



**MINUTES OF THE
CITY COUNCIL MEETING
MONDAY, SEPTEMBER 12, 2022 -
6:00 PM
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142**

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Mayor calls the Meeting to order, states the date and time, states Councilmembers present, and declares a quorum present.**

Mayor Pro-Tem Phillips called the City Council meeting to order at 6:12 PM. Councilmembers present were Matt Phillips, Lisa Parker, Quattro Borders, Carole Aga, and Patty Patterson. Mayor Pro-Tem Phillips declared a quorum present. Councilmember Charles Gillenwater arrived at 6:14 PM. Mayor Jeff Jordan arrived at 6:21 PM. Also present were City Manager Mike Slye, Assistant City Manager Mike Holder, City Secretary Jessie Hanks, Finance Director Mary Wennerstrom, Public Works Director Tim Hopwood, Economic Development Director Stewart McGregor, Planning Manager Andrew Bogda, Fire Chief Ronnie Davis, Fire Captain Jeremy Hatcher, Police Sergeant Colter Leftwich, and Police Chief Les Edwards.

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the Council agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the City Council on any subject but must first complete a Request to Speak Form so that the Mayor may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the Council as a whole. **When addressing the Council, please step forward to the speaker's podium, state your name and address, and direct your comments to the Mayor and City Council.**

No comments were given.

CONSENT AGENDA

1. Consider and take appropriate action on the award of bid and contract for motor fuel and oil for Fiscal Year 2023 and authorizing the Mayor or his designee to execute necessary documents.
2. Consider and take appropriate action on the award of bid and contract for street maintenance materials for Fiscal Year 2023 and authorizing the Mayor or his designee to execute necessary documents.
3. Consider and take appropriate action on the nomination of individuals for Places 6 through 9 of the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool; and authorize the City Manager to execute necessary documents.

Councilmember Aga made a motion to approve consent agenda items 1 through 3. The motion was seconded by Councilmember Parker and passed 4/0. Councilmember Borders abstained from the vote due to a conflict of interest with item 1.

PUBLIC HEARING

4. Conduct a Public Hearing and receive comments regarding the adoption of the proposed City of Kaufman Fiscal Year 2022-2023 Budget (Ordinance No. O-24-22).

Mr. Slye presented the proposed budget and the adjustments made to the budget since the last Council meeting.

Mayor Pro-Tem Phillips opened the public hearing at 6:17 PM.

There being no speakers present, Mayor Pro-Tem Phillips closed the public hearing at 6:17 PM.

5. Conduct a Public Hearing and receive comments regarding the adoption of the proposed 2022 property tax rate of \$.7679760 per \$100 of assessed valuation (Ordinance No. O-25-22).

Mr. Slye presented the proposed tax rate and reviewed the changes to the rate from the previous year.

Mayor Pro-Tem Phillips opened the public hearing at 6:18 PM.

There being no speakers present, Mayor Pro-Tem Phillips closed the public hearing at 6:19 PM.

6. Conduct a public hearing and consider and take appropriate action on Resolution R-32-22, a Resolution of the City Council of the City of Kaufman, Texas, approving an update to the City's 5-year Capital Improvement Plan.

- a. Presentation

Mr. Holder presented the amended City's 5-year Capital improvement Plan. He reviewed the proposed projects for the upcoming budget and additional projects that were added for future years.

- b. Public Hearing

Mayor Pro-Tem Phillips opened the public hearing at 6:20 PM.

There being no speakers present, Mayor Pro-Tem Phillips closed the public hearing at 6:24 PM.

- c. Consider and take appropriate action on Resolution R-32-22

Councilmember Aga made a motion to approve Resolution R-32-22 as presented. The motion was seconded by Councilmember Borders and passed 7/0.

DISCUSSION/ACTION ITEMS

7. Consider and take appropriate action regarding Ordinance O-24-22, an ordinance of the City Council of the City of Kaufman, Texas, making appropriations for the support of the City; appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; approving and adopting the annual budget of the City of Kaufman, Texas for the 2022-2023 Fiscal Year; providing for emergency expenditures and expenditures as otherwise allowed by law; providing for the filing of the budget in the Office of the City Secretary; and providing an effective date.

Mayor Pro-Tem Phillips made a motion to approve Ordinance O-24-22, making appropriations for the support of the City; appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; approving and adopting the annual budget of the City of Kaufman, Texas for the 2022-2023 Fiscal Year; providing for emergency expenditures and expenditures as otherwise allowed by law; providing for the filing of the budget in the Office of the City Secretary; and providing an effective date.

The motion was seconded by Councilmember Parker. Ms. Hanks called for a record vote, at which point Mayor Jeff Jordan, Mayor Pro-Tem Matt Phillips, Council Member Patty Patterson, Council Member Carole Aga, Council Member Lisa Parker, Council Member Charles Gillenwater, Council Member Quattro Borders voted AYE, None voted NAY, and passed 7/0.

8. Consider and take appropriate action regarding Ordinance O-25-22, an ordinance of the City Council of the City of Kaufman, Texas, levying taxes and fixing and adopting the tax rate on all taxable property for the year 2022 at the rate of \$0.7679760 per one hundred dollars (\$100.00) assessed value on all taxable property within the corporate limits of the City of Kaufman, Texas as of January 1, 2023; the said tax rate having a maintenance and operations component and a debt service component; providing when taxes shall become due and when same shall become delinquent if not paid together with penalties and interest thereon; and providing an effective date.

Mayor Pro-Tem Phillips made a motion that the property tax rate be increased by the adoption of a tax rate of \$0.7679760, which is effectively a 10.50 percent increase in the tax rate, and to approve Ordinance Number O-25-22 fixing and levying municipal ad valorem taxes for the fiscal year beginning October 1, 2022, and ending on September 30, 2023, and for each fiscal year thereafter until otherwise provided. The motion was seconded by Councilmember Patterson. Ms. Hanks called for a record vote, at which point Mayor Jeff Jordan, Mayor Pro-Tem Matt Phillips, Council Member Patty Patterson, Council Member Carole Aga, Council Member Lisa Parker, Council Member Charles Gillenwater, Council Member Quattro Borders voted AYE, None voted NAY, and passed 7/0.

9. Consider and take appropriate action on Resolution R-34-22, a resolution of the City Council of the City of Kaufman, Texas, acknowledging and ratifying that the adoption of the Fiscal Year 2022-2023 Annual Budget will require raising more revenue from property taxes than in the previous Fiscal Year; and providing an effective date.

Mayor Pro-Tem Phillips made a motion to ratify the property tax increase reflected in the 2022-2023 (FY23) budget and approve Resolution R-34-22. The motion was seconded by Councilmember Aga. Ms. Hanks called for a record vote, at which point Mayor Jeff Jordan, Mayor Pro-Tem Matt Phillips, Council Member Patty Patterson, Council Member Carole Aga, Council Member Lisa Parker, Council Member Charles Gillenwater, Council Member Quattro Borders voted AYE, None voted NAY, and passed 7/0.

10. Consider and take appropriate action regarding Ordinance O-26-22, an ordinance of the City Council of the City of Kaufman, adopting the Annual Program of Services (Budget) for the City of Kaufman Economic Development Corporation ("KEDC") for the Fiscal Year beginning on October 1, 2022, and ending on September 30, 2023, (FY 2022-2023); providing for the adoption of the KEDC Budget for FY 2022-2023; and providing an effective date.

Mr. McGregor presented the Kaufman Economic Development Corporation budget and reviewed the highlights of the proposed budget.

Councilmember Gillenwater made a motion to approve Ordinance O-26-22, adopting the Annual Program of Services (Budget) for the City of Kaufman Economic Development Corporation ("KEDC") for the Fiscal Year beginning on October 1, 2022, and ending on September 30, 2023, (FY 2022-2023); providing for the adoption of the KEDC Budget for FY 2022-2023; and providing an effective date. The motion was seconded by Mayor Pro-Tem Phillips and passed 7/0.

11. Consider and take appropriate action regarding Ordinance O-27-22, an ordinance of the City Council of the City of Kaufman, amending subsection 2-62(b), "Adoption of City of Kaufman Job

Grade Classification and Compensation Plan", of Section 2-62, "Personnel Policies; Job Classification", of Article II, "Officers And Employees", of Chapter 2, "Administration" of the Code of Ordinances of the City of Kaufman to provide for the adoption of the Job Grade Classification, Compensation Plan, and Step Schedule as an amended Exhibit "B" to subsection 2-62(b), setting forth Grades and Annual Salary Ranges for City employees; and providing an effective date.

Mr. Holder outlined the amendments to the job classification and compensation plan for the fiscal year 2023.

Councilmember Aga made a motion to approve Ordinance O-27-22, amending subsection 2-62(b), "Adoption of City of Kaufman Job Grade Classification and Compensation Plan", of Section 2-62, "Personnel Policies; Job Classification", of Article II, "Officers And Employees", of Chapter 2, "Administration" of the Code of Ordinances of the City of Kaufman to provide for the adoption of the Job Grade Classification, Compensation Plan, and Step Schedule as an amended Exhibit "B" to subsection 2-62(b), setting forth Grades and Annual Salary Ranges for City employees; and providing an effective date. The motion was seconded by Councilmember Patterson and passed 7/0.

12. Consider and take appropriate action on Resolution R-33-22, a resolution of the City Council of the City of Kaufman, Texas, authorizing the Chief of Police to apply for the Bullet-Resistant Shield Grant Program to fund the purchase of bullet-resistant shields for the Kaufman Police Department; providing that if the City of Kaufman receives the program grant, the city will match the grant amount for the purchase of bullet-resistant shields; provide for the implementation of the Critical Incidents In-Progress Policy; providing for the incorporation of premises; and providing an effective date.

Chief Edwards informed Council about the grant opportunity for the city to apply to receive funds for bullet-resistant shields.

Councilmember Gillenwater made a motion to approve Resolution R-33-22, authorizing the Chief of Police to apply for the Bullet-Resistant Shield Grant Program to fund the purchase of bullet-resistant shields for the Kaufman Police Department; providing that if the City of Kaufman receives the program grant, the city will match the grant amount for the purchase of bullet-resistant shields; provide for the implementation of the Critical Incidents In-Progress Policy; providing for the incorporation of premises; and providing an effective date. The motion was seconded by Councilmember Aga and passed 7/0.

APPOINTMENT

13. Consider and take appropriate action on the appointment of one (1) member to the Planning and Zoning Commission to fill an unexpired term set to expire in November 2024.

Mayor Jordan made a motion to appoint Jason Nelson to the Planning and Zoning Commission to fill an unexpired term set to expire in November 2024. The motion was seconded by Councilmember Aga and passed 7/0.

ANNOUNCEMENTS AND REPORTS FROM CITY MANAGER

14. Receive an update and discussion regarding the following:
 - a. Greater East Texas Community Action Program- Water Utility Assistance Program

Mr. Slye gave an update on the above-stated item.

ADJOURNMENT

There being no further business, Mayor Jordan adjourned the meeting at 6:46 PM.

ATTEST:

**JEFF JORDAN
MAYOR**

**JESSIE HANKS
CITY SECRETARY**

