



**MINUTES OF THE
CITY COUNCIL MEETING
Monday 28 October 2019 - 5:00 PM
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142**

WORK SESSION- 5:00 P.M. A Work Session is used to explore matters of interest to one or more City Council Members or the City Manager for the purpose of giving staff direction into whether or not such matters should be placed on a future regular or special meeting of the Council for citizens input, City Council deliberation and formal City action. At a work session, the City Council generally receives informal and preliminary reports and information from City staff, officials, members of City committees, and the individual or organization proposing Council action, if invited by City Council or City Manager to participate in the session. Participation by individuals and members of organizations invited to speak ceases when the Mayor announces the session is being closed to public input. Although Work Sessions are public meetings, and citizens have a legal right to attend, they are not public hearings, so citizens are not allowed to participate in the session unless invited to do so by the Mayor. Any citizen may supply to the City Council, prior to the beginning of the session, a written report regarding the citizen's opinion on the matter being explored. Should the Council direct the matter be placed on a regular meeting agenda, the staff will generally prepare a final report defining the proposed action, which will be made available to all citizens prior to the regular meeting at which citizen input is sought. The purpose of this procedure is to allow citizens attending the regular meeting the opportunity to hear the views of their fellow citizens without having to attend two meetings.

CALL WORK SESSION TO ORDER Mayor calls the Work Session to order, states the date and time, state Councilmembers present, and declares a quorum present.

Mayor Jordan called the Work Session to order at 5:15 PM. Councilmembers present were Jeff Jordan, Patty Patterson, Barry Ratcliffe, Carole Aga, Charles Gillenwater, and Jeff Council. Mayor Jordan declared a quorum present. Also present were City Manager Mike Slye, Assistant City Manager Mike Holder, City Attorney Patricia Adams, City Secretary Jessie Hanks, Development Services Director Marcy Ratclif, Police Chief Dana Whitaker, and Police Captain Les Edwards.

1. Discussion of potential funding options for Street Bond Phase 2.

Mr. Slye reviewed the scope of the project, the estimated cost, and the request for proposal process. He outlined the three potential funding options for the project. There was a discussion about which options Council would prefer.

ADJOURNMENT

Mayor Jordan adjourned the Work session at 5:49 PM.

REGULAR CITY COUNCIL MEETING- 6:00 P.M.

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Mayor calls the Meeting to order, states the date and time, state Councilmembers present, and declares a quorum present.

Mayor Jordan called the City Council Regular Session to order at 6:01 PM. Council members present were Barry Ratcliffe, Charles Gillenwater, Carole Aga, Jeff Council, and Patty Patterson. Mayor Jordan declared a quorum present. Also present were City Manager Mike Slye, Assistant City Manager Mike Holder, City Attorney Patricia Adams, City Secretary Jessie Hanks, Development Services Director Marcy Ratcliff, Police Chief Dana Whitaker, and Police Captain Les Edwards.

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the Council agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the City Council on any subject but must first complete a Request to Speak Form so that the Mayor may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the Council as a whole. **When addressing the Council, please step forward to the speaker's podium, state your name and address, and direct your comments to the Mayor and City Council.**

No comments were given.

RECOGNITION Business of the Month - Absolute Air - Air Conditioning and Heating

Mayor Jordan, Mr. Holder, and Ms. Glasscock recognized Absolute Air as October's Business of the month. They presented the award to John and Kim Hutto with Absolute Air. Mr. Hutto thanked Council for the recognition. He has enjoyed serving Kaufman with honesty and integrity.

CONSENT AGENDA

2. Consider and take appropriate action on the minutes of the August 26, 2019, Regular City Council Meeting.
3. Consider and take appropriate action on the minutes of the September 9, 2019, Special City Council Meeting.
4. Consider and take appropriate action on the minutes of the September 23, 2019, Regular City Council Meeting.
5. Consider and take appropriate action regarding Resolution R-22-19, a resolution of the City Council of the City of Kaufman, for Texas Department of Transportation to Temporarily Close SH 34 (South Washington Street) for the purpose of a Lighted Christmas Parade on Saturday, December 14, 2019 at 6:00 P.M.

6. Consider and take appropriate action regarding Resolution R-23-19, a resolution of the City Council of the City of Kaufman, authorizing the City Manager to enter into an Agreement with the Texas Department of Transportation to close the Kaufman County Courthouse Square on December 14, 2019, from 9:00 A.M. to 10:00 P.M. for the Kaufman "Christmas On The Square."
7. Consider and take appropriate action to reschedule the Regular City Council Meeting set on Monday, December 23, 2019, to Monday, December 16, 2019.

END OF CONSENT AGENDA

Councilmember Gillenwater made a motion to approve consent agenda items 2-7 as presented. The motion was seconded by Mayor Pro-Tem Patterson and passed 6/0.

PUBLIC HEARING

8. Conduct a Public Hearing, consider and take appropriate action on Ordinance O-29-19, an ordinance of the City Council of the City of Kaufman, amending Chapter 106 Utilities, Article VI Municipal Storm Water (Drainage) Utility System of Kaufman's Code of Ordinances, to amend Section 106.256 adopting the Municipal Stormwater Utility System Fee Schedule by amending Drainage Fees assessed on property within the City based upon the property's contribution of drainage into the Municipal Stormwater Utility System established and maintained by the City; establishing exemptions and fee credits and providing an effective date of January 1, 2020 for the assessment of the amended fees.

A. Presentation.

Mr. Slye reviewed the history that led Council and staff to the storm water increase that is presented. He outlined the ordinance and the changes

B. PUBLIC HEARING.

Mayor Jordan opened the Public Hearing at 6:08 PM. With no one present to speak, he closed the public hearing at 6:08 PM

C. Consider and take appropriate action on Ordinance O-29-19.

Councilmember Council made a motion to approve Ordinance O-29-19 as presented. The motion was seconded by Councilmember Aga and 6/0.

DISCUSSION/ACTION ITEMS

9. Consider and take appropriate action on Ordinance O-28-19, an ordinance of the City Council of the City of Kaufman, to amend Chapter 22, "Buildings And Building Regulations" and Chapter 46, "Fire Prevention And Protection" by amending and repealing the following: Amending Section 22-481, "Code Adopted" of Article XIII "Technical Codes", and Repealing Sections 22-31 Through Section 22-34 (Property Maintenance Code Local Amendments) of Article II "Property Maintenance Code, Amending Section 22-121, "Adopted" of Article IV, "Electricity" of Chapter 22 "Building And Building Regulations", and Amending Section 46-161, "Adoption" of Article IV, "Fire Codes", Repealing Section 46-181 "Adoption Of NFPA Standard 101" And Section 46-182 "Automatic Sprinkler Systems Of Article IV, "Fire Codes" Chapter 46 "Fire Prevention And Protection" of the Code Of Ordinances, Replacing And Repealing All Of Ordinance O-01-14 (Adoption Of 2009 IBC Codes And 2008 NEC Code); Repealing All Of Ordinance O-17-14 (Property Maintenance Code Local Amendments) And Adopting And Incorporating into the Code Of Ordinances by reference the 2014 National Electrical Code; the 2015 International Building Code; the 2015 International Residential Code; the 2015 International Fire Code; the 2015 International Plumbing Code; the 2015 International Mechanical Code; the 2015 International Fuel Gas Code; the 2015 International Energy Conservation Code; The 2015 International Property Maintenance Code; the 2015 International Existing Building Code; and the 2015 International Swimming Pool and Spa Code; Providing for adoption of Certain Local Amendments including amendments as recommended by The North Central Texas Council Of Governments (NCTCOG) to the Codes as enumerated; providing for the incorporation of premises; providing for an amendment; providing a cumulative repealer clause; providing for severability; providing a penalty in an amount not to exceed two thousand dollars (\$2,000.00); providing an effective date.

Ms. Ratcliff informed Council the City is currently on the 2009 versions of all the various building Codes. She outlined the purpose and need to go to the 2015 Codes and COG amendments. There were discussions about the codes and the amendments.

Councilmember Council made a motion to approve Ordinance O-28-19 as presented. The motion was seconded by Councilmember Aga and passed 6/0.

10. Consider and take appropriate action on Resolution R-24-19, a resolution of the City Council of the City of Kaufman, setting a public hearing for December 16, 2019 to receive public input on the advisability of proposed updates and amendments to the City of Kaufman Land Use Assumptions, Water and Street Capital Improvements Plan and the Kaufman Impact Fee Schedule; and providing an effective date.

Ms. Ratcliff explained the information and discussions the Capital Improvement Advisory Committee completed. She highlighted the process staff used to get to the recommended increase amount. She informed Council that developers are use to paying higher impact fees at other city's in the North Texas area.

Mayor Jordan made a motion to approve Resolution R-24-19 as presented. The motion was seconded by Councilmember Gillenwater and passed 6/0.

11. Consider and take appropriate action on Resolution R-25-19, a resolution of the City Council of the City of Kaufman, approving and adopting the Agreement Concerning Retail Water Utility Service Area between the City and the College Mound Special Utility District ("CMSUD") to provide for the transfer of a portion of the City's CCN serving Kaufman Estates to CMSUD, authorizing the commencement of transfer proceedings with the Public Utility Commission of Texas, and authorizing the Mayor or his designee to execute necessary documents in accordance with the terms of the Agreement.

Mr. Slye outlined the location and accounts of Kaufman Estates. He reviewed the purpose of the agreement to amend the CCN to transfer Kaufman Estates to College Mound Special Utility District. This agreement is subject to the Public Utility Commissions approval. He highlighted the agreement for the Council and the next steps to completing the transfer.

Councilmember Ratcliffe made a motion to approve Resolution R-25-19 as presented. The motion was seconded by Councilmember Gillenwat and passed 6/0.

12. Consider and take appropriate action on the award of bid and contract for the Landscape Maintenance Services for Fiscal Year 2020 and authorizing the Mayor or his designee to execute necessary documents.

Mr. Slye informed Council about the Request for Proposal process that was completed and the scope of work included. He stated staff received three bids and after review it was concluded that 5-Star Tree & Lawn, LLC submitted the most responsible bid for mowing and weeding services and Southern Roots Lawncare submitted the most responsible bid for chemical application services.

Councilmember Aga made a motion to award the bid and contract for Landscape Services to 5 star tree and lawn and the Chemical Application services to Southern Roots Lawncare for Fiscal Year 2020 and authorize the City Manager to execute necessary documents. The motion was seconded by Mayor Pro-Tem Patterson and passed 6/0.

13. Consider and take appropriate action on the award of bid and contract for the Paving, Drainage, Sanitary Sewer and Water Improvements for E. Ninth Street, Main Street, and Circle Drive; and authorizing the Mayor or his designee to execute necessary documents.

Mr. Slye presented the project and the lowest responsible bidder. He outlined the bid process and the funding options.

Councilmember Gillenwater made a motion to award the bid and contract for the Paving, Drainage, Sanitary Sewer and Water Improvements for E. Ninth Street, Main Street, and Circle Drive to Axis Contracting and authorizing the Mayor or his designee to execute necessary documents, and to include option 3 financing as discussed in Work Session . The motion was seconded by Mayor Pro-Tem Patteso and passed 6/0.

ANNOUNCEMENTS AND REPORTS FROM CITY MANAGER

14. Receive an update and discussion regarding the following:
- A. Discussion Items Report (DIR)
 - B. Planning and Zoning Commission Vacancy.
 - C. Halloween on Houston- October 31st
 - D. Volunteer Banquet- November 7th
 - E. Monthly calendars attached.

Mr. Slye gave the Council and update on the above items.

ADJOURNMENT

There being no further business, Mayor Jordan adjourned the meeting at 6:36 PM.

ATTEST:

JEFF JORDAN
MAYOR

JESSIE HANKS
CITY SECRETARY

