



AGENDA
SPECIAL CITY COUNCIL MEETING
WEDNESDAY, MAY 18, 2022 - 6:00 PM
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142
AND VIA VIDEOCONFERENCE/TELECONFERENCE

**This meeting will be held using
videoconferencing/teleconferencing
technology with public access via:
[WWW.ZOOM.US/JOIN](https://www.zoom.us/join) OR
(888)788-0099 (TOLL-FREE)
MEETING/WEBINAR ID: 870 3436 0003
PASSWORD: 270462**

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Mayor calls the Meeting to order, states the date and time, states Councilmembers present, and declares a quorum present.**

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the Council agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the City Council on any subject but must first complete a Request to Speak Form so that the Mayor may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the Council as a whole. **When addressing the Council, please step forward to the speaker's podium, state your name and address, and direct your comments to the Mayor and City Council.**

PROCLAMATION

1. National Police Week- May 11-17

CANVASS GENERAL ELECTION RETURNS

2. Consider and take appropriate action on Ordinance O-10-22, an Ordinance of the City Council of the City of Kaufman, Texas, canvassing returns and declaring results of the Joint General Election between the City of Kaufman ("City") and Kaufman County ("County") held on May 7, 2022, as such returns relate to a General Election to elect three (3) people to serve as Councilmembers of the City of Kaufman, each elected for a term of two (2) years; providing for the incorporation of premises; providing for the confirmation of vote tabulations for the General Election; identifying the officials elected and terms of office; authorizing the issuance of certificates of election; authorizing the issuance of the canvass of the General Election; and providing an effective date.

INAUGURATION

3. Judge Burt to administer Statement of Elected Officer and Oath of Office for newly elected officials.

RECOGNITION

4. Consider and take appropriate action on Resolution R-18-22, a resolution of the City Council of the City of Kaufman, Texas, commending and recognizing Jeff Council for his service as a council member for the City of Kaufman from May 2006 to May 2022.
5. Consider and take appropriate action on Resolution R-19-22, a resolution of the City Council of the City of Kaufman, Texas, commending and recognizing Barry Ratcliffe for his service as a council member for the City of Kaufman from May 2006 to May 2022.

APPOINTMENT

6. Consider and take appropriate action on the appointment of Mayor Pro-Tem.

DISCUSSION/ACTION ITEMS

7. Consider and take appropriate action on Ordinance O-11-22, an ordinance of the City Council of the City of Kaufman, Texas, repealing and replacing Section 106.26, "Water and Sewer Tap Fees; Installation and Maintenance", of Article I, "In General", of Chapter 106, "Utilities", of the City's Code of Ordinances to provide for an increase in sewer tap fees; providing a penalty; and providing an effective date.

ANNOUNCEMENTS

8. Receive an update and discussion regarding the following:
 - a. Melody Circle Update
 - b. Joint Meeting with KEDC & KISD- July 14
 - c. Civic Center Rental Fees

ADJOURNMENT

I, JESSIE HANKS, CITY SECRETARY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE WINDOW AT KAUFMAN MUNICIPAL COMPLEX, 209 S. WASHINGTON, KAUFMAN, TEXAS, A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES AND SAID NOTICE WAS POSTED AT THE KAUFMAN MUNICIPAL COMPLEX, 209 S. WASHINGTON, KAUFMAN, TEXAS AT 4:30 P.M. ON FRIDAY, MAY 13, 2022, AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULE TIME OF SAID MEETING.

JESSIE HANKS
CITY SECRETARY

THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE. SECTION 551.071 (CONSULTATION WITH ATTORNEY).

****PURSUANT TO SECTION 551.127, TEXAS GOVERNMENT CODE, ONE OR MORE COUNCILMEMBERS OR EMPLOYEES MAY ATTEND THIS MEETING REMOTELY USING VIDEOCONFERENCING TECHNOLOGY. THE VIDEO AND AUDIO FEED OF THE VIDEOCONFERENCING EQUIPMENT CAN BE VIEWED AND HEARD BY THE PUBLIC BY ACCESSING WWW.ZOOM.US/JOIN OR (888)788-0099 (TOLL FREE) MEETING /WEBINAR ID: 870 3436 0003 PASSWORD: 270462**

THE BUILDING IN WHICH THE ABOVE MEETING WILL BE CONDUCTED IS WHEELCHAIR ACCESSIBLE AND PARKING SPACES FOR THE MOBILITY IMPAIRED ARE AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES SUCH AS INTERPRETERS FOR PERSONS WHO ARE DEAF OR HEARING IMPAIRED, READERS, OR LARGE PRINT ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT 972-932-2216 AT LEAST TWO (2) WORKING DAYS PRIOR TO THE TIME OF THE MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.



City of Kaufman

Proclamation

WHEREAS, in 1962, President Kennedy proclaimed May 15th as National Peace Officers Memorial Day and the calendar week in which May 15th falls as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others; and

WHEREAS, the International Association of Chiefs of Police has declared law enforcement officer safety and wellness a top priority, and the IACP's Center of Officer Safety and Wellness promotes the importance of individual, agency, family, and community safety and wellness awareness; and

WHEREAS, the members of the Kaufman Police Department play an essential role in safeguarding the rights and freedoms of the citizens of Kaufman; and

WHEREAS, it is important that all citizens know and understand the problems, duties, and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak again oppression or intimidation; and

WHEREAS, the City of Kaufman wishes to recognize National Police Week 2022 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

NOW, THEREFORE, I, Jeff Jordan, Mayor of the City of Kaufman, and on behalf of the Kaufman City Council, do hereby proclaim May 11, 2022, through May 17, 2022, as:

National Police Week

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the City to be affixed this 18th day of May 2022.

Jeff Jordan, Mayor, City of Kaufman



Meeting
Date: 5/18/2022

Date: 04/18/2022

Item #: 2.

Dept.: Administration

Ordinance

SUBJECT:

Consider and take appropriate action on Ordinance O-10-22, an Ordinance of the City Council of the City of Kaufman, Texas, canvassing returns and declaring results of the Joint General Election between the City of Kaufman ("City") and Kaufman County ("County") held on May 7, 2022, as such returns relate to a General Election to elect three (3) people to serve as Councilmembers of the City of Kaufman, each elected for a term of two (2) years; providing for the incorporation of premises; providing for the confirmation of vote tabulations for the General Election; identifying the officials elected and terms of office; authorizing the issuance of certificates of election; authorizing the issuance of the canvass of the General Election; and providing an effective date.

BACKGROUND:

This item is to canvass the returns for the General Election held on May 7, 2022, for the election of three Council members.

Author:
Jessie Hanks, City Secretary

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of Ordinance O-10-22, to canvass the General Election returns.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

**CITY OF KAUFMAN, TEXAS
ORDINANCE NO. O-10-22**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS CANVASSING THE RETURNS, INCLUDING THE RETURNS OF EARLY VOTING BALLOTS CAST IN CONNECTION THEREWITH, AND DECLARING THE RESULTS OF THE JOINT GENERAL ELECTION BETWEEN THE CITY OF KAUFMAN, ("CITY"), AND KAUFMAN COUNTY, ("COUNTY"), HELD ON MAY 7, 2022, AS SUCH RETURNS RELATE TO A GENERAL ELECTION TO ELECT THREE (3) PEOPLE TO SERVE AS COUNCILMEMBERS OF THE CITY OF KAUFMAN, EACH ELECTED FOR A TERM OF TWO (2) YEARS; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING FOR THE CONFIRMATION OF VOTE TABULATIONS; IDENTIFYING THE OFFICIALS ELECTED AND TERMS OF OFFICE; AUTHORIZING THE ISSUANCE OF CERTIFICATES OF ELECTION; AUTHORIZING THE ISSUANCE OF THE CANVASS OF THE GENERAL ELECTION; PROVIDING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on or about January 24, 2022, the City Council of the City of Kaufman, Texas, (the "City"), passed and approved Ordinance No. O-01-22, ordering a joint General Election between the City of Kaufman, ("City"), and Kaufman County, ("County"), to be held on May 7, 2022, for the purpose of electing three (3) people to serve as Councilmembers of the City of Kaufman, each elected for a term of two (2) years; and

WHEREAS, Ordinance No. O-01-22 also ordered the appointment of a Presiding Election Judge and an Alternate Presiding Election Judge for the purpose of conducting such election; and

WHEREAS, the appropriate authority of the City heretofore caused to be posted and published, in accordance with the election laws of the State of Texas, notice of the General Election; and

WHEREAS, it appears that a total of 571 votes were cast in such election; and

WHEREAS, the Joint General Election was duly and legally held on May 7, 2022, in the City and in conformity with the election laws of the State of Texas, and the results of the Joint General Election, including the early voting results, have been certified and returned to the proper judges and clerks thereof; and

WHEREAS, the official returns of the presiding judges of the Joint General Election, including the returns of early voting ballots in connection therewith, as such returns are related to the electing of three (3) people to serve as Councilmembers of the City of Kaufman, each elected for a term of two (2) years, have been duly canvassed in accordance with state law; and

WHEREAS, the returns of the Joint General Election, including the returns of the early voting ballots, duly and legally made, showed that each candidate for the offices of City Councilmember received the following votes:

**CITY COUNCILMEMBER FOR THE KAUFMAN COUNCIL FOR
TWO (2) YEAR TERM**

NAME OF CANDIDATE	ABSENTEE	EARLY VOTING	ELECTION DAY	PROVISIONAL	TOTAL NUMBER OF VOTES RECEIVED
Ashlea Longenecker	3	86	44	0	133
Bobbie Willoughby	3	22	19	0	44
Lisa Parker	16	181	85	1	283
Charles Gillenwater	12	135	28	1	176
Quattro Borders	8	140	50	0	198
Marshall Park	9	79	40	0	128

WHEREAS, pursuant to the Home Rule Charter, the candidates for elective office on the Council receiving a plurality of the votes shall be declared elected.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS:

**SECTION 1
INCORPORATION OF PREMISES**

The above and foregoing premises are true and correct and are incorporated into the body of this Ordinance and made a part hereof for all purposes.

**SECTION 2
ELECTION PROPERLY ORDERED AND HELD**

The City Council officially finds and determines an election was duly ordered to be held in the City of Kaufman, Texas on the 7th day of May 2022 for the purpose of electing three (3) people to serve as Councilmembers of the City of Kaufman, each elected for a term of two (2) years; that proper notice of said election was duly given; that proper election officers were duly appointed prior to said election; that said election has been

made and delivered; and that the City Council has duly canvassed said returns all in accordance with law.

SECTION 3 **CONFIRMATION OF VOTE TABULATIONS**

The City Council officially finds and determines that only qualified resident voters of the City were allowed to vote at said Election, and that the following votes were cast at the Joint General Election, and that the canvass of the votes cast in said Election and returns thereof were made in accordance with the law. Further, the City Council officially finds that the returns of the Joint General Election, including the returns of the early voting ballots, duly and legally made, are as follows and has determined that each candidate for City Council, each seat having a (2) two-year term of office, have received the following votes:

CITY COUNCILMEMBER FOR THE KAUFMAN COUNCIL FOR **TWO (2) YEAR TERM**

NAME OF CANDIDATE	ABSENTEE	EARLY VOTING	ELECTION DAY	PROVISIONAL	TOTAL NUMBER OF VOTES RECEIVED
Ashlea Longenecker	3	86	44	0	133
Bobbie Willoughby	3	22	19	0	44
Lisa Parker	16	181	85	1	283
Charles Gillenwater	12	135	28	1	176
Quattro Borders	8	140	50	0	198
Marshall Park	9	79	40	0	128

SECTION 4 **ELECTED OFFICIAL; TERMS OF OFFICE**

In accordance with the canvass and tabulation of the results of the Joint General Election, the City Council officially finds, determines and declares that the duly elected Council Members elected on May 7, 2022, and the corresponding terms of office, subject to the taking of the oath of office as required by State Law, is as follows:

OFFICE	TERM	NAME
Councilmember	Two (2) Years	Lisa Parker
Councilmember	Two (2) Years	Charles Gillenwater
Councilmember	Two (2) Years	Quattro Borders

SECTION 5
ISSUANCE OF CERTIFICATE OF ELECTION

The Mayor is hereby authorized and directed to execute and deliver a Certificate of Election to the successful candidates elected at the Joint General Election, as specified in Section 3 hereof.

SECTION 6
ISSUANCE OF CANVASS OF JOINT GENERAL ELECTION

The Mayor is hereby authorized and directed to execute and deliver the Canvass of the Joint General Election, a copy of which is attached hereto as Exhibit "A", in accordance with the election laws of the State of Texas, and to take all other action necessary in connection therewith.

SECTION 7
OPEN MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and public notice of the time place, and purpose of said meeting was given, all as required by Article 551.041, Texas Government Code.

SECTION 8
SEVERABILITY CLAUSE

It is hereby declared to be the intent of the City Council of the City of Kaufman that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the City Council without incorporation of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 9
EFFECTIVE DATE

This Ordinance shall take effect from and after its date of passage in accordance with law, and it is so ordained.

PASSED AND APPROVED by the City Council of the City of Kaufman, Texas, this
18th day of May 2022.

JEFF JORDAN
MAYOR

ATTEST:

JESSIE HANKS
CITY SECRETARY
APPROVED AS TO FORM:

PATRICIA A. ADAMS
CITY ATTORNEY

**CITY OF KAUFMAN, TEXAS
CANVASS OF JOINT GENERAL ELECTION**

I, the undersigned Mayor of the City of Kaufman, Texas, and Presiding Officer of the Canvassing Authority of the City, met on 18th day of May, 2022, with the City Council of the City, sitting as the Canvassing Board to canvass the returns of the Joint General Election held on May 7, 2022, at the Kaufman County Library, Kaufman, Texas, as such returns related to the election of three (3) people to serve as Councilmembers of the City of Kaufman, each elected for a term of two (2) years.

I DO HEREBY CERTIFY that the figures on the tally sheets correspond with the figures on the returns.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Kaufman, Texas to be affixed hereto, this the 18th day of May, 2022.

Mayor and Presiding Officer of The Canvassing Authority
City of Kaufman, Texas

Summary Results Report
20220507_Kaufman County Joint Election
May 7 2022 Joint Election

UNOFFICIAL RESULTS

Kaufman County

Statistics

	TOTAL	Absentee	Early Voting	Election Day	Provisional
Election Day Precincts Reporting	37 of 37	0	0	37	37
Precincts Complete	0 of 37	0	0	0	0
Precincts Partially Reported	37 of 37	0	0	37	37
Absentee/ Early Precincts Reporting	37 of 37	37	37	0	0
Registered Voters - Total	90,349				
Ballots Cast - Total	9,469	378	5,801	3,275	15
Ballots Cast - Blank	4	0	2	2	0
Voter Turnout - Total	10.48%				

Summary Results Report
20220507_Kaufman County Joint Election
May 7 2022 Joint Election

UNOFFICIAL RESULTS

Kaufman County

MEMBER OF COUNCIL City of Kaufman

Vote For 3

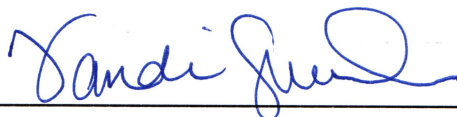
	TOTAL	Absentee	Early Voting	Election Day	Provisional
Ashlea Longenecker	133	3	86	44	0
Bobbie Willoughby	44	3	22	19	0
Lisa Parker	283	16	181	85	1
Charles Gillenwater	176	12	135	28	1
Quattro Borders	198	8	140	50	0
Marshall Park	128	9	79	40	0
Overvotes	0	0	0	0	0
Undervotes	571	27	338	205	1

I, Tandi Smith, Kaufman County Elections Administrator do hereby certify the returns for the City of Kaufman General Election, held on the 7TH day of May 2022 Kaufman County, Texas, shown above are true and correct for each candidate.

I further certify that the following vote totals include Early Voting totals and Election Day.

Totals are received under section 87.1231 of the Texas Election Code.

DATED THIS 16th DAY OF MAY 2022



Tandi Smith
Elections Administrator





Meeting
Date: 5/18/2022

Date: 04/18/2022

Item #: 3.

Dept.: Administration

Presentation

SUBJECT:

Judge Burt to administer Statement of Elected Officer and Oath of Office for newly elected officials.

BACKGROUND:

Judge Burt will administer the statement of elected officer and oath of office to the newly elected council members.

Author:
Jessie Hanks, City Secretary

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: No action required.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

Statement of Elected Officer

I, Lisa Parker, do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value or promise any public office or employment for giving or withholding of a vote at the election at which I was elected so help me God.

Affiant's signature

Councilmember

Office Elected to

Kaufman/Kaufman

City/County

SWORN TO and subscribed before me by affiant on this 18th
day of May, 20 22.

Signature of Person Administering Oath

Jon Burt

Printed Name

Municipal Judge

Title

Statement of Elected Officer

I, Charles Gillenwater, do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value or promise any public office or employment for giving or withholding of a vote at the election at which I was elected so help me God.

Affiant's signature

Councilmember

Office Elected to

Kaufman/Kaufman

City/County

SWORN TO and subscribed before me by affiant on this 18th
day of May, 20 22.

Signature of Person Administering Oath

Jon Burt

Printed Name

Municipal Judge

Title

Statement of Elected Officer

I, Thomas Borders IV, do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value or promise any public office or employment for giving or withholding of a vote at the election at which I was elected so help me God.

Affiant's signature

Councilmember

Office Elected to

Kaufman/Kaufman

City/County

SWORN TO and subscribed before me by affiant on this 18th
day of May, 20 22.

Signature of Person Adminstrating Oath

Jon Burt

Printed Name

Municipal Judge

Title



In the name and by the authority of

The State of Texas

OATH OF OFFICE

I, Lisa Parker, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Councilmember of the City of Kaufman of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States, so help me God.

Affiant, Lisa Parker

May 18, 2022

DATE

SWORN TO and subscribed before me by affiant on the 18th day of May 2022.

Jon Burt, Kaufman Municipal Judge

Printed Name and Title



In the name and by the authority of

The State of Texas

OATH OF OFFICE

I, Charles Gillenwater, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Councilmember of the City of Kaufman of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States, so help me God.

Affiant, Charles Gillenwater

May 18, 2022

DATE

SWORN TO and subscribed before me by affiant on the 18th day of May 2022.

Jon Burt, Kaufman Municipal Judge

Printed Name and Title



In the name and by the authority of

The State of Texas

OATH OF OFFICE

I, Thomas Borders IV, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Councilmember of the City of Kaufman of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States, so help me God.

Affiant, Thomas Borders IV

May 18, 2022

DATE

SWORN TO and subscribed before me by affiant on the 18th day of May 2022.

Jon Burt, Kaufman Municipal Judge

Printed Name and Title



Meeting
Date: 5/18/2022

Date: 05/10/2022

Item #: 4.

Dept.: Administration

Resolution

SUBJECT:

Consider and take appropriate action on Resolution R-18-22, a resolution of the City Council of the City of Kaufman, Texas, commending and recognizing Jeff Council for his service as a council member for the City of Kaufman from May 2006 to May 2022.

BACKGROUND:

Councilmember Jeff Council made the decision to "retire" from his position on the City Council. Councilmember Council has served on the Council for the past 16 years. We wish to recognize and celebrate his dedicated service to the City of Kaufman.

Author:
Jessie Hanks, City Secretary

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of Resolution R-18-22 as presented.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

RESOLUTION NO. R-18-22

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS
COMMENDING AND RECOGNIZING JEFF COUNCIL FOR HIS SERVICE AS A
COUNCIL MEMBER FOR THE CITY OF KAUFMAN AND ITS RESIDENTS FROM
MAY 2006 TO MAY 2022; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, Jeff Council was elected to the Kaufman City Council in May of 2006 and served on the City Council until May 2022; and

WHEREAS, Jeff Council has been dedicated to serving the citizens of Kaufman for the past 16 years and has continued to help make decisions only for the betterment of the City; and

WHEREAS, the City Council desires to recognize Jeff Council for his outstanding and dedicated services as a council member for the City of Kaufman.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS:

Section 1. The City Council hereby commends and extends thanks to Jeff Council for his dedicated and outstanding service to the City of Kaufman and the community as a Council Member from May 2006 to May 2022.

Section 2. This Resolution shall take effect from and after its date of passage in accordance with the law.

PASSED and APPROVED by the City Council of the City of Kaufman, Texas on the 18th day of May 2022.

Mayor Jeff Jordan

Mayor Pro-Tem Patty Patterson

Carole Aga, Council Member

Charles Gillenwater, Council Member

Lisa Parker, Council Member

Matt Phillips, Council Member

Quattro Borders, Council Member

Michael T. Slye, City Manager

ATTEST:

APPROVED AS TO LEGAL FORM:

JESSIE HANKS
CITY SECRETARY

PATRICIA ADAMS
CITY ATTORNEY



Meeting
Date: 5/18/2022

Date: 05/10/2022

Item #: 5.

Dept.: Administration

Resolution

SUBJECT:

Consider and take appropriate action on Resolution R-19-22, a resolution of the City Council of the City of Kaufman, Texas, commending and recognizing Barry Ratcliffe for his service as a council member for the City of Kaufman from May 2006 to May 2022.

BACKGROUND:

Councilmember Barry Ratcliffe made the decision to "retire" from his position on the City Council. Councilmember Ratcliffe has served on the Council for the past 16 years. We wish to recognize and celebrate his dedicated service to the City of Kaufman.

Author:
Jessie Hanks, City Secretary

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of Resolution R-19-22 as presented.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

RESOLUTION NO. R-19-22

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS
COMMENDING AND RECOGNIZING BARRY RATCLIFFE FOR HIS SERVICE
AS A COUNCIL MEMBER FOR THE CITY OF KAUFMAN AND ITS RESIDENTS
FROM MAY 2006 TO MAY 2022; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, Barry Ratcliffe was elected to the Kaufman City Council in May of 2006 and served on the City Council until May 2022; and

WHEREAS, Barry Ratcliffe has been dedicated to serving the citizens of Kaufman for the past 16 years and has continued to help make decisions only for the betterment of the City; and

WHEREAS, the City Council desires to recognize Barry Ratcliffe for his outstanding and dedicated services as a council member for the City of Kaufman.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS:

Section 1. The City Council hereby commends and extends thanks to Barry Ratcliffe for his dedicated and outstanding service to the City of Kaufman and the community as a Council Member from May 2006 to May 2022.

Section 2. This Resolution shall take effect from and after its date of passage in accordance with the law.

PASSED and APPROVED by the City Council of the City of Kaufman, Texas on the 18th day of May 2022.

Mayor Jeff Jordan

Mayor Pro-Tem Patty Patterson

Carole Aga, Council Member

Charles Gillenwater, Council Member

Lisa Parker, Council Member

Matt Phillips, Council Member

Quattro Borders, Council Member

Michael T. Slye, City Manager

ATTEST:

APPROVED AS TO LEGAL FORM:

JESSIE HANKS
CITY SECRETARY

PATRICIA ADAMS
CITY ATTORNEY



Meeting
Date: 5/18/2022

Date: 04/18/2022

Item #: 6.

Dept.: Administration

Action Item

SUBJECT:

Consider and take appropriate action on the appointment of Mayor Pro-Tem.

BACKGROUND:

In accordance with City Charter Section 3.04 the City Council members may elect a Mayor Pro-Tem. The Mayor Pro-Tem shall act as Mayor in case of the absence or inability of the Mayor to perform the duties of the office and in this capacity shall be vested with all of the powers conferred upon the Mayor. This appointment is conducted annually. Currently, Patty Patterson serves as Mayor Pro-Tem.

Please advise if additional information is required.

Author:
Jessie Hanks, City Secretary

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff has no recommendation.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐



Meeting
Date: 5/18/2022

Date: 04/21/2022

Item #: 7.

Dept.: Administration

Ordinance

SUBJECT:

Consider and take appropriate action on Ordinance O-11-22, an ordinance of the City Council of the City of Kaufman, Texas, repealing and replacing Section 106.26, "Water and Sewer Tap Fees; Installation and Maintenance", of Article I, "In General", of Chapter 106, "Utilities", of the City's Code of Ordinances to provide for an increase in sewer tap fees; providing a penalty; and providing an effective date.

BACKGROUND:

Author:
Mike Slye, City Manager

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation: Staff recommends approval of Ordinance O-11-22 as presented.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐

ORDINANCE NO. O-11-22

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS, REPEALING AND REPLACING SECTION 106.26, "WATER AND SEWER TAP FEES; INSTALLATION AND MAINTENANCE", OF ARTICLE I, "IN GENERAL", OF CHAPTER 106, "UTILITIES", OF THE CITY'S CODE OF ORDINANCES, TO PROVIDE FOR AN INCREASE IN SEWER TAP FEES; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING FOR A CUMULATIVE REPEALER AND SAVINGS CLAUSE; PROVIDING SEVERABILITY; PROVIDING FOR A PENALTY; AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.

WHEREAS, the City Council finds it necessary to increase sewer tap fees for new users of the City's wastewater treatment plant system as new users are required to pay their fair share of system development fees; and

WHEREAS, new users of the City's wastewater treatment plant system pay a tap fee for the purpose of reimbursing the capital costs related to the construction, expansion, or equipping of the system, and the costs necessary to defray increased operational costs of the system; and

WHEREAS, the City's wastewater treatment plant's capacity is currently at 64%. TCEQ requires plant owners to begin design for additional capacity when capacity reaches 75%; construction must begin when capacity reaches 90%; and

WHEREAS, for the reasons identified above, the City Council hereby adopts the following increases to sewer tap fees.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS:

Section 1. The above and foregoing premises and hereby found to be true and correct and shall be incorporated as if set forth full herein.

Section 2. That Section 106.26, "Water and Sewer Tap Fees; Installation and Maintenance", of Article I, "In General", of Chapter 106, "Utilities", of the City's Code of Ordinances is hereby repealed and replaced to be and read as follows:

Sec. 106.26. Water and sewer tap fees; installation and maintenance.

- (a) The amounts to be charged and collected by the city for connection to the water system and to the sanitary sewer system shall be as follows:

<i>DESCRIPTION</i>	TAP SIZE	FEE
SEWER:		
Residential Sewer tap with cleanout	4" inch	\$2,711
Commercial Sewer tap with cleanout	4" inch	\$3,700
Taps larger than 4" shall be installed by the property owner at their expense.		
WATER SERVICE IN CITY LIMITS:		
Install water tap with meter & box (Short services up to 15 linear ft.)	¾" inch	\$700
	1" inch	\$800
	1 ½" inch	\$1,500
	2" inch	\$1,600
Install water tap with meter & box (Long services up to 30 linear ft.)	¾" inch	\$1,000
	1" inch	\$1,000
	1 ½" inch	\$2,000
	2" inch	\$2,000
Taps that exceed 30 linear ft.		Labor, Materials and Equipment
Taps, meters & vaults larger than 2 inch shall be installed by the property owner at their own expense.		
Install meter & box only	¾" inch	\$300
	1" inch	\$450
	1 ½" inch	\$700
	2" inch	\$800
Install meter only	¾" inch	\$250
	1" inch	\$400
	1 ½" inch	\$550
	2" inch	\$550
WATER/SEWER SERVICE OUTSIDE CITY LIMITS:		Add \$50 to service fees listed above.
Wet tap		\$300
Small Road Bore	2 inch and smaller	\$500
Large Road Bore	Larger than 2 inch	Cost of bore
Temporary water service for existing residential/commercial plumbing inspection.		\$ 35 non-refundable

Section 3. This Ordinance shall be cumulative of all other Ordinances and shall not repeal any of the provisions of such Ordinances except for those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances or parts thereof in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance. Provided however, that any complaint, action, claim or lawsuit which has been initiated or has arisen under or pursuant to such Ordinance on the date of adoption of this Ordinance shall continue to be governed by the provisions of that Ordinance and for that purpose the Ordinance shall remain in full force and effect.

Section 4. It is hereby declared to be the intention of the City Council of Kaufman, Texas that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause or phrase of this Ordinance shall be declared unconstitutional or invalid by the judgment or decree of any court of competent jurisdiction, such constitutionality or invalidity shall not affect any of the remaining sections, paragraphs, sentences, clauses or phrases of this Ordinance, since they would have been entered by the City Council without the incorporation of this Ordinance of unconstitutional or invalid sections, paragraphs, sentences, clauses or phrases.

Section 5. *Penalty.* Any person, firm, or corporation violating any of the terms and provisions of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined in an amount not to exceed \$500.00. Each such violation shall be deemed a separate offense and shall be punishable as such hereunder.

Section 6. This Ordinance shall be in full force and effect from and after May 18, 2022, and its passage and publication as required by law, and it so ordained.

PASSED AND ADOPTED this 18th day of May 2022.

CITY OF KAUFMAN

**JEFF JORDAN
MAYOR**

ATTEST:

**JESSIE HANKS
CITY SECRETARY**

APPROVED AS TO FORM:

**PATRICIA ADAMS
CITY ATTORNEY**



MEMORANDUM

TO: Mike Slye

Date: 16 MAY 22

FROM: Mark D. Hill, P.E.

SUBJECT: Sewer Capacity Fee

The City of Kaufman currently charges all new sewer customers a Sewer Tap Fee ("Fee"). This Fee appears to cover costs for the actual sewer service installation. The amount paid is based upon the pipe size of the sanitary sewer service line (typical 4" for residential and 4" or larger for non-residential). Monthly sewer bills are typically allocated to operations and maintenance of the system, so those costs are not associated with the Fee.

The City currently charges \$450 or \$475 per service for both residential and non-residential serves 4" in size. Services larger than 4" are to be installed by the Owner without a fee being charged. The purposes of the memorandum is to determine the appropriate fee for future connections to the sewer system.

As new customers are connected to the City's sewer system, each customer proportionally affects the system, specifically treatment capacity. A Sewer Capacity Fee is intended to provide the proportional share of sewer system improvements required in order to adequately serve new customers. Essentially, each new service is "buying capacity" in the sewer system. This allows existing customers to have minimal financial burden for these improvements.

The projected capital costs for expansion of the Kaufman Wastewater Treatment Facility from the current 1.2 MGD to 1.8 MGD have been utilized for this determination. The 1.8 MGD expansion will allow an additional 2,400 equivalent residential connections.

Costs for replacement of existing facilities are not included, except that portion of the project that includes expansion capacity. For example, the new clarifier currently under construction has been sized for 50% of the future 1.8 MGD, so 0.9 MGD capacity. Of this, 0.6 MGD is utilized for the existing facility and 0.3 MGD is for the future expansion capacity. Therefore, only 33% of the total cost is attributable to future capacity.

The City is currently completing Phase 1 of the Treatment Facility Improvements. Of the app. \$3.5M for this project, \$3.1M of the total project include improvements that include capacity for expansion. Since these items also replace existing equipment, only 33% of the cost is for expanded capacity (see example above). For the Phase 2A improvements, only the new cloth media filters will include additional capacity. The projected cost is \$1.5M. All of the projects projected for Phase 2B will be for the Facility expansion. The projected cost \$8.7M.

The total capital cost of improvements for future capacity is projected to be \$10.2M for the additional 2,400 connections, this equated to a proportional amount of **\$4,900** per equivalent residential connection.