



AGENDA
REGULAR CITY COUNCIL MEETING
MONDAY, FEBRUARY 24, 2020 - 6:00 PM
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Mayor calls the Meeting to order, states the date and time, state Councilmembers present, and declares a quorum present.

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the Council agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the City Council on any subject but must first complete a Request to Speak Form so that the Mayor may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the Council as a whole. **When addressing the Council, please step forward to the speaker's podium, state your name and address, and direct your comments to the Mayor and City Council.**

RECOGNITION Business of the Month - Ace Hardware

CONSENT AGENDA

1. Consider and take appropriate action on the minutes from the January 27, 2020, Regular City Council Meeting.
2. Consider and take appropriate action regarding Resolution R-08-20, a resolution of the City of Kaufman, Texas, authorizing continued participation with the Steering Committee of Cities Served by Oncor; and authorizing the payment of eight cents per capita to the steering committee to fund regulatory and legal proceedings and activities related to Oncor Electric Delivery Company, LLC.

END OF CONSENT AGENDA

DISCUSSION/ACTION ITEMS

3. Consider and take appropriate action on the FY-19 Tax Increment Reinvestment Zone #1 Annual Report.

4. Consider and take action appropriate action on Resolution R-07-20, a resolution of the City Council of the City of Kaufman, Texas, supporting a comprehensive, coordinated, inter-agency approach to freeway incident management.
5. Presentation and discussion regarding 2020 Crime Trends.
6. Presentation and discussion regarding the 2020 Kaufman Summer Youth Program.
7. Discussion and direction to staff regarding the special events ordinance.

ANNOUNCEMENTS AND REPORTS FROM CITY MANAGER

8. Receive an update and discussion regarding the following:
 - a. Discussion Item Report (DIR)
 - b. Proposed Internship Program
 - c. STAR Transit Ridership Reports- January 2020
 - d. Careflite Compliance Report- Dec 2019 & January 2020
 - e. WWTP Improvements Update & TWDB Funding
 - f. Civic Center Remodel Project Update
 - g. Transportation Projects Update
 - i Street Bond Phase II
 - ii FM 1388 Signalization
 - iii TxDOT Turnback- FM 1388 & S. Washington St.
 - h. Kaufman County Day in Austin- Sunday, March 22 to Monday, March 23

- i. Council Retreat- Thursday, April 2 at 12 PM & Friday, April 3 at 8 AM
- j. NEAT Neighborhoods - Saturday, April 18 - Area 5B
- k. Monthly Calendars Attached

ADJOURNMENT

I, JESSIE HANKS, CITY SECRETARY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE WINDOW AT KAUFMAN MUNICIPAL COMPLEX, 209 S. WASHINGTON, KAUFMAN, TEXAS, A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES AND SAID NOTICE WAS POSTED AT THE KAUFMAN MUNICIPAL COMPLEX, 209 S. WASHINGTON, KAUFMAN, TEXAS AT 4:30 P.M. ON FRIDAY, FEBRUARY 21, 2020, AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULE TIME OF SAID MEETING.



JESSIE HANKS
CITY SECRETARY



THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE. SECTION 551.071 (CONSULTATION WITH ATTORNEY).

THE BUILDING IN WHICH THE ABOVE MEETING WILL BE CONDUCTED IS WHEELCHAIR ACCESSIBLE AND PARKING SPACES FOR THE MOBILITY IMPAIRED ARE AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES SUCH AS INTERPRETERS FOR PERSONS WHO ARE DEAF OR HEARING IMPAIRED, READERS, OR LARGE PRINT ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT 972-932-2216 AT LEAST TWO (2) WORKING DAYS PRIOR TO THE TIME OF THE MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.



Meeting
Date: 2/24/2020

Date: 2/14/2020

Item #: 1.

Dept.: Administration

Consent Agenda

SUBJECT:

Consider and take appropriate action on the minutes from the January 27, 2020, Regular City Council Meeting.

BACKGROUND:

Author:

Reviewed:
Mike Slye, City Manager

Cost:

Funds Available:

Source:

Recommendation:

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐



**MINUTES OF THE
CITY COUNCIL MEETING
MONDAY, JANUARY 27, 2020 -
6:00 PM
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142**

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Mayor calls the Meeting to order, states the date and time, state Councilmembers present, and declares a quorum present.

Mayor Jordan called the City Council meeting to order at 6:00 p.m. Councilmembers present were Jeff Jordan, Patty Patterson, Carole Aga, Jeff Council, Barry Ratcliffe and Charles Gillenwater. Mayor Jordan declared a quorum present. Also present were City Manager Mike Slye, Assistant City Manager Mike Holder, City Attorney Patricia Adams, City Secretary Jessie Hanks, Human Resources and Communications Assistant Lexie Hanson, Development Services Director Marcy Ratcliff, Fire Chief Ronnie Davis, Fire fighter Casey Vance, Fire Lieutenant Jeremy Hatcher, Police Captain Les Edwards, and Police Chief Dana Whitaker.

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the Council agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the City Council on any subject but must first complete a Request to Speak Form so that the Mayor may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the Council as a whole. **When addressing the Council, please step forward to the speaker's podium, state your name and address, and direct your comments to the Mayor and City Council.**

Cariann Bradford, PO Box 1683, Forney, Texas 75126, wanted to introduce herself as a candidate for the 422nd District Court for Kaufman County. She gave background on her career history and her service to the community.

RECOGNITION Business of the Month - Parker-Ashworth Funeral Home

Mayor Jordan, Mr. Holder, and Ms. Glasscock present the January Business of the Month award to Parker-Ashworth Funeral Home. Mr. Holder introduced Shawn Parker as the representative for Parker-Ashworth Funeral Home. He expressed the city's gratitude to the funeral home. Mr. Parker gave a brief history of the business and thanked his employees for their dedication.

CONSENT AGENDA

1. Consider and take appropriate action on the Minutes of the December 16, 2019, Regular City Council Meeting.

2. Consider and take appropriate action regarding rescheduling the March 23, 2020, Regular City Council Meeting to Monday, March 30, 2020, for Kaufman County Day, and the May 25, 2020, Regular City Council Meeting to Monday, May 18, 2020, for Memorial Day.
3. Consider and take appropriate action to schedule a Special City Council Meeting for Monday, May 11, 2020, for the purpose of canvassing the Election Returns.
4. Consider and take appropriate action on Resolution R-03-20, a resolution of the City of Kaufman, authorizing continued participation with the Atmos Cities Steering Committee; and authorizing the payment of five cents (\$.05) per capita to the Atmos Cities Steering Committee to fund regulatory and related activities related to Atmos Energy Corporation.

Councilmember Council made a motion to approve consent agenda items 1-4 as presented. The motion was seconded by Councilmember Ratcliffe and passed 6/0.

END OF CONSENT AGENDA

REPORTS

5. Receive and update and discussion regarding the following:

- a. The Annual Report for the Kaufman Fire Department for the Calendar Year 2019.

Chief Davis presented the Kaufman Fire Department's annual report for 2019. He informed Council there has been an increase in calls from 2018 to 2019. He explained all the various calls the department responds to and the corresponding number of calls.

- b. The Annual Crime Report for the Kaufman Police Department for the Calendar Year 2019.

Chief Whitaker presented the 2019 Annual Crime Report for the Kaufman Police Department. He informed Council that overall crime is down by 15% from last year. He explained and reviewed the various statistics associated with the report.

- c. The Annual Report for the Kaufman Economic Development Corporation for the Calendar Year 2019.

Ms. Glasscock presented the KEDC annual report for 2019. She reviewed the strategies, priorities, and accomplishments for the organization.

DISCUSSION/ACTION ITEMS

6. Consider and take appropriate action on Ordinance O-01-20, an ordinance of the City of Kaufman, ordering and calling the City's General Election to be held on May 2, 2020 for the purpose of electing three (3) people to serve as Council members for the City of Kaufman for a term of (2) years each; providing notice of election; providing for the approval of a joint

election and Contract for Election Services with Kaufman County; designating polling dates, times and locations for election day and early voting; and authorizing the Mayor or designee to execute necessary documents .

Ms. Hanks explained the City must call a general election for the purpose of electing three (3) people to serve as Council Members. This ordinance established the date from election, provide notice, authorizes a contract with Kaufman County for Election Services, and designates polling locations.

Councilmember Aga made a motion to approve Ordinance O-01-20 calling the City's General Election to be held on May 2, 2020, for the purpose of electing three (3) Councilmembers. The motion was seconded by Councilmember Gillenwater and passed 6/0.

7. Consider and take appropriate action on Resolution R-01-20, a resolution of the City of Kaufman, approving an expression of the City's desire to join a coalition of non-member customer entities of the North Texas Municipal Water District; and providing an effective date.

Mr. Slye provided the Council with the information requested from the prior meeting, including how many other customer cities are participating or considering participating. He gave Council the pros and cons of joining the coalition.

Mayor Pro-Tem Patterson made a motion to approve Resolution R-01-20 as presented. The motion was seconded by Councilmember Council and passed 6/0.

8. Consider and take appropriate action on Resolution R-02-20, a resolution of the City of Kaufman, supporting the creation of the 2020 Census Count Committee, establishing a 2020 Census Complete Count Committee and designating persons to serve as members.

Ms. Ratcliff requested the City Council commitment to collect the information needed for the 2020 Census. In addition, Council would need to establish the Census Count Committee. She informed Council that Mr. Hector Torres is unable to fulfill the duties for the committee but introduced the other members. Mayor Jordan expressed the importance of getting the everyone counted for the census.

Councilmember Ratcliffe made a motion to approve Resolution R-02-20 with the amendment to remove Hector Torres from the appointed members. The motion was seconded by Mayor Pro-Tem Patterson and passed 6/0.

9. Consider and take appropriate action on Resolution R-04-20, a resolution of the City of Kaufman, accepting Public Improvements for Georgetown Phase 1 and establishing the date for a two (2) year warranty period.

Mr. Slye informed Council about the progress of Georgetown at Kings Fort and the development that is being done. A walk through was completed and staffs recommendation to accept all the public improvements.

Councilmember Council made a motion to approve Resolution R-04-20, accepting the public

improvements for Georgetown Phase 1 and establishing January 27, 2020, as the start date for the two (2) year warrant period. The motion was seconded by Councilmember Aga and passed 6/0.

10. Consider and take appropriate action on Resolution R-05-20, a resolution of the City of Kaufman, accepting the Public Improvements for the Downtown Kaufman Transportation Enhancement Project and establishing the date for a two (2) year warranty period.

Mr. Slye stated the project is finally complete. Staff requested Council to accept the public improvements for the Downtown Square.

Councilmember Aga made a motion to approve Resolution R-05-20, accepting the public improvements for Downtown Kaufman Transportation Enhancement Project and establishing January 27, 2020, as the start date for the two (2) year warrant period. The motion was seconded by Councilmember Council and passed 6/0.

11. Consider and take appropriate action on a proposal from Teague Nall Perkins, Inc. for the preparation of a fully updated Subdivision Ordinance and Public Works Details excluding the General Provisions of the Ordinance; and authorize the City Manager to execute necessary documents.

Ms. Ratcliff informed Council the current Subdivision Ordinance is very out of date and in desperate need for updating. Mr. Slye pointed out this project is not cheap but is needed to be updated.

Councilmember Gillenwater made a motion to approve the proposal from Teague Nall Perkins for the preparation of the updated Subdivision Ordinance. The motion was seconded by Mayor Pro-Tem Patterson and passed 6/0.

12. Consider and take appropriate action on the extension of the City's participation in the Sanitary Sewer Overflow Initiative Program.

Mr. Slye informed Council about the purpose of the initiative program, and the benefits of participating in the program. TCEQ has invited the City to continue participation in the Sanitary Sewer Overflow Initiative Program.

Councilmember Ratcliffe made a motion to extend the City's participation in the Sanitary Sewer Overflow Initiative Program. the motion was seconded by Councilmember Council and passed 6/0.

APPOINTMENT

13. Consider and take appropriate action on the appointment of one (1) member to the Planning and Zoning Commission for a two (2) year term expiring November 2021.

Mayor Jordan made a motion to appoint Profirio Lopez to the Planning and Zoning Commission for a two (2) year term expiring in November 2021. The motion was seconded by Councilmember Council and passed 6/0.

14. Consider and take appropriate action on Resolution R-06-20, a resolution of the City of Kaufman, Texas, appointing qualified individuals to serve on the board of Tax Increment Reinvestment Zone #1 Board for staggered two year terms, ratifying appointments, providing for the appointment of a Chairperson; and providing an effective date.

Councilmember Council made a motion to approve Resolution R-06-20 to appoint qualified individuals to serve on the Board of Tax Increment Reinvestment Zone #1 as presented. The motion was seconded by Councilmember Aga and passed 6/0.

ANNOUNCEMENTS AND REPORTS FROM CITY MANAGER

15. Receive an update and discussion regarding the following:
 - a. Discussion Items Report (DIR)
 - b. SuddenLink Fiber Optic Installation Update
 - c. TWDP/WWTP Improvements Update
 - d. STAR Transit Ridership Reports- December
 - e. First day to file application for a place on the Ballot for the City's General Election, January 15, 2020. Last day to file application - February 14, 2020.
 - f. Council Retreat- April 2nd & 3rd
 - g. Monthly calendars attached.

Mr. Slye gave an update on the above listed items.

ADJOURNMENT

With no further business, Mayor Jordan adjourned the City Council meeting at 7:00 p.m.

ATTEST:

JEFF JORDAN
MAYOR

JESSIE HANKS
CITY SECRETARY

STAFF REPORT ON ASSESSMENT RESOLUTION FOR STEERING COMMITTEE OF CITIES SERVED BY ONCOR

Purpose of the Resolution

The City of Kaufman is a member of a 162-member city coalition known as the Steering Committee of Cities Served by Oncor (Steering Committee). The resolution approves the assessment of a seven cent (\$0.07) per capita fee to fund the activities of the Steering Committee.

Why this Resolution is Necessary

The Steering Committee undertakes activities on behalf of municipalities for which it needs funding support from its members. Municipalities have original jurisdiction over the electric distribution rates and services within the city. The Steering Committee has been in existence since the late 1980s. It took on a formal structure in the early 1990s. Empowered by city resolutions and funded by per capita assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, ERCOT, the courts, and the Legislature on electric utility regulation matters for over two decades.

The Steering Committee is actively involved in rate cases, appeals, rulemakings, and legislative efforts impacting the rates charged by Oncor Electric Delivery Company, LLC within the City. Steering Committee representation is also strong at ERCOT. It is possible that additional efforts will be necessary on new issues that arise during the year, and it is important that the Steering Committee be able to fund its participation on behalf of its member cities. A per capita assessment has historically been used, and is a fair method for the members to bear the burdens associated with the benefits received from that membership.

Explanation of “Be It Resolved” Paragraphs

I. The City is currently a member of the Steering Committee; this paragraph authorizes the continuation of the City’s membership.

II. This paragraph authorizes payment of the City’s assessment to the Steering Committee in the amount of seven cents (\$0.07) per capita, based on the population figure for the City as shown in the latest TML Directory of City Officials.

III. This paragraph requires payment of the 2020 assessment be made and a copy of the resolution be sent to the Steering Committee.

Payment of Assessment

A copy of the resolution should be mailed with payment of the fee to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney’s Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010. Checks should be made payable to: *Steering Committee of Cities Served by Oncor.*

City of Arlington, c/o Oncor Cities
Steering Committee
Attn: Brandi Stigler
101 S. Mesquite St., Ste. 300
MS # 63-0300
Arlington, TX 76010

Invoice

Date	Invoice #
2/5/2020	20-77

Bill To
City of Kaufman

Item	Population	Per Capita	Amount
2020 Membership Assessment	7,467	0.07	522.69
Please make check payable to: Oncor Cities Steering Committee and mail to Oncor Cities Steering Committee, Attn: Brandi Stigler, Arlington City Attorney's Office, 101 S. Mesquite St., Ste. 300, MS #63-0300, Arlington, Texas 76010		Total	\$522.69

RESOLUTION NO. R-08-20

A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AND AUTHORIZING THE PAYMENT OF EIGHT CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC.

WHEREAS, the City of Kaufman is a regulatory authority under the Public Utility Regulatory Act (PURA) and has exclusive original jurisdiction over the rates and services of Oncor Electric Delivery Company, LLC (Oncor) within the municipal boundaries of the city; and

WHEREAS, the Steering Committee has historically intervened in Oncor rate proceedings and electric utility related rulemakings to protect the interests of municipalities and electric customers residing within municipal boundaries; and

WHEREAS, the Steering Committee is participating in Public Utility Commission dockets and projects, as well as court proceedings, and legislative activity, affecting transmission and distribution utility rates; and

WHEREAS, the City is a member of the Steering Committee of Cities Served by Oncor; and

WHEREAS, the Steering Committee functions under the direction of an Executive Committee which sets an annual budget and directs interventions before state and federal agencies, courts and legislatures, subject to the right of any member to request and cause its party status to be withdrawn from such activities; and

WHEREAS, the Executive Committee in its December 2019 meeting set a budget for 2020 that compels an assessment of seven cents (\$0.07) per capita; and

WHEREAS, in order for the Steering Committee to continue its participation in these activities which affects the provision of electric utility service and the rates to be charged, it must assess its members for such costs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS:

SECTION 1. That the City is authorized to continue its membership with the Steering Committee of Cities Served by Oncor to protect the interests of the City of Kaufman and protect the interests of the customers of Oncor Electric Delivery Company, LLC residing and conducting business within the City limits.

SECTION 2. The City is further authorized to pay its assessment to the Steering Committee of seven cents (\$0.07) per capita based on the population figures for the City shown in the latest TML Directory of City Officials.

SECTION 3. A copy of this Resolution and the assessment payment check made payable to "*Steering Committee of Cities Served by Oncor*" shall be sent to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney's Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010.

PASSED AND APPROVED this 24th day of February, 2020.

JEFF JORDAN
MAYOR

ATTEST:

JESSIE HANKS
CITY SECRETARY

APPROVED AS TO FORM:

PATRICIA A. ADAMS
CITY ATTORNEY



Meeting
Date: 2/24/2020

Date: 2/14/2020

Item #: 3.

Dept.: Finance

Action Item

SUBJECT:

Consider and take appropriate action on the FY-19 Tax Increment Reinvestment Zone #1 Annual Report.

BACKGROUND:

Texas Tax Code Sec. 311.016 –Annual Report by Municipality or County, says on or before the 150th day following the end of the fiscal year of the municipality or county, the governing body of a municipality or county shall submit to the chief executive officer of each taxing unit that levies property taxes on real property in a reinvestment zone created by the municipality or county a report on the status of the zone. The report must include:

- 1) the amount and source of revenue in the tax increment fund established for the zone;
 - 2) the amount and purpose of expenditures from the fund;
 - 3) the amount of principal and interest due on outstanding bonded indebtedness;
 - 4) the tax increment base and current captured appraised value retained by the zone; and
 - 5) the captured appraised value shared by the municipality or county and other taxing units, the total amount of tax increments received, and any additional information necessary to demonstrate compliance with the tax increment financing plan adopted by the governing body of the municipality or county.
- a) (b) The municipality or county shall send a copy of a report made under this section to the comptroller.

This presentation is for the Fiscal Year 2019 Tax Increment Financing District Reinvestment Zone Number One Annual Report. The TIRZ Board has recommended acceptance of the Annual Report.

Author:
Mary Wennerstrom, Finance Director

Reviewed:
Mike Slye, City Manager

Cost: N/A

Funds Available: N/A

Source: N/A

Recommendation: Staff recommends approval of the report.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☒

CITY OF KAUFMAN KAUFMAN, TEXAS



TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE, No. 1

ANNUAL REPORT

FISCAL YEAR 2019
(October 1, 2018 – September 30, 2019)

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE
As of September 30, 2019

1. Year End Summary of Meetings/City Council Actions
2. Public Infrastructure/Building Projects
3. Private Development Projects
4. Capital Improvement Plan Budget
5. Budget vs. Expenditures
6. TIF Fund
7. Annual Report

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE
As of September 30, 2019

YEAR END SUMMARY OF MEETINGS/CITY COUNCIL ACTIONS

During the period from October 1, 2018 through September 30, 2019, the City of Kaufman Reinvestment Zone TIRZ Board of Directors met on March 18, 2019 and May 7, 2019.

On March 18, 2019, the Board tabled a proposed TIRZ Agreement with Lion's Den Storage to bring 12" waterline under HWY 175 to provide adequate supply to property owners/developers along the north side frontage road of the highway.

On May 7, 2019, the Board approved the TIF Development Agreement between the City of Kaufman, the City of Kaufman Reinvestment Zone #1, and Lion's Den Self Storage LLC-Highway 175 Series, to design and install a 12" water line alongside the crossing under HWY 175 to serve the property in the expanded TIF Zone.

On September 30, 2019, the Board members were: Jeff Jordan, Barry Ratcliffe, Matt Phillips, and Charles Gillenwater – all City of Kaufman appointees and Mike Hunt – Kaufman County appointee.

During the period from October 1, 2018 through September 30, 2019, the Kaufman City Council took the following action:

On March 18, 2019, Council approved the Site Plan proposed by Justin Fivecoat of Lion's Den Self Storage, LLC for a self-storage facility located at 2691 East Highway 175.

On May 7, 2019, Council approved the TIF Development Agreement between the City of Kaufman, the City of Kaufman Reinvestment Zone Number One, and the Lion's Den Self Storage LLC-Highway 175 Series.

On September 30, 2019, the Council members were: Jeff Jordan- Mayor; Patty Patterson – Mayor Pro-Tem; Barry Ratcliffe – Council Member; Matt Phillips – Council Member; Carol Aga – Council Member; Jeff Council – Council Member; and Charles Gillenwater – Council Member.

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE
As of September 30, 2019

PUBLIC INFRASTRUCTURE/BUILDING PROJECTS
2017-2018

The Kings Fort Parkway extension to the newly constructed Highway 34 Bypass, was completed and accepted by the City on March 19, 2018, total cost of the project was \$7,071,923.53.

2018-2019

Construction of public improvements for the Kings Fort development, a proposed 305 single family lot community, have commenced with a total estimated public improvement cost budget of \$7,102,656. The budget includes approximately \$6,841,799 in direct costs and \$260,857 in major improvement costs.

For a detailed breakdown of the budgeted public costs and expenditures referenced above, please see Appendix A of this report.

PRIVATE DEVELOPMENT PROJECTS
2017-2018

There were no private development projects for FY 2017-2018.

2018-2019

Construction of private improvements for the Kings Fort development, a proposed 305 single family lot community, have commenced with a total estimated private improvement cost budget of \$3,351,290.

For a detailed breakdown of the budgeted private costs and expenditures referenced above, please see Appendix A of this report.

*Note – The related TIRZ obligation relates only to the public improvement costs discussed above – direct costs (\$6,841,799) and the major improvement costs (\$260,857) totaling approximately \$7,102,656.

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE

As of September 30, 2019

CAPITAL IMPROVEMENT PLAN

BUDGET

<u>Improvements</u>	<u>Costs</u>
Water Facilities and Improvements	\$8,274,005
Sanitary Sewer Facilities and Improvements	\$4,964,403
Storm Water Facilities and Improvements	\$3,309,602
Street and Intersection Improvements	\$33,096,021
Open space, Park and Recreation Facilities and Improvements	\$20,685,013
Utilities and Street Lighting	\$4,137,003
Economic Development Grants	\$7,446,605
Administrative Costs	\$827,402
Total Improvement Costs	<u>\$82,740,054</u>

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE

As of September 30, 2019

BUDGET VS. EXPENDITURES

Project	Current Budget	Committed \$ to Date	Expended \$ to Date	Balance to Fund
Water Facilities and Improvements	\$ 8,274,005	\$ 495,016	\$ 495,016	\$ 7,778,989
<i>Kings Fort Development</i>	<i>\$ 1,152,601</i>	<i>\$ 495,016</i>	<i>\$ 495,016</i>	<i>\$ 657,585</i>
Sanitary Sewer Facilities and Improvements	\$ 4,964,403	\$ 197,868	\$ 197,868	\$ 4,766,535
<i>Kings Fort Development</i>	<i>\$ 767,750</i>	<i>\$ 197,868</i>	<i>\$ 197,868</i>	<i>\$ 569,882</i>
Storm Water Facilities and Improvements	\$ 3,309,602	\$ 545,658	\$ 545,658	\$ 2,763,944
<i>Kings Fort Development</i>	<i>\$ 1,522,935</i>	<i>\$ 545,658</i>	<i>\$ 545,658</i>	<i>\$ 977,276</i>
Street and Intersection Improvements	\$ 33,096,021	\$ 7,857,698	\$ 7,857,698	\$ 25,238,323
<i>Kings Fort Parkway Extension</i>	<i>\$ 7,100,000</i>	<i>\$ 7,071,924</i>	<i>\$ 7,071,924</i>	<i>\$ -</i>
<i>Kings Fort Development</i>	<i>\$ 3,602,431</i>	<i>\$ 785,775</i>	<i>\$ 785,775</i>	<i>\$ 2,816,656</i>
Open space, Park and Recreation Facilities and Improvements	\$ 20,685,013	\$ 17,217	\$ 17,217	\$ 20,667,796
<i>Kings Fort Development</i>	<i>\$ 56,940</i>	<i>\$ 17,217</i>	<i>\$ 17,217</i>	<i>\$ 39,723</i>
Utilities and Street Lighting	\$ 4,137,003	\$ -	\$ -	\$ 4,137,003
Economic Development Grants	\$ 7,446,605	\$ -	\$ -	\$ 7,446,605
Administrative Costs	\$ 827,402	\$ -	\$ -	\$ 827,402
Total	\$ 82,740,054	\$ 9,113,458	\$ 9,113,458	\$ 73,626,596

1 – Expended \$ to date includes amounts spent through Draw #7 for the Kings Fort development. Draw #7 is attached as Appendix A of this report.

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE

As of September 30, 2019

TIF FUND

	CAPITAL PROJECTS \$	DEBT SERVICE \$	TOTAL \$
Beginning Balance:			
October 1, 2018	0	0	0.00
Revenues:			
FY19 County Tax Increment	0	0	12,997.74
FY19 City Tax Increment	0	0	24,272.42
FY19 City Delinquent Collections for Tax Year 2017	0	0	354.79
FY19 County Delinquent Collections for Tax Year 2107	0	0	201.49
TOTAL REVENUES	0	0	37,826.44
Expenditures:			
TOTAL EXPENDITURES	0	0	37,826.44
Ending Balance:			
September 30, 2019	0	0	0

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE
As of September 30, 2019

ANNUAL REPORT

Chapter 311.016 of V. C. T. A. requires the following information as part of the annual report on the status of the TIF District.

1. Amount and source of revenue in the tax increment fund established for the zone:

\$	12,997.74	Tax Increment from Kaufman County
\$	354.79	Tax Increment from City of Kaufman 2017 Calculation Remaining Balances
\$	24,272.42	Tax Increment from City of Kaufman
\$	<u>201.49</u>	Tax Increment from Kaufman County 2017 Calculation Remaining Balances
\$	37,826.44	Total Revenue

2. Amount and purpose of the expenditures from the fund:

\$	17,709.29	TIRZ 1 RMB for Tax Year 2018 to JWS, Land Ltd
\$	19,560.87	TIRZ 1A RMB for Tax Year 2018 to JWS, Land Ltd
\$	<u>556.28</u>	TIRZ 1 & 1A Remaining Tax Collections from Tax Year 2017 to JWS, Land Ltd
\$	37,826.44	Total TIRZ reimbursement for FY 2019 to JWS, Land Ltd.

\$	37,826.44	Total Expenditures
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Purpose: Kings Fort Pkwy. Extension reimbursement for public improvements

3. Amount of Principal and Interest due on outstanding indebtedness is as follows:
 - I. Contributions/Advances from developers –none
 - II. Bonds issued and payment schedule to retire bonds – none

4. Tax Increment base and current captured appraised value retained by the zone for Tax Year 2018:

Taxing Jurisdiction	Base Year	Net Taxable Value 2018	Base Value	Captured Appraised Value 2018
City of Kaufman				
TIRZ #1	2015	26,954,925	24,078,300	2,876,625
TIRZ #1A	2016	11,765,261	8,572,619	3,192,642
Kaufman County				
TIRZ #1	2015	26,954,925	24,078,300	2,876,625
TIRZ #1A	2016	11,735,261	8,527,619	3,207,642

CITY OF KAUFMAN, TEXAS
TAX INCREMENT FINANCING DISTRICT
REINVESTMENT ZONE
As of September 30, 2019

ANNUAL REPORT
Continued

5. Captured appraised value by the municipality and other taxing units, the total amount of the tax increment received, and any additional information necessary to demonstrate compliance with the tax increment financing plan adopted by the governing body of the municipality.

- I. Total amount of tax increment received by the municipality and other participating taxing jurisdictions received in FY19.

Taxing Jurisdiction	Base Year	Amount of 2018 Increment	Amount Due Based On Collections	Amount Received
<i>City of Kaufman</i> (0.38051)	TIRZ #1 2015	\$11,543.24	\$11,543.24	\$11,543.24
	TIRZ #1A 2016	\$12,811.34	\$12,729.18	\$12,729.18
Total received from municipality based on 2018 valuations			\$24,272.42	\$24,272.42
<i>Kaufman County</i> (0.21610)	TIRZ #1 2015	\$6,166.05	\$6,166.05	\$6,166.05
	TIRZ #1A 2016	\$6,875.58	\$6,831.69	\$6,831.69
Total received from county based on 2018 valuations			\$12,997.74	\$12,997.74
Total received from municipality and other taxing jurisdictions based on 2018 valuations in FY19:				\$37,270.16
FY 2017 Tax Increment Fund Balance paid to JWS Land, Ltd. In FY19:				\$556.28
Total Amount paid to JWS Land, Ltd. In FY19:				\$37,826.44

- II. Amount of tax increment received in FY 2019 from the municipality and the other taxing jurisdictions based on 2018 valuations was \$ 37,270.16.

- a. In addition to the 2018 tax increment, \$556.28 was paid to JWS Land, Ltd. from the 2017 Tax Increment Fund Balance from the municipality and other taxing units. The total amount received by JWS Land, Ltd. from the municipality and other taxing jurisdictions in FY 2019 for reimbursement of public improvements was: \$ 37,826.44.

III. Other Information: N o n e

Appendix A

GEORGETOWN AT KINGS FORT - 305 Single Family Lots
PUBLIC IMPROVEMENT DISTRICT COST BREAKDOWN

May 23, 2019

2/10/2020

SUMMARY

DIRECT PUBLIC COSTS			Phases				Total	Total Spent to Date Thru Draw 7
			1A - 59 Lots	1B - 66 Lots	2A - 58 Lots	2B - 122 Lots		
1	Clearing / Excavation	\$ 48,425	\$ 122,200	\$ 74,425	\$ 240,825	\$ 485,875	\$ 50,178.00	
2	Water	\$ 186,910	\$ 153,250	\$ 92,175	\$ 300,975	\$ 733,310	\$ 214,575.50	
3	Sanitary Sewer	\$ 161,385	\$ 121,390	\$ 74,870	\$ 244,230	\$ 601,875	\$ 164,598.00	
4	Storm Sewer	\$ 436,150	\$ 205,750	\$ 124,000	\$ 428,000	\$ 1,193,900	\$ 479,663.40	
5	Pavement	\$ 560,500	\$ 501,525	\$ 301,065	\$ 975,150	\$ 2,338,240	\$ 579,488.65	
6	Retaining Walls							
7	Erosion Control							
8	Amenities/Landscaping/Screening	\$ 15,000	\$ 14,400	\$ -	\$ -	\$ 29,400	\$ 14,750.00	
9	Franchise Utilities							
10	Miscellaneous	\$ 5,230	\$ 6,221	\$ 3,787	\$ -	\$ 15,238		
11	Phase 1A Dirtwork for the Benefit of 2A	\$ (3,400)	\$ -	\$ 3,400	\$ -	\$ -		
12	Phase 1B Storm Sewer for the Benefit of 2A & 2B	\$ (30,000)	\$ -	\$ 10,000	\$ 20,000	\$ -		
13	Phase 1B Paving for the Benefit of 2A & 2B	\$ (58,125)	\$ -	\$ 19,375	\$ 38,750	\$ -		
14	Phase 1B Water for the Benefit of 2A & 2B	\$ (9,188)	\$ -	\$ 3,063	\$ 6,125	\$ -		
Hard Cost Subtotal		\$ 1,312,887	\$ 1,124,736	\$ 706,160	\$ 2,254,055	\$ 5,397,838	\$ 1,503,253.55	
15	Engineering/Surveying	10%	\$ 131,289	\$ 112,474	\$ 70,616	\$ 225,406	\$ 539,784	\$ 247,110.07
16	Construction Management	1%	\$ 13,129	\$ 11,247	\$ 7,062	\$ 22,541	\$ 53,978	\$ 42,507.51
17	District Formation Costs		\$ 153,100	\$ 153,100	\$ -	\$ -	\$ 306,200	
18	Contingency		\$ 156,027	\$ 105,103	\$ 72,826	\$ 210,042	\$ 543,998	
19	Soft Cost Subtotal		\$ 453,545	\$ 381,924	\$ 150,504	\$ 457,988	\$ 1,443,961	\$ 289,617.58
TOTAL DIRECT COSTS			\$ 1,766,432	\$ 1,506,660	\$ 856,664	\$ 2,712,043	\$ 6,841,799	\$ 1,792,871.13

MAJOR IMPROVEMENTS (CTAL BENEFIT)			Phases				Total	Total Spent to Date Thru Draw 7
			1A - 59 Lots	1B - 66 Lots	2A - 58 Lots	2B - 122 Lots		
1	Clearing / Excavation							
2	Water	\$ 216,900				\$ 216,900	\$ 208,494.50	
3	Sanitary Sewer							
4	Storm Sewer							
5	Pavement							
6	Retaining Walls							
7	Erosion Control							
8	Amenities/Landscaping/Screening							
9	Franchise Utilities							
10	Miscellaneous							
10A	Phase 1A Water for the Benefit of 1B, 2A AND 2B	\$ (173,881)	\$ 46,651	\$ 40,996	\$ 86,234	\$ -		
Hard Cost Subtotal		\$ 43,019	\$ 46,651	\$ 40,996	\$ 86,234	\$ 216,900	\$ 208,494.50	
11	Engineering/Surveying	10%	\$ 4,302	\$ 4,665	\$ 4,100	\$ 8,623	\$ 21,690	\$ 34,273.05
12	Construction Management	1%	\$ 430	\$ 467	\$ 410	\$ 862	\$ 2,169	\$ 5,895.60
13	Contingency		\$ 2,710	\$ 4,665	\$ 4,100	\$ 8,623	\$ 20,098	
14	Soft Cost Subtotal		\$ 7,442	\$ 9,797	\$ 8,609	\$ 18,109	\$ 43,957	\$ 40,168.65
TOTAL MAJOR IMPROVEMENT COSTS			\$ 50,461	\$ 56,448	\$ 49,605	\$ 104,343	\$ 260,857	\$ 248,663.15

PRIVATE COSTS			Phases				Total	Total Spent to Date Thru Draw 7
			Summary	1B - 66 Lots	2A - 58 Lots	2B - 122 Lots		
1	Clearing / Excavation	\$ 341,500	\$ 403,500	\$ 243,500	\$ 815,000	\$ 1,803,500	\$ 177,120.50	
2	Water							
3	Sanitary Sewer							
4	Storm Sewer							
5	Pavement							
6	Retaining Walls	\$ 59,000	\$ 66,000	\$ 42,000	\$ 122,000	\$ 289,000		
7	Erosion Control	\$ 26,590	\$ 15,050	\$ 11,250	\$ 39,348	\$ 92,238	\$ 21,020.06	
8	Amenities/Landscaping/Screening	\$ 268,750	\$ 10,000	\$ -	\$ -	\$ 278,750	\$ 188,872.83	
9	Franchise Utilities	\$ 59,000	\$ 66,000	\$ 58,000	\$ 122,000	\$ 305,000	\$ 30,400.01	
10	Miscellaneous							
Hard Cost Subtotal		\$ 754,840	\$ 560,550	\$ 354,750	\$ 1,098,348	\$ 2,768,488	\$ 417,413.40	
11	Engineering/Surveying	10%	\$ 75,484	\$ 56,055	\$ 35,475	\$ 109,835	\$ 276,849	\$ 68,615.87
12	Construction Management	1%	\$ 7,548	\$ 5,606	\$ 3,548	\$ 10,983	\$ 27,685	\$ 11,803.20
13	Contingency		\$ 73,654	\$ 61,221	\$ 20,546	\$ 122,849	\$ 278,269	
14	Soft Cost Subtotal		\$ 156,686	\$ 122,881	\$ 59,568	\$ 243,668	\$ 582,803	\$ 80,419.07
TOTAL PRIVATE COSTS			\$ 911,526	\$ 683,431	\$ 414,318	\$ 1,342,015	\$ 3,351,290	\$ 497,832.47
GRAND TOTAL COSTS			\$ 2,728,419	\$ 2,246,539	\$ 1,320,587	\$ 4,158,401	\$ 10,453,946	\$ 2,539,366.76

Kaufman TIRZ No. 1
Budget

BUDGET PER 2018 AMENDED TIRZ PLAN

Soft Cost total - per Draw #7 from Dev. Engineer \$ 1,443,961.00
Soft Cost spent - thru draw #7 from engineer \$ 289,617.58

As of September 30, 2019

Project	Current Budget	Committed \$ to Date	Expended \$ to Date	Balance to Fund	% of Total
Water Facilities and Improvements	\$ 8,274,005	\$ 495,016	\$ 495,016	\$ 7,778,989	10.00%
Kings Fort Development	\$ 1,152,601	\$ 495,016	\$ 495,016	\$ 657,585	
Sanitary Sewer Facilities and Improvements	\$ 4,964,403	\$ 197,868	\$ 197,868	\$ 4,766,535	6.00%
Kings Fort Development	\$ 767,750	\$ 197,868	\$ 197,868	\$ 569,882	
Storm Water Facilities and Improvements	\$ 3,309,602	\$ 545,658	\$ 545,658	\$ 2,763,944	4.00%
Kings Fort Development	\$ 1,522,935	\$ 545,658	\$ 545,658	\$ 977,276	
Street and Intersection Improvements	\$ 33,096,021	\$ 7,857,698	\$ 7,857,698	\$ 25,238,323	40.00%
Kings Fort Parkway Extension	\$ 7,100,000	\$ 7,071,924	\$ 7,071,924	\$ -	
Kings Fort Development	\$ 3,602,431	\$ 785,775	\$ 785,775	\$ 2,816,656	
Open space, Park and Recreation Facilities and Improvements	\$ 20,685,013	\$ 17,217	\$ 17,217	\$ 20,667,796	25.00%
Kings Fort Development	\$ 56,940	\$ 17,217	\$ 17,217	\$ 39,723	
Utilities and Street Lighting	\$ 4,137,003	\$ -	\$ -	\$ 4,137,003	5.00%
Economic Development Grants	\$ 7,446,605	\$ -	\$ -	\$ 7,446,605	9.00%
Administrative Costs	\$ 827,402	\$ -	\$ -	\$ 827,402	1.00%
Total	\$ 82,740,054	\$ 9,113,458	\$ 9,113,458	\$ 73,626,596	100.00%

Kings Fort Budget

Project	Current Budget	Committed \$ to Date	Expended \$ to Date	Balance to Fund	% of Total	Soft Cost Allocation - 100%	Soft Cost - Spent to Date (Draw #7)	Draw #7
Water Facilities and Improvements	\$ 1,152,601	\$ 495,016	\$ 495,016	\$ 657,585		\$ -	\$ -	
Direct Public Costs	\$ 733,310	\$ 246,353	\$ 246,353	\$ 486,957	10.97%	\$ 158,433.81	\$ 31,777.33	\$ 214,575.50
Major Improvement Costs	\$ 260,857	\$ 248,663	\$ 248,663	\$ 12,194		\$ -	\$ -	\$ 248,663.15
Sanitary Sewer Facilities and Improvements	\$ 767,750	\$ 197,868	\$ 197,868	\$ 569,882	11.49%	\$ 165,874.59	\$ 33,269.73	\$ 164,598.00
Storm Water Facilities and Improvements	\$ 1,522,935	\$ 545,658	\$ 545,658	\$ 977,276	22.79%	\$ 329,034.56	\$ 65,994.99	\$ 479,663.40
Street and Intersection Improvements	\$ 3,602,431	\$ 785,775	\$ 785,775	\$ 2,816,656	53.90%	\$ 778,315.96	\$ 156,108.08	\$ 629,666.65
Open space, Park and Recreation Facilities and Improvements	\$ 56,940	\$ 17,217	\$ 17,217	\$ 39,723	0.85%	\$ 12,302.07	\$ 2,467.45	\$ 14,750.00
Total	\$ 7,102,656	\$ 2,041,534	\$ 2,041,534	\$ 5,061,122	100.00%	\$ 1,443,961.00	\$ 289,617.58	\$ 1,751,916.70
				\$ 5,061,122	\$2,041,534.28			
Kings Fort Parkway Extension	\$ 7,100,000.00	\$ 7,071,923.53	\$ 7,071,923.53	\$ -				



Meeting
Date: 2/24/2020

Date: 2/14/2020

Item #: 4.

Dept.: Police

Resolution

SUBJECT:

Consider and take action appropriate action on Resolution R-07-20, a resolution of the City Council of the City of Kaufman, Texas, supporting a comprehensive, coordinated, inter-agency approach to freeway incident management.

BACKGROUND:

On December 18, 2019, a 2020 call for projects funding was announced by NCTCOG. Funding was made available to purchase equipment and technology to be used for Traffic Incident Management. The goal of the Call for Projects was to assist the partner agencies in purchasing equipment and technology that aids in quick incident clearance and can assist in keeping both motorists and first responders safe on the roadway and improve air quality in the region.

The 2020 Incident Management award for all agencies in our area will be \$1.5M to those who are eligible. Types of equipment may include but are not limited to: cones, protective clothing, traffic barriers, signs, flares, barrels, lighting, radio equipment, and crash reconstruction equipment. Agencies selected to receive funding will be responsible for purchasing the desired equipment and seeking reimbursement from NCTCOG. The Kaufman Police and Fire Departments have submitted a request to purchase the following equipment: (2) Arrow Boards, (1) Freeway Message Board, (50) Traffic Cones, (60) Reflective vests for a total cost of \$29,245.00. The application packet for the NCTCOG project requires a resolution to be adopted by City the Council of the City Of Kaufman, Texas supporting the comprehensive, coordinated, interagency approach to freeway incident management. Attached to this document is a copy of the Resolution No. R-07-20 for your approval. Staff supports this action to complete the application process.

Author:
Dana Whitaker, Police Chief

Reviewed:
Mike Slye, City Manager

Cost: \$29,245.00

Funds Available:

Source: General Fund

Recommendation: Staff recommends approval of Resolution R-07-20 as presented.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☒	☐	☒	☐	☒

RESOLUTION NO. R-07-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS, SUPPORTING A COMPREHENSIVE, COORDINATED, INTERAGENCY APPROACH TO FREEWAY INCIDENT MANAGEMENT; PROVIDING FOR THE INCORPORATION OF PREMISES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy board associated with the North Central Texas Council of Governments (NCTCOG) and the regional forum for cooperative decisions on transportation; and

WHEREAS, the RTC adopted Resolution R08-10 (an update to RTC Resolution R03-01) that supports a comprehensive, coordinated, interagency approach to Freeway Incident Management; and

WHEREAS, the goal of the NCTCOG Freeway Incident Management Training Program is to initiate a common, coordinated response to traffic incidents that will build partnerships, enhance safety for emergency personnel, reduce secondary traffic crashes, improve the efficiency of the transportation system, and improve air quality in the Dallas-Fort Worth region; and

WHEREAS, non-recurring traffic incidents are responsible for about 50 percent of all congestion and the secondary crashes caused by these incidents kill or injure hundreds annually in the Dallas-Fort Worth area; and

WHEREAS, multi-agency coordination and the implementation of “best practices” Freeway Incident Management techniques reduce congestion on affected roadways and improve the safety of incident responders; and

WHEREAS, effective policies, training, equipment, and technology that aid in quick incident clearance can both assist with keeping motorists and first responders safe on the roadway and assist in improved air quality for the region; and

WHEREAS, in partnership with regional incident response agencies, NCTCOG has established definitions for regional incident management performance measures: incident clearance time, roadway clearance time, secondary crash, and recovery time;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KAUFMAN, TEXAS, THAT:

Section 1. The findings set forth above are incorporated into the body of this ordinance as if fully set forth herein.

Section 2. The City of Kaufman supports a comprehensive, coordinated, interagency approach to Freeway Incident Management.

Section 3. The City of Kaufman supports the quick detection and clearance of traffic incidents using state-of-the-art traffic surveillance, traveler notification, and crash investigation equipment.

Section 4. The City of Kaufman encourages all personnel involved in Freeway Incident Management to participate in available training opportunities and exercises that promote the objectives within this resolution—a common, comprehensive approach that maintains the safety of incident responders and travelers while minimizing clearance time.

Section 5. The City of Kaufman supports an enhanced Geographic Information Systems (GIS) based incident location system that will aid incident reporters and responders in the timely detection and verification of incidents.

Section 6. The City of Kaufman supports a uniform policy whereby law enforcement agency personnel may remove personal property from a roadway or right-of-way, without the consent of the owner or carrier of the property, if the agency determines that the property blocks the roadway or endangers public safety.

Section 7. The City of Kaufman supports adopting a quick clearance policy or towing ordinance that mandates the arrival of appropriate equipment within a specified time limit.

Section 8. The City of Kaufman supports the use and tracking of regional incident management performance measures.

Section 9. The City of Kaufman supports the development of interagency agreements for incident management operations that include safe, quick clearance goals stated as time goals for incident clearance.

Section 10. The City of Kaufman supports participation in multi-disciplinary post-incident reviews after major incidents to share lessons learned.

Section 11. The City of Kaufman supports consistent, coordinated operational strategies for major freeway and toll road projects that include quick incident clearance practices, and that these strategies will be consistently adopted prior to major freeway and toll road improvement expenditures in order to ensure that the expected mobility benefits are realized.

Section 12. The Kaufman City Council directs staff to develop and bring forth a set of policies and/or ordinances consistent with the principles contained herein for the City Council's consideration.

Section 13. That this resolution shall be in effect immediately upon its adoption.

PASSED AND APPROVED this 24th day of February 2020.

APPROVED:

**JEFF JORDAN
MAYOR**

ATTEST:

**JESSIE HANKS
CITY SECRETARY**

APPROVED AS TO FORM:

**PATRICIA A. ADAMS
CITY ATTORNEY**



Meeting
Date: 2/24/2020

Date: 2/19/2020

Item #: 5.

Dept.: Police

Presentation

SUBJECT:

Presentation and discussion regarding 2020 Crime Trends.

BACKGROUND:

At the last City Council meeting the 2019 Crime Report was presented and the question was asked by the Mayor if we could produce a Hot Spot Crime Map for the City. In response to the request we reached out to our software company Southern Software that controls our RMS (Records Management System) and requested access to their DASHBOARD software that is in development. We were granted access to the software at a cost of \$100.00 per year with our contract. We then began developing the Hot Spot Crime Map for the City beginning January 1, 2019 to December 31, 2019. Attached to this document is the City map which shows the south geographic area (South) with our (2) retail theft Hot Spots shown on the map. The last page of the presentation is a summary of the Hot Spots and their explanation. It should be noted that the software is still in development and will have greater capabilities as it is refined by Southern Software.

Author:
Dana Whitaker, Police Chief

Reviewed:
Mike Slye, City Manager

Cost: \$100 annually

Funds Available: Yes

Source: City Fund 01-5305-155

Recommendation: N/A

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☐	☐	☐



Meeting Date: 2/24/2020	Date: 2/20/2020	Item #:	Dept. Police Department
(Check one) ☐ Consent ☒ Action ☐ Discussion			
SUBJECT: Hot Spot Map for the City of Kaufman			
BACKGROUND: At the last City Council meeting the 2019 Crime Report was presented and the question was asked by the Mayor if we could produce a Hot Spot Crime Map for the City. In response to the request we reached out to our software company Southern Software that controls our RMS (Records Management System) and requested access to their DASHBOARD software that is in development. We were granted access to the software at a cost of \$100.00 per year with our contract. We then began developing the Hot Spot Crime Map for the City beginning January 1, 2019 to December 31, 2019. Attached to this document is the City map which shows the south geographic area (South) with our (2) retail theft Hot Spots shown on the map. The last page of the presentation is a summary of the Hot Spots and their explanation. It should be noted that the software is still in development and will have greater capabilities as it is refined by Southern Software.			
Author: Chief Dana Whitaker		Reviewed: Mike Slye, City Manager	
Cost: \$100.00 per year	Funds Available: Yes	Source: City fund 01-5305-155	
Recommendation: None			

Safe & Secure ☐	Business Friendly/Economic Development ☐	Partnership & Community Involvement ☐	Healthy & Environmentally Cons. Comm. ☐	Financial & OPS Stewardship ☐
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KAUFMAN POLICE DEPARTMENT 2019 HEAT MAP REPORT

Dana Whitaker- Chief of Police

PREPARED BY CAPTAIN LES EDWARDS

2019 Heat Map



2019 Heat Map Summary

Summary

- For the Calendar year of 2019 overall Part, 1 crime as reported on the Uniform Crime Report (UCR) to the FBI was down 15.04% in Kaufman under last year which is a total of -31 offenses (206 in 2018 to 175 offenses in 2019). The Kaufman Wal-Mart and Brookshire's retail stores are seen on the Hot Spot map as our largest incident areas.
- The (56) theft offenses reported at Wal-Mart and other retail locations in the city account for 32% of the total offenses Reported in Kaufman during 2019. These locations are a high priority for our Officers to monitor on a daily basis.

Hot Spots

- 300 Kings Fort Parkway is a hot spot (WAL-MART) where a total of (337) incidents have been reported in 2019.
- 2235 S. Washington Street is a hot spot (Brookshire's Grocery) where (35) incidents were reported in 2019.

Crime Prevention Tactics

- In 2019 our biggest problem was forgery and theft and we have worked closely with the management team and Loss Prevention personnel at Wal-mart and Brookshire's to identify the suspects.
- We have purchased with confiscated funds a camera system that we installed at Wal-Mart that we use to identify our suspects.
- Regular security checks are done by our Officers 24/7 at both locations to be seen and prevent offenses (1146 at Wal-Mart, 118 at Brookshire's')
- Our Officers will continue to use timely intelligence and work closely with the stores to prevent these offenses in the future.



Meeting
Date: 2/24/2020

Date: 2/18/2020

Item #: 6.

Dept.: Administration

Discussion Item

SUBJECT:

Presentation and discussion regarding the 2020 Kaufman Summer Youth Program.

BACKGROUND:

Rheanne Archer has been working hard on organizing and creating the new Summer Youth Program. She will be providing an update to Council regarding where we are at with the planning of the program, the estimated costs, and the plan to push the program out to the public.

Specifically, staff will need council direction on fees to attend each of the 3, 2-week camp cycles.

Author:
Jessie Hanks, City Secretary

Reviewed:
Mike Slye, City Manager

Cost: \$35,000

Funds Available: N/A

Source: Registration Revenues

Recommendation: N/A

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☐	☒	☐	☒

**Kaufman 2020 Summer
Youth Day Camp
Financial Analysis**

Revenues

Camp Dues @ \$250/camper (140 campers)	35,000
--	--------

Total Revenues

\$35,000.00

Expenses

Cost of Program:

Insurance		\$	-
Snacks		\$	750.00
Curriculum		\$	2,000.00
Supplies		\$	2,000.00
Printing		\$	1,000.00
T-Shirts		\$	1,000.00
Transportation (Start Transit)	6 Field Trips	\$	1,300.00
The Wetlands		\$	500.00
Jefferson Street Boxing		\$	-
Poor Farm		\$	-
Kaufman City Lake		\$	-
Kaufman PD and Fire Department		\$	-
British Air Museum	In Kind Donation	\$	-

Total Cost of Programs

\$ 8,550.00

Employee Expenses

Wages, Training & Screenings:

	Per Hour			Pay	Taxes	Total
Camp Director	\$ 14.00	40 days	1 Director	\$ 4,480.00	\$ 342.72	\$ 4,822.72
Camp Counselors (X3)	\$ 10.00	35 days	3 Counselors	\$ 8,400.00	\$ 642.60	\$ 9,042.60
Camp Counselor Assistant (X3)	\$ 8.00	35 days	3 Assistants	\$ 6,720.00	\$ 514.08	\$ 7,234.08
Floater/Subs (X2)	\$ 10.00	As Needed	2 Subs	\$ 1,076.50		\$ 1,076.50
Drug Testing				\$ 1,320.00		\$ 1,320.00
Sexual Abuse Training				\$ 1,375.00		\$ 1,375.00
Background Check				\$ -		\$ -
Sexual Registry Check				\$ -		\$ -

Total Wages, Training & Screening

\$ 24,870.90

Total Expenses

\$ 33,420.90

Net Margin

\$1,579.10

*Breakfast & Lunch provided by KISD

*KISD providing Facility for Camp



Meeting
Date: 2/24/2020

Date: 2/18/2020

Item #: 7.

Dept.: Development
Services

Discussion Item

SUBJECT:

Discussion and direction to staff regarding the special events ordinance.

BACKGROUND:

The City of Kaufman adopted Chapter 87, Special Events in 2015 for temporary events or gatherings, using either private or public property which involves one or more of the following activities: closing a public street, blocking or restricting public property, limiting the use of parks by the general public and streets; offer of merchandise, food, or beverages on public property or on private property where otherwise prohibited by ordinance; installation of a stage, band shell, trailer, van, portable building, grandstand or bleachers on public property, or on private property where otherwise prohibited by ordinance; placement of portable toilets on public property, or on private property when otherwise prohibited by ordinance and placement of temporary no parking signs in a public right-of-way. A parade, a funeral procession or a peaceful demonstration at a fixed location is not defined as special event.

The special events application fee is \$100 (which is not listed in any fee schedule). The special event review committee is required to provide the estimated cost for city services per department to ensure the safe and orderly operation of the special event. Payment will be required not less than 5 days prior to the date of the special event. If the actual costs for city services are less than estimated, the city will issue a refund to the applicant no less than two weeks after the special event. There is no requirement to reimburse the city for any costs that exceeded the estimation.

Author:

Marcy Ratcliff, Development Services Director

Reviewed:

Mike Slye, City Manager

Cost: N/A

Funds Available: N/A

Source: N/A

Recommendation: Staff recommends Council direct staff to review the policies, the application and create a schedule of fees for possible city services to be rendered for staff to use in the cost estimations.

Safe & Secure	Business Friendly/Economic Development	Partnership & Community Involvement	Healthy & Environmentally Cons. Comm.	Financial & OPS Stewardship
☐	☒	☒	☐	☐

February 4, 2020

To: City of Kaufman

From: Ashley Berryhill, Grant Director

Re: January 2020 Kaufman Trolley #701 Ridership Report

TRIP INFORMATION:

	S	O	N	D	J	F	M	A	M	J	J	A	TOTAL
Trips	365	398	288	274	294								1,619
No. Service Days	20	23	19	20	21								103

SERVICE INFORMATION:

Trips	294
Vehicle Revenue Miles (VRM)	3,176
Vehicle Service Miles (VSM)	3,251
Vehicle Deadhead Miles (VDH)	76

STOP UTILIZATION INFORMATION:

STOP NUMBER(S)	STOP DESCRIPTION	TOTAL PICK UP AND DROP OFFS
10 & 22	WALMART	196
5	WASHINGTON @ HICKORY	74
13 & 25	7 TH ST & DALLAS ST	55

BELOW IS THE STOP USAGE SUMMARY FOR THE MONTH OF JANUARY:

Jan-20																
Stop #	1 15 27	2	3	4	5	6-18	7-19	8-20	9-21	10-22	11-23	12-24	13-25	14-26	16	17
Stop Usage	23	15	0	0	74	30	21	6	27	196	54	13	55	44	23	23



BELOW IS THE STOP USAGE SUMMARY FOR THE MONTH OF JANUARY:

	1/1 - 1/3	1/7 - 1/110	1/13 - 1/17	1/20 - 1/24	1/27 - 1/31	
701A	13	27	28	27	26	121
701B	19	44	45	24	41	173
	32	71	73	51	67	294

February 6, 2020

To: City of Kaufman

From: Ashley Berryhill, Grant Director

Re: January 2020 Demand and Response Ridership Report

TRIP INFORMATION:

	S	O	N	D	J	F	M	A	M	J	J	A	TOTAL
Trips	537	605	570	611	652								2,975
No. Service Days	20	23	19	20	21								103

NO. OF TRIPS	PURPOSE
6	Education
6	Government
38	Medicaid
182	Medical
146	Nutrition (Senior Center)
167	Other (adult-day care, beauty salon, friend's homes, etc.)
40	Shopping
67	Work
0	Contract Services

ELDERLY AND DISABLED RIDERSHIP	
101	Disabled Trips
327	Elderly (&/or Dis) Trips

428 E & D Total Rides

E & D Percent of Total Trips – 66%

JANUARY UNDUPLICATED PASSENGERS
73
YEAR TO DATE UNDUPLICATED PASSENGERS
150

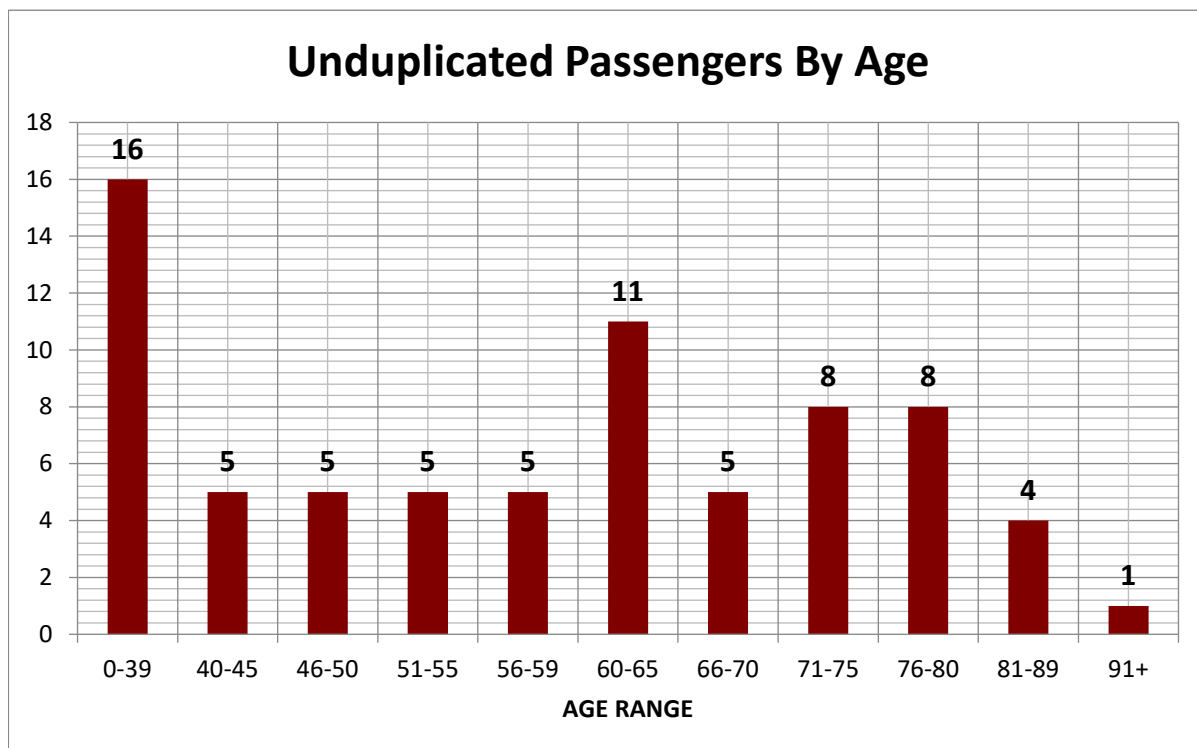


Trip Total	
KAUFMAN TO KAUFMAN	424
KAUFMAN TO OUTSIDE	124
OUTSIDE TO KAUFMAN	104

652

NOSHOW/CANCEL	223
DENIALS	50
Month to Month Unduplicated	73
YTD Unduplicated	150

January 2020 Total D & R Trips	652
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Response Summary:

	Responses	Transports	Exceptions	Compliance %	Transport %
Priority 1 <8:59	39	24	0	100%	62%
Priority 2 <11:59	82	39	1	97%	48%
Priority 3 <14:59	21	15	0	100%	71%
Emergency Transfers<0:29:59	110	109	39	64%	99%
Non-Emergency Transfers<0:15	67	65	8	88%	97%
Helicopter	16	16			
Totals	335	268		99.15%	60.18%

Transport Summary:

	Number	Percentage
Baylor Scott and White Dallas	10	4%
Baylor Scott and White Sunnyvale	11	4%
Baylor Scott and White Lakepointe Rowlett	1	0%
Baylor Scott and White Lakepointe Forney	0	0%
Childrens Medical Center	9	4%
Dallas Regional Medical Center	1	0%
Medical City Dallas	13	5%
Parkland	2	1%
Texas Health-Dallas	72	29%
Texas Health- Kaufman	54	21%
Texas Health -Plano	5	2%
Texas Health-Rockwall	1	0%
UT Health- Athens	2	1%
UT Health- Tyler	0	0%
UT Health- Cedar Creek	0	0%
VA Medical Center Dallas	1	0%
Other Hospitals	16	6%
Nursing home, residence, other	54	21%
	252	100%

	Number	% of Total
Patient Refusal/Treat No Transport	32	48%
Pt is DOS	0	0%
Cancellation- No Patient	35	52%
	67	100%

Average Response Time City Wide--Emergency Calls

0:05:26

	Responses	Exceptions	
Last 100 Calls			
Priority 1	100	3	97%
Priority 2	100	1	99%
Priority 3	100	1	99%

Response Summary:

	Responses	Transports	Exceptions	Compliance %	Transport %
Priority 1 <8:59	39	27	1	96%	69%
Priority 2 <11:59	83	44	0	100%	53%
Priority 3 <14:59	20	16	0	100%	80%
Emergency Transfers<0:29:59	118	114	50	56%	97%
Non-Emergency Transfers<0:15	92	87	19	78%	95%
Helicopter	8	8			
Totals	360	296		98.77%	67.41%

Transport Summary:

	Number	Percentage
Baylor Scott and White Dallas	6	2%
Baylor Scott and White Sunnyvale	8	3%
Baylor Scott and White Lakepointe Rowlett	3	1%
Baylor Scott and White Lakepointe Forney	0	0%
Childrens Medical Center	5	2%
Dallas Regional Medical Center	1	0%
Medical City Dallas	11	4%
Parkland	1	0%
Texas Health-Dallas	59	20%
Texas Health- Kaufman	70	24%
Texas Health -Plano	7	2%
Texas Health-Rockwall	8	3%
UT Health- Athens	0	0%
UT Health- Tyler	3	1%
UT Health- Cedar Creek	0	0%
VA Medical Center Dallas	0	0%
Other Hospitals	43	15%
Nursing home, residence, other	63	22%
	288	100%

	Number	% of Total
Patient Refusal/Treat No Transport	32	50%
Pt is DOS	1	2%
Cancellation- No Patient	31	48%
	64	100%

Average Response Time

City Wide--Emergency Calls

0:05:05

	Responses	Exceptions	
Last 100 Calls			
Priority 1	100	3	97%
Priority 2	100	1	99%
Priority 3	100	0	100%

City of Kaufman WWTP Project Schedule:

- February 6, 2020 – Advertise for Equipment Packets (1st publication)
- February 7, 2020 – Submit plans & specs to TWDB for review & comment
- February 13, 2020 – Advertise for Equipment Packets (2nd publication)
- February 13, 2020 – TWDB agenda for approval of application
- February 27, 2020 – Receive Equipment Selection Packets
- March 16, 2020 – GTUA agenda – board adopts bond resolution
- March 20, 2020 – Receive TWDB comments (assume 6 week review)
- March 19, 2020 – Advertise for bids (1st publication)
- March 23, 2020 – Kaufman agenda – council approves ordinance approving GTUA bond resolution
- March 26, 2020 – Advertise for bids (2nd publication)
- April 9, 2020 – Receive Construction Bid
- Mid-April – close on loan – funds available
- April 20 2020 – GTUA agenda – approval of award of contract
- April 27, 2020 – Kaufman agenda – council approval of contract
- April 28, 2020 – Issue Notice of Award to Contractor
- Week of April 11, 2020 – Preconstruction conference/Issue Notice to Proceed

Neighborhood Enhancement Action Team

Program #5B - Location Map



MARCH 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Planning & Zoning Meeting	4	5	6	7
8 <i>Daylight Saving Begins</i>	9	10	11	12	13	14
15	16	17 St. Patrick's Day	18	19 Parks & Rec Meeting	20	21
22 Kaufman County Day	23 Kaufman County Day	24 Keep Kaufman Beautiful Board Meeting	25	26	27	28
29	30 Regular City Council Meeting	31				

APRIL 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 Council Retreat 12:00 p.m.	3 Council Retreat 8:00 a.m.	4 Easter Event
5	6	7 Planning & Zoning Meeting	8	9	10	11
12 Easter	13	14 KEDC Meeting	15	16 Parks & Rec Meeting	17	18
19	20	21	22	23	24	25
26	27 Regular City Council Meeting	28 Keep Kaufman Beautiful Board Meeting	29	30		