 2022, General Election.

REPORTS

7. Receive an update and discussion regarding the following:

a. The Annual Report for the Kaufman Fire Department for the Calendar Year 2021.

Chief Davis and Captain Hatcher presented and reviewed the 2021 annual report for the Kaufman Fire Department.

b. The Annual Crime Report for the Kaufman Police Department for the Calendar Year 2021.

Chief Whitaker presented and reviewed the 2021 Annual Crime Report for the Kaufman Police Department.

CONSENT AGENDA

8. Consider and take appropriate action on the minutes from January 24, 2022, Regular City Council meeting.

9. Consider and take appropriate action on Resolution R-06-22, a resolution of the City Council of the City of Kaufman, Texas, authorizing continued participation with the Steering Committee of Cities Served by Oncor; authorizing the payment of ten cents per capita to the steering committee to fund regulatory and legal proceedings and activities related to Oncor Electric Delivery Company, LLC; and providing an effective date.

10. Consider and take appropriate action on Resolution R-07-22, a resolution of the City Council of the City of Kaufman, Texas, authorizing the award for a management services provider for the 2022 Texas Hazard Mitigation Assistance Grant application and project implementation; and providing an effective date.

11. Consider and take appropriate action on Resolution R-08-22, a resolution of the City Council of the City of Kaufman, Texas, authorizing the award for engineering services provider for the 2022 Texas Hazard Mitigation Assistance Grant application and project implementation; and providing an effective date.

12. Consider and take appropriate action on Resolution R-09-22, a resolution of the City Council of the City of Kaufman, Texas, accepting public improvements of a waterline for Lion's Den Self Storage and establishing the date for a two (2) year warranty period.

Mayor Pro-Tem Patterson made a motion to approve Consent Agenda items 8 through 12 as presented. The motion was seconded by Councilmember Ratcliffe and passed 7/0.

END OF CONSENT AGENDA

PUBLIC HEARING

13. Conduct a Public Hearing regarding the submission of a Planning and Capacity Building Fund (TxCDBG) grant application to the Texas Department of Agriculture.

Mayor Jordan opened the public hearing at 6:40 PM.

Mr. Slye outlined the purpose of the public hearing as well as the purpose of the application.

There being no other speakers present, Mayor Jordan closed the public hearing at 6:43 PM.

DISCUSSION/ACTION ITEMS

14. Consider and take appropriate action on Resolution R-10-22, a resolution of the City Council of the City of Kaufman, Texas, authorizing the submission of a Texas Community Development Block Grant Program, Planning Capacity and Building fund application to the Texas Department of Agriculture and authorizing the Mayor and City Manager to act as the City's executive officers and authorized representatives in all matters pertaining to the City's participation in the Texas Community Development Block Grant Program; and providing an effective date.

Councilmember Phillips made a motion to approve Resolution R-10-22 as presented. The motion was seconded by Councilmember Parker and passed 7/0.

15. Consider and take appropriate action on Resolution R-11-22, a resolution of the City Council of the City of Kaufman, Texas, authorizing the Mayor or his designee to execute the Texas Subdivision and Special District Election and Release Form for submission to the Office of the Attorney General relative to the Endo/Par/Teva settlements and any future release election and release forms required as part of the Texas State-Wide Opioid Settlement Agreement led by the Texas Attorney General; and providing an effective date.

Ms. Bowlin outlined the resolution and what it means for the city. There were discussions on the use of funds and settlements.

Councilmember Ratcliffe made a motion to approve Resolution R-11-22 as presented. The motion was seconded by Councilmember Aga and passed 7/0.

16. Consider and take appropriate action on Ordinance O-04-22, an ordinance of the City Council of the City of Kaufman, Texas, amending subsection 2-62(b), "Adoption of City of Kaufman Job Grade Classification and Compensation Plan", of Section 2-62, "Personnel Policies; Job Classification", of Article II, "Officers And Employees", of Chapter 2, "Administration" of the Code of Ordinances of the City of Kaufman to provide for the adoption of the Job Grade Classification, Compensation Plan, and Step Schedule as an amended Exhibit "B" to subsection 2-62(b), setting forth Grades and Annual Salary Ranges for City employees; and providing an effective date.

Mr. Holder informed the Council regarding the proposed amendment of the job classification for the city.

Councilmember Aga made a motion to approve Ordinance O-04-22 as presented. The motion was seconded by Mayor Pro-Tem Patterson and passed 7/0.

17. Consider and take appropriate action on the FY-21 Tax Increment Reinvestment Zone #1 Annual Report.

Move after 2

Councilmember Phillips made a motion to approve the FY-21 Tax Increment Reinvestment Zone #1 Annual Report as presented. The motion was seconded by Councilmember Aga and passed 6/0.

18. Consider and take appropriate action on the FY-21 Tax Increment Reinvestment Zone #2 Annual Report.

Councilmember Parker made a motion to approve the FY-21 Tax Increment Reinvestment Zone #2 Annual Report as presented. The motion was seconded by Mayor Pro-Tem Patterson and passed 6/0.

19. Consider and take appropriate action on a contract with Jantech Solutions for Managed Information Technology services; and authorizing the City Manager or his designee to execute necessary documents.

Mr. Holder outlined the Request for Proposal process for the IT services. He reviewed the proposed contract with Jantech Solutions.

Councilmember Aga made a motion to approve a contract with Jantech Solutions for Managed Information Technology services, and authorize the City Manager or his designee to execute the necessary documents. The motion was seconded by Mayor Pro-Tem Patterson and passed 7/0.

20. Discussion and staff direction on a potential ordinance regarding murals in the City of Kaufman.

Mr. Slye explained to the Council that the downtown merchants approached the City regarding murals on the downtown square.

Councilmember Phillips made a motion to direct staff to move forward with creating an ordinance regarding murals in the City of Kaufman. The motion was seconded by Councilmember Parker and passed 7/0.

21. Discussion and staff direction on the purchase and installation of a recording or streaming camera system for the Council Chambers.

Mr. Slye discussed the option of purchasing and installing a recording or streaming camera system for the Council Chambers. Council directed staff to not move forward with this item at this time but would like to discuss further during the Council retreat.

APPOINTMENT

22. Consider and take appropriate action on the appointment of one (1) member to serve on the Planning and Zoning Commission for the unexpired remainder of a two (2) year term through November 2023.

Mayor Jordan made a motion to appoint Dennis Barry to serve on the Planning and Zoning Commission for the unexpired remainder of a two (2) year term through November 2023. The motion was seconded by Mayor Pro-Tem Patterson and passed 7/0.

ANNOUNCEMENTS AND REPORTS FROM CITY MANAGER

23. Receive an update and discussion regarding the following:
 - a. South Water Tower Rehab Update
 - b. March City Council Meeting- March 21
 - c. Kaufman County Days- March 27 & 28

- d. Council Retreat- April 14 & 15 at Kaufman Civic Center
- e. Special City Council Meeting- Election Canvass- May 16
- f. Performance Measures- 2021 Annual
- g. Discussion Items Report (DIR)
- h. STAR Transit Ridership Report- January 2022
- i. Careflite Compliance Report- January 2022
- j. Fire Department Monthly Report- January 2022
- k. Police Department Monthly Report- January 2022
- l. Development Services Monthly Report- January 2022
- m. Monthly Calendars Attached

Mr. Slye gave an update on the above-stated items.

EXECUTIVE SESSION

Mayor Jordan recessed into Executive Session at 7:06 PM.

- 24. The City Council will recess into Executive Session pursuant to Texas Government Code for an executive session regarding the following:
 - a. Texas Government Code §551.072: Deliberation regarding Real Property, to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person: County Owned Property, PID # 28629
 - b. Texas Government Code §551.071(2): Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act re: Wholesale Water Contracts

RECONVENE INTO OPEN SESSION In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session.

Mayor Jordan reconvened into open session at 7:32 PM.

- 25. Consider and take appropriate action, if any, on matters discussed in Executive Session.

Councilmember Ratcliffe made a motion to withdraw the city's offer regarding 205 S. Jackson. The motion was seconded by Councilmember Aga and passed 6/0.

ADJOURNMENT

There being no further business, Mayor Jordan adjourned the meeting at 7:33 PM.

ATTEST:

**JEFF JORDAN
MAYOR**

**JESSIE HANKS
CITY SECRETARY**

