MINUTES OF THE
CITY COUNCIL MEETING
MONDAY, JANUARY 27, 2020 - 6:00 PM
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Mayor calls the Meeting to order, states the date and time, state Councilmembers present, and declares a quorum present.

Mayor Jordan called the City Council meeting to order at 6:00 p.m. Councilmembers present were Jeff Jordan, Patty Patterson, Carole Aga, Jeff Council, Barry Ratcliffe and Charles Gillenwater. Mayor Jordan declared a quorum present. Also present were City Manager Mike Slye, Assistant City Manager Mike Holder, City Attorney Patricia Adams, City Secretary Jessie Hanks, Human Resources and Communications Assistant Lexie Hanson, Development Services Director Marcy Ratcliff, Fire Chief Ronnie Davis, Fire fighter Casey Vance, Fire Lieutenant Jeremy Hatcher, Police Captain Les Edwards, and Police Chief Dana Whitaker.

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the Council agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the City Council on any subject but must first complete a Request to Speak Form so that the Mayor may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the Council as a whole. **When addressing the Council, please step forward to the speaker's podium, state your name and address, and direct your comments to the Mayor and City Council.**

Cariann Bradford, PO Box 1683, Forney, Texas 75126, wanted to introduce herself as a candidate for the 422nd District Court for Kaufman County. She gave background on her career history and her service to the community.

RECOGNITION Business of the Month - Parker-Ashworth Funeral Home

Mayor Jordan, Mr. Holder, and Ms. Glasscock present the January Business of the Month award to Parker-Ashworth Funeral Home. Mr. Holder introduced Shawn Parker as the representative for Parker-Ashworth Funeral Home. He expressed the city's gratitude to the funeral home. Mr. Parker gave a brief history of the business and thanked his employees for their dedication.

CONSENT AGENDA

1. Consider and take appropriate action on the Minutes of the December 16, 2019, Regular City Council Meeting.

2. Consider and take appropriate action regarding rescheduling the March 23, 2020, Regular City Council Meeting to Monday, March 30, 2020, for Kaufman County Day, and the May 25, 2020, Regular City Council Meeting to Monday, May 18, 2020, for Memorial Day.

3. Consider and take appropriate action to schedule a Special City Council Meeting for Monday, May 11, 2020, for the purpose of canvassing the Election Returns.

4. Consider and take appropriate action on Resolution R-03-20, a resolution of the City of Kaufman, authorizing continued participation with the Atmos Cities Steering Committee; and authorizing the payment of five cents ($.05) per capita to the Atmos Cities Steering Committee to fund regulatory and related activities related to Atmos Energy Corporation.

Councilmember Council made a motion to approve consent agenda items 1-4 as presented. The motion was seconded by Councilmember Ratcliffe and passed 6/0.

END OF CONSENT AGENDA

REPORTS

5. Receive and update and discussion regarding the following:

    a. The Annual Report for the Kaufman Fire Department for the Calendar Year 2019.

Chief Davis presented the Kaufman Fire Department's annual report for 2019. He informed Council there has been an increase in calls from 2018 to 2019. He explained all the various calls the department responds to and the corresponding number of calls.

    b. The Annual Crime Report for the Kaufman Police Department for the Calendar Year 2019.

Chief Whitaker presented the 2019 Annual Crime Report for the Kaufman Police Department. He informed Council that overall crime is down by 15% from last year. He explained and reviewed the various statistics associated with the report.

    c. The Annual Report for the Kaufman Economic Development Corporation for the Calendar Year 2019.

Ms. Glasscock presented the KEDC annual report for 2019. She reviewed the strategies, priorities, and accomplishments for the organization.

DISCUSSION/ACTION ITEMS

6. Consider and take appropriate action on Ordinance O-01-20, an ordinance of the City of Kaufman, ordering and calling the City's General Election to be held on May 2, 2020 for the purpose of electing three (3) people to serve as Council members for the City of Kaufman for a term of (2) years each; providing notice of election; providing for the approval of a joint election and Contract for Election Services with Kaufman County; designating polling dates, times and locations for election day and early voting; and authorizing the Mayor or designee to execute necessary documents .

Ms. Hanks explained the City must call a general election for the purpose of electing three (3) people to serve as Council Members. This ordinance established the date from election, provide notice, authorizes a contract with Kaufman County for Election Services, and designates polling locations.

Councilmember Aga made a motion to approve Ordinance O-01-20 calling the City's General Election to be help on May 2, 2020, for the purpose of electing three (3) Councilmembers. The motion was seconded by Councilmember Gillenwater and passed 6/0.

7. Consider and take appropriate action on Resolution R-01-20, a resolution of the City of Kaufman, approving an expression of the City's desire to join a coalition of non-member customer entities of the North Texas Municipal Water District; and providing an effective date.

Mr. Slye provided the Council with the information requested from the prior meeting, including how many other customer cities are participating or considering participating. He gave Council the pros and cons of joining the coalition.

Mayor Pro-Tem Patterson made a motion to approve Resolution R-01-20 as presented. The motion was seconded by Councilmember Council and passed 6/0.

8. Consider and take appropriate action on Resolution R-02-20, a resolution of the City of Kaufman, supporting the creation of the 2020 Census Count Committee, establishing a 2020 Census Complete Count Committee and designating persons to serve as members.

Ms. Ratcliff requested the City Council commitment to collect the information needed for the 2020 Census. In addition, Council would need to establish the Census Count Committee. She informed Council that Mr. Hector Torres is unable to fulfill the duties for the committee but introduced the other members. Mayor Jordan expressed the importance of getting the everyone counted for the census.

Councilmember Ratcliffe made a motion to approve Resolution R-02-20 with the amendment to remove Hector Torres from the appointed members. The motion was seconded by Mayor Pro-Tem Patterson and passed 6/0.

9. Consider and take appropriate action on Resolution R-04-20, a resolution of the City of Kaufman, accepting Public Improvements for Georgetown Phase 1 and establishing the date for a two (2) year warranty period.

Mr. Slye informed Council about the progress of Georgetown at Kings Fort and the development that is being done. A walk through was completed and staffs recommendation to accept all the public improvements.

Councilmember Council made a motion to approve Resolution R-04-20, accepting the public improvements for Georgetown Phase 1 and establishing January 27, 2020, as the start date for the two (2) year warrant period. The motion was seconded by Councilmember Aga and passed 6/0.

10. Consider and take appropriate action on Resolution R-05-20, a resolution of the City of Kaufman, accepting the Public Improvements for the Downtown Kaufman Transportation Enhancement Project and establishing the date for a two (2) year warranty period.

Mr. Slye stated the project is finally complete. Staff requested Council to accept the public improvements for the Downtown Sqaure.

Councilmember Aga made a motion to approve Resolution R-05-20, accepting the public improvements for Downtown Kaufman Transportation Enhancement Project and establishing January 27, 2020, as the start date for the two (2) year warrant period. The motion was seconded by Councilmember Council and passed 6/0.

11. Consider and take appropriate action on a proposal from Teague Nall Perkins, Inc. for the preparation of a fully updated Subdivision Ordinance and Public Works Details excluding the General Provisions of the Ordinance; and authorize the City Manager to execute necessary documents.

Ms. Ratcliff informed Council the current Subdivision Ordinance is very out of date and in desperate need for updating. Mr. Slye pointed out this project is not cheap but is needed to be updated.

Councilmember Gillenwater made a motion to approve the proposal from Teague Nall Perkins for the preparation of the updated Subdivision Ordinance. The motion was seconded by Mayor Pro-Tem Patterson and passed 6/0.

12. Consider and take appropriate action on the extension of the City's participation in the Sanitary Sewer Overflow Initiative Program.

Mr. Slye informed Council about the purpose of the initiative program, and the benefits of participating in the program. TCEQ has invited the City to continue participation in the Sanitary Sewer Overflow Initiative Program.

Councilmember Ratcliffe made a motion to extend the City's participation in the Sanitary Sewer Overflow Initiative Program. the motion was seconded by Councilmember Council and passed 6/0.

APPOINTMENT

13. Consider and take appropriate action on the appointment of one (1) member to the Planning and Zoning Commission for a two (2) year term expiring November 2021.

Mayor Jordan made a motion to appoint Profirio Lopez to the Planning and Zoning Commission for a two (2) year term expiring in November 2021. The motion was seconded by Councilemember Council and passed 6/0.

14. Consider and take appropriate action on Resolution R-06-20, a resolution of the City of Kaufman, Texas, appointing qualified individuals to serve on the board of Tax Increment Reinvestment Zone #1 Board for staggered two year terms, ratifying appointments, providing for the appointment of a Chairperson; and providing an effective date.

Councilmember Council made a motion to approve Resolution R-06-20 to appoint qualified individuals to serve on the Board of Tax Increment Reinvestment Zone #1 as presented. The motion was seconded by Councilmember Aga and passed 6/0.

ANNOUNCEMENTS AND REPORTS FROM CITY MANAGER

15. Receive an update and discussion regarding the following:

    a. Discussion Items Report (DIR)

    b. SuddenLink Fiber Optic Installation Update

    c. TWDP/WWTP Improvements Update

    d. STAR Transit Ridership Reports- December

    e. First day to file application for a place on the Ballot for the City’s General Election, January 15, 2020. Last day to file application - February 14, 2020.

    f. Council Retreat- April 2nd & 3rd

g. Monthly calendars attached.

Mr. Slye gave an update on the above listed items.

ADJOURNMENT

With no further business, Mayor Jordan adjourned the City Council meeting at 7:00 p.m.

JEFF JORDAN
MAYOR

ATTEST:

JESSIE HANKS
CITY SECRETARY